

The Corporation of the Township of Lucan Biddulph Council Minutes

Present: Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillors D. Regan, P. Mastorakos and A. Westman.

Also Present: R. Reymer-CAO/Clerk, D. Kester-Manager of Public Works, P. Smith-Parks & Recreation Manager, T. Merner-Deputy Clerk, K. Langendyk-Treasurer, T. Loyens-Deputy Treasurer, L. deBoer-Economic Development Officer

Call To Order

Mayor C. Burghardt-Jesson called the meeting to order at 6:30 pm.

Declaration of Pecuniary Interest & Nature Thereof

None.

Delegations/Presentation

Mayor C. Burghardt-Jesson welcomed three new physicians Dr. Janina Mailloux, Dr. Laura Caria and Dr. Tarun Nanda to our community and the Lucan Medical Clinic. All three physicians were in attendance and advised that they have received the FHO (Family Health Organization) designation now and are accepting new patients. Dr. Janina Mailloux advised they offer after hours appointments 3 days a week for registered patients and are excited to be here.

1/ Minutes

Moved by D. Regan

Seconded by A. Westman

That the regular Council Minutes of March 5, 2019 and In-Camera Minutes of March 5, 2019 be approved as circulated/amended.

CARRIED

Communications Reports

R. Reymer reviewed the 2019 Allocation Notice received regarding OMPF. The notice states Lucan Biddulph will receive \$449,900.00 from the province which is a \$14,700.00 increase from 2018.

P. Smith reviewed the request received from Lucan Soccer Association. He advised this is not a new request and we are aware there is a need for additional soccer field space. The prospect of using the Granton Park as field space was canvassed by council and P. Smith advised the land is not large enough for a competitive soccer field. Council asked if the association has approached cost sharing with surrounding municipalities. P. Smith advised Lucan Soccer Association is combined with Ilderton for some leagues and will enquire if they have approached others as well.

L. deBoer responded to the request received from Hogtown Cycles regarding Baconfest. There will be bike pulls on the community centre grounds as well as a CrossFit competition therefore the request has been made to close the dog park during that time. L. deBoer suggested that closing on Friday for set-up and Saturday for the event would be sufficient time.

R. Reymer reviewed the letter from MMAH regarding our 2019 Annual Repayment limit. He suggested that this limit is certainly not anywhere near a position we hope to be and that this notice is simply for information purposes.

R. Reymer reviewed the request for support received from the Town of Saugeen Shores. He

advised that we have been working towards this Infrastructure Funding application for the last few years now and both levels of government are aware of what we are working towards, therefore did not recommend that council endorse this request.

R. Reymer reviewed the letter received from the Minister of Infrastructure which stated that two streams of the ICIP program open next week. He advised that although we are eligible to apply under the Rural and Northern stream for roads and bridges, we have staged ourselves to apply for the bigger stream in the fall and would not recommend we apply under this stream as it could lessen our chances for the next.

R. Reymer noted the communication listed as 8b) and advised that we had applied for the OCIF top up application, which is no longer available. This funding was planned to go towards the Nagle Drive waterline extension project. He noted that our annual OCIF payment has increased by \$70,000.00 and should we discuss those excess funds during budget discussion to see if there is an opportunity to assist in the Nagle Drive project.

A Westman advised the UTRCA 2019 budget was approved recently. He advised two of our neighbours are impacted significantly by this budget and seeing a sizeable increase to their levy from UTRCA. He voted against the budget understanding that some of our neighbours are not as fortunate to be experiencing the growth that we are and there only recourse may be to increase taxes.

Committee Reports

CEDC

L. deBoer gave an update on upcoming events and projects. Baconfest planning is well underway and she and Mayor C. Burghardt-Jesson will be attending Country 104 on April 1st to give a live announcement regarding the concert acts for July 13th. She further stated that corporate sponsors are going well. An upcoming Girls Night Out event sold out within first couple of days and L. deBoer advised this is a great opportunity for the Township to help promote our local businesses. She noted that the new Discover Lucan Biddulph website should be up and running in April and will feature a business of the month. Updates she also gave included a social media workshop, Teeny Tiny Summit in Thorndale, mural for BMO wall on Main Street and Pitch-In Day on April 27th.

Staff Reports

CAO/Clerk

R. Reymer reviewed his report and the three policies included for adoption. He noted these policies are a requirement brought forward by the province under Section 270 of the Municipal Act. He further noted the Council and Staff Relationship policy has been adopted by Southwest Middlesex and is being brought forward at other municipalities in the County. Some discussion was had regarding the Tree Canopy and Natural Vegetation policy and how we can continue to promote tree planting in our Township.

R. Reymer advised that our Treasury Department is working on the 2018 Council Remuneration report which will be available on our website by the March 31st deadline.

Planning

R. Reymer reviewed the report provided by Senior Planner, M. Bancroft. He noted that a Development Agreement was a condition of consent for application B-4-2018 and is now being brought forward. He further noted the applicant has executed the agreement and submitted all fees and a \$5,000.00 security deposit will be required prior to issuance of a building permit.

Public Works

D. Kester presented the Annual and Summary Water reports for 2018 and noted that they were previously discussed when Lucas from Jacobs attended a few weeks ago.

