

# The Corporation of the Township of Lucan Biddulph Council Minutes

**Present:** Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillors D. Regan, P. Mastorakos and A. Westman

**Also Present:** R. Reymer-CAO/Clerk, D. Kester-Manager of Public Works, P. Smith-Parks & Recreation Manager, T. Merner-Deputy Clerk, K. Langendyk-Treasurer

## **Call To Order**

Mayor C. Burghardt-Jesson called the meeting to order at 6:15 pm.

## **Declaration of Pecuniary Interest & Nature Thereof**

None.

## **1/ In-Camera Session**

*Moved by D. Manders*

*Seconded by A. Westman*

*Resolved that Council adjourn to Committee of the Whole in camera at 6:15 pm in regards to a potential sale of a lot at the Township Industrial Park Subdivision with R. Reymer, D. Kester, K. Langendyk and T. Merner remaining.*

CARRIED

## **2/ Rise from In-Camera Session**

*Moved by A. Westman*

*Seconded by D. Manders*

*Resolved that the Committee of the Whole in camera does now rise and Council reconvene at 6:30 p.m.*

CARRIED

## **3/ Direction from In-Camera Session**

*Moved by D. Manders*

*Seconded by D. Regan*

*That the Council of the Township of Lucan Biddulph accepts the Offer to Purchase as presented with regards to 1000 Heenan Court (Part 3 on 33R-20206) of the Industrial Park and that the Mayor and Clerk be authorized to execute same subject to such modifications or amendments deemed appropriate by the Chief Administrative Officer, in his discretion.*

CARRIED

## **1/ Minutes**

*Moved by P. Mastorakos*

*Seconded by A. Westman*

*That the regular Council Minutes of April 16, 2019 and Special Meeting Minutes of May 1, 2019 be approved as circulated.*

CARRIED

## **Communications Reports**

D. Kester commented on the road closure request received in honour of the 2<sup>nd</sup> annual Shamrock Cup Road Hockey Tournament. He noted that this is a continuation of last year's tournament which took place during the Kraft Hockeyville events. He further advised that no negative comments were received from residents last year and prior notification as well as parking accommodations will be made for the residents of George, Elizabeth, Philip and Margaret Street.

Mayor C. Burghardt-Jesson invited Council to attend the ribbon cutting ceremony in honour of the Martens family skate park on June 8<sup>th</sup> in Granton. Councillor A. Westman asked if the walking path ceremony could take place at the same time as well. He further noted that the Granton fish fry and annual Granton Fun Day takes place on June 8<sup>th</sup> as well.

D. Kester commented on Bill C-68 legislation which reverses changes to the Fisheries Act and how it will affect municipalities. He noted these changes will affect municipal drain maintenance and there needs to be a better balance between the business of agricultural practice as well as the native species to waterways.

Councillor P. Mastorakos commented on the Town of Minto resolution included in the Council package and asked if funds we recently received are expected to replace OMPF funding. R. Reymer advised that there is no relation between the OMPF and the one-time funding recently received. The Town of Minto's OMPF funding represents a considerable portion of their overall revenue so any cuts to this funding has a much more significant impact on them. He further noted the \$453,000 one-time funding just received is to be used towards efficiency projects that we otherwise could not have afforded.

Mayor C. Burghardt-Jesson advised she recently attended the OSUM conference and OMPF was a big topic of discussion. She also noted Ontario's regional government review was another major topic.

### **Committee Reports**

#### *CEDC*

Councillor P. Mastorakos gave an update and advised the next meeting takes place May 29<sup>th</sup>. He noted that 2 new businesses are coming to town including a satellite location for a flooring company as well as a Physio Therapist business.

#### *ABCA and UTRCA*

A Westman gave an update on meetings attended with both agencies recently. He advised flooding has been a hot topic however believes all flood warnings are done at the present time. He further noted that provincial cuts to their budgets is an area of concern and discussion has been taking place regarding affects it will have and how they plan to keep things going.

#### *Parks & Recreation*

P. Smith advised that the next PRAC meeting is May 15<sup>th</sup>.

### **Staff Reports**

#### *CAO/Clerk*

R. Reymer advised all lower tier CAO's met last week and topics of discussion included the recent grant money received and if there were any joint efforts that could be made towards improving efficiency. He advised the CAO from Southwest Middlesex suggested an overall service delivery review, which everyone was in favour of. He further noted the fire inspection services between the County and lower-tier's was a major discussion.

R. Reymer advised council of some upcoming meetings including Social Housing meeting at the County, AMCTO Zone 1 meeting at Museum London and staff meeting with BM Ross regarding our growth expansion study. He further noted that BM Ross is scheduled to attend council meeting on June 4<sup>th</sup> to present their report.

R. Reymer advised council that with disappointment on our end Mr. Dave Kester has handed in his resignation as he has accepted a position with the Municipality of Bluewater beginning on May 27<sup>th</sup>. Mayor C. Burghardt-Jesson acknowledged Mr. Kester's 4.5 years of service with Lucan Biddulph and thanked him for showing pride in our community during his time here.

