

# The Corporation of the Township of Lucan Biddulph Council Minutes

**Present:** Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillors D. Regan (electronically via FaceTime), P. Mastorakos and A. Westman.

**Also Present:** R. Reymer-CAO/Clerk, J. Little-Manager of Public Works, P. Smith-Manager of Parks & Recreation, T. Merner-Deputy Clerk, K. Langendyk-Treasurer

## Call To Order

Mayor C. Burghardt-Jesson called the meeting to order at 6:15 pm.

## Declaration of Pecuniary Interest & Nature Thereof

None.

## 1/ In-Camera Session

*Moved by D. Manders*

*Seconded by A. Westman*

*Resolved that Council adjourn to Committee of the Whole in camera at 6:15 pm in regards confidential financial matter with R. Reymer, K. Langendyk, P. Smith and T. Merner remaining.*

CARRIED

## 2/ Rise from In-Camera Session

*Moved by A. Westman*

*Seconded by D. Manders*

*Resolved that the Committee of the Whole in camera does now rise and Council reconvene at 6:47 p.m.*

CARRIED

## 3/ Direction from In-Camera Session

*Moved by D. Manders*

*Seconded by A. Westman*

*That the Council of the Township of Lucan Biddulph directs staff to proceed on a confidential financial matter as per in-camera minutes.*

CARRIED

Councillor P. Mastorakos raised some concerns with the regular council minutes of November 5, 2019 regarding the discussion of the feasibility study for the Phase 2 project of the Lucan Community Memorial Centre.

## 4/ Minutes

*Moved by A. Westman*

*Seconded by D. Manders*

*That the regular council meeting minutes of November 5, 2019 be approved as amended.*

CARRIED

## Communications Reports

R. Reymer commented on the letter received from the Minister of Infrastructure regarding the OCIF formula component for 2020 and noted that to date we have not received our allocation amount.

Mayor C. Burghardt-Jesson noted that in past there were two streams of funding under OCIF and the top-up application stream was removed. R. Reymer further advised that there are no applications or negotiations with the current formula based stream.

R. Reymer advised that ROMA Delegation requests for the 2020 Conference are due by December 2, 2019 and further noted that the OGRA Conference Delegation requests have not been released as of yet. R. Reymer suggested that delegation requests with the Minister of Transportation be submitted for both conferences to discuss Lucan Biddulph's use of the MTO salt/sand dome, that will no longer continue after this winter season as per the request of the MTO.

**5/ ROMA and OGRA Delegation Requests**

*Moved by A. Westman*

*Seconded by D. Manders*

*That the Council of the Township of Lucan Biddulph directs staff to submit delegation requests for a meeting with the Minister of Transportation at both the ROMA and OGRA 2020 Conferences.*

**CARRIED**

Councillor A. Westman commented on the Federal Gas Tax update and discussion took place regarding the lobbying that is being done by the Federation of Canadian Municipalities to keep the double gas tax funds going back to municipalities.

Councillor P. Mastorakos commented on the Municipal Modernization Program and R. Reymer advised council of the joint service delivery reviews that were discussed in a meeting with Morgan Calvert at the County of Middlesex and all CAO's of the lower-tier municipalities within the County. R. Reymer further advised the County and lower-tier's are looking at opportunities to streamline processes and make things more efficient on a centralized basis.

**Committee Reports**

No Committee reports were discussed however each member advised of upcoming meeting dates.

**Staff Reports**

*CAO/Clerk*

R. Reymer reviewed his report regarding the Delegation of Authority By-law for Conditional Building Permits. He advised that a conditional building permit would allow the applicant to pour a foundation and currently the authority to grant same lies with council. The suggested bylaw would delegate that authority to the Chief Building Official.

T. Merner reviewed her report regarding the 2020 Council meeting schedule. She advised that the only Conference Conflict would be with the ROMA Conference in January. She further advised that no meetings have been scheduled to take place at the Granton Firehall, due to conflicts with the Biddulph Blanshard fire practice nights. Councillor A. Westman thanked council for the gesture of having a spring and fall meeting take place in Granton in the past, however agreed it would be best to have all meetings take place at the Township office going forward.

R. Reymer commented on the recent Emergency Management exercise that took place last week. He noted the training exercise incident took place in the Municipality of Middlesex Centre and Lucan Biddulph was notified however not affected. He further noted the fall Emergency Management meeting that will take place at our office on Thursday, November 28<sup>th</sup> at 1:00.

R. Reymer advised that no adverse responses regarding the letter sent to parents about the crossing guard position at the George and Main Street location were received. Council directed staff to notify all families that cross at this location that the crossing guard service will no longer continue after the end of this week and children will be directed to the traffic lights on Main street at the Foodland location or the crossing guard location at the Bank of Montreal on Main Street.

**Finance**

K. Langendyk advised that the Capital Budget meeting will take place on Tuesday, December 3<sup>rd</sup> at 4:30 pm.

### *Public Works*

J. Little reviewed his report regarding the Sludge Haulage. He noted that Bartel's Environment Services submitted the lowest bid and he has worked with them in the past and been pleased with their service. He further noted he did reach out to Hodgins Custom Service as they are a local provider and they had no problems with not being awarded the contract.

