

# The Corporation of the Township of Lucan Biddulph Council Minutes

**Present:** Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillors D. Regan, P. Mastorakos and A. Westman.

**Also Present:** R. Reymmer-CAO/Clerk, P. Smith-Parks & Recreation Manager, T. Merner-Deputy Clerk, K. Langendyk-Treasurer, J. Little-Public Works Manager, L. deBoer-Economic Development Officer

## Call To Order

Mayor C. Burghardt-Jesson called the meeting to order at 6:30 pm.

## Declaration of Pecuniary Interest & Nature Thereof

## Delegations

### *JACOBS*

Lucas Egli from JACOBS attended to advise of a change in overall responsible operator (ORO) for the Lucan Biddulph drinking water systems. Mr. Egli advised that he has been designated as the ORO for Lucan Biddulph in place of Joe Arnold, who recently retired. He further noted that log books and paperwork will transition tomorrow and the Ministry will be notified of the change to the drinking water profile.

### 1/ JACOBS - Notice of Appointment

*Moved by D. Manders*

*Seconded by D. Regan*

*Resolved that the Council of the Township of Lucan Biddulph accepts the recommendation from JACOBS to appoint Lucas Egli as the designated Overall Responsible Operator for the Lucan Biddulph Drinking Water Systems.*

CARRIED

### *OCWA*

Jackie Muller and Rod Dupuis of OCWA presented the 2nd quarter 2019 report on the operation of the Township's sanitary sewer facilities. Mr. Dupuis stated there have been no compliance issues for either Lucan or Granton's facilities and further that high peak flow activity was due to heavy rain falls in the Spring.

Deputy Mayor Manders asked if there is ever a concern with the current size of our lagoons. Mr. Dupuis advised they are perfect for Lucan Biddulph's requirements at this time and to date there has not been the need for expansion or dredging of the lagoons.

Mrs. Muller advised that based on recommendations from an Energy Efficiency Service Provider program and implementation of VFD's on the existing return activated sludge pump motors, increased efficiency and energy costs savings has resulted at the Lucan Wastewater Treatment Plant. She presented a cheque for \$1,673.90 from the Hydro One Incentives program to the Township of Lucan Biddulph. Mayor C. Burghardt-Jesson thanked Mrs. Muller and Mr. Dupuis for the cheque and their efforts with this program. Both delegations then exited the meeting.

### 2/ Minutes

*Moved by D. Regan*

*Seconded by D. Manders*

*That the public meeting minutes, regular council minutes and in-camera meeting minutes of August 13, 2019 be approved as circulated.*

CARRIED

### **Communications Reports**

R. Reymer commented on the Message from the Minister of Infrastructure which announced that the Community, Culture and Recreation (CCR) stream of the Investing in Canada Infrastructure Program will launch on September 3, 2019. He advised this is the grant we are applying for towards Phase 2 of the Community Centre renovation project and further that Anand Desai from Monteith Brown Consulting has been retained to complete our application. R. Reymer noted the application deadline is November 12, 2019 however we plan to have ours submitted as soon as possible.

Mayor C. Burghardt-Jesson commented on the highlights from the AMO Conference in particular the reference to OMPF and the fact that there will be no changes to the structure of this program for 2020. R. Reymer added that changes to the Community Benefit Charges stipulate that collection of fees on soft services such as community facilities and parks for example are no longer eligible for Development Charges fees.

### **Committee Reports**

#### **ABCA & UTRCA**

Councillor A. Westman advised that Minister Yurek's announcement has both Conservation Authorities scrambling to re-configure programs and services currently offered. He noted the proposed changes to the Conservation Authorities Act through Bill 108 and funding cuts are going to make it difficult for CA's to continue operating as they have been.

### **Staff Reports**

#### ***CAO/Clerk***

R. Reymer reviewed the proposal letter received from BM Ross Engineer's regarding possible costs for project management services, in particular the expansion of the sewage treatment plant required to accommodate growth in Lucan. The proposal suggested a budget of \$100,000 for project management services over the next 4-5 years. R. Reymer stressed the importance of having this support in place to keep moving forward with future growth. Deputy Mayor D. Manders noted the same concern and that it makes sense to proceed with BM Ross to keep things moving along.

R. Reymer reviewed his report regarding fire inspection services. R. Reymer noted the change in services provided by the County which resulted in lower tier municipalities hiring their own fire inspector. He advised that Mr. Steve Guay, senior fire inspector with the County of Middlesex is available to assist us with this service and the Municipality of South Huron has offered to assist as back-up when needed. A few questions were raised from council including ensuring the contract states services on an as needed basis.

R. Reymer reviewed his report regarding the Nagle Drive watermain project. He advised that the adjoining land owner has agreed to permit installation of the watermain along their property, rather than on the MTO road allowance, however would like municipal water extended to their home at the corner of Roman Line and Airport Line. R. Reymer noted the extra costs that will be incurred to do so and explained the costs could be recovered at some time in future when the waterline is extended further south on Richmond Street and south on Roman Line. It was noted that an expression of interest has already been received to further extend water south on Roman Line and east to the Elginfield area. His report recommended that council agree to carry up to \$100,000.00 of the costs which would keep the cost to each of the 12 residents on Nagle Drive at approximately \$20,000.00.

