



LUCAN BIDDULPH COUNCIL AGENDA

TUESDAY, NOVEMBER 19, 2019 6:15 PM

Lucan Biddulph Township Office

270 Main Street P.O. Box 190 Lucan, ON

AGENDA

1. Call to Order

2. Disclosure of Pecuniary Interest & Nature Thereof

3. In-Camera Session – 6:15 p.m.

Confidential financial matter regarding an identifiable group

4. Petitions & Delegations

5. Adoption of Minutes

[Council Minutes - Nov 5 2019](#)

6. Business Arising From the Minutes

[BA - Nov 5 2019](#)

7. Communications Reports

1. [Message from Minister of Infrastructure re OCIF Formula](#)
2. [ROMA 2020 Conference - Delegation Request](#)
3. [Request to lower flags to half mass on Dec 6 2019](#)
4. Balance of Communications:
 - a. [Federal Gas Tax Update](#)
 - b. [Expression of Interest for Ontario - Affordable Housing](#)
 - c. [Municipal Modernization Program - expression of interest to participate](#)
 - d. [Resolution re Conservation Authorities - Grey Sauble Conservation Authority Board of Directors](#)
 - e. [Resolution re Conservation Authority Exit Clause - Twp of Ramara](#)
 - f. [Resolution re Provincial Consultation Transformation of Building Services - Town of Prescott](#)

- g. [Resolution re Transforming and Modernizing the Delivery of the OBC - Twp of Perry](#)
- h. [Resolution re Municipal Liability and Insurance Costs - Twp of Stirling Rawdon](#)
- i. [Resolution re Proposed Cuts to Legal Aid Ontario Budget - Niagara Region](#)
- j. [Support Resolution - Conservation Authority Levies - Town of Wasaga Beach](#)
- k. [ABCA Board of Directors Meeting](#)
- l. [AMO Watchfile - Nov 7](#) [AMO Watchfile - Nov 14](#)

8. Committee Reports

- a) CEDC
- b) Bluewater Recycling
- c) Lake Huron
- d) Fire Boards
- e) ABCA
- f) UTRCA
- g) Parks & Recreation
- h) Canada Day

9. Staff Reports

- a) CAO/Clerks Office
 - [Delegated Authority - Conditional Building Permits](#)
 - [2020 Council Meeting Schedule](#)
- b) Building/By-law Enforcement
- c) Finance
- d) Planning
- e) Public Works
 - [Sludge Haulage](#)
- f) Parks & Recreation
 - [Lucan Community Memorial Centre Phase 2 Renovation Project - Fundraising Campaign](#)
 - [Lucan Lions Club - Naming Agreement](#)

10. Councillor's Comments

11. Changes to Budget

12. Notice of Motions

13. Motions and Accounts

[Motions - Nov 19 2019](#)

14. By-laws

[60-2019 Conditional Building Permits](#)

[61-2019 Naming Rights - The Lions Active Living Centre](#)

[62-2019 Confirming](#)

15. Adjournment

The Corporation of the Township of Lucan Biddulph Council Minutes

Present: Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillors D. Regan, P. Mastorakos and A. Westman

Also Present: R. Reymer-CAO/Clerk, T. Merner-Deputy Clerk, K. Langendyk-Treasurer, J. Little-Public Works Manager, P. Smith-Parks & Recreation Manager, L. deBoer-Economic Development Officer

Call To Order

Mayor C. Burghardt-Jesson called the meeting to order at 6:30 pm.

Mayor C. Burghardt-Jesson mentioned all of the Remembrance Day services that are taking place in our community on November 10th and 11th and encouraged council and residents to participate where possible.

Declaration of Pecuniary Interest & Nature Thereof

None.

1/ Minutes

Moved by D. Regan

Seconded by P. Mastorakos

That the regular council minutes of October 1, 2019 be approved as amended.

CARRIED

Business Arising

T. Merner advised that a draft of the revised Animal Control Bylaw has been prepared and bylaw enforcement department is currently reviewing prior to presenting the final draft to council.

R. Reymer advised that a Strategic Plan update exercise will be scheduled in the coming weeks with John Hack from Sierra Planning and Management.

Communications Reports

R. Reymer reviewed the letter received from the Ministry of Finance regarding the 2020 Ontario Municipal Partnership Fund (OMPF). He advised there was an increase to our allocated amount from \$449,900 in 2019 to \$455,500 in 2020. He further noted Lucan Biddulph is fortunate to be receiving an increase as some of our neighbours unfortunately suffered a decrease.

R. Reymer commented on the letter received from Ministry of Municipal Affairs and Housing (MMAH) which summarized a number of recent announcements. He advised the most significant announcement made was that after review and consideration of feedback received through the course of the regional government review, no forced amalgamations will be taking place. Mayor C. Burghardt-Jesson advised that the government is however going to be encouraging and offering incentives for municipalities to share in services and increase collective agreements. R. Reymer further mentioned the change noted to the municipal fiscal year end which will fall in line with the provincial government fiscal year of March 1st – Feb 28th, implementation date of which is to be determined.

Mayor C. Burghardt-Jesson advised an agreement has been signed between the MTO and County of Middlesex for the traffic signal light project in Lucan Biddulph which will take place in 2020, however likely not until after Baconfest weekend.

Committee Reports

Bluewater Recycling

Deputy Mayor D. Manders reported on the recent meeting and the 2020 Budget which will see an increase to residents for their garbage and recycling charges due to the costs of recycling and operating. D. Manders further advised that changes initiated by China in 2018 and an oversupply of commodities worldwide has had a significant impact on the Bluewater Recycling budget. R. Reymer added that although residents will see an increase on their tax bill, garbage and recycling costs are a separate line item therefore the increase will not be part of the tax levy, however the line item charges specifically.

Fire Boards

R. Reymer commented on the topics of discussion at the recent Fire Board area meeting for the Lucan Biddulph department, including financial year end, new back-up generator installation, two volunteers have completed the NFPA 1001 Course, a silo rescue training session held at Dietrich Commodities, service agreement with North Middlesex renewed and County of Middlesex Association mutual aid disbanded in Lucan Biddulph.

ABCA and UTRCA

Councillor A. Westman advised both Conservation Authorities are continuing to work on 2020 budgets and trying to keep the levy as low as possible. He further commented on the recent Owl Prowl event held at the Morrison Dam Conservation area, noting the importance of these educational events that conservation authorities have been providing.

Staff Reports

CAO/Clerk

T. Merner reviewed her report regarding the updated retention bylaw and implementation of a records management and electronic signatures policy. She advised that as per Section 255 of the Municipal Act, municipalities are required to preserve its records and establish retention and destruction periods. She further noted that our current retention bylaw is from 2004 therefore is due for review and also necessary in preparing for electronic storage of documents with the Laserfiche software program. R. Reymer further added that at a recent CAO meeting with the County of Middlesex shared services discussions took place including the possibility of sharing an employee between municipalities for the laserfiche process and training in the beginning. Other shared services discussed included payroll and taxation.

T. Merner advised that the County IT department is working at scheduling cyber security awareness training for all lower-tier council and staff members and possible dates will be coming in the next couple weeks.

R. Reymer advised the Township is currently looking to replace two crossing guards. Discussion took place about the need for all three existing crosswalks that the Township currently provides and whether the numbers warrant the need for both locations on Main Street. R. Reymer noted it is difficult to find people to fill these positions and that Bryan Smith and Marty Van Pret are temporarily filling these rolls. He further advised the postings have been advertised on our website and social media as we continue to try and replace these positions.

Planning

R. Reymer reviewed the report provided by M. Bancroft regarding the request to remove the

Holding symbol from the property located at 159 Kent Street. M. Bancroft's report recommended approval of the request in order to allow the applicant to construct a single detached dwelling. Deputy Mayor D. Manders asked why the holding symbol was put on these lots and R. Reymer advised it likely stems back to when Kent Street was built and the lots having outstanding items at that time, such as connection to municipal services.

Public Works

J. Little gave some updates from his department regarding projects that have been completed recently including the Beech Street and the Granton firehall paving, line painting on Coursey Line as well as Crosswalks and the Clandeboye sidewalk project. He added that unfortunately some intentional damage was done to the Clandeboye sidewalks however the contractor was able to correct it. J. Little further advised that the Lake Huron Water plant will be shut down on November 13th for some maintenance and repairs.

J. Little advised that over 140 resumes were submitted for the labour/operator position, interviews have been completed and they are hoping to secure a candidate for the position by the end of this week.

Economic Development

L. deBoer advised that the Mayor's Breakfast is coming up on November 13th and will be taking place in the Senior Centre location of the community centre.

Parks & Recreation

P. Smith commended Abby Vandermuren on the organization of yet another successful Christmas Craft show event which once again had increased attendance.

P. Smith advised that Russia's National Junior Hockey team will be practicing at the Lucan Community Memorial Centre this coming weekend in preparation for the World Junior Hockey Championship game taking place at Budweiser Gardens on Monday, November 11th. Practice times in Lucan will be Saturday, November 9th from 2-4pm and Sunday, November 10th from 4-6pm.

P. Smith advised the draft ICIP grant application for been distributed to council for review and comment. R. Reymer added that we have been in contact with our advisor at the Ministry and that having plans in place for the project puts our application in a favorable position.

Mayor C. Burghardt-Jesson noted that communication was one of the key points made during the feasibility study presentation at the last meeting and that council and staff should consider a public meeting and/or information session for the public in the months ahead. D. Manders suggested that the information session be combined with another event in order to increase attendance. P. Smith advised that many of the residents interviewed during the feasibility study would like a chance for their opinions to be heard, therefore a public meeting is likely also necessary. P. Smith further advised that he will have a report and recommendation regarding the feasibility study available at the next meeting.

Councillor's Comments

Mayor C. Burghardt-Jesson advised that Abby Vandermuren, Parks & Recreation coordinator was featured recently on the Invest in Middlesex website and it was great recognition for her and our community. She further added that new promotional videos for Middlesex County businesses will be released tomorrow on Invest in Middlesex website, one of which will feature a local business in Lucan Biddulph.

Councillor D. Regan advised he attended the 2nd community meeting at the library regarding

mental health awareness. He noted they are beginning to form a committee to keep the conversation going.

2/ ICIP Grant Application

Moved by D. Regan

Seconded by A. Westman

Resolved that the Council of the Township of Lucan Biddulph authorize staff to submit the formal application under the ICIP - Community, Culture and Recreation stream program for the Lucan Community Memorial Centre upgrade/renovation project as per staff's submission dated November 5, 2019.

