

The Corporation of the Township of Lucan Biddulph Council Minutes

Present: Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillors D. Regan, P. Mastorakos and A. Westman.

Also Present: R. Reymer-CAO/Clerk, D. Kester-Public Works Manager, P. Smith-Manager of Parks & Recreation, M. Bancroft-Senior Planner, T. Merner-Deputy Clerk and L. deBoer-Economic Development Officer

Call To Order

Mayor C. Burghardt-Jesson called the meeting to order at 6:36 pm.

Declaration of Pecuniary Interest & Nature Thereof

None.

Presentations

Mayor C. Burghardt-Jesson congratulated some local teams on achievements they recently accomplished. She formerly congratulated the U14 girls combined softball team of Lucan and Ilderton for winning the Provincial Championship and then attending the Softball Canada's U14 National Championship in Montreal last summer. While they were unable to attend, she wanted to formerly congratulate and recognize them on their great success last season.

Mayor C. Burghardt-Jesson showed council some recent YouTube videos of our Lucan Minor Hockey Peewee teams wherein they participated in the Chevrolet Good Deeds Cup challenge by collecting food and clothing for our local food bank and shelters this past holiday season. She stated it is wonderful to see the children of our community giving back.

1/ Minutes

Moved by D. Regan

Seconded by A. Westman

That the regular Council Meeting Minutes of December 17, 2018 be approved as circulated.

CARRIED

Communications Reports

R. Reymer discussed the Ontario Municipal Partnership Fund (OMPF) and possible reductions going forward. He noted that we have received notice that the provincial government is reviewing OMPF therefore allocations will be released later than in past years. He further stated this is the largest unconditional grant that we receive from the government and it is a critical source of funding to municipalities across Ontario. R. Reymer stated Lucan Biddulph is fortunate to have growth in their property assessment base unlike some neighbouring municipalities which as a result depend even more on this funding.

R. Reymer commented on the rebate received from the LAS Natural Gas Program, further stating that electricity makes up the majority of our accounts enrolled in LAS. He further stated that staff checks the list of accounts enrolled regularly to ensure all accounts are included.

R. Reymer mentioned the 2018 Year-End Assessment Report received from MPAC noting in particular the Assessment Base Distribution summary for Lucan Biddulph which shows the majority of our assessment base to be residential and farm. He noted this report is a good example of showing why we need to promote commercial and industrial use in our community to broaden our assessment base.

Staff Reports

CAO/Clerk

R. Reymer reviewed his report regarding the Indemnification Bylaw. He advised that the purpose of the bylaw is to protect members of council and individuals who work for a municipal corporation against financial loss or damage if they are sued in connection with their work on behalf of the municipality. R. Reymer further advised this is a timely issue and the County as well surrounding municipalities have or are looking in the process of doing the same.

R. Reymer noted that a motion is included for council to opt-in to with regards to allowing retail cannabis outlets in our community. He further advised that the province just announced only 25 initial licenses will be issued across the province and a lottery of the applicants will take place on Friday, January 11th.

T. Merner advised that a few changes have been made to the Agenda format and she will be bringing forth an amendment to the Procedural Bylaw to reflect same. C. Burghardt-Jesson explained the Notice of Motion section and how that would apply during a council meeting.

Planning

M. Bancroft reviewed his report regarding the site plan approval for Prince George Retirement Residence. He noted that there is a 2-step process involved in order to facilitate the expansion of the existing retirement residence, which includes the merging of lots through a deeming bylaw and a site plan agreement. M. Bancroft advised that the applicant proposes to demolish the buildings located at 143 Main Street to facilitate the expansion of the current retirement residence from its current "L" shaped configuration into a "U" shaped building. He further noted that there is currently site plan approval in place for the existing building, however going forward the new site plan agreement will cover all lands and that a security deposit in the amount of \$50,000 will be required.

A few questions were raised by council members including parking and how the Township holds the owner accountable to completing the site plan as presented. M. Bancroft advised that nine additional parking spaces along with additional parking being added to the east of the existing building will be incorporated which more than meets the requirements for parking. He further noted that the Municipality has the right to retain the security deposit until all site work, including landscaping is completed in accordance with the site plan.

Public Works

D. Kester advised that the revised Water Arrears and Collection policy, as per revisions discussed at last council meeting, is included for adoption.

D. Kester further advised that he and R. Reymer met with the MTO in December regarding the proposed traffic light project. Cost sharing between the three parties involved was discussed and the County and Township stated it is their preference to have the MTO undertake to lead the project. R. Reymer stated that it is our hope that with the amount of money being contributed by the County and the Township the MTO will prioritize the project to 2019. He further advised that the meeting ended with the MTO requesting County Engineer, Chris Traini to direct Dillon Consulting to finalize the engineering plans.