R. Reymer discussed the Procurement Policy and some additional comments that were brought forward from Councillor P. Mastorakos regarding the exceptions listed within the policy. Adoption of the policy was deferred for further review.

### *Finance*

K. Langendyk advised that supplemental property tax bills were sent out last week and a letter was included explaining the process and purpose of supplemental bills. She further added that there seems to be less questions arising from the supplemental bills this year.

### *Parks & Recreation*

P. Smith reviewed his report regarding grass maintenance along the Benn Drain and storm water retention pond within the Ridge Crossing subdivision. He advised that a site visit was completed with Geoff Cade and Ian Jean from the Ausable Bayfield Conservation Authority (ABCA) and a long term plan for vegetation growth and maintenance was discussed.

P. Smith advised that a resident from Olde Clover Village subdivision has approached him and would like to start a fundraising campaign to assist with playground equipment for the dedicated parkland space. P. Smith further advised that the Township has not assumed this subdivision yet and playground equipment is in the capital budget plans for 2022. Mayor C. Burghardt-Jesson commented that it is always nice to have community involvement and referred to Granton Park Committee as an example.

P. Smith advised that an open house information night is scheduled at the community centre for Monday, Sept. 9<sup>th</sup> to provide residents with information regarding the programs being offered and volunteer opportunities available.

### *Economic Development*

L. deBoer reviewed her report regarding 2019 Baconfest. She noted this was the first year that the Township assumed the concert event responsibilities and that revenue was higher than expected this year. She further advised that they estimate 35,000 people attended the daytime events. The report requested authorization to proceed with booking concert entertainment for 2020 as well as surplus funds that exceed \$25,000.00 be allocated to the community centre renovation project. Councillor P. Mastorakos raised some questions regarding the financial statements. Mayor C. Burghardt-Jesson advised that Baconfest is a line item on the Budget that the Township takes responsibility for.

L. deBoer advised that the County of Middlesex economic development department recently launched a new website called "Work in Middlesex" The website is a great tool for people searching for jobs in our County as well as employers looking to advertise. L. deBoer displayed some video footage promoting the website which featured Lucan Biddulph Parks & Recreation coordinator, Abby Vandermuren.

### **Councillor's Comments**

Deputy Mayor D. Manders advised he has received a concern from a resident regarding excess soap being used during the washing of fire trucks and the run-off that takes place into our storm drains as a result. Chief R. DeBrouwer was in the gallery and advised he will address this concern and ensure environmentally safe products are used.

Councillor D. Regan relayed concerns regarding the need for safe disposal of toxic waste. He requested that staff provide information regarding the feasibility of including toxic waste drop-offs twice annually in our Township. J. Little advised the concern may be handling it at off-site locations, but would look into options and provide a report to council.

### **3/ CSWB Training**

*Moved by A. Westman*

*Seconded by D. Regan*

*That the Council of the Township of Lucan Biddulph authorize Ron Reymer and Tina Merner to attend the Community Safety and Well-Being Planning Training – Part 1 in London on October 9, 2019 at a cost of \$225 per person (including HST).*

**CARRIED**

**4/ Fire Inspection Services**

Moved by D. Regan

Seconded by A. Westman

That the Council of the Township of Lucan Biddulph accept the report as presented on September 3, 2019 regarding Fire Inspection services and further authorize staff to prepare an Agreement with Mr. Steve Guay with regards to the provision of fire inspection services.

CARRIED

**5/ Nagle Drive watermain extension**

Moved by D. Manders

Seconded by D. Regan

That the Council of the Township of Lucan Biddulph agrees to carry up to \$100,000.00 of the Nagle Drive Water Main extension costs with that cost to be recovered from a future extension and further directs staff to meet with the residents of Nagle Drive to update them on recent changes and to confirm their approval to continue with the project.

CARRIED

**6/ BM Ross Engineers – project manager for Sewage Treatment Plant expansion**

Moved by D. Regan

Seconded by A. Westman

Resolved that the Council of the Township of Lucan Biddulph authorizes staff to proceed with BM Ross Engineers as our project manager for the expansion of the sewage treatment plant.

CARRIED

**7/ Baconfest 2020**

Moved by D. Manders

Seconded by A. Westman

Resolved that Council of the Township of Lucan Biddulph accepts the recommendation of L. deBoer to move forward with the 2020 Baconfest Entertainment booking. AND FURTHER that any surplus funds that exceed \$25,000 from Baconfest event 2020 be allocated to the Arena Renovation Project.

CARRIED

**8/ Municipal Finance 101 Course**

Moved by D. Regan

Seconded by D. Manders

That the Council of the Township of Lucan Biddulph authorize Kathryn Langendyk to enrol in Municipal Finance 101 – Fundamentals program offered through MFOA for the Fall 2019 term at a registration cost of \$595.74 (including HST).

CARRIED

**9/ By-Laws**

Moved by D. Manders

Seconded by A. Westman

That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 45-2019 Agreement – IMOS Winter Maintenance
- 46-2019 Confirming Bylaw

CARRIED

**10/ Adjournment**

Moved by A. Westman

Seconded D. Manders

Resolved that the Council meeting be adjourned at 8:48 p.m.

CARRIED



DEPUTY MAYOR



CLERK