#### Finance

K. Langendyk advised she is moving forward with 2018 reconciliations and meets with auditor C. Scrimgeour in 2 weeks to review.

R. Reymer advised there is a bylaw included to authorize execution of an Agreement with Ontario Infrastructure and Lands Corporation. He noted this is to replenish and finalize the daycare loan. He further advised that K. Langendyk compared interest rates with BMO and the rate offered by OILC was definitely a great offer as it was roughly 25% cheaper.

#### Public Works

D. Kester reviewed his report regarding tire replacement for the grader machine. He advised we are on a 5-year cycle for replacement which ensures we are able to keep that machine in good working condition. He further noted that vendors requested their names be omitted from the quotes presented.

D. Kester reviewed his report regarding replacement of water main and hot mix asphalt for Marlene Street and Kleinfeldt Avenue. D. Kester explained that new infrastructure starts at mid-block of Marlene Street which is why the project ends at that point. Mayor C. Burghardt-Jesson voiced concern with the \$70,000 difference between quotes received and D. Kester advised he asked GW Ex to re-confirm their price and they were satisfied they could complete the project as quoted. He also advised that Dillon Consulting has worked with this company in past and was satisfied with their work.

D. Kester commented on a successful "Pitch-In" day despite the cold wet weather. He complimented staff and council for their efforts that day and noted that although all the tree seedlings were not given away that day, the remaining were handed out to residents at the Township office.

#### Parks & Recreation

P. Smith advised that the selection committee for the RFP proposals met last night and reviewed all submissions in great detail. He thanked Todd Bailey and Linda Barr for their notes and effort put forth during the process. P. Smith handed out a memo to Council for review which recommended that the top three prospects make presentations to Council for consideration and final decision.

#### **5/ Feasibility Study/Fundraising Campaign proposals**

*Moved by D. Regan*

*Seconded by D. Manders*

*That the Council of the Township of Lucan Biddulph accepts the recommendation of the Parks & Recreation Manager to invite the top three proponents, The Goldie Company, Campaign Coaches and Excel Fundraising to attend and present their proposals to council.*

**CARRIED**

P. Smith reviewed the letter received from the County of Middlesex regarding the Play it Forward program. He noted this is a county initiative sponsored by the Middlesex Dairy producers to help support low income families with sports registration fees. Councillor P. Mastorakos asked if the administration of the program is completed by the County staff? P. Smith advised he believes the county will administer but will confirm and also noted we are, however, required to promote and advertise the program.

P. Smith advised the wet weather has delayed maintenance and opening of soccer and baseball fields in our community. He noted that further damage will be caused if we attempt go on fields when they are this wet and as soon as weather permits staff will be tending to all fields.

#### **Councillor's Comments**

D. Regan advised "Pitch-In" day was a great opportunity to work with some wonderful young children in our community.

Deputy Mayor D. Manders asked how soon we would be advertising for a public works manager to ensure we fill that position in a timely manner. R. Reymers advised a review of the job description needs to take place. He further noted that we are down one employee in our works department also which should to be filled by September.

Mayor C. Burghardt-Jesson gave a brief review of topics covered at the OSUM Conference including guest speaker Jeffrey Simpson regarding recent social and political events in the United States and what they could mean for Canada, recycling in China and how Canada can improve, and guest speakers from Orillia and Goderich regarding entrepreneurship and how to ensure you are a welcoming community to entrepreneurs. She advised this is always a personal favorite conference to attend as the focus is on small rural communities and there is always useful information that can pertain to our community.

**6/ Grader Tires**

*Moved by D. Regan*

*Seconded by A. Westman*

*That the Council of the Township of Lucan Biddulph authorizes staff to purchase six (6) Michelin X Snow plus tires for the grader in the amount of \$13,600.88 including HST.*

CARRIED

**7/ Marlene Street and Kleinfeldt Avenue project**

*Moved by D. Regan*

*Seconded by D. Manders*

*Resolved that the Township of Lucan Biddulph authorizes staff to accept the Tender from GW-Ex. In the amount of \$402,521.03 including HST for the replacement of water main and the placement of hot mix asphalt on Marlene Street and Kleinfeldt Avenue from the north limit to mid-block.*

CARRIED

**8/ By-Laws**

*Moved by A. Westman*

*Seconded by D. Manders*

*That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:*

- *26-2019 OIL Agreement (daycare capital works loan application)*
- *27-2019 Temporary Road Closure Bylaw (Shamrock Cup)*
- *28-2019 Execution of Agreement (Play it Forward)*
- *29-2019 Confirming Bylaw*

CARRIED

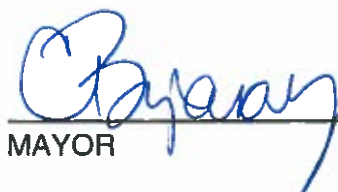
**9/ Adjournment**

*Moved by D. Regan*

*Seconded A. Westman*

*Resolved that the Council meeting be adjourned at 7:56 p.m.*

CARRIED

  
MAYOR

  
CLERK