CARRIED

3/ Enforcement for Safety on Family Farms

Moved by D. Manders

Seconded by D. Regan

WHEREAS agriculture is the second largest industry in Ontario, contributing \$13.7 billion annually to Ontario's GDP and is essential for putting food on the tables of millions of people here and around the world;

AND WHEREAS in recent months there has been a steady increase in harassment of farmers and livestock transporters by activists opposed to animal agriculture and the consumption of animals;

AND WHEREAS the protests have become blatantly illegal in nature with extremist groups trespassing onto private property, unlawfully entering into buildings and removing animals without fear of prosecution and even promoting and publishing their crimes on social media;

AND WHEREAS maintaining proper biosecurity is essential to ensure the health and well-being of the animals cared for on these agricultural operations;

AND WHEREAS the recent attacks on farmers' homes and businesses have resulted in no criminal charges laid, leaving farmers feeling unprotected by the Ontario legal system and afraid for the welfare of themselves, their families, their employees and the animals they care for;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Township of Lucan Biddulph requests that Hon. Doug Downey work with his fellow MPP's and agricultural leaders to find a better way forward to ensure stronger enforcement of existing laws - or new legislation - to ensure the safety of Ontario's farm families, employees and animals;

AND BE IT FURTHER RESOLVED THAT this motion be circulated to Hon. Doug Downey, Ministry of the Attorney General, Hon. Doug Ford, Premier of Ontario, Hon. Sylvia Jones, Solicitor General and Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs and all Municipalities in the Province of Ontario, AMO, and ROMA.

4/ Adopt Policies

Moved by P. Mastorakos

Seconded by A. Westman

That the Council of the Township of Lucan Biddulph adopt the following corporate policies:

- *Policy No. 102-01-2019 (Records Management Policy)*
- *Policy No. 102-02-2019 (Electronic Signature Policy)*

CARRIED

5/ By-Laws

Moved by A. Westman

Seconded by D. Regan

That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 56-2019 Temporary Road Closure By-law (Santa Claus Parade)
- 57-2019 Appointment By-law (Committee)
- 58-2019 Records Retention By-law
- 206-2019 Removal of H Symbol By-law (Lawrence)
- 59-2019 Confirming By-law

CARRIED

6/ Adjournment

Moved by D. Manders

Seconded D. Regan

Resolved that the Council meeting be adjourned at 7:58 p.m.

CARRIED

MAYOR

CLERK

Business Arising – Minutes of November 5, 2019

Discussion Item	Minutes Action	Follow-up	Date to be Completed/or Update on Status

Previous Meetings

Discussion Item	Minutes Action	Follow-up	Date to be Completed/or Update on Status
Feasibility Report – Phase 2 Community Centre Project	Campaign Coaches provided report regarding feasibility study conducted	Staff to provide report with recommendation	November 2019
Feral Cats	Consider options for regulating cats	Staff to consult with surrounding municipalities and provide report to council with options for consideration	Fall 2019
Future Development Lands	Proceed with comprehensive review	Staff to provide updates	ongoing
Strategic Plan Review	Review and update Strategic Plan	Staff to arrange meeting	December 2019
Roads Analysis	Cost benefit analysis	Staff complete a cost benefit analysis report for council	Fall 2019
Nagle Drive	Majority of Nagle Drive residents are in favour to proceed with the waterline extension.	Staff were given direction to keep moving forward and develop a report for Council.	Ongoing

From: "**Minister of Infrastructure**" <Minister.MOI@ontario.ca>

Date: Wed, Nov 13, 2019 at 3:01 PM -0500

Subject: A Message from the Minister of Infrastructure / Un message du Ministre de l'Infrastructure

To: "Minister of Infrastructure" <Minister.MOI@ontario.ca>

Dear Head of Council:

I am writing to provide an update on the Formula Component of the Ontario Community Infrastructure Fund (OCIF), which provides funding to more than 420 small, rural and northern communities to help them develop and renew their core infrastructure assets and to support asset management planning.

We have been listening to municipalities and understand that you need information early to allow time to plan your budgets. To provide the greatest amount of stability, we are confirming approximately \$200 million in previously proposed OCIF formula allocations for Ontario for the 2020 calendar year.

Ministry officials will be providing allocation notices with further details on communities' 2020 OCIF formula allocations in the coming weeks. This information will be posted online at www.ontario.ca/data/ontario-community-infrastructure-fund-recipients.

In March 2019, the ministry communicated plans to work with the Association of Municipalities Ontario and municipalities to review the design of the program. More details will be available early in the new year.

Our government respects our municipal partners and we are committed to working together to serve the people of Ontario.

Sincerely,

[original signed by]

The Honourable Laurie Scott
Minister of Infrastructure

777 Bay Street
5th floor
Toronto, Ontario
M7A 2E1

c: The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
The Honourable Steve Clark, Minister of Municipal Affairs and Housing

From: Delegations (MMA) [<mailto:Delegations@ontario.ca>]
Sent: Thursday, October 31, 2019 11:48 AM
To: Delegations (MMA) <Delegations@ontario.ca>
Subject: Municipal Delegations at ROMA 2020 Conference

Hello/ Bonjour,

Please be advised that the Municipal Delegation Request Form for the Rural Ontario Municipal Association 2019 Annual Conference is available online. Information about delegations and a link to the form are available here: [English](#). The deadline to submit requests is **Monday December 2, 2019**.

Le formulaire pour demander une rencontre avec le ministères pour le Congrès annuel de la ROMA (Rural Ontario Municipal Association) 2019 est disponible en ligne. Pour plus d'information sur les délégations et le formulaire, veuillez suivre le lien suivant : [French](#). Date limite pour présenter une demande: **lundi 2 décembre 2019**.

Thank you/ Merci

Monday, November 11, 2019

Attention of the following:

Middlesex County
Township of Adelaide Metcalfe
Township of Lucan Biddulph
Municipality of Middlesex Centre
Municipality of North Middlesex
Municipality of Southwest Middlesex
Municipality of Strathroy-Caradoc
Municipality of Thames Centre
Village of Newbury

Dear Respected Council Members and Affiliated Delegates,

On December 6, 2019, the Middlesex Rural Alliance to End Violence Against Women is requesting flags at all Municipal offices be lowered to half-mast in recognition of, and in support of, the National Day of Remembrance and Action on Violence Against Women.

As you know, December 6, 2019 marks the 30th anniversary of the murders of 14 young university students at l'École Polytechnique de Montréal in 1989. They died because they were women.

We, the Middlesex Rural Alliance to End Violence Against Women, are asking your organization and affiliated businesses throughout your community to lower flags to half-mast on December 6, 2019.

The flag lowering is part of our campaign to draw attention not only to December 6, but also to the 16 Days of Activism Against Gender-Based Violence. Your participation in our campaign is greatly appreciated, and sends an important message that the County of Middlesex and all of its respective municipalities, Townships and Villages are working together towards the awareness and prevention of violence against women in our community.

In addition to the flag lowering, we have arranged a remembrance ceremony on December 6th, 2019 at. Everyone is welcome to attend. More details to follow.

We hope you will support us in our attempts to draw attention to end violence against women.

I would be pleased to speak to you about this initiative, and any other ways in which you are marking either December 6 or the 16 Days of Activism. I am also requesting notification if your respective organizations are willing to participate in this initiative. I ask you reply to this email or contact me at the numbers listed below. Thank you so much for taking the time to review this request and considering.

Sincerely,

Jane Hartley
Chair, Middlesex Coordinating Committee to End Violence Against Women
Program Manager, Women's Rural Resource Centre of Strathroy & Area
janeh@wrrcsa.org Office 519-246-1526 Cell 226-234-5399



From: "**Federal Gas Tax Program**" <GasTax@amo.on.ca>
Date: Thu, Nov 7, 2019 at 9:53 AM -0500
Subject: Federal Gas Tax Update
To: "Cathy Burghardt-Jesson" <cbjesson@lucanbiddulph.on.ca>
Cc: "Ron Reymer" <rreymer@lucanbiddulph.on.ca>, "Kathryn Langendyk" <klangendyk@lucanbiddulph.on.ca>

Dear Mayor Burghardt-Jesson,

I'm pleased to confirm that AMO distributed over \$12 million in surplus federal Gas Tax administration fees to municipalities last week. Your community received \$2,573.33. An additional \$71,290.15 - the second half of your municipality's 2019 allocation - will be transferred later this week.

In the meanwhile, I encourage you to review and share AMO's [latest annual report](#) on the federal Gas Tax Fund. The report describes how our sector is investing federal Gas Tax funds to rebuild local roads, cut energy consumption, improve recreation facilities, and more.

Your community's investments are mapped on AMO's [website](#). Take a moment to explore the map if you haven't already done so - and feel free to [connect with AMO's Gas Tax Team](#) if you would like to promote your municipality's work. The Team uses [Twitter](#), [Instagram](#), [YouTube](#), and the [Gas Tax at Work website](#) to spread the word about the Fund and its impact, and would love to hear from you.

Sincerely,
Jamie McGarvey
AMO President

cc: Ron Reymer, CAO/Clerk
cc: Kathryn Langendyk, Treasurer

From: Zain Abedin [<mailto:zaina@ardn.ca>]
Sent: Thursday, November 14, 2019 1:40 PM
To: Zain Abedin <zaina@ardn.ca>
Cc: Jayde Roche <jayder@ardn.ca>; Scott Travis <stravis@ardn.ca>; Dee Ann Benard <exec.dir@ardn.ca>
Subject: Expression of Interest for Ontario - Affordable Housing - Deadline 30th Nov 2019

Good Afternoon,

My name is Zain Abedin, I am the Director of Community Development with the Sustainable Housing Initiative at the ARDN. **We are a not-for-profit organization that work across Canada and I am writing this email to inform you about a step-by-step guide we have recently launched to help communities develop affordable housing (you can use this tool immediately for your community), and an Expression of Interest (EOI) that we launched at the ONPHA conference to help a communities complete some free pre-development work to develop affordable housing in Ontario and provide an hour long consultation to the rest.** Please find the information on the two pieces below:

The Sustainable Housing Initiative (SHI) at the Alberta Rural Development Network has recently launched a “**Step-By-Step Guide to Developing Affordable Housing**”. The guide has been developed in collaboration with the federal government to create a standard to developing affordable housing across Canada, and provide the communities/organizations awareness on what goes into developing affordable housing. The communities or organizations interested in developing new affordable housing can use the guide to complete all the work themselves, if they have the capacity, else they can hire a consultant to complete all the work and help them access funding. In the later case, the guide provides the proponent information on how affordable housing is developed so that the consultants stick to what the funding agency requirements are to access funding and the communities do not spend too much money in the initial planning stages. Let us know if you would like us to elaborate a bit more on this over a phone call.

The guide is free for anyone across Canada to use as it was funded by the federal government.

The link to requesting the digital copy of the guide is as follows:

<https://www.housingredefined.org/guide>

Please feel free to share this link with the agencies you work with in Ontario

- 1) We also attended the recent ONPHA conference and launched an **Expression of Interest (EOI)** to really understand what the housing need looks like in Ontario and if our Sustainable Housing Initiative (SHI) can provide support to the communities in need. **As part of this EOI, SHI is giving away free consultation service to complete pre-development work (Needs Assessment, Financial Viability, and Business Case) for one community with the greatest housing need.** For all other respondents, SHI will be providing an hour of consultation virtually. We will hear your specific situation and then highlight the next steps for your unique and specific cases/projects.

