

The Corporation of the Township of Lucan Biddulph Council Minutes

Present: Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillor D. Regan, Councillor P. Mastorakos and A. Westman

Also Present: R. Reymer-CAO/Clerk, T. Merner-Deputy Clerk, L. deBoer-Economic Development Coordinator, J. Little-Public Works Manager, K. Langendyk-Treasurer, P. Smith-Parks & Recreation Manager

Call To Order

Mayor C. Burghardt-Jesson called the meeting to order at 6:32 pm. The meeting took place electronically with the Mayor, CAO/Clerk and Economic Development Officer in attendance at the Township office and all other attendees via electronic participation.

Declaration of Pecuniary Interest & Nature Thereof

None

Announcements

Mayor C. Burghardt-Jesson opened the meeting by congratulating residents, children, businesses and municipal staff on how quickly all have adapted to the changes put in place regarding the COVID-19 pandemic. She stated that how we all act today will determine how our community fairs with this virus and reminded all to ensure they are practicing physical distancing and to take advantage of technology to stay connected with family and friends. Mayor C. Burghardt-Jesson further noted that Premier Doug Ford has confirmed that the Easter Bunny is an essential service and will be permitted to travel this upcoming Easter weekend.

Delegations

None

Adoption of Minutes

1/ Minutes

Moved by D. Regan

Seconded by A. Westman

That the regular council minutes of March 17, 2020 and special council meeting minutes of March 31, 2020 be approved as circulated.

CARRIED

Business Arising

All items are ongoing at this time.

Communications Reports

- a. R. Reymer commented on the notice received from the Minister of Finance which gave details of a number of property tax initiatives that were announced in Ontario's Action Plan: Responding to COVID-19 (March 2020 Economic and Fiscal Update)
- b. J. Little commented on the notice received from the Ministry of Environment, Conservation and Parks and explained the options contained regarding enhanced measures provided to ensure continuity of operations for our drinking water system.

Committee Reports

Fireboards

R. Reymer advised a Biddulph Blanshard fireboard meeting may be scheduled via Zoom meetings in the coming weeks.

Mayor C. Burghardt-Jesson advised the province has issued a fire ban for fire prone areas, however his does not apply in Lucan Biddulph and recreational fires are still permitted at this time.

ABCA and UTRCA

Councillor A. Westman advised no meetings have taken place however a number of notices regarding cancellations and closures have been circulated. He advised residents to follow social media pages for ABCA and UTRCA for the full list of closures and updated information.

Parks & Recreation

Councillor P. Mastorakos asked what is taking place regarding summer programming and P. Smith advised we are currently holding off on new hires and start dates until we can confirm if summer programming can continue.

Staff Reports

CAO/Clerk

R. Reymer gave a brief verbal update including changes announced recently regarding existing and new residential construction and commercial and industrial construction sites.

Finance

K. Langendyk commented on report no. FIN-05-2020 and advised there was one employee to disclose on the public sector salary disclosure statement for 2019.

K. Langendyk commented on report no. FIN-06-2020 which explained the financial impact the delay of water and waste water increases will have on the budget. K. Langendyk advised the approximate lost revenue for one quarter (Jan-Mar) is just over \$9,000.

Planning

R. Reymer noted that recent legislation passed with regards to planning applications has affected Zoning Bylaw Amendment (ZBA-4-2020) passed at the March 17th council meeting. The legislation paused all appeal periods in affect from March 16, 2020 forward therefore the 20-day appeal following passage of the zoning bylaw is on hold.

Public Works

J. Little reviewed report no. PW-09-2020 and noted there was an increase in the post engineering estimates from the original budgeted estimate. He explained the differences and advised that while his report did include a recommendation to direct staff to tender the project he now suggests that in light of recent announcements made for construction sites due to the COVID-19 pandemic, many companies may be shutting down temporarily or limiting work at this time, therefore it would be best to delay the tendering process to ensure we receive a competitive bid. J. Little further confirmed that construction on municipal infrastructure is considered an essential service under the province's recent announcements.