J. Little advised that sidewalk repair and replacement is underway in both Lucan and Granton currently. He further noted that Olde Clover Drive is temporarily closed from access off of Richmond Street due to connection services that the developer is currently undertaking. J. Little also advised and welcomed a new labourer/operator employee, Ryan Dukeshire, to the public works department.

J. Little provided an update on the sewer expansion project that BM Ross will be managing. He advised that they are currently working on a plan to identify which capital expenditures in regards to necessary upgrades at the plant, are required and which upgrades can be delayed in order that money is not spent unnecessarily considering the expansion that will be taking place in the next few years.

P. Mastorakos advised he has received some concerns regarding limited parking that will be available on Olde Clover Drive due to narrow lots. J. Little advised this is something that should have been addressed prior to draft subdivision plan approval and that this type of development is not unusual across the province. Further discussion took place regarding parking concerns on Beech Street near the Wilberforce Public School and Mayor C. Burghardt-Jesson advised we can make suggestions however parking at the school location is not our jurisdiction and parents should voice their concerns with the principal and school board trustee's.

### *Parks & Recreation*

P. Smith withdrew his report submitted regarding the Feasibility Study presented by Campaign Coaches. He advised discussions will take place with PRAC (Parks & Recreation Advisory Committee) followed by a report to council. Discussion took place regarding the involvement that PRAC should have regarding the recommendation and P. Smith advised he will try and schedule a meeting as soon as possible.

P. Smith reviewed his report regarding the naming agreement for the Senior Centre space at the Lucan Community Memorial Centre. Council and staff discussed the previous donations that the Lucan and District Lions Club made towards the construction of the building, their continuous annual donations and the possibility for naming rights within the Phase 2 community centre renovation project. Naming the facility "The Lions Active Living Centre" was proposed in recognition of the support the Lions Club has and continues to give to our community. Deputy Mayor D. Manders acknowledged the importance of naming this space to give it a separate identity.

Deputy Mayor D. Manders asked if the position of the Lucan Community Memorial Centre sign above the YMCA daycare space is correct or will be re-positioned higher for better visibility. P. Smith advised that the contractor advised the sign was placed in accordance with the blueprints provided however the plan is to re-position the sign higher when phase 2 construction takes place.

### Councillor's Comments

Councillor A. Westman advised that the annual Granton Fire Department's Christmas Hayride will take place on December 14th from 4 - 7 pm.

Mayor C. Burghardt-Jesson advised that the Lucan Santa Claus parade will take place on Saturday, December 7<sup>th</sup> at 6pm and the Lions club has partnered with the Optimist club this year to organize.

Councillor D. Regan thanked council and staff for establishing his attendance via FaceTime.

**6/ Accounts Paid**

Moved by A. Westman

Seconded by D. Manders

That the Council of the Township of Lucan Biddulph approve the accounts as listed below, as paid:

October 2019

\$ 581,359.41

CARRIED

**7/ National Day of Remembrance and Action Violence against Women**

Moved by D. Manders

Seconded by A. Westman

That the Council for the Township of Lucan Biddulph authorizes staff to lower municipal flags to half-mast on December 6, 2019 in recognition of, and in support of, the National Day of Remembrance and Action Violence against Women and further, in support of the Middlesex Rural Alliance to End Violence Against Women.

CARRIED

**8/ 2020 Council Meeting Schedule**

Moved by A. Westman

Seconded by P. Mastorakos

That the Council of the Township of Lucan Biddulph accept the 2020 Council Meeting Dates Schedule as presented at the November 19<sup>th</sup>, 2019 council meeting.

CARRIED

**9/ MAP Unit 1**

Moved by A. Westman

Seconded by P. Mastorakos

That the Council of the Township of Lucan Biddulph authorize Abby Vandermuren to enrol in Unit 1 of the Municipal Administration Program offered through AMCTO for the Winter 2020 term at a registration cost of \$446.35 (including HST).

CARRIED

**10/ Sludge Haulage**

Moved by A. Westman

Seconded by P. Mastorakos

Resolved that the Council of the Township of Lucan Biddulph authorizes staff to accept the quoted price for sludge hauling from Bartel's in the amount of \$15.28 m3 + HST.

CARRIED

**11/ By-Laws**

Moved by D. Manders

Seconded by P. Mastorakos

That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 60-2019 Conditional Building Permits
- 61-2019 Naming Rights – The Lions Active Living Centre
- 62-2019 Confirming By-law

CARRIED

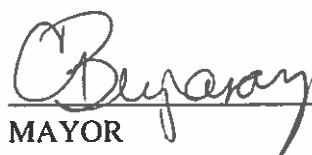
**12/ Adjournment**

Moved by P. Mastorakos

Seconded A. Westman

Resolved that the Council meeting be adjourned at 8:17 p.m.

CARRIED

  
MAYOR

  
CLERK