Link to the EOI: <https://forms.gle/cJqtWNueciYGTpNP7>

***The EOI will remain open till 30th November 2019, please share this with the relevant agencies as soon as you are able to.**

Please let me know if you have any questions or concerns. I am looking forward to hearing back from you.

Thank you,

Zain Abedin, MBA

Director, Community Development

Sustainable Housing Initiative

Alberta Rural Development Network

O: +1.780.964.2736

M: +1.780.893.3457

200, 10578 – 113 Street, NW Edmonton T5H 3H5

zaina@ardn.ca

www.ardn.ca

www.housingredefined.org



In partnership with the Rural Ontario Institute, the ARDN is proud to announce the second national symposium dedicated housing and homelessness issues specific to rural and remote communities! Join us in Guelph, Ontario on May 27-29, 2020! [Click here for more information.](#)



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November 19, 2019

INTERESTED IN
BUILDING IN
AFFORDABLE
HOUSING?

BUILDING C

BUILDING

BUILDING A



**SUSTAINABLE
HOUSING
INITIATIVE**

DEADLINE TO APPLY: NOV. 30, 2019

November 19, 2019

SENIOR AFFORDABLE HOUSING
INITIATIVE
EXPRESSION OF INTEREST

If your community is interested in building **financially sustainable, suitable, and affordable housing** for seniors, youth, low-income individuals, and/or families - we would love to hear from you.

SHI will be selecting **one community** to complete some of its **pre-development work at no charge** and provide **free consultation time** to the individuals who complete the EOI.



Zain Abedin,
Director,
Community Development
zaina@ardn.ca
780-893-3457

**Scan the QR code for the complete Expression of Interest form or visit our website at:*

WWW.HOUSINGREDEFINED.ORG

Ministry of Municipal Affairs
and Housing

Ministère des Affaires municipales
et Logement

Municipal Services Division

Division des services aux municipalités

777 Bay Street, 16th Floor
Toronto ON M5G 2E5
Telephone: 416-585-6427

777, rue Bay, 16^e étage
Toronto ON M5G 2E5
Téléphone: 416-585-6427



November 12, 2019

Dear Municipal Administrator,

Further to the November 1, 2019 letter from the Honourable Steve Clark, Minister of Municipal Affairs and Housing, I am writing to provide additional information about Ontario's new Municipal Modernization Program and advise that Intake 1 under the program is now open.

Under the Municipal Modernization Program, the province is making up to \$125 million available through 2022-23 to help 405 small and rural municipalities conduct new service delivery reviews, implement recommendations from previous reviews and undertake a range of projects, such as IT solutions or process improvements, to achieve cost savings and efficiencies.

Program guidelines and an Expression of Interest form for Intake 1 of the program are attached. Eligible projects under Intake 1 are reviews of municipal service delivery expenditures by independent third-party reviewers that will be completed by June 30, 2020. I encourage you to consider how your municipality might benefit from participation in Intake 1 of the Municipal Modernization Program and submit an Expression of Interest by December 6, 2019. Please see the attached guidelines for details about the program and how to apply.

Under future intakes of the program, municipalities will have the opportunity to apply for projects aimed at implementing service delivery efficiencies to achieve cost savings, in addition to service delivery reviews. Intake 2 under the program is planned for Spring/Summer 2020, with additional intakes expected through 2022-23. Participation in Intake 1 is not a requirement for participation in future intakes.

I look forward to continuing to work together to support your municipality in delivering efficient, effective and modern services for your residents. If you have questions about the program, I encourage you to reach out to your Municipal Services Office contact or email the ministry at Municipal.Programs@ontario.ca.

Sincerely,

A blue ink signature of Marcia Wallace, written in a cursive style.

Marcia Wallace
Assistant Deputy Minister

c. Municipal Treasurer



Municipal Modernization Program

Intake 1 Program Guidelines

WHAT YOU NEED TO KNOW

Ontario is helping municipalities become more efficient and modernize service delivery while protecting front line jobs.

The 405 small and rural municipalities that received a *Municipal Modernization Payment* in March 2019 can now apply to the *Municipal Modernization Program* for funding to undertake expenditure reviews with the goal of finding service delivery efficiencies and lowering costs in the longer term.

Eligible municipalities can apply individually, or collectively with other eligible municipalities, to undertake independent third-party reviews similar to the *Managing Transformation: A Modernization Action Plan for Ontario* review of Ontario government expenditures.

ELIGIBILITY CRITERIA

To be eligible under Intake 1, a project must:

1. Be a review of municipal service delivery expenditures by an independent third-party reviewer for the purpose of finding savings and efficiencies. The review project could take a number of forms including:
 - a line-by-line review of the municipality's entire budget; or
 - a review of service delivery and modernization opportunities; or
 - a review of administrative processes to reduce costs.
2. Result in a report by the independent third-party reviewer that provides specific and actionable recommendations for cost savings and improved efficiencies.
3. Begin field work no earlier than November 1, 2019, with a draft report completed by June 15, 2020 and the final report posted publicly by June 30, 2020.

It is anticipated that most review projects will be between \$20,000 and \$200,000. Proposals will be reviewed on a case-by-case basis and funding amounts may depend on the available appropriation. Only third-party service provider fees will be eligible. Municipal administrative costs, such as staff time, are not eligible.

The program will not cover review projects where:

- the goal is to identify opportunities for revenue generation or reductions in front line services; or
- the review does not result in a formal report prepared by a third party; or
- the object of the review extends beyond municipal accountability.

HOW TO APPLY

1. Advise your Municipal Services Office contact of your intention to apply by **November 22, 2019**.
2. Submit your completed Municipal Modernization Program: Expression of Interest form and applicable supporting documentation to Municipal.Programs@ontario.ca by **December 6, 2019**.

HOW IT WORKS

The ministry will advise municipalities of the outcomes of their applications by mid-January. If your application is approved, a proposed transfer payment agreement with the ministry will be sent to confirm the funding amount and set out the terms, including reporting requirements and a payment schedule. Municipalities will receive an initial payment following full execution of a transfer payment agreement and a final payment after submission of a final report.

PROGRAM TIMELINE

November 22, 2019	<ul style="list-style-type: none"> Advise your Municipal Services Office of your municipality's intention to apply.
December 6, 2019	<ul style="list-style-type: none"> Submit your Expression of Interest and any supporting documentation to Municipal.Programs@ontario.ca.
January-February, 2020	<ul style="list-style-type: none"> Learn whether your application is approved. If it is approved, enter into a transfer payment agreement for project funding, and receive an initial payment once the agreement is executed.
June 15, 2020	<ul style="list-style-type: none"> Submit your third-party reviewer's draft report to the ministry.
June 30, 2020	<ul style="list-style-type: none"> Post the third-party reviewer's final report online and submit your final report to the ministry. The final report will include: a hyperlink to the publicly posted third-party reviewer's report; the amount paid to the third-party reviewer and a copy of the invoice; a statement of the total amount of expenditures reviewed and the total amount identified as potential savings; and a 250-word abstract of the project and its findings.

FOR MORE INFORMATION

Municipalities can direct program questions to Municipal.Programs@ontario.ca or contact their regional Municipal Services Office for further information.

Central Region – Toronto

Tel: 416-585-6226 or
1-800-668-0230

Western Region – London

Tel: 519-873-4020 or
1-800-265-4736

Eastern Region – Kingston

Tel: 613-545-2100 or
1-800-267-9438

Northern Region - Sudbury

Tel: 705-564-0120 or
1-800-461-1193

Northern Region – Thunder Bay

Tel: 807-475-1651 or
1-800-465-5027



Municipal Modernization Program Intake 1: Expression of Interest

- 1) Please complete all the required fields of this Expression of Interest.
- 2) Ensure that the completed Expression of Interest has been declared to by the appropriate municipal staff.
- 3) Please save this Expression of Interest form and e-mail it to Municipal.Programs@ontario.ca by **December 6, 2019**. Attach any applicable supporting documentation as separate documents.

Key Information

Title of Proposed Service Delivery Review Project	
Legal Name of Municipality	
Mailing Address	
Name of Primary Contact	Position Title
Email Address	Telephone Number

Declaration

I declare that all the information that is being submitted in this Expression of Interest is to the best of my knowledge true and correct.

I declare that I have the authority to submit this Expression of Interest.

I acknowledge that it is a program requirement that the proposed third-party review project result report be publicly posted by June 30, 2020.

I acknowledge that it is a program requirement that field work covered by this Expression of Interest must not have begun before November 1, 2019.

I confirm that identifying opportunities for revenue generation or reductions in front line services is not the goal of the proposed review project.

Name of Signatory (TYPE)	Position Title (TYPE)	Date (DD/MM/YYYY)
--------------------------	-----------------------	-------------------

Proposed Service Delivery Review Project

Provide a brief description of your proposed third-party review project, including the objectives and expected outcomes related to service delivery efficiencies and cost savings. If applicable, attach supporting documentation such as a request for proposals or a project charter.

Proposed Service Delivery Review Project

What is the anticipated cost of your proposed third-party review project? **Note:** only the cost of a third-party service provider may be included. Briefly describe the basis for your cost estimate. If applicable, attach supporting documentation such as a contract or vendor of record agreement.

What are the anticipated start date and end date for the third-party review?

Has your council passed a resolution demonstrating support for the proposed third-party review project?

Yes (If yes, please attach a copy.)

No



237897 Inglis Falls Road, R.R.#4, Owen Sound, ON N4K 5N6
Telephone: 519.376.3076 Fax: 519.371.0437
www.greysauble.on.ca

November 1st, 2019

The Honourable Jeff Yurek
Minister of the Environment, Conservation and Parks
5th Floor 777 Bay Street
Toronto, ON M7A 2J3

sent via email: jeff.yurek@pc.ola.org

RE: Grey Sauble Conservation Authority Board of Directors Resolution FA-19-116

Please be advised that the following resolution was passed at the October 23, 2019 meeting of the Grey Sauble Conservation Authority Board of Directors.

Motion No.: FA-19-116

Moved by: Scott Greig

Seconded By: Marion Koepke

Whereas the Grey Sauble Conservation Authority (GSCA) Board of Directors is comprised of elected representatives from the Municipality of Arran-Elderslie, the Township of Chatsworth, the Township of Georgian Bluffs, the Municipality of Grey Highlands, the Town of Meaford, the City of Owen Sound, the Town of South Bruce Peninsula, and the Town of the Blue Mountains; and,

Whereas the Board of Directors determines the policies, priorities, projects, fees and budget of the GSCA; and,

Whereas the GSCA provides important and valued programs and services to the residents of its member municipalities that include recreation, education, water quality monitoring, forestry services, biodiversity preservation, stewardship, as well as protecting life and property through a variety of measures;

Therefore, be it resolved that the publicly elected and municipally appointed GSCA Board of Directors supports the continuation of the programs and services of the GSCA, both mandatory and non-mandatory, and that no programs or services of GSCA be "wound down" at this time; and,

That the Minister of the Environment, Conservation and Parks give clear direction as to what programs and services are considered mandatory and non-mandatory and how those programs will be funded in the future; and,

That the Minister of the Environment, Conservation and Parks utilize the Conservation Authorities Act regulations to ensure that all programs and projects of the Authority that are consistent with the Objects and Powers of an Authority be considered core programs.

