

The Corporation of the Township of Lucan Biddulph Council Minutes

Present: Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillors D. Regan and A. Westman.

Also Present: R. Reymer-CAO/Clerk, P. Smith-Parks & Recreation Manager, T. Merner-Deputy Clerk, K. Langendyk-Treasurer,

Absent: Councillor P. Mastorakos

Call To Order

Mayor C. Burghardt-Jesson called the meeting to order at 6:15 pm.

Declaration of Pecuniary Interest & Nature Thereof

<u>a. Member</u>	<u>Item #</u>
Deputy Mayor D. Manders	13

Nature of Conflict
Family member on Employee Salary Grid

Delegations

Dog Park Committee

Mayor C. Burghardt-Jesson welcomed Bryan Hunter and Gordon Morsink as members of the local dog park committee and thanked them along with the contributing businesses for the recent addition of water to our community dog park. B. Hunter then made a presentation to council regarding suggested improvements to the Lucan Dog Park. He advised that a group of like-minded dog lovers was formed through Facebook and they have discussed some improvements that would help encourage residents to take advantage of this feature of our community. Problems discussed included drainage, shade and water. B. Hunter suggested that proper grading, possible mulch or hard surface at the entrance and installation of a gazebo or benches with shade covers for seating would be ideal. He further noted that volunteers from the committee are willing to solicit donations from local businesses as well as volunteer their time and efforts to build a shade structure. Deputy Mayor D. Manders noted we have the equipment to address the grading issue and could start with that as well as have our Chief Building Official follow-up on site plan and drainage from adjoining land owners. Mayor C. Burghardt-Jesson further advised B. Hunter to reach out to our Economic Development Officer as there is a bench program available that allows businesses to purchase a bench and display their name on it. She further thanked B. Hunter and G. Morsink for attending and presenting the information to council and staff.

VON Middlesex-Elgin

Mayor C. Burghardt-Jesson welcomed Tracey McKay and Lesley Latchford from VON Canada, Middlesex-Elgin branch. T. McKay explained that VON is a not-for-profit organization that provides senior support services for people in their homes. T. McKay and L. Latchford gave a detailed presentation on the various services that are available including, meals on wheels, transportation, home help, telephone reassurance, congregate dining, blood pressure clinics and cool-aid programs. A few questions were raised by council including number of volunteers required in our area, how the services are funded and if counselling for seniors is offered. Councillor A. Westman thanked them for the services they provide acknowledging that it gives seniors the ability to stay independent in their homes and Mayor C. Burghardt-Jesson thanked them for their presentation and services as well.

1/ Minutes

Moved by D. Regan

Seconded by A. Westman

That the regular Council Minutes of June 4, 2019 and In-Camera Minutes of June 7, 2019 be approved as circulated.

CARRIED

Communications Reports

R. Reymer discussed the letter received from Steve Clark, Minister for Ministry of Municipal Affairs and Housing regarding Bill 108 (More Homes, More Choice Act). He noted the Bill was introduced in May 2019, however some changes have been proposed and will hopefully be taken into consideration before finalization of this Act.

Mayor C. Burghardt-Jesson addressed the letter received from Jennifer Moulton regarding concerns from the Roll Into Summer event. She advised that our Economic Development Officer is currently working on some policies with regards to community wide single use plastics. P. Smith further advised they have figured out a space in the community centre to re-install the water fountain/refill station and will also look into having recycling bins replaced that have disappeared during construction. Ms. Moulton was in attendance and Mayor C. Burghardt-Jesson thanked her for the letter and her passion towards our environment.

R. Reymer commented on the letter received from Vito Campanale and noted that Mr. Campanale's company has invested heavily in our community in the past and has purchased land with plans for future development. R. Reymer advised that Mr. Campanale disagrees with the amount of time BM Ross Engineers suggested we have left before we reach capacity at the waste water treatment plan. The letter was submitted to urge council to proceed with the necessary steps now to ensure future development can continue. R. Reymer further noted he will have a discussion with our planner and BM Ross to see how we can move things along at a quicker rate.