D. Kester provided a report regarding the contracted service for water with Jacobs Engineering.

He noted that from a financial standpoint they are exactly in line with what the original agreement had identified and to date we are very satisfied with their services.

D. Kester reviewed his report regarding a section along Denfield Road which currently receives water from North Middlesex. They are experiencing water pressure issues and North Middlesex is exploring options to rectify the issue. D. Kester noted that of the eight residences that receive water along this section, two of them are Lucan Biddulph properties. He further noted he does not foresee any adverse effects on our water system with the proposal they are exploring.

D. Kester provided the tender results for the 2019 tree trimming and removal services. Two quotes were received with the lowest bid submitted by Beaver Brook Tree Service at \$13,900.00.

D. Kester noted that street sweeping with Mobile Services is scheduled for April once the weather permits. Mayor C. Burghardt-Jesson asked if we could coordinate with the County to have County roads in Lucan Biddulph done at the same time. D. Kester advised he would speak with Chris Traini at the County regarding same.

Mayor C. Burghardt-Jesson asked D. Kester how we are dealing with phragmites in our ditches or is it the responsibility of the land owner. D. Kester advised it is difficult to determine the appropriate means of action now that spraying has been eliminated. D. Kester advised he would speak to other municipalities and see how they are treating.

Mayor C. Burghardt-Jesson discussed the topic of non-paved roads vs paved roads and how we treat each separately and what factors are taken into consideration regarding paving a gravel road. She noted that having a policy in place may give us some guided direction. D. Kester agreed that this is a good suggestion and advised he would bring forth a cost benefit analysis report to council.

Parks & Recreation

P. Smith reviewed his report regarding the fundraising campaign and consultation for the phase 2 community centre renovation project. He noted that professional fundraiser, Darryl Swain attended to give a presentation at the March 6th PRAC meeting. The PRAC committee recommended that council set a fundraising goal amount and proceed with retaining the services of a professional fundraiser. Councillor P. Mastorakos suggested that staff look at completing an RFP to look at the feasibility of fundraising and an ideal goal that could be achieved. Some discussion took place regarding the timing involved to complete the RFP and Feasibility study while still allotting an appropriate amount of time for fundraising before the renovation actually starts. R. Reymer noted that applications for funding under the ICIP (Investing in Canada Infrastructure Program) are slated to open in fall 2019. Mayor C. Burghardt-Jesson noted that it is no secret we are going to run a capital campaign, we have been lobbying to higher levels of government for the past couple of years and we have been responsible with putting money to reserves for this project. She further noted that it would be wise to take the extra step and look at the options that are available as well as begin to put a fundraising committee together and create a donors list.

2/ Professional Fundraiser – Phase 2 Community Centre Project

Moved by D. Manders

Seconded by D. Regan

That the Council of the Township of Lucan Biddulph issue an RFP for a feasibility study and consultation options for our volunteer committee and the shape of our fundraising campaign moving forward.

CARRIED

P. Smith advised the renovations have started with the Senior Centre space of the community centre and we are receiving lots of positive input from user groups with regards to the transformation of that space.

Councillor's Comments

Mayor C. Burghardt-Jesson advised that the St. Patrick's Day events were well attended in our community on March 16th, as well as the Peewee OMHA game that afternoon. She also noted the upcoming annual Fire & Ice Charity hockey game which takes place on Saturday, March 23rd.

3/ Section 270 Policies

Moved by A. Westman

Seconded by D. Regan

That the Council of the Township of Lucan Biddulph adopt the following policy:

- Policy No. 100-51-2019 (Pregnancy and parental leave for members of council)
- Policy No. 100-52-2019 (Council and Staff Relationship policy)
- Policy No. 300-26-2019 (Tree Canopy and Natural Vegetation policy)

CARRIED

4/ Tree Trimming and Removal

Moved by D. Manders

Seconded by P. Mastorakos

That the Council of the Township of Lucan Biddulph authorizes staff to accept the tender from Beaver Brook Tree Service in the amount of \$15,707.00 including HST for the contracting of removal of trees from Township road allowances.

CARRIED

5/ Annual and Summary Water Reports 2018

Moved by D. Regan

Seconded by P. Mastorakos

That the Council of the Township of Lucan Biddulph accepts the Lucan Biddulph Water Distribution System Annual and Summary Reports for 2018, as presented.

CARRIED

6/ By-Laws

Moved by D. Regan

Seconded by A. Westman

That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 18-2019 Execution of Development Agreement (Cieslak)
- 19-2019 Temporary Road Closure Bylaw (Granton fun day parade)
- 20-2019 Confirming Bylaw

CARRIED

7/ Adjournment

Moved by A. Westman

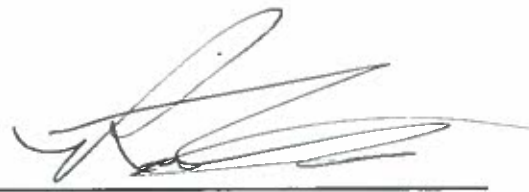
Seconded D. Regan

Resolved that the Council meeting be adjourned at 8:44 p.m.

CARRIED



DEPUTY MAYOR



CLERK