1 of 2



Watershed Municipalities
Arran-Elderslie, Chatsworth, Georgian Bluffs, Grey Highlands
Meaford, Owen Sound, South Bruce Peninsula, Blue Mountains

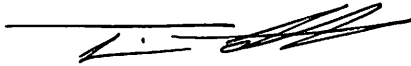
The Honourable Jeff Yurek, MECP
Re: Grey Sauble Conservation Authority Board Support of Authority Programs
November 1st, 2019

That this resolution be forwarded to the Minister of the Environment, Conservation and Parks, Premier Doug Ford, MPP Bill Walker, the Association of Municipalities of Ontario, Conservation Ontario, and all Ontario municipalities.

CARRIED

I look forward to hearing from you.

Regards,



Tim Lanthier
Interim General Manager
Grey Sauble Conservation Authority

cc: Premier Doug Ford
MPP Bill Walker
Association of Municipalities of Ontario
Ontario Municipalities
Conservation Ontario



2297 Highway 12,
PO Box 130
Brehin, Ontario L0K 1B0
p.705-484-5374
f. 705-484-0441

November 7, 2019

Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Floor
777 Bay St
Toronto, ON M7A 2J3

Re: Conservation Authority Exit Clause

The Council of the Corporation of the Township of Ramara passed the following motion at their regular meeting held October 28, 2019, unanimously by a recorded vote:

WHEREAS the TOWNSHIP OF RAMARA has consistently expressed its view that its watershed conservation authorities are duplicative, financially unaccountable, in conflict with citizens and private property rights;

AND WHEREAS the TOWNSHIP OF RAMARA has encountered the regulatory obstacles to challenge the arbitrary, inefficient, non-transparent, and unsustainable municipal levy forced upon it annually by its watershed conservation authorities;

AND WHEREAS the TOWNSHIP OF RAMARA questions the efficacy and relevance of its watershed conservation authorities' programs and services and their performance in achieving the goals of conservation and environmental stewardship;

AND WHEREAS the TOWNSHIP OF RAMARA finds the current Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations inconsistent and obsolete;

AND WHEREAS the Minister of Environment, Conservation, and Parks the Honourable Jeff Yurek signaled the province's intent to reconsider and update the Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations;

THEREFORE BE IT RESOLVED THAT: the TOWNSHIP OF RAMARA support the province's determination that the existing Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations require review;

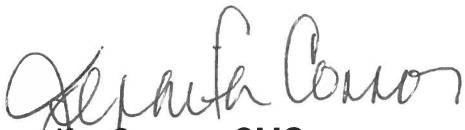
AND THAT the TOWNSHIP OF RAMARA signal to the Ministry of the Environment, Conservation, and Parks of its willingness to participate in all consultations and submissions to the same;

AND THAT further the TOWNSHIP OF RAMARA signal its express desire that an exit clause be provided in any new Conservation Authorities Act to permit municipalities that determine the objects of conservation and environmental stewardship can be provided by alternative governance, programs, and/or services to exist costly and unwarranted conservation authority(ies) jurisdiction(s);

AND THAT this resolution be forwarded the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, Conservation Ontario, Ontario's thirty-six conservation authorities, and all upper and lower-tier Ontario municipalities.

I trust the above is self-explanatory however if you require further information or clarification, please contact me.

Yours truly,

A handwritten signature in black ink, appearing to read 'Jennifer Connor', is written over the printed name.

Jennifer Connor, CMO
Legislative Services Manager/Clerk

JC/cw

c.c. Jill Dunlop, MPP
Conservation Ontario
Ontario Conservation Authorities
Ontario Municipalities

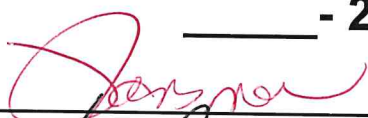
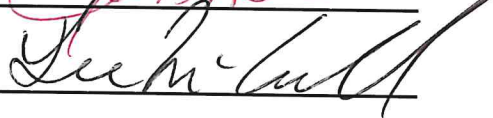


Regular Council

October 28, 2019

Moved by:

Seconded by:

_____ - 2019



Item 11.2

WHEREAS, the Province of Ontario has legislated in the *Building Code Act* that “the council of each municipality is responsible for the enforcement of this Act in the municipality” and “the council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction”,

AND WHEREAS, “the council of a municipality may pass by-laws applicable to the matters for which and in the area in which the municipality has jurisdiction for the enforcement of this Act”,

AND WHEREAS, the Province has asked local governments to find efficient and cost effective ways to deliver municipal services is now asking municipalities to collect a tax on their behalf to create a new Delegated Administrative Authority to deliver services that have historically been the responsibility of the Ontario Government,

AND WHEREAS, Premier Ford stated in his keynote address at the Association of Ontario Municipalities 2019 Conference, that “we can’t continue throwing money at the problem (broken systems) as our predecessors did, into top-down, big government schemes. That is neither compassionate nor sustainable”,

AND WHEREAS, alternative methods of building administration and enforcement have been proposed in this consultation that remove municipal authority but not the associated liability,

THEREFORE LET IT BE RESOLVED that the The Municipality of Prescott requests that, the Province of Ontario work with the current building sector groups that, for the past fifteen years, have been working to support the Ministry of Municipal Affairs and Housing, and provide evidence based justification to municipalities that the creation of a

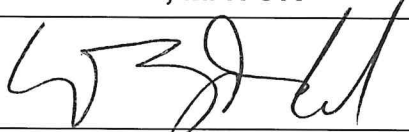


new Delegated Administrative Authority is necessary prior to any legislative changes to the *Building Code Act*, with regard to building service delivery, are introduced in the Legislature.

Be it further resolved that a copy of this motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Steve Clark, Minister of Municipal Affairs and Housing, The Honourable Jim McDonnell, Parliamentary Assistant for Municipal Affairs and Housing.

Be it further resolved that a copy of this motion be sent to the Associations of Municipalities of Ontario (AMO) and all Ontario Municipalities for their consideration.

		REQUESTED BY:		
		RECORDED VOTE	YES	NO
		Councillor Leanne Burton		
		Councillor Teresa Jansman		
		Councillor Lee McConnell		
CARRIED:		Councillor Mike Ostrander		
TABLED:		Councillor Gauri Shankar		
DEFEATED:		Mayor Brett Todd		
RECORDED VOTE:		Councillor Ray Young		

BRETT TODD, MAYOR	ACTING CLERK
	



Township of Perry

PO Box 70, Emsdale, ON P0A 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

November 8, 2019

The Honourable Doug Ford, Premier of Ontario
Legislative Building , Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

RE: Transforming and Modernizing the Delivery of Ontario's Building Code

Please be advised that the Council of the Township of Perry, at its meeting held on November 6, 2019, passed the following resolution:

Resolution No. 2019-420

Moved by: Joe Lumley

Seconded by: Jim Cushman

WHEREAS the Province of Ontario has legislated in the Building Code Act that "the council of each municipality is responsible for the enforcement of this Act in the municipality" and "the council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction",

AND WHEREAS "the council of a municipality may pass by-laws applicable to the matters for which and in the area in which the municipality has jurisdiction for the enforcement of this Act",

AND WHEREAS the Province has asked local municipal governments to find efficient and cost effective ways to deliver municipal services is now asking these same municipalities to collect a tax on their behalf to create a new "Delegated Administrative Authority" to deliver services that have historically been the responsibility of the Ontario Government,

AND WHEREAS Premier Ford stated in his keynote address at the Association of Ontario Municipalities 2019 Conference that "we can't continue throwing money at the problem (broken systems) as our predecessors did, into top-down, big government schemes. That is neither compassionate nor sustainable",

AND WHEREAS alternative methods of building administration and enforcement have been proposed in this consultation that remove municipal authority but not the associated liability,

NOW THEREFORE LET IT BE RESOLVED that the Council of the Township of Perry requests that the Province of Ontario research their own efficient and cost effective means to deliver their own services, work with current building sector groups that, for the past fifteen years, have been filling the voids as the Ministry of Municipal Affairs and Housing has severely reduced its service delivery role and provide documented evidence based justification to all Ontario municipalities that the creation of a new "Delegated Administrative Authority" is necessary prior to any legislative changes to the Building Code Act, with regard to building service delivery, are introduced in the Legislature; and

FURTHER BE IT RESOLVED THAT a copy of this motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Steve Clark, Minister of Municipal Affairs and Housing, The Honourable Jim McDonnell, Parliamentary Assistant for Municipal Affairs and Housing and The Honourable Norm Miller MPP for Parry Sound Muskoka; and

FURTHER BE IT RESOLVED THAT a copy of this motion be sent to the Associations of Municipalities of Ontario (AMO) and all Ontario Municipalities for their consideration.

Carried.

Your attention to this matter is appreciated.

Yours truly,



Beth Morton
Clerk-Administrator

BM/ec

cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing
The Honourable Jim McDonnell, Parliamentary Assistant for Municipal Affairs and Housing
The Honourable Norm Miller, MPP, Parry Sound-Muskoka
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



Embracing the Future
while Remembering our Past
www.stirling-rawdon.com



November 5, 2019

The Honourable Doug Downey
Attorney General of Ontario
McMurtry-Scott Building
720 Bay St., 11th floor
Toronto, ON M7A 2S9

Dear Sir:

Re: Municipal Liability and Insurance Costs

At a meeting of the Township of Stirling-Rawdon Finance and Personnel Committee held on October 29, 2019 the following motion was passed:

"The Committee acknowledges receipt of the AMO report entitled 'A Reasonable Balance: Addressing growing municipal liability and insurance costs'

and further that the Township of Stirling-Rawdon endorse the report submitted by the Association of Municipalities of Ontario

and further that the Attorney General of Ontario be requested to conduct a full review of joint and several liability as it affects municipalities

and further that this motion be forwarded to all Ontario municipalities for their consideration."

Council respectfully requests your favourable consideration of this important matter.

