

# The Corporation of the Township of Lucan Biddulph

# Budget Meeting

# Council Minutes

**Present:** Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillor D. Regan, and Councillor A. Westman.

**Also Present:** R. Reymer- CAO/Clerk, P. Smith-Facilities Manager, K. Langendyk, Treasurer, T. Loyens-Deputy Treasurer, T. Merner-Deputy Clerk

**Absent:** Councillor P. Mastorakos

## Call To Order

Mayor C. Burghardt-Jesson called the special meeting to order at 8:30 a.m. at the Township Office and noted that this special meeting was to undertake final review of the 2019 municipal budget.

## Declaration of Pecuniary Interest & Nature Thereof

None.

## 2019 Draft Budget

K. Langendyk reviewed the latest draft of the 2019 budget noting the changes that were requested by Council at the previous meeting. A few of the changes were discussed in further detail including the increase in costs to parks & maintenance fees and the increase to wages for additional part-time staff at the community centre.

K. Langendyk explained that the 2019 Budget results in a surplus of \$346,947.86 and that council will need to give direction regarding the reserves they prefer the balance transferred to. R. Reymer suggested that \$100,000 be transferred to Building Reserve with the balance to Roads Construction Reserve.

Deputy Mayor D. Manders stated the surplus is great news however cautioned council on protecting the tax stabilization account should things like OMPF future cuts and a decrease in residential growth take place.

Mayor C. Burghardt-Jesson questioned if money should be transferred to reserves to help facilitate expansion of recreational land in our community. Council gave staff direction on involving user groups to identify the need for additional recreational land as our community is growing. R. Reymer advised it would be appropriate to transfer the \$100,000 to Parks & Recreation instead of Building Reserve.

K. Langendyk confirmed that based on council's discussion \$100,000 would be transferred to Parks & Recreation reserve and \$246,947.86 to Roads Construction reserve.

K. Langendyk discussed the 2018 estimated surplus and advised that the auditor is still

working on finalizing 2018. Discussion took place regarding the remaining capital levy from the arena and it was decided that \$30,000 would go towards the Senior Centre renovations completed earlier in 2019 and the balance of the levy would remain in the arena reserve. K. Langendyk further confirmed that any additional 2018 surplus will remain in the tax stabilization reserve.

Mayor C. Burghardt-Jesson discussed Kraft Hockeyville and noted that after expenses the net revenue was approximately \$11,000.00. She requested that this money along with the approximate \$9,000.00 from the Silent Auction be transferred to the building reserve for the arena, noting that weekends' events was not only a celebration but a kick start to fundraising for our community centre renovation project.

K. Langendyk asked for council's direction on having a policy to approve projects that would be funded from the one-time efficiency grant received? Council and staff discussed various efficiency projects and how each will promote administrative efficiencies within our organization. Mayor C. Burghardt-Jesson advised there should be an internal application process for projects that staff recommends be paid for by these funds.

Mayor C. Burghardt-Jesson thanked Treasurer, K. Langendyk for taking on the task of cleaning up the 2018 budget, moving forward with 2019 and completing her first municipal budget. She further thanked T. Loyens for her contributions to the Treasury department over the last year while the Treasurer role was vacant.

**1/ By-Laws**

*Moved by A. Westman*

*Seconded by D. Manders*

*That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:*

- 35-2019 Tax Rate Bylaw
- 36-2019 Confirming

CARRIED

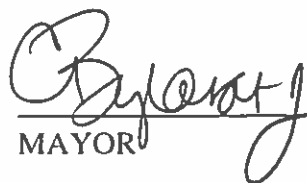
**2/ Adjournment**

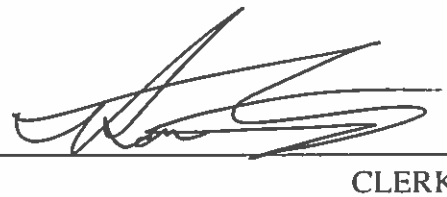
*Moved by D. Manders*

*Seconded by D. Regan*

*Resolved that the Council meeting be adjourned at 10:09 a.m.*

CARRIED

  
MAYOR

  
CLERK