Parks & Rec

P. Smith advised that the YMCA officially opened its doors yesterday. A few minor items are left to be completed but will not affect occupancy of the building. He extended appreciation to all those involved that helped meet the occupancy date.

P. Smith made special note and thanks to the Lions Club for covering gate fees at the Lucan Irish Junior C game this past weekend. The game was well attended and P. Smith stated he hopes to see the community continue to support this club.

P. Smith advised that he has received more interest from organizations to rent space at our centre this year than in past. The renovations made to our community centre as a result of the

Kraft Hockeyville win are continuing to bring people and revenue to our community which is great to see.

2/ Prince George Site Plan

Moved by A. Westman

Seconded by D. Regan

RESOLVED That the Council of the Township of Lucan Biddulph, having considered the report submitted by Marc Bancroft, Senior Planner dated January 4, 2019 and having reviewed and considered the Site Plan Agreement dated January 9, 2019, inclusive of its Schedules, together with a verbal update from Staff, does hereby authorize the Mayor and Clerk to execute the Site Plan Agreement between the Township of Lucan Biddulph and 2301402 Ontario Inc. subject to such modifications or amendments deemed appropriate by the Chief Administrative Officer, in his discretion.

CARRIED

3/ Cannabis Opt-In or Out

Moved by D. Regan

Seconded by A. Westman

*RESOLVED That the Council of the Township of Lucan Biddulph instruct Staff to communicate to the Alcohol and Gaming Commission of Ontario that Lucan Biddulph wishes to "opt in" with regards to allowing retail cannabis outlets in our community;
AND FURTHER that Planning Staff be instructed to bring forth a report to address site plan control measures for cannabis cultivation and/or processing in the agricultural and industrial zones.*

CARRIED

4/ Water Arrears Policy

Moved by P. Mastorakos

Seconded by D. Regan

That the Council of the Township of Lucan Biddulph adopt the following policy:

- Policy No. 400-08-2019 (Water Arrears and Collection Policy)*

CARRIED

5/ Ausable Bayfield Conservation Authority Representatives

Moved by D. Manders

Seconded by D. Regan

RESOLVED That the Council of the Township of Lucan Biddulph appoints Councillor Alex Westman as the Ausable Bayfield Conversation Authority Board representative for the period of January 1, 2019 to October 31, 2022.

AND FURTHER that the Council of the Township of Lucan Biddulph authorizes Wayne Hall to continue to attend the meetings in addition to Councillor Alex Westman until the conclusion of the Shoreline Management Plan project.

CARRIED

6/ Unit 1 – MAP Program Tina Merner

Moved by P. Mastorakos

Seconded by A. Westman

That the Council of the Township of Lucan Biddulph authorize Tina Merner to enrol in Unit 1 of the Municipal Administration Program offered through AMCTO for the Winter 2019 term at a registration cost of \$406.80 (including HST).

CARRIED

7/ Unit 2 – MAP Program Dave Kester

Moved by P. Mastorakos

Seconded by D. Regan

That the Council of the Township of Lucan Biddulph authorize Dave Kester to enrol in Unit 2 of the Municipal Administration Program offered through AMCTO for the Winter 2019 term at a registration cost of \$446.35 (including HST).

CARRIED

8/ PRO Forum Conference

Moved by D. Regan

Seconded by A. Westman

That the Council of the Township of Lucan Biddulph authorize Paul Smith and Abby Vandermuren to attend the Pro Educational Forum and Trade Show through PRO (Parks and Recreation Ontario) in Blue Mountain, Collingwood from Mar 26-Mar 29, 2019 at a cost of \$729 plus HST per person. One registration fee will be covered by our municipal PRO membership.

CARRIED

9/ By-Laws

Moved by D. Regan

Seconded by P. Mastorakos

That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- *01-2019 Interim Tax Bylaw*
- *02-2018 Indemnification Bylaw*
- *03-2018 Appointment Bylaw – Committee*
- *04-2018 Deeming Bylaw (Prince George Retirement)*
- *05-2018 Execution of Agreement (Prince George Site Plan Approval)*
- *06-2018 Execution of Agreement (Sire Temporary Use)*
- *07-2018 Confirming*
- *200-2018 Sire Zoning Bylaw Amendment (Temporary Use)*

CARRIED

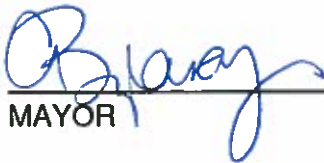
10/ Adjournment

Moved by D. Manders

Seconded D. Regan

Resolved that the Council meeting be adjourned at 7:53 p.m.

CARRIED


MAYOR


CLERK