

# The Corporation of the Township of Lucan Biddulph Council Minutes

**Present:** Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillors D. Regan, P. Mastorakos and A. Westman

**Also Present:** T. Merner-Deputy Clerk, K. Langendyk-Treasurer, J. Little-Public Works Manager, P. Smith-Parks & Recreation Manager, L. deBoer-Economic Development Officer

**Absent:** R. Reymer-CAO/Clerk

## Call To Order

Mayor C. Burghardt-Jesson called the meeting to order at 6:30 pm.

## Declaration of Pecuniary Interest & Nature Thereof

None.

## Delegations

*Morgan Calvert, Director of Information Technology Services and  
Chris Bailey, Manager of Technical Services*

Mr. Calvert and Mr. Bailey from the County of Middlesex Information Technology Department attended to provide an overview of the proposed plan for upgrades to our network server and the benefits of consolidated infrastructure. Mr. Bailey advised that our current server infrastructure is at the end of its life cycle and the County of Middlesex now has the ability to host our server from the County infrastructure. In order to proceed with this a faster more reliable internet connection is required and they are currently discussing those options with Quadro Communications. Mr. Calvert advised there will be no initial cost to switch to the County Infrastructure system however going forward there will be approximately \$2,000.00 for operating budget year to year plus the additional cost incurred for direct fibre internet connection. He further noted we are avoiding the capital expense of approximately \$25,000.00 to replace our existing infrastructure. Mr. Calvert further discussed cyber security awareness and training that County IT staff are currently taking to further educate municipalities of about cyber threats.

*Sheila Hodgins and Jackie Martins, Lucan Area Heritage*

Ms. Hodgins and Mrs. Martins presented and reviewed the Lucan and Area Heritage Society 2019 revenue & expenses to date. Ms. Hodgins noted the projected year-end revenue is slightly down from 2018, however expenses are down as well. She discussed some upcoming events including the Christmas yard sale, a Christmas home tour being planned for 2020 and the 3<sup>rd</sup> annual Extravaganza event planned for June 13, 2020. Ms. Hodgins further advised that they are looking for an increase in the annual donation received from the Township for the upcoming year and that she would be submitting a letter requesting same for consideration during our 2020 budget discussions.

## 1/ Minutes

*Moved by A. Westman*

*Seconded by D. Regan*

*That the regular council minutes of September 17, 2019 be approved as circulated.*

**CARRIED**

## **Business Arising**

Mayor C. Burghardt-Jesson noted the feral cat topic and asked council members to be prepared for discussion and a decision at the next council meeting.

## **Communications Reports**

### *Bluewater Recycling Association*

Deputy Mayor D. Manders advised he attended a short meeting last week. He noted that all commodities are continuing to decrease and there is still so much unknown in the industry.

### *Ausable Bayfield Conservation Authority and Upper Thames River Conservation Authority*

Councillor A. Westman advised that both conservation authorities are beginning budget discussions and they are still working out the impacts of provincial cuts to funding.

## **Staff Reports**

### *CAO/Clerk*

In the absence of CAO R. Reymer, T. Merner gave an update and advised the fire services agreement with Mr. Steve Guay has been finalized and will be brought forward at next council meeting for execution. She further noted that they will be meeting with Cindy McNair from Selectpath to review HR policies next week.

### *Finance*

K. Langendyk advised that the auditor will be here at the end of next week to start the 2019 interim audit. She further noted that 2020 budget discussion will soon begin starting with a capital budget meeting. K. Langendyk also noted that she intends to provide budget to actual numbers on a quarterly basis going forward in 2020.

### *Planning*

T. Merner reviewed the report submitted by Senior Planner, M. Bancroft regarding the request for a condominium exemption by 2219260 Ontario Inc. for the townhouse development proposal for lands situated on the East side of Miller Drive and backing onto Saintsbury Line in the Ridge Crossing subdivision. The planner's report advised that the request for condominium exemption is appropriate and no further public consultation is warranted considering public consultation was required to establish the zoning.

