

The Corporation of the Township of Lucan Biddulph Council Minutes

Present: Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillor D. Regan, Councillor P. Mastorakos and A. Westman

Also Present: R. Reymer-CAO/Clerk, T. Merner-Deputy Clerk, L. deBoer-Economic Development Coordinator, J. Little-Public Works Manager, K. Langendyk-Treasurer, P. Smith-Parks & Recreation Manager

Call To Order

Mayor C. Burghardt-Jesson called the meeting to order at 6:30 pm. The meeting took place electronically with the Mayor and CAO/Clerk in attendance at the Township office and all other attendees via electronic participation.

Declaration of Pecuniary Interest & Nature Thereof

None

Announcements

Mayor C. Burghardt-Jesson opened the meeting by stating what great strength and resiliency our community and country has and continues to show during the ongoing pandemic. She acknowledged and thanked our front-line workers, grocery store staff, delivery trucks and more for their continued dedication and strength. Mayor C. Burghardt-Jesson further acknowledged the tragic passing of one of our Canadian snowbird pilots, Captain Jenn Casey as they flew over the country recently to lift the spirits of Canadians and an unfortunate tragic accident took place. She further announced the recent passing of longtime resident, Terry Hickson from Lucan who was a former crossing guard staff member in our Township and well known in the community. Mayor C. Burghardt-Jesson passed along her condolences to the Hickson and extended family and asked council, staff and members watching to join in a moment of silence in honour of Captain Jenn Casey and Lucan resident Terry Hickson.

Delegations

None

Adoption of Minutes

1/ Minutes

Moved by A. Westman

Seconded by D. Regan

That the regular council minutes of May 5, 2020 be approved as circulated.

CARRIED

Business Arising

Mayor C. Burghardt-Jesson announced all items are ongoing at this time.

Communications Reports

Mayor C. Burghardt-Jesson commented on the Middlesex County Media Release which advised Cisco Canada has partnered with TVDSB, County of Middlesex and County of Elgin to make wireless internet more accessible to rural families and staff during the pandemic. She further noted the County of Middlesex has expanded Wi-Fi availability at local libraries including the Lucan branch. Discussion took place regarding the importance of strong internet access for families during current times and the possibility of increasing bandwidth access at our community centre location once recreational facilities start to re-open.

Committee Reports

Fireboards

Draft minutes from both fireboards were presented.

Canada Day

L. deBoer advised that Canada Day festivities for 2020 have been cancelled however they will be looking for feedback on how to proceed with virtual celebrations as a community. L. deBoer further advised that the Canada Day grant funds have not been received as of today's date.

Staff Reports

CAO/Clerk

R. Reymmer presented a report regarding Lucan Biddulph's municipal re-opening plan and advised that similar to the Provincial recovery plan, Lucan Biddulph will create a three phase recovery plan that will closely align with the Province and other lower tier municipalities within Middlesex County. R. Reymmer further noted that progress from Phase I to Phase II and finally to Phase III will be based on how the pandemic is managed as we "flatten-the-curve". Discussion followed regarding health & safety boards in place and standard operating procedures. P. Smith advised weekly discussions have been taking place between local parks & recreation managers as we prepare for the gradual opening of recreation facilities and how all lower tiers plan to remain consistent and share best practices and guidelines.

R. Reymmer advised a meeting took place last week regarding the Official Plan update and things are moving forward with that process.

T. Merner advised a bylaw is included to authorize execution of a subdivision agreement for Phase 4 of Olde Clover Village which outlines the addition of 33 lots. Discussion took place regarding the original approval being for 66 lots and J. Little advised a change of ownership has taken place since the original draft plan of subdivision approval and the new developer only wished to proceed with 33 lots at this time.

Finance

K. Langendyk reviewed report no. FIN-08-2020 which outlined the financial impact of COVID-19 on the Township. The report gave an overview of financial relief options that have been implemented by other Middlesex County lower-tier municipalities, what Lucan Biddulph has implemented to date and a proposal for financial relief options regarding the property tax instalment due date of May 29, 2020. K. Langendyk noted that the delay of penalty & interest on the May 29th tax instalment would have a potential financial loss of approximately \$7,000.00. Discussion took place regarding cash flow and K. Langendyk noted we are in a good position at this time however it is hard to predict what the fall & winter will look like at this point. Council thanked K. Langendyk for the informative report.

