



Township of Lucan Biddulph
270 Main Street
P O Box 190, Lucan, Ontario NOM 2J0
Phone (519)227-4491; Fax (519)227 -4991

Dear Resident.

Subject: **E-mail of Future Property Tax Bills and Water Bills**

In an effort to become more efficient and effective in the processing of Property Tax Bills and Water bills, the Township of Lucan Biddulph will be offering residents the opportunity to receive Property Tax Bills and Water Bills by e-mail as opposed to regular mail. There is absolutely no requirement to sign-up for this service. We understand that some residents may not be able to take advantage of this service due to limited connectivity. Receiving your Property Tax and Water Bills by e-mail will allow you to easily file these important documents electronically for future reference. Further, you will be able to access these bills wherever you have access to your e-mail. We see this Green Initiative as a value added service to residents of Lucan Biddulph. **Please note that overdue statements and Supplemental Taxation, will continue to be delivered by Canada Post. Only original tax/water billings will be sent by email.** Please feel free to contact the Finance Department at finance@lucanbiddulph.on.ca, with any questions that you may have regarding this service.

To sign-up for E-mail of Property Tax Bills and/or Water Bills, please provide the following information and authorization.

Roll Number: 39-58- _____ **Water Account Number:** _____

Name: _____

Address: _____

City: _____ **Postal Code:** _____

Phone Number: _____ **Cell Phone Number:** _____

E-mail address to be used for Property Tax Bills: _____

E-Mail address to be used for Water Bills: _____

I _____, authorize the Township of Lucan Biddulph to transmit all future Property Tax Bills and/or Water Bills to the e-mail address(s) provided above. I understand that I will not automatically receive Property Tax Bills and/or Water Bills by regular mail and that failure to receive a Property Tax Bill and/or Water Bill does not excuse me from the responsibility of payment of taxes and/or water, nor relieve me from the liability of penalty for late payments. I accept responsibility for contacting the municipality with any future change in my e-mail address.

Signature: _____

Please Mail, Fax or Scan & E-mail this for to: Township of Lucan Biddulph, 270 Main St., PO Box 190, Lucan, Ontario NOM 2J0 E-mail: finance@lucanbiddulph.on.ca