R. Reymer reviewed the request received from Maureen Avery for an exemption to the noise bylaw on September 14, 2019. The request noted a family wedding is taking place and a live band will be playing in the evening. R. Reymer advised the location should not affect any residents immediately in Lucan. Council noted they have no objection to the request.

R. Reymer advised council of the AMO Conference delegation request and suggested the Ministry of Infrastructure to lobby our case for funding of our phase 2 community centre project. He further suggested the 2nd delegation as the Ministry of Municipal Affairs and Housing to discuss moving future residential land designation from Granton to Lucan. Council had no objections to suggestions from the CAO.

R. Reymer discussed the letter received from the Township of Adelaide Metcalfe and advised that we are similarly affected, as our Emergency Information Officer is a member of council and as such we are technically not compliant. He further noted that it makes sense for larger municipalities, however smaller ones, such as ours, do not have as many staff members to facilitate this stipulation. R. Reymer suggested we write a similar letter addressing our concerns.

Committee Reports

Fire Boards

R. Reymer advised that the Lucan Biddulph Fire Area Board met June 6th. Election of Officers took place and Dave Goddard is the returning Chair, C. Burghardt-Jesson returning vice-chair and R. Reymer returning Secretary/Treasurer. Topics discussed at the meeting included the cost of 12 new air packs along with 2 more sets of bunker gear, compensation for volunteer firefighters that complete the 1001 Level 1 and 2 course, mutual aid agreement with Municipality of South Huron and increasing reserves to prepare for capital purchases such as next fire truck.

Parks and Recreation Committee (PRAC)

P. Smith advised that Glen Boy met with members of PRAC and discussed the feasibility study process including potential interviews. He further noted that Mr. Boy advised that in his experience fundraising revenues do not necessarily decrease once the shovel is in the ground.

Staff Reports

CAO/Clerk

T. Merner reviewed the report included regarding updated policies. She advised that the policy review committee met recently and have prioritized a few larger policies. R. Reymer further noted that we may want to look at hiring a consultant to complete the review depending on time and cost involved.

R. Reymer gave an update on employment postings for the Public Works Manager and Labour Equipment Operator position which end on Friday, June 21. He further noted our summer student position has been filled by Maggie Smith, who started yesterday.

R. Reymer advised that we are still working towards a solution for fire inspection services and confirmed that all inspections for 2019 have been completed to date.

R. Reymer advised that construction on Kliendfeldt Avenue and Marlene Street continues and the Coursey Line paving project will take place in September 2019.

R. Reymer advised we have not signed off on any Hydro Design plan with regards to the Prince George expansion project therefore they cannot proceed with any work on our road allowance until that authorization has been given.

Finance

K. Langendyk advised the auditors will be here on Thursday and Friday of this week. She further noted the first 2019 draft budget meeting will take place on Wednesday, June 26th at 8:30 am and she plans to have the draft budget sent out on Monday next week.

Parks & Recreation

P. Smith reviewed his report regarding the kitchen rental contract. He noted that generally caterer's use the kitchen for funerals and they are usually more than adequate with cleanliness.

P. Smith advised his department is finally getting caught up with grass cutting and they have been able to lower the decks on equipment now.

Councillor's Comments

Councillor D. Regan advised speeding on Nicoline Avenue is a continuous problem even after having the digital speed sign on the street a few weeks ago. He suggested we may need to request more police presence in that area as people need to be reminded to slow down and stop completely at the corner of Nicoline Avenue and Elm Street.

Councillor A. Westman advised that in light of a recent accident involving a tractor in our area, we need to remind residents that farmers are pushing hard right now to get crops planted and grow our food, therefore we need to be extra vigilant as driver's. He further added that increased awareness through social media would be a good idea.

Mayor C. Burghardt-Jesson advised that she and T. Merner had the opportunity to attend the Middlesex County Agri-Business tour recently, which included stops at Kustermans Berry Farm, WeedMD, Sleger Ginseng Farm and BJ's Country Market.

Mayor C. Burghardt-Jesson advised that the traffic light announcement was made yesterday and the project will take place in 2020, however a start time has not been decided at this time. R. Reymer further added that he has had conversations with Dillon Consulting who has been

retained by the County for this project and that plans include having sidewalks installed on Saintsbury to Wellington Street.