D. Manders advised he would like to see the accounts paid full listing added back into the agenda with the exception of eliminating any private information. Discussion took place on the proper protocol and how other municipalities seem to be handling the accounts paid listing.

2/ Accounts paid to be included in Agenda

Moved by D. Manders

Seconded by A. Westman

Resolved that the Council of the Township of Lucan Biddulph direct staff to include the full list of accounts paid in the Council Agenda packages going forward.

CARRIED

Planning

R. Reymmer advised a couple of planning applications have been submitted that may garner more input from public than the average application. He further advised council of public participation options available for electronic meetings. Discussion took place regarding participation options and potential upcoming council meeting dates for these applications.

Public Works

J. Little reviewed report no. PW-13-2020 regarding the Stumpf Drain and advised that Spriet Associates have reviewed the bids received and recommended proceeding with the lowest bid submitted from A Plus Excavating.

J. Little reviewed report no. PW-14-2020 regarding the tender for the joint asphalt project on Coursey Line with the Municipality of North Middlesex. J. Little advised that Lavis Contracting submitted the lowest tender for both North Middlesex and Lucan Biddulph's portion and North Middlesex holds the largest part of the project therefore will administer the tender. He further noted an approximate surplus of \$130,000 from this project that will be accounted for in the capital construction budget. Discussion took place regarding low costs of asphalt pricing at this time and if there is potential for any further projects to be moved up in order to take advantage of the low pricing. J. Little advised we are actually ahead on our asphalt projects and Whalen Line was next in line, however that road is being assumed by the County later this year.

J. Little reviewed report no. PW-15-2020 and advised the savings from the asphalt project will help bring the Frank Street project in line with the budget. He presented two options for moving forward and noted the second option of tendering the project in the fall of 2020 for construction start in spring of 2021 would allow the Township the potential possibility to benefit from any funding created to stimulate construction activity in the wake of the economic recovery due to COVID-19.

3/ Frank Street project

Moved by P. Mastorakos

Seconded by D. Regan

Resolved that the Council of the Township of Lucan Biddulph direct staff to tender the Frank Street project in the fall of 2020.

CARRIED

J. Little gave a few further updates including progress on the Nagle Drive construction which is ahead of schedule, dust control is half finished in the rural area and gravel resurfacing will begin in the next couple of weeks.

Parks & Recreation

P. Smith gave an update from his department including upcoming phases to the gradual re-opening of some recreational facilities in our community. He advised the dog park has been permitted to open however will remain closed for the time being to complete some maintenance to the area. P. Smith discussed options moving forward for day camps resuming at some point this summer as well as the opening of the pool. He noted minimal participants will be permitted into the pool at a time as well as limited groups allowed for day camps which will make things difficult for staffing. He further added liability is a major concern if we resume either of these activities as well as financial loss due to decreased revenue and possible increased staffing requirements. Discussion took place regarding the risks involved and the difficulty of enforcing physical distancing measures, especially with children and that our residents are likely aware these programs and facilities may not be offered this summer.

P. Smith gave an update regarding the phase 2 funding for the community centre renovation project and noted his regional development advisor has relayed that the application process is still proceeding as planned at this time.

Deputy Mayor D. Manders asked what the plans are going forward for the soccer fields. P. Smith advised Dillon Consulting has done the topography and we are currently waiting for the results. D. Manders further noted that with the potential of the fields being vacant this year, we should pass along the urgency to Dillon Consulting to be prepared for moving the project forward while the fields are currently not being used.

Economic Development

L. deBoer advised green bows were placed on street light posts in Granton and Lucan this past

8/ Confirming

Moved by A. Westman

Seconded by P. Mastorakos

Resolved that if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 19-2020 Execution of Subdivision Agreement (2647076 Ontario Inc.) – Phase 4 Olde Clover Village
- 20-2020 Execution of Agreement – Nagle Drive watermain
- 21-2020 Confirming By-law

CARRIED

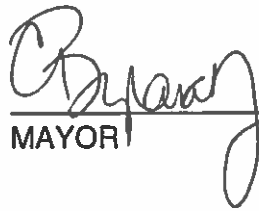
9/ Adjournment


Moved by D. Regan

Seconded A. Westman

Resolved that the Council meeting be adjourned at 8:26 p.m.

CARRIED


MAYOR


CLERK