Yours truly,

Tawnya Donald
Clerk

c.c. Daryl Kramp, MPP Hastings-Lennox & Addington
All Ontario Municipalities



Administration

Office of the Regional Clerk

1815 Sir Isaac Brock Way, PO Box 1042, Thorold, ON L2V 4T7

Telephone: 905-980-6000 Toll-free: 1-800-263-7215 Fax: 905-687-4977

www.niagararegion.ca

November 1, 2019

CL 18-2019, October 17, 2019

DISTRIBUTION LIST

SENT ELECTRONICALLY

Re: Proposed Cuts to Legal Aid Ontario Budget

Regional Council, at its meeting held on October 17, 2019, passed the following resolution:

WHEREAS the Niagara Community Legal Clinic is a not-for-profit agency providing access to justice and vital service to low-income Niagara citizens in civil law matters, including landlord-tenant disputes, Ontario Disability Support Payment (ODSP) appeals, pension appeals, workplace injury/WSIB compensation, consumer law protection, refugee assistance, migrant worker support, human rights law, power of attorney matters, and wills and estates for low-income seniors;

WHEREAS the Niagara Community Legal Clinic is funded by Legal Aid Ontario, an arm's-length agency of the Ministry of the Attorney General for Ontario, which (in addition to funding the province's legal clinics) provides much-needed support to low-income people in matters of family law, refugee law, and criminal law;

WHEREAS the two historic Niagara legal clinics – Justice Niagara, founded in 1978, and Niagara North Community Legal Assistance, founded in 1982 – merged on January 1, 2019, to form the Niagara Community Legal Clinic;

WHEREAS Legal Aid funding saves money in the overall justice system budget, in light of the evidence that the cases of self-represented parties (i.e., parties without Legal Aid support) consume significantly greater amounts of expensive court time and/or tribunal time; and

WHEREAS the Province cut approximately \$70 million from the Legal Aid Ontario budget in 2019, with approximately \$14.5 million of that being cut from the legal clinic system, and has indicated an intention to cut an additional \$17.3 million from the LAO budget in 2020:

NOW THEREFORE BE IT RESOLVED:

1. That Regional Chair Jim Bradley **BE DIRECTED** to send a letter to Ontario Attorney General Doug Downey, on behalf of Regional Council, reading as follows:

"The Region of Niagara is grateful for the work of the Niagara Community Legal Clinic, whose professionals provide meaningful access to justice for low-income people in Niagara. In light of the deep challenges Niagara faces in terms of poverty and lack of sufficient affordable housing, the services that the Niagara Community Legal Clinic provides are truly vital to our community.

It has come to our attention that the Province has proposed additional cuts to the budget of Legal Aid Ontario (LAO), the Niagara clinic's funder, to be implemented in 2020. Because our Council deeply values the work of our Niagara Community Legal Clinic, and the supports that LAO provides to citizens facing challenges in family law, criminal law, and refugee law, we request that you not implement any additional cuts to the LAO budget. We also ask that you re-invest in the Legal Aid and clinic systems, so as to address the many barriers to access to justice that our citizens face.

Thank you for your consideration."

2. That this motion and the Chair's letter **BE CIRCULATED** to municipalities throughout Ontario and the Association of Municipalities of Ontario.

Yours truly,



Ann-Marie Norio
Regional Clerk

CLK-C 2019-245

Distribution List:

All Municipalities in Ontario
Association of Municipalities of Ontario



Office of the Regional Chair | Jim Bradley

1815 Sir Isaac Brock Way, PO Box 1042 Thorold, ON L2V 4T7
Telephone: 905-980-6000 Toll-free: 1-800-263-7215 Fax: 905-685-6243
Email: jim.bradley@niagararegion.ca
www.niagararegion.ca

October 21, 2019

The Honourable Doug Downey, Attorney General of Ontario
Ministry of the Attorney General
McMurtry-Scott Building
720 Bay Street, 11th Floor
Toronto, ON M7A 2S9

Dear Attorney General Downey,

The Region of Niagara is grateful for the work of the Niagara Community Legal Clinic, whose professionals provide meaningful access to justice for low-income people in Niagara. In light of the deep challenges Niagara faces in terms of poverty and lack of sufficient affordable housing, the services that the Niagara Community Legal Clinic provides are truly vital to our community.

It has come to our attention that the Province has proposed additional cuts to the budget of Legal Aid Ontario (LAO), the Niagara clinic's funder, to be implemented in 2020. Because our Council deeply values the work of our Niagara Community Legal Clinic, and the supports that LAO provides to citizens facing challenges in family law, criminal law, and refugee law, we request that you not implement any additional cuts to the LAO budget. We also ask that you re-invest in the Legal Aid and clinic systems, so as to address the many barriers to access to justice that our citizens face.

Thank you for your consideration.

Sincerely,

Jim Bradley, Chair
Niagara Region



October 30, 2019

Hon Doug Ford
Premier of Ontario
Premier's Office
Room 281
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

BY EMAIL ONLY

Dear Premier:

Re: Resolution from the Township of Springwater – Conservation Authority Levies

Please be advised that the Council of the Town of Wasaga Beach, during their October 29, 2019 Council meeting and at the request of the Township of Springwater, adopted the following resolution:

“Whereas the Township of Springwater supports the objects of balance on conservation, environmental stewardship, and sustainability to anchor its operations, planning, services, and strategic vision;

And Whereas the Township of Springwater understands the need for both the Province and its municipalities to deliver clear, costed, and sustainable programs and services for taxpayers;

And Whereas both tiers of government must assess all programs and services to eliminate duplication and balance costs on tests of affordability, health, safety, and environmental stewardship;

And Whereas the Minister of Environment, Conservation, and Parks signaled on August 16, 2019 of a need for conservation authorities to re-focus their operations related to core mandates as currently defined in the Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its prescribed regulations;

And Whereas the Minister of Environment, Conservation, and Parks signaled on August 16, 2019 that Conservation Authorities should not proceed with any increases to fees or levies;

Therefore Be It Resolved That the Township of Springwater supports any Provincial effort to require its municipal levy only apply to core mandated programs and services;

And That this resolution be forwarded to Premier Doug Ford, the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, the County of Simcoe, all Ontario municipalities, the NVCA and Ontario's other 35 Conservation Authorities, and Conservation Ontario, signaling the Township of Springwater's support of the Province's review, consultations and development of an updated Conservation Authorities Act and the willingness to participate in all consultations and submissions to the same."

Your favourable consideration of this matter is appreciated.

Should you have any questions, please contact me at cao@wasagabeach.com or (705) 429-3844 Ext. 2222.

Sincerely



George Vadeboncoeur
Chief Administrative Officer

Enclosure.

- c. Hon. Jeff Yurek, Minister of the Environment, Conservations, and Parks
County of Simcoe
Nottawasaga Valley Conservation Authority
Ontario Conservation Authorities
All Ontario Municipalities

www.springwater.ca

2231 Nursery Road
Minesing, Ontario
L9X 1A8 Canada

October 21, 2019

Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia ON, L0M 1T0

RE: Conservation Authority Levies

Please be advised that at its meeting of October 16, 2019, Council of the Township of Springwater passed the following resolution:

C456-2019

Moved by: Coughlin

Seconded by: Cabral

Whereas the Township of Springwater supports the objects of balance on conservation, environmental stewardship, and sustainability to anchor its operations, planning, services, and strategic vision;

And Whereas the Township of Springwater understands the need for both the Province and its municipalities to deliver clear, costed, and sustainable programs and services for taxpayers;

And Whereas both tiers of government must assess all programs and services to eliminate duplication and balance costs on tests of affordability, health, safety, and environmental stewardship;

And Whereas the Minister of Environment, Conservation, and Parks signaled on August 16, 2019 of a need for conservation authorities to re-focus their operations related to core mandates as currently defined in the Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its prescribed regulations;

And Whereas the Minister of Environment, Conservation, and Parks signaled on August 16, 2019 that Conservation Authorities should not proceed with any increases to fees or levies;

Therefore Be It Resolved That the Township of Springwater supports any Provincial effort to require its municipal levy only apply to core mandated programs and services;

And That this resolution be forwarded to Premier Doug Ford, the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, the County of Simcoe, all Ontario municipalities, the NVCA and Ontario's other 35 Conservation Authorities, and Conservation Ontario, signaling the Township of Springwater's

support of the Province's review, consultations and development of an updated Conservation Authorities Act and the willingness to participate in all consultations and submissions to the same.

Carried

Sincerely,



Renée Chaperon
Clerk
/cp

cc. Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
The County of Simcoe
Conservation Ontario
Ontario municipalities
Ontario Conservation Authorities



General Manager's Report

November 14, 2019

Prepared for the Board of Directors
by Brian Horner

Introduction

I am pleased to provide the Board of Directors with a brief update on ABCA projects, programs, new partnerships, funding opportunities and activities over the past couple of months. This report also includes information about Conservation Ontario and some of its activities on behalf of Ontario's 36 conservation authorities. If you have any questions please call me. *Note:* This is not an inclusive list only some highlights.

Conservation Ontario

Conservation Ontario is the network of 36 Conservation Authorities, local watershed management agencies that deliver services and programs that protect and manage water and other natural resources in partnership with the government, landowners and other organizations. Conservation Authorities promote an integrated watershed approach balancing human, environmental and economic need. Conservation Authorities are organized on a watershed basis.

1. In response to Minister Yurek's correspondence to all CA's on September 25th, invitations were received to schedule one on one meetings with his office over the period September 30 to October 25th. Approximately a third of the CA's have had their meetings by the end of October with the remaining being scheduled for November. At this time Mr. Yurek has also accepted an invitation to attend the December 9th Conservation Ontario Council meeting.
2. The Province engaged a Special Advisor on Flooding in July 2019 to provide advice to the Minister of Natural Resources and Forestry (MNR) regarding the flood management program in Ontario. On August 1, 2019 Conservation Ontario's Chair and CO staff met with the special Advisor and highlighted CA expertise as flood management agencies and the importance of the watershed approach to prevent and manage impacts of flooding events. In follow-up to this meeting, two letters were sent to the Special Advisor: One in response to questions around floodplain mapping and modelling and the second in response to his invitation to provide advice on policy/regulatory improvements. It is anticipated that the Special Advisor will submit his report to the province by the end of October.

Projects, Programs and Studies

1. Education staff are planning a PA Day Camp on December 6th, contact the administration office for more details.
2. The Education Department hosted a number of school programs including two tree planting events at Huron Centennial and Wilberforce where the schools paid for the trees and Next Era Energy covered the staff time.
3. The reduction of the Source Protection Committee municipal numbers from five to four has meant some grouping of municipalities to combine the south and west groupings, Dave Frayne will now be representing this area.

4. Benthic monitoring has begun for the fall and staff will be visiting 35 sites over the period including sites for special projects such as the Heenan and Dunn Drain.
5. Further progress has been made at the Huronview Demonstration Farm. The wetland as well as three terraces in the field have been completed, and three more water quality stations have been installed.
6. ABCA staff are working with Maitland Valley CA, St. Clair CA and Saugeen CA on a CAP funding agreement with OMAFRA for program evaluation in the five priority subwatersheds along Lake Huron.
7. The fall tree planting is now completed. Over 600 large stock trees were planted throughout the watershed by staff and another 675 were sold to customers to plant on their own.
8. The Ausable Bayfield Conservation Foundation with help from staff, are working with Lambton Shores and local partners in developing a new Commemorative Woods location near Grand Bend.

Training

1. Davin Heinbuck and Kari Jean were the instructors for a Class 2 Electrofishing Course. Participants included staff from neighboring CA's as well as Chatham-Kent staff.

