



LUCAN BIDDULPH COUNCIL AGENDA

WEDNESDAY, NOVEMBER 25, 2020 9:00 AM
Lucan Biddulph Township Office
270 Main Street P.O. Box 190 Lucan, ON

**SPECIAL MEETING
AGENDA**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest & Nature Thereof**
- 3. In-Camera Session**
- 4. Communications**
- 5. Staff Reports**
 - Finance – 2021 Capital Budget Planning
[2021 Capital Budget Planning Presentation](#)
- 6. Motions and Bylaws**
 - [Confirming Resolution](#)
 - [56-2020 Confirming](#)
- 7. Adjournment**
 - [Motion to Adjourn](#)



Township of

Lucan Biddulph

2021 CAPITAL BUDGET PLANNING

November 25, 2020

SOURCES OF FUNDING

- Federal Gas Tax (FGT) ~ \$237k
- Ontario Community Infrastructure Fund (OCIF) - ?
- Government Grants
- Donations
- Developer Contributions
- Reserves & Reserve Funds



ADMINISTRATION

- Website Redesign \$40,000
 - This is a carryover project from 2020
 - Funded by the efficiency reserve
- Council Chambers – Equipment for Live Stream \$10,000
 - Cameras, mic, computer, and new workstation in the council room to record and live stream meetings.
 - Funded by the efficiency reserve



PUBLIC WORKS - ROADS

- Frank St Roadwork \$310,000 (roads portion)
 - Carryover from 2020
 - Joint project with Water & Sewer
 - Funded by reserves
- Traffic Light at Sainstbury \$100,000
 - Carryover from 2020
 - Funded by Developer contribution
- Bridge Replacement - \$500,000
 - Roman Line (Bridge #11) needs replacement as per the bridge inspection
 - Funded by FGT, OCIF, Reserves
- Sand/Salt Shed \$100,000
 - Looking into funding, otherwise it will be reserves



PUBLIC WORKS – ROADS

- Engineering for Road projects for potential 2022 construction
 - Alice St. \$65,000
 - Funded by reserves – shared project with roads/water/sewer
 - Saintsbury Line \$50,000
 - Funded by reserves – shared project with roads/water/sewer
 - Queen St. (by the water tower) \$25,000
 - Funded by development charges and/or construction reserves
- CityWide Software \$75,000
 - Benefits public works, parks & rec, and finance
 - Asset management and maintenance management tool
 - Funded by efficiency reserve



PUBLIC WORKS - WATER

- Frank St. \$170,000 (water portion)
 - Carryover from 2020
 - Joint project with roads and sewer
 - Funded by water reserves
- Generator Upgrade \$50,000
 - Funded by water reserves



PUBLIC WORKS - SEWER

- Frank St. \$243,000 (sewer portion)
 - Carryover from 2020
 - Joint project with road and water
 - Funded by sewer reserves
- Generator Upgrade \$120,000
 - Funded by sewer reserves
- WWTP Expansion/Headworks/Chestnut PS
 - BM Ross to provide figures
 - \$100,000 for engineering & reports
 - Funded by grants, reserves, development charges



PARKS & RECREATION

- Playground Equipment at Lucan Community Centre \$125,000
 - Carryover from 2020 and is in the asset management plan (AMP)
 - Funded by reserves
- Playground Equipment at Granton Park \$65,000
 - Carryover from 2020 and is in the AMP
 - Funded by reserves
- Soccer Fields \$??
 - Carryover from 2020.
 - Reviewing options
 - Funded by reserves and donation from soccer club
- Ball Diamond Lights \$150,000
 - Project due as per the AMP
 - Funded by reserves and possible donation



PARKS & RECREATION

- Community Centre Phase 2
 - Waiting for funding announcement before determining timeline.
 - Will also need to add:
 - Tennis court relocation
 - Skate park relocation
 - Main hall furnace
 - New furniture/linens/appliances

PARKS & RECREATION

- Perfect Mind Software \$7,000
 - Scheduling software that allows for online schedule, bookings, and payments.
 - Annual subscription additional cost \$5,000
 - Partnering with North Middlesex to reduce costs for both municipalities.
 - Funded by efficiency reserve
- Community Forest
 - Project presented at the Nov 3, 2020 council meeting
 - Need to determine if there are other capital costs associated with this project (e.g. parking lot)
 - Funded by grants and reserves



WISH LIST

- Project ideas that could be pursued in future, but we can start saving now!
 - Market Street Park
 - Band Shell / Stage
 - Outdoor ice rink
 - Floating Island Wetlands
 - For the storm water ponds
 - Funded by grants



DEBT REPAYMENT

- County Loan Payment – PW Shop \$87,500
 - Last payment in 2021
 - Funded by building reserve
- IO Loan – Township Office/Library \$185,325
 - 25 year loan (2015-2040)
 - Funded by County interest payment, library rent payment, and building reserve
- IO Loan – DayCare Addition \$68,078
 - 10 year loan (2019-2029)
 - Funded by rent payments from YMCA

THANK YOU

- Next steps:
 - Will take note of the discussions and incorporate into the final budget presentation

TOWNSHIP OF LUCAN BIDDULPH RESOLUTION

DATE: November 25, 2020

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 56-2020 Confirming By-law

RESOLUTION CARRIED

MAYOR

Township of Lucan Biddulph

BY-LAW NO. 56-2020

Being a by-law to confirm proceedings of the Council of The Corporation of the Township of Lucan Biddulph

WHEREAS under Section 5(1) of the *Municipal Act, 2001, S.O. 2001 c. 25*, the powers of a municipality shall be exercised by its council.

AND WHEREAS under Sub-Section 3 of Section 5 of the *Municipal Act, 2001, S.O. 2001 c. 25*, the powers of every Council of a municipality shall be exercised by by-law.

AND WHEREAS it is deemed expedient that the proceedings of The Council of the Corporation of the Township of Lucan Biddulph at the November 25, 2020 meeting be confirmed and adopted by By-law.

THEREFORE the Council of the Corporation of the Township of Lucan Biddulph enacts as follows:

1. That the action of the Council of the Corporation of the Township of Lucan Biddulph in respect of all motions and resolutions and all other action passed and taken by the Council of the Corporation of the Township of Lucan Biddulph, documents and transactions entered into during the November 25, 2020 meeting of Council, are hereby adopted and confirmed, as if the same were expressly included in this By-law.
2. That the Mayor and proper officials of The Corporation of the Township of Lucan Biddulph are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Lucan Biddulph during the said November 25, 2020 meeting referred to in Section 1 of this By-law.
3. That the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Township of Lucan Biddulph to all documents referred to in said Section 1.

Read a FIRST, SECOND and THIRD time and FINALLY PASSED
November 25, 2020.

MAYOR

CLERK

**TOWNSHIP OF LUCAN BIDDULPH
RESOLUTION**

DATE: November 25, 2020

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That the Council meeting be adjourned at _____ p.m.

RESOLUTION CARRIED

MAYOR