2/ In-Camera Session

Moved by D. Regan

Seconded by D. Manders

Resolved that Council adjourn to Committee of the Whole in camera at 9:15 pm in regards to pay equity and personnel matter.

CARRIED

3/ Rise from In-Camera Session

Moved by A. Westman

Seconded by A. Westman

Resolved that the Committee of the Whole in camera does now rise and Council reconvene at 9:31 p.m.

CARRIED

Report from In-Camera Session

Staff was given direction regarding a personnel matter.

4/ Noise Bylaw Exemption - Avery

Moved by A. Westman

Seconded by D. Manders

WHEREAS Bernard and Maureen Avery will be hosting a family wedding celebration on Saturday, September 14th, 2019 on their property located at 192 Spencer Avenue, Lucan. AND WHEREAS an exemption from the Township of Lucan Biddulph's Noise By-law #24-2017 is required to allow for noise which may surpass the allowed levels during the hours of 8:00 p.m. to 1:00 a.m.

THEREFORE BE IT RESOLVED that the provisions of the Noise By-law shall not apply during the hours of 12:00 p. m. and 1:00 a.m. for the wedding event taking place at 192 Spencer Avenue on September 14, 2019.

CARRIED

5/ Kitchen Rental Contract

Moved by D. Regan

Seconded by D. Manders

That the Council for the Township of Lucan Biddulph approves the Lucan Parks & Recreation kitchen rental agreement as presented at the June 18, 2019 meeting.

CARRIED

6/ Appoint Engineer – Roman Line Drain

Moved by A. Westman

Seconded by D. Regan

That the Council of the Township of Lucan Biddulph appoint Spriet Associates London Ltd. under Section 4 of the Drainage Act to prepare a drainage report for the requested drainage improvements to the Roman Line Drain, subject to the required 30 days' notice to the applicable Conservation Authority.

CARRIED

7/ Appoint Engineer – Casey - McCarthy Drain

Moved by D. Regan

Seconded by D. Manders

That the Council of the Township of Lucan Biddulph appoint Spriet Associates London Ltd. under Section 78 of the Drainage Act to prepare a drainage report for the requested drainage improvements to the Casey - McCarthy Drain, subject to the required 30 days' notice to the applicable Conservation Authority.

CARRIED

8/ Appoint Engineer – Hodgins Drain – Branch “B”:

Moved by A. Westman

Seconded by D. Manders

That the Council of the Township of Lucan Biddulph appoint Spriet Associates London Ltd. under Section 78 of the Drainage Act to prepare a drainage report for the requested drainage improvements to the Hodgins Drain – Branch “B”, subject to the required 30 days' notice to the applicable Conservation Authority.

CARRIED

9/ Adopt Policies

Deputy Mayor D. Manders declared a conflict of interest and abstained from all discussion on this matter.

Moved by D. Regan

Seconded by A. Westman

That the Council of the Township of Lucan Biddulph adopt the following policies:

- *Policy No. 100-01-2019 (Conduct of Business Policy)*
- *Policy No. 100-02-2019 (Establishment of a Policy System)*
- *Policy No. 100-04-2019 (Council Remuneration)*
- *Policy No. 100-21-2019 (Employee Pay Grid 2019)*
- *Policy No. 100-22-2019 (Confidential Employee 2019 Pay Grid)*
- *Policy No. 100-15-2019 (Mileage)*

And further that the Council of the Township of Lucan Biddulph approves the removal of the following policy:

- *Policy No. 100-32 (Mandatory Retirement Policy)*

CARRIED

10/ By-Laws

Moved by A. Westman

Seconded by D. Manders

That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- *33-2019 Confirming Bylaw*

CARRIED

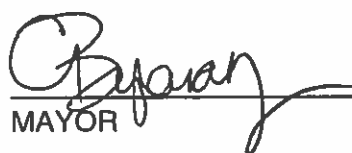
11/ Adjournment

Moved by D. Regan

Seconded D. Manders

Resolved that the Council meeting be adjourned at 9:44 p.m.

CARRIED


MAYOR


CLERK