Meetings and Special Events

1. In response to Minister Yurek's correspondence of September 25th, Brian Horner and Kate Monk met in Toronto with Ministry representatives from MECP, MNRF and Lisa Thompson & Monte McNaughton's MPP offices. The meeting focused as a knowledge gathering for programs and services offered by the Authority. The community developed *Conservation Strategy* was highlighted identifying locally mandated programs provided.
2. Mari Veliz will be participating as a panel speaker on the Huronview Demonstration Project, at the Latonell Conservation Symposium being held November 19 -22.
3. The Education department hosted the annual Owl Prowl at Morrison Dam on November 2nd from 5:30 – 9:00 p.m. with approximately 250 people in attendance.
4. The Friends of the South Huron Trail held a meeting at the Administrative Office on November 1st.
5. Brian Horner, attended the General Manager's Meeting hosted by Conservation Ontario at Credit Valley Conservation Authority in Mississauga. The main topic on the agenda included open discussion on feedback from one on one meetings with the Minister's office.
6. The Ausable Bayfield Maitland Valley Drinking Water Source Protection Committee (SPC) next meeting will take place November 22 in Holmesville and will be a joint session with the Huron Clean Water Protection Steering Committee.
7. Funds raised at the recent Grand Bend Rotary Autumn Indulgence event will help establish a new Commemorative Woods project at the Klondyke Sportsfield. The project will be a partnership between the Ausable Bayfield Conservation Foundation and the Municipality of Lambton Shores who owns the land.
8. Davin Heinbuck attended the Ontario Society of Professional Engineers (OPSE) Land Drainage Committee meeting as a Conservation Ontario representative. Conservation Ontario is a Liaison Member of the committee
9. Staff along with SCRCA staff, presented at a Lambton County Stakeholder session on High Lake Levels. The meeting of Municipal and County staff involved in emergency response focused on dealing with lakeshore hazards of flooding and erosion.



MINUTES

BOARD OF DIRECTORS MEETING

Thursday, October 17, 2019

**Ausable Bayfield Conservation Authority Boardroom
Morrison Dam Conservation Area**

DIRECTORS PRESENT

Ray Chartrand, Doug Cook, Adrian Cornelissen, Bob Harvey, Dave Jewitt, Mike Tam, Alex Westman

DIRECTORS ABSENT

George Irvin, Marissa Vaughan

STAFF PRESENT

Bev Brown, Geoff Cade, Abbie Gutteridge, Davin Heinbuck, Brian Horner, Denise Iszczuk, Daniel King, Tommy Kokas, Kate Monk, Judith Parker, Meghan Tydd-Hrynyk. Angela Van Niekerk, Mari Veliz, Ross Wilson

CALL TO ORDER

Vice Chair Doug Cook called the meeting to order at 10:02 a.m. and welcomed everyone in attendance.

ADOPTION OF AGENDA

MOTION #BD 74/19

**Moved Ray Chartrand
Seconded by Dave Jewitt**

“RESOLVED, THAT the agenda for the October 17, 2019 Board of Directors meeting be approved,”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

DISCLOSURE OF INTENTION TO RECORD

None

ADOPTION OF MINUTES**MOTION #BD75/19**

**Moved by Adrian Cornelissen
Seconded by Dave Jewitt**

“RESOLVED, THAT the minutes of the Board of Directors meeting held on September 19, 2019, the Budget Committee meeting held on October 10, 2019 and the motions therein be approved as circulated.”

Carried.

BUSINESS OUT OF THE MINUTESRevisions to Proposed 2020 Budget

General Manager Brian Horner advised that the Parkhill Climate Change Station project factsheet had been omitted from the budget presentation on October 10, 2019. Davin Heinbuck, Water Resources Coordinator gave an overview of that project, and explained the levy had been included in the overall budget figures. Mr. Horner also advised that the levy amount for the Morrison Dam WECI Concrete Repairs project was removed, as it had been levied in 2019 for completion in 2020. With that revision, the proposed 2020 combined general levy (\$1,068,047) and project levy (\$275,897) equal a 1.5% increase over 2019.

MOTION #BD 76/19

**Moved by Ray Chartrand
Seconded by Dave Jewitt**

“RESOLVED, THAT the member municipalities be advised of the 2020 proposed project levy, general levy and budget and provided with the supplementary information for the 30 day review, as the weighted vote by apportionment is intended to be held at the December 19, 2019 Board of Directors meeting.”

Carried.

PROGRAM REPORTS**1. (a) Development Review**

Meghan Tydd-Hrynyk, Planning & Regulations Officer, presented the Development Review report pursuant to Ontario Regulation 147/06 *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 10 *Applications for Permission* and 10 *Minor Works Applications*.

2. (b) Violations/Appeals Update

Staff reported that a court date is set in December for the violation charges in the Municipality of Lambton Shores. In regards to the cottage constructed in the Municipality of Central Huron without any permits, staff are seeking legal advice and working with municipal staff as this has become a judicial matter.

MOTION #BD 77/19**Moved by Adrian Cornelissen****Seconded by Bob Harvey**

“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 – Development Review.”

Carried.

3. Safety Log Boom Tender Opening

Ross Wilson, Water & Soils Resource Coordinator provided the results of the request for tenders to supply log booms to replace the aging booms at Morrison and Parkhill Dams. This project was approved in the 2019 budget and the application for WECI funding was approved. There were five tenders received and reviewed.

MOTION #BD 78/19**Moved by Dave Jewitt****Seconded by Alex Westman**

“RESOLVED, THAT the Board of Directors award the project to Hydrotika Waterkeepers at a contract price of \$45,478 plus HST.”

Carried.

4. Appointment of Solicitor

Geoff Cade, Water & Planning Manager advised solicitor Mr. Timothy Price, was recently appointed as a judge and can no longer provide ABCA with legal advice on matters related to responsibilities under Section 28 of the *Conservation Authorities Act*. Mr. Price was formerly with Little, Inglis, Price & Ewer LLP and the firm is recommending Trudy Mauth, Barrister & Solicitor.

MOTION #BD 79/19**Moved by Ray Chartrand****Seconded by Alex Westman**

“RESOLVED, THAT the firm of Trudy Mauth, Barrister & Solicitor of Woodstock be appointed as Ausable Bayfield Conservation Authority solicitor for 2019.”

Carried.

5. Watershed Champion Grant

Denise Iszczuk, Conservation Educator gave an update on the 2019 Watershed Champion Grant program. With funding from NextEra Energy, the ABCA invites schools to apply for a grant to undertake a project in the categories of Taking Action or Creating Awareness. There were six applications received and the following four were approved. Stephen Central School: *Microplastics in the Great Lakes*; Wilberforce Public School: *Reading Garden*; East Williams School: *Butterfly Garden*; Precious Blood School: *Kinder Garden: Butterflies and Birds*. The project videos can be found on YouTube.

6. Profit & Loss Statement

Brian Horner presented the profit and loss statement for the third quarter – January 1 to September 30, 2019.

MOTION #BD 80/19

Moved by Alex Westman

Seconded by Bob Harvey

“RESOLVED, THAT the third quarter financial statement report be received as presented.”

Carried.

PRESENTATION

Angela Van Niekerk, Wetlands Specialist made a presentation on the past accomplishments in restoring and protecting species at risk in the Ausable River and future initiatives possible because of receiving a grant for 2020-2023 from the Canada Nature Fund.

The Old Ausable Channel (OAC) resulted from trenching an outlet for the Ausable River at Port Franks and a cut at Grand Bend for a harbor in the late 1800s. These actions left a spring-fed channel with no flow running parallel to Lake Huron between Grand Bend and Port Franks. Over the years, ABCA staff have been monitoring water levels, phragmites, aquatic vegetation, and the threatened species at risk fish like the lake chubsucker, pugnose shiner, and grass pickerel which is of special concern. Data collected shows species at risk continue to decline. Monitoring will continue in the OAC of habitat and fish surveys at six index stations; outreach and education; enhancing restoration and stabilization of the bank; and species at risk fish management plan.

The Ausable River Recovery Strategy (2002) has guided monitoring, conservation actions and education. The river 85 species of fish and also 26 freshwater mussels which are the most endangered creatures in the world. A mussel can live for decades while filtering 40 L of water a day, converting nutrients and oxygenating the water. The lifecycle of a mussel is very unique and vulnerable to things going wrong.

In May 2018, the federal government released a finalized *Action Plan for the Ausable River: An ecosystem approach*. This updated strategy supports local protection policies, planting trees, wetland creation, stewardship for agriculture and urban best management practices. Moving forward, ABCA staff will continue to monitor, provide education and outreach, and enhance with wetlands, trees, cover crops, sediment and nutrient reduction activities. In 2020, the goal is to create 4 wetlands, host 3 community and school education events and conduct wetland watershed walks in the Nairn Creek subwatershed.

GENERAL MANAGER’S REPORT

Brian Horner provided a written report with a brief update on the progress of various projects, staff training and development, upcoming meetings or events and general activities over the previous month.

COMMITTEE REPORTS**MOTION #BD 81/19**

**Moved by Ray Chartrand
Seconded by Dave Jewitt**

“RESOLVED, THAT the minutes of the Clinton Conservation Area Management Committee meeting held October 1, 2019 and the motions therein be approved as circulated.”

Carried.

CORRESPONDENCE

- a) Reference: Bill 108
File: A.7.1
Brief: Copy of letter from the County of Perth to Hon. Jeff Yurek, Minister of Environment, Conservation and Parks in agreement with proposed changes to the *Conservation Authorities Act* through Bill 108.
- b) Reference: CA Consultations
File: A.7.1
Brief: Correspondence from Hon. Jeff Yurek, to Chair George Irvin advising there will be upcoming consultations with conservation authorities, municipalities and stakeholders regarding changes to the *Conservation Authorities Act*.
- c) Reference: CA Consultations
File: A.7.1
Brief: Invitation from Hon. Jeff Yurek to meet with staff and ministry officials to discuss programs and services provided by the ABCA. The meeting has been scheduled for October 24, 2019 at 2 p.m. in Toronto. A report will be brought to the directors at the next meeting.
- d) Reference: Association of Municipalities Ontario
File: A.7.1
Brief: Copy of correspondence from AMO President, Jamie McGarvey to Hon. Jeff Yurek regarding implementation strategies of Schedule 2, *Conservation Authorities Act*, Bill 108.
- e) Reference: Thank You
File: A.5.1
Brief: Thank you from the student council at South Huron District High School for the use of the South Huron Trail for their ‘Colour Run’ fundraiser.
- f) Reference: Thank You
File: A.5.1
Brief: Thank you from Strathroy Float Plane Flying Group for use of the Parkhill Dam Reservoir.

NEW BUSINESS

1. Brian Horner presented a follow up on the status of the back-up generator project scheduled for 2019, but being considered to defer until 2020 due to the current year shortfall from Ministry of Natural Resources and Forestry. He provided a financial analysis and recommendation for competing the project this year.

MOTION #BD 82/19**Moved by Ray Chartrand
Seconded by Alex Westman**

“RESOLVED, THAT investment income earned be used for the generator project, to offset the Ministry of Natural Resources & Forestry funding reduction in 2019, and

FURTHER, THAT the tender submitted by Bilcke Electric Ltd. for supplying and installing the back-up generator be approved at \$49,995 plus HST.”