### *Public Works*

J. Little reviewed his report regarding household hazardous waste disposal including the options outlined therein. He explained that costs incurred to host a hazardous waste disposal date are hard to determine exactly as cost is directly related to materials brought in. Councillor D. Regan advised he is in favour of option no. 2 provided and noted that a single opportunity would determine whether there is a need for it in our community. Deputy Mayor D. Manders advised he is not in favour of adding that expense to our budget given that a portion of our property taxes helps cover the cost of running the location at the Manning Drive site in London and residents can use that location all year long. He further noted that we should start by educating our residents further and creating more awareness. Councillor A. Westman added it would be hard to justify adding this service when we removed the annual large item clean-up service offered at our public works facility location.

J. Little provided some further updates from the public works department including the advertisement for an equipment operator position which closes on October 28<sup>th</sup>; Coursey line paving project and painting of crosswalks and parking stripes.

*Parks & Recreation*

P. Smith reviewed his report regarding the proposal submitted by Ausable Bayfield Conservation Authority. The plan would encourage good vegetation growth and maintenance going forward for the space along the Benn Drain adjacent to the storm water management pond location in the Ridge Crossing subdivision. He noted the project cost would be \$4,450.00 with the opportunity to apply for 50% funding through the Habitat Stewardship program.

P. Smith provided some further updates from the parks & recreation department including that Glen Boy is scheduled to attend council meeting on October 15<sup>th</sup> to present the Feasibility Study results and that the digital sign outside the community centre has been fixed and is now running properly.

**Councillor's Comments**

P. Mastorakos asked staff if emotional support or therapy animals are recognized in any of our Township policies or bylaws? Discussion took place regarding what is considered a service animal versus an emotional support animal. Mayor C. Burghardt-Jesson advised that if it is an agricultural animal as defined in our Zoning Bylaw then allowing such animal would contravene our bylaw, even if a Doctor has provided a letter stating said animal is an emotional support to the resident. L. deBoer advised she would review AODA (Accessibility for Ontarians Act) and consult with other municipalities to see how they have addressed this concern.

Mayor C. Burghardt-Jesson commented on the experience she, L. deBoer and P. Smith had while attending the Kraft Hockeyville (KHV) 2019 events in Renous and Bathurst New Brunswick. She noted that Renous, New Brunswick has a very small population of approximately 720 people and they really had rallied the province behind them for support in winning KHV 2019. She further advised that it was a great to share and witness the experience of another great community.

Councillor D. Regan advised he attended the mental health discussion at the library sponsored by the Wraith Family Foundation. He noted the importance of relaying and providing information on services available in our community.

**2/ Santa Claus Parade Donation 2019**

*Moved by D. Manders*

*Seconded by D. Regan*

*Resolved that the council of the Township of Lucan Biddulph donate \$750.00 towards the cost of the annual Santa Claus Parade in Lucan.*

**CARRIED**

**3/ Ridge Crossing Subdivision Phase 2 – request for condominium exemption**

*Moved by A. Westman*

*Seconded by D. Regan*

*Resolved That the Council of the Township of Lucan Biddulph recommends to the County of Middlesex that the request for the condominium exemption by 2219260 Ontario Inc. (c/o Vito Campanale) for lands legally described as Block 104 on Registered Plan 33M-739 (geographic Township of Biddulph) in the Township of Lucan Biddulph, is appropriate and that no further public consultation be required.*

**CARRIED**

**4/ Benn Drain – ABCA Vegetation and Maintenance Plan**

*Moved by A. Westman*

*Seconded by P. Mastorakos*

*Resolved that Council direct staff to instruct Mr. Jean to proceed with organizing the project for*

*Spring 2020 planting and further direct staff to work with Mr. Jean to apply to the Habitat Stewardship program for funding.*

**CARRIED**

**5/ By-Laws**

*Moved by D. Regan*

*Seconded by P. Mastorakos*

*That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:*

- *50-2019 Temporary Road Closure (Remembrance Day)*
- *51-2019 Temporary Road Closure (Santa Claus Parade)*
- *52-2019 Confirming Bylaw*

**CARRIED**

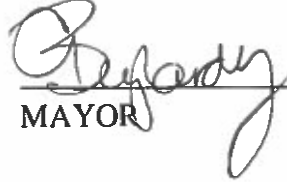
**6/ Adjournment**

*Moved by A. Westman*

*Seconded D. Regan*

*Resolved that the Council meeting be adjourned at 8:22 p.m.*

**CARRIED**

  
MAYOR

  
CLERK