J. Little gave a verbal update from the water, waste water and roads departments as well as current municipal drain projects and the upcoming traffic signal light construction project. Discussion took place regarding the trend of increased costs for infrastructure projects. J. Little advised in the previous few years companies have tried to keep costs down to make a certain revenue but we have now seen a large increase in costs as opposed to a gradual increase over time. He further noted that our capital estimates are based on figures included in our Asset Management Plan (AMP) and we will need to re-evaluate the AMP this year before next year's budget is set.

J. Little gave a verbal update regarding the Nagle Drive water main project and advised that he intended on including a report but the information has continued to change over the past few days. J. Little advised that a meeting took place with the residents of Nagle Drive last week and

given the new information, as presented at the March 17th council meeting, it was determined that a majority of the residents wish to continue however would like a commitment of \$200,000.00 from Council towards the costs of the project. He further noted a meeting with our County solicitor took place in which four options for the Township were discussed. Questions and discussion took place regarding the time and investment that has taken place to date, the ability to recover costs in future with a new development charge for that area, a feasibility study/plan if moving forward and the maximum amount council is comfortable committing to the project. Mayor C. Burghardt-Jesson also requested that staff attempt to obtain input from all 12 residents regarding the project.

2/ Nagle Drive water main project

Moved by D. Regan

Seconded by A. Westman

That the Council of the Township of Lucan Biddulph accept the recommendation of the public works manager to contribute a maximum amount of \$200,000.00 towards continuing with the Nagle Drive water main project.

CARRIED

Parks & Recreation

P. Smith gave an update to report no. PR-04-2020 dated March 17, 2020 and addressed some of the questions and concerns raised at the last meeting. P. Smith advised that several meetings took place between staff, developers and Lucan Minor Soccer Association representatives, including site visits, to discuss and review plans to replace the 3rd soccer field going forward. P. Smith noted discussion also took place with the Parks & Recreation Committee members and they preferred that the short-term soccer plan utilize existing land to address the immediate needs of soccer and further research take place to address a long term plan that could meet both the needs of soccer and baseball. Discussion took place regarding the neighbouring development, the timeline for site and grading plans as well as necessary surveying that will need to take place.

3/ Soccer Field Strategy

Moved by P. Mastorakos

Seconded by D. Regan

That the Council of the Township of Lucan Biddulph direct staff to proceed with Dillon Consulting Ltd to develop site and grading plans as well as develop tender documentation for the soccer field strategy proposal as presented in report no. PR-04-2020 dated March 17, 2020.

CARRIED

Economic Development

L. deBoer gave a verbal update and advised a community newsletter will be going out next week which will include further COVID-19 updates including an email address wherein residents can relay questions to for information on closures in our community. She further noted the newsletter will include updates from the OPP. Mayor C. Burghardt-Jesson added that the County of Middlesex website also has a great information section on COVID-19 and recent updates.

Councillor's Comments

Deputy Mayor D. Manders asked staff to follow-up regarding the status of the proposed car wash property.

Motions

J. Little noted there is a bylaw included for assumption of Phase 1B of the Ridge Crossing subdivision. He advised this will confirm that we are satisfied with all the infrastructure and maintenance.

4/ Confirming

Moved by A. Westman

Seconded by D. Regan

That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 13-2020 Road Assumption By-law (Ridge Crossing Phase 1B)
- 14-2020 Fees By-law
- 15-2020 Confirming By-law

CARRIED

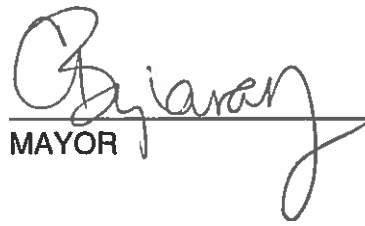
5/ Adjournment

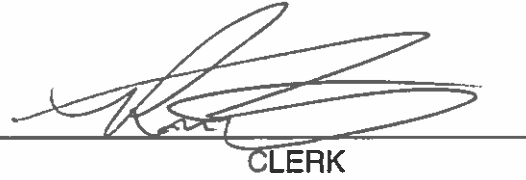
Moved by D. Manders

Seconded A. Westman

Resolved that the Council meeting be adjourned at 8:24 p.m.

CARRIED


MAYOR


CLERK