Carried.

COMMITTEE OF THE WHOLE**MOTION #BD 83/19****Moved by Alex Westman
Seconded by Bob Harvey**

“RESOLVED, THAT the Board of Directors go into Committee of the Whole at 11:25 a.m. for a legal matter with Brian Horner, Geoff Cade, Meghan Tydd-Hrynyk, Daniel King and Judith Parker remaining in attendance.”

Carried.

MOTION #BD 84/19**Moved by Ray Chartrand
Seconded by Alex Westman**

“RESOLVED, THAT Committee of the Whole rise and report at 11:37a.m.

Carried.

MOTION #BD 85/19**Moved by Alex Westman
Seconded by Ray Chartrand**

“RESOLVED, THAT staff proceed with the legal matter as discussed.”

Carried.

ADJOURNMENT

The meeting was adjourned at 11:40 a.m.

Doug Cook
Vice Chair

Judith Parker
Corporate Services Coordinator

*Copies of program reports are available upon request.
Contact Judith Parker, Corporate Services Coordinator*



BOARD OF DIRECTORS

Thursday, November 14, 2019

Ausable Bayfield Conservation Authority Administration Centre
Morrison Dam Conservation Area

10:00 a.m.

AGENDA

1. Chair's Welcome
2. Adoption of Agenda
3. Disclosure of Pecuniary Interest
4. Disclosure of intention to record this meeting by video and/or audio device
5. Adoption of Minutes from October 17, 2019
6. Business Out of the Minutes
 - 2020 Fee Schedule and Pay Grid Approval - Brian Horner
 - Follow-up on Consultation Meeting with Minister Yurek - Brian Horner
7. Presentation: Investment Income Semi-Annual report - *Adam Skillen*
8. **Program Reports - Action Items**
 - Report 1: (a) Development Review (O Reg 147/06) - Meghan Tydd-Hrynyk
 - (b) Violation/Appeals Update - Geoff Cade
 - Report 2: Permit Renewal - 7426 Bond Road, Port Franks - Meghan Tydd Hrynyk
 - Report 3: Splash Sport Park Proposal for Parkhill Reservoir - Kate Monk
8. **Presentation:** *Lake Huron Shoreline & High Lake Levels - Ross Wilson, Davin Heinbuck*
9. **General Manager's Report**
10. **Committee Reports**
 - Joint Management Committee - Mary Lynn MacDonald
11. Correspondence
12. New Business
13. Committee of the Whole
14. Adjournment

UPCOMING MEETINGS AND EVENTS

- November 18 Arkona Lions Museum Management Committee
- November 19-21 Latonnell Conservation Symposium
- December 19 Board of Directors Meeting at 2:30 p.m. followed by Christmas Dinner



November 7, 2019

In This Issue

- Call for candidates - MPAC Board.
- AMO's Youth 2020 Fellowship Program.
- Final in person Blue Box consultation - November 12.
- A Digital Citizen Relationship Management solution for AMO members.
- Regional Development Program announced.
- ONE Investment fall workshops - Upcoming session in Brockville.
- Greater Sudbury resolution concerning Joint and Several Liability.
- Two new solutions in AMO's Digital Toolkit.
- Municipal health and safety compliance.
- Save 15% off Deluxe Canada products.
- Careers with AMO, Cobourg and Grey Sauble Conservation Authority.

AMO Matters

Call for candidates for the MPAC Board. AMO is undertaking an open solicitation for expressions of interest from eligible persons to be nominated to serve on the MPAC Board. Interested candidates have until Nov 15, 2019 to apply. For more information, [click here](#).

The launch of [AMO's first Youth Fellowship Program](#) had significant interest receiving over 90 applications. AMO would like to thank all applicants for their submissions! Stay tuned for the Fellows to be announced in January, 2020.

The final in person Blue Box consultation takes place in Dryden on November 12. For information and to register [click here](#).

Municipal governments are expected to provide public-facing services and respond to requests from residents. Citizen relationship management (CRM) technology can help you manage these interactions with residents online. Join us on Thursday, November 28 at 12 pm for a [free webinar](#) where we will be announcing our new partnership with Frequency Foundry, AMO's preferred provider of digital CRM solutions.

Provincial Matters

The Ontario government's [Regional Development Program](#) will invest more than \$100 million over four years supporting business growth in eastern and southwestern Ontario communities. The program supports eligible small and medium-sized businesses investing in new equipment and training to expand operations in these regions, and also provides support to municipalities and not-for-profit organizations investing in economic development projects. For general inquiries and questions, contact rdp@ontario.ca.

Eye on Events

ONE Investment Workshops: Learn What, Why and How of investing in the municipal sector. What are the different investment options available to your municipality? Why municipalities need to invest? And how the release of the Prudent Investor Standard provides broader investment options. For registration and information [click here](#). Need Help? Call us at 416.971.9856 x351.

Municipal Wire*

The City of Greater Sudbury resolution endorses the Association of Municipalities of Ontario's call for the provincial government's review of the principle of joint and several liability to produce changes that provide additional protection for municipalities, such as the adoption of a model of full proportionate liability, among other measures.

Have you heard about AMO's new digital partners? Check out how Frequency Foundry can help you with citizen relationship management and how eSolutionsGroup can help you build an accessible website.

4S offers training, support, and a digital management platform to ensure municipal governments comply with occupational health and safety requirements. Reach out to 4S, AMO's partner for health and safety management, for more information on how they can support your health and safety program for 2020 and beyond.

Enter promotion code 63647 when ordering and save 15% on Deluxe Canada products including customizable forms, cheques, print marketing, promo & apparel, and more. This continues AMO's member discount with the company formerly known as NEBS.

Careers

Policy Intern - AMO. Assisting senior advisors and the Director of Policy, the successful candidate will support AMO's policy development process. The Internship is a temporary position of up to 17 weeks. Please apply in confidence to: careers@amo.on.ca by Friday, January 3rd, 2020 at 12 noon.

Manager of Facilities - Town of Cobourg. For a list of the position responsibilities, required qualifications and details on how to apply please visit Town of Cobourg Jobs. Please forward your resume in confidence no later than 4:30 pm Friday, November 22, 2019 to the attention of: Human Resources Department, Corporation of the Town of Cobourg, 55 King St. West, Cobourg, ON K9A 2M2; Email: careers@cobourg.ca; Fax: 905.372.8819.

Chief Administrative Officer (CAO) - Grey Sauble Conservation Authority (GSCA). Application (including covering letter, detailed resume and references) to be forwarded by either: Email in a .doc or .pdf format to grant.mclevy@grey.ca OR Regular mail to: Grant McLevy, Director of Human Resources, The County of Grey, 595 9th Avenue East, Owen Sound ON N4K 3E3; Fax: 519.376.4082. Deadline for applications is 4:30 p.m., Friday, November 29, 2019.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow @AMOPolicy on Twitter!

AMO Contacts

AMO Watch File Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions



November 14, 2019

In This Issue

- Joint Annual Memorandum of Understanding Statement.
- Call for candidates - MPAC Board.
- A Digital Citizen Relationship Management solution for AMO members.
- Fall Economic Statement - Bill 138, *Plan to Build Ontario Together Act, 2019*.
- Provincial Job Site challenge now live.
- Municipal Group Buying Program webinar series: Fleet management.
- LED Lighting improves your building assets!
- LAS Blog: Electricity Program pricing details for 2020.
- Municipal health and safety compliance.
- Save 15% off Deluxe Canada products.
- Careers with AMO, Burlington, Toronto and Durham Region.

AMO Matters

AMO and the Province of Ontario released the [2018/19 Joint Annual Memorandum of Understanding Statement \[FR\]](#). The Joint Statement provides an update of some of the activities and accomplishments under the MOU during 2018 and 2019.

Call for candidates for the MPAC Board. AMO is undertaking an open solicitation for expressions of interest from eligible persons to be nominated to serve on the MPAC Board. Interested candidates have until November 15, 2019 to apply. For more information, [click here](#).

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Provincial Matters

The Honourable Rod Phillips, Minister of Finance introduced [Bill 138](#) in the Legislature November 6 to implement the government's Fall Economic Statement. Bill 138 is Omnibus legislation with multiple schedules amending other Acts. It has received 1st reading. [Here is a quick review](#) of those schedules of municipal interest. Please note that Schedule 37 on supply chain management does not apply to municipal governments.

The Ontario government has launched the [Job Site Challenge](#) - a new program open to property owners and land developers across the province. They are searching for sites ranging from 500 to 1,500 acres in size capable of supporting large-scale manufacturing operations.

LAS

Join LAS on December 3 @ 2pm to learn about the Fleet Offering through our [Municipal Group Buying Program](#). [Enterprise Fleet Management](#) will discuss the management tools and vehicle procurement options available to keep your fleet of 15+ vehicles on track. [Register here](#).

Converting your lights to LED is a no-brainer! Take advantage of the turn-key [LAS Facility Lighting](#)

Service to help with asset renewal of your municipal buildings. Read about one municipality that has already participated. Make it easy on yourself and contact Christian Tham!

LAS Blog: 2020 Pricing details have been announced for the LAS Electricity Program. Check out the LAS Blog for more information.

Municipal Wire*

4S offers training, support, and a digital management platform to ensure municipal governments comply with occupational health and safety requirements. Reach out to 4S, AMO's partner for health and safety management, for more information on how they can support your health and safety program for 2020 and beyond.

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Executive Director, Strategy Risk & Accountability - City of Burlington. Location: City Manager's Office. Job Number: CM-242-19. Closing date: November 22, 2019. To apply, please visit City of Burlington Careers and click on "View Jobs". Please note that applications are only accepted online. For assistance please contact Human Resources at 905.335.7602.

Manager, Stakeholder & Community Outreach - City of Toronto. Division: Solid Waste Management. For more information on this and other opportunities with the City of Toronto, visit Jobs at the City. To apply online, submit your resume, quoting Job ID 1408, by November 25, 2019. Information in preparing for City job competitions is available on the Job Opportunities website.

Senior Financial Analyst 2 (Job ID 10615) - Region of Durham. Reports to: Director of Financial Planning. To learn more about this opportunity, please visit Durham Region Job Postings and apply directly to Job ID# 10615 no later than December 6, 2019.

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Municipal Wire, Career/Employment and Council Resolution Distributions

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



Memo

To: Lucan Biddulph Council

From: Ron Reymer, Chief Administrative Officer/Clerk

Subject: Delegation of Authority By-law – Conditional Bldg Permits

Date: November 15th, 2019

BACKGROUND: Sections 9 and 11 of the *Municipal Act*, S.O. 2001 c.25 in accordance with Section 23.1 of the same Municipal Act gives the authority to Council to delegate certain powers to a person or body, subject to the restrictions set in Sections 23.2 to 23.5 inclusive.

One of these eligible powers would be the authority to issue conditional building permits. An example of a conditional building permit would be a building permit to allow the construction of a building's foundation. These are typically requested to beat the winter weather.

ISSUES: The passage of this by-law would allow staff to streamline and speed up the construction process by not having to wait for the next Council meeting for the passage of a specific by-law.

I'm not aware of any instance where a conditional permit has been used (I can only recall maybe a couple in my tenure with the Township) where Council has had any input whatsoever into its issuance. This would be a good way for Council to cut some "red tape" and speed up approvals. It should be noted that Middlesex Centre has had such a by-law in place for a number of years.

IMPACTS TO BUDGET: There is no monetary impact.

RECOMMENDATION: That Council adopt the delegation of authority by-law as drafted.

Ron Reymer

Ron Reymer, Chief Administrative Officer/Clerk



Memo

To: Mayor and Council
From: Tina Merner, Deputy Clerk
Subject: Proposed 2020 Council Meeting Schedule
Date: November 19th, 2019

PURPOSE:

To establish a schedule of regular Council meeting dates and times for 2020.

BACKGROUND:

Section 4.1 of Procedural By-law No. 09-2019 requires that, prior to the first meeting in each calendar year, the Council shall establish a schedule of all regular Council meeting dates for such calendar year.

COMMENTS:

In order to publicize and facilitate the planning for such meetings, Municipal Staff propose that Council consider establishing the schedule at this time and advise of any potential scheduling conflicts on an individual basis. Please note there is a conflict with the January 21st council meeting date and the ROMA Conference, otherwise there are no other conflicting dates between meetings and conferences.

IMPACT TO BUDGET:

N/A

RECOMMENDATION:

That council direct staff to make any necessary changes to the proposed 2020 council meeting schedule or approve the schedule as presented.

Tina Merner

Tina Merner
Deputy Clerk

Township of Lucan Biddulph 2020 Council Meeting Dates

Tuesday, January 7 th @ 6:30pm	Tuesday, July 14 th @ 6:30pm
Tuesday, January 21 st @ 6:30pm	
	Tuesday, August 11 th @ 6:30pm
Tuesday, February 5 th @ 6:30pm	Tuesday, September 1 st @ 6:30pm
Tuesday, February 18 th @ 6:30pm	Tuesday, September 15 th @ 6:30pm
Tuesday, March 3 rd @ 6:30pm	Tuesday, October 6 th @ 6:30pm
Tuesday, March 17 th @ 6:30pm	Tuesday, October 20 th @ 6:30pm
Tuesday, April 7 th @ 6:30pm	Tuesday, November 3 rd @ 6:30pm
Tuesday, April 21 st @ 6:30pm	Tuesday, November 17 th @ 6:30pm
Tuesday, May 5 th @ 6:30pm	Tuesday, December 1 st @ 6:30pm
Tuesday, May 19 th @ 6:30pm	Tuesday, December 15 th @ 6:30pm
Tuesday, June 2 nd @ 6:30pm	
Tuesday, June 16 th @ 6:30pm	

2020 Conference Dates:

ROMA – Jan 19-21

OGRA – Feb 23-26

OSUM – Apr 29- May 1

AMCTO – Jun 7 -10

AMO – Aug 16 - 19

Memo

To: Mayor and Council
From: Jeff Little, Public Works Manager
Subject: Biosolid Management / Sludge Haulage
Date: November 19, 2019

BACKGROUND:

To remove and haul the sludge from the Lucan Wastewater Treatment plant in Spring and Fall 2020. Volume is estimated at 1400m³ of sludge.

DISCUSSION:

A total of three quotes were requested in coordination with Ontario Clean Water Agency (OCWA).

Quotation results are below for Council's review.

BIOSOLID MANAGEMENT / SLUDGE HAULAGE:

COMPANY NAME	TOTAL PRICE excluding HST
Bartel's Environmental Services	\$15.28 m ³ (includes NASM plan development)
CropQuest Inc./Hodgins Custom Services	\$16.00 m ³ + \$752.41 for NASM Plan + other expenses
Wessuc	\$36.29 m ³ (includes NASM plan development)

RECOMMENDATION:

It is recommended that:

Council authorize the staff to accept the quoted price for sludge hauling from Bartel's in the amount of \$15.28 m³ + HST.



Jeff Little, Manager of Public Works

Memo

To: Mayor and Council
From: Paul Smith, Manager of Parks and Recreation
Subject: Fundraising Campaign 2019
Date: November 12th, 2019

BACKGROUND:

At the October 15th meeting of Council 2019 Mr. Glen Boy of Campaign Coaches presented his findings and a summary of his fundraising feasibility study.

A goal of \$1 million was determined as well as potential key campaign components.

DISCUSSION:

It is important for Council to consider all aspects to proceed forward. There is value in the experience and guidance of a professional fundraiser, but there is also a cost to this process, which does have an element of risk.

In The original proposal for a \$3 million fundraising campaign, the budget was based on 6 months of readiness and a 12-month campaign for a total of 18 months at \$8,500 per month for a total of \$153,000.

The final study report recommends a \$1 million campaign that would take 12 months for readiness and campaign combined at a rate of \$8,500 per month for a total of \$102,000.

This does not mean that Council is committed for a full 12 month period.

At any time, either Campaign Coaches or the Township of Lucan Biddulph may terminate this service with a one-month notice period.

Should we reach a positive goal early, or Campaign Coaches feel our Fundraising group is well equipped, confident and successful on their own, then Mr. Glen Boy would most likely terminate

his active role and declare our campaign a success.

If Council should decide a positive goal is reached early, but Mr. Glen Boy's services are still required the Township may choose to continue services with a newly determined goal to which Mr. Glen Boy utilizing his experience may re-evaluate our strategies.

At any point if the campaign appears to be unsuccessful or unattainable, both Mr. Glen Boy and The Township will re-evaluate their commitment.

Mr. Glen Boy is now very familiar with our circumstances and has made face to face connections with members of the community identified in the study and has a strategy developed for our success.

It is important to move forward towards a campaign and campaign training as soon as possible.

Options

- A) Council instructs staff to initiate a campaign utilizing Mr. Glen Boy's Campaign Coaches and their proposal.
- B) Council re-evaluate and utilise information presented in the feasibility study to campaign independently
- C) Council re-examine the presented RFP's for alternative proposals.

Recommendation

Based upon information presented, staff would like direction from Council proceeding forward.

Paul Smith

Paul Smith, Manager of Parks and Recreation

Memo

To: Mayor and Council
From: Paul Smith, Manager of Parks and Recreation
Subject: Lions Naming Agreement – Seniors Centre
Date: November 19, 2019

BACKGROUND:

To honor an ongoing commitment from the Lucan and District Lions to support the Township of Lucan Biddulph and its Community Centre, Staff has suggested a naming opportunity of the former library space, now Seniors Centre.

Staff believes in order to recognize and foster this important partnership with the Lucan and District Lions Club it would be appropriate to recognize the Lions Club's initial \$100,000 contribution and a further donation of \$10,000 towards the recent renovations.

DISCUSSION:

The Lucan and District Lions Club make a donation annually towards the Township in exchange for hosting their Monthly meetings in this space. They appreciate this location/venue for their many events and presentations. The Lucan and District Lions Club supports many of the Townships minor sports organizations and host many fundraising events utilizing the Lucan Community Memorial Centre. Identifying their role through this opportunity is a great reflection on this partnership.

RECOMMENDATION:

It is my recommendation that Council ratify the attached agreement with regards the naming of the Senior's Centre

Paul Smith

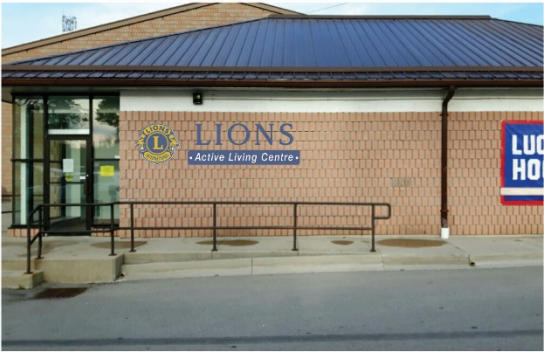
Paul Smith, Manager of Parks and Recreation



"LOGO"
CUTOUT CLEAR 3/16" PLEXI WITH
1" MYLAR TRIM
PRINTED GRAPHICS
APPLIED TO INSIDE PLASTIC (2ND SURFACE)

"ACTIVE LIVING CENTRE"
8" WHITE VINYL COPY APPLIED TO
1/4" ALUPANEL WITH
BLUE BACKGROUND TO
MATCH BLUE IN LOGO

"LIONS"
18" GEMINI PRISMATIC
FACE CUSTOM PAINTED
TO CUSTOMERS CHOICE
OF BLUE OR YELLOW
TO MATCH LOGO



This Agreement Made November 19th, 2019

Between:

The Municipality of the Township of Lucan Biddulph
(Herein referred to as “the Township” of the First part)

and

The Lucan and District Lions Club
(Herein referred to as “the Lions” of the Second part)

1. Agreement

The Township does agree to the naming rights of the “Old library/Seniors Centre” space in honor and recognition of past and future commitment of the Lions to the space.

2. Commitment

The Lions have previously committed \$100,000 to the construction of the space and an additional \$10,000 towards renovation since departure of the Middlesex County Library from the space.

An annual contribution of \$2,100 is made by the Lions towards the Lucan Community Memorial Centre.

The Township shall honor a commitment for a meeting space on the third Monday of each month during the Lions active meeting season in the aforementioned space.

3. Wording

It is in agreement to reflect the commitment by the Lions and the programming commitment by the township that the wording be “The Lions Active Living Centre”

Repairs and Expenses

The Lions shall assume all responsibility for installation, updates and repairs of signage.

Should any cost to removal, repair or replacement be incurred to signage during maintenance or renovation by the Township, this cost shall be assumed by the Township.

Location

Signage shall be located on the exterior walls of the space so that it can be seen from Hwy 4 and to all that enter the parking lot.

Term

As a Legacy agreement, naming shall remain for the life of facility but shall not exceed past the life span of the asset. Should a change to wording arise, the Township shall work with the Lions to achieve a new beneficial wording.

The Township of Lucan Biddulph

Lucan and District Lions Club

Per: Mayor



Per: Executive Member

Per: Clerk



Per: Executive Member

**TOWNSHIP OF LUCAN BIDDULPH
RESOLUTION**

DATE: November 19, 2019

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That the regular council meeting minutes of November 5, 2019, be approved as circulated/amended.

RESOLUTION CARRIED

MAYOR

**TOWNSHIP OF LUCAN BIDDULPH
RESOLUTION**

DATE: November 19, 2019

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED That the Council of the Township of Lucan Biddulph approve the accounts, as listed identified below, as paid:

October 2019	\$ 581,359.41
--------------	---------------

RESOLUTION CARRIED

MAYOR

**TOWNSHIP OF LUCAN BIDDULPH
RESOLUTION**

DATE: November 19, 2019

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED That the Council of the Township of Lucan Biddulph authorizes staff to accept the quoted price for sludge hauling from Bartel's in the amount of \$15.28 m3 + HST.

RESOLUTION CARRIED

MAYOR

**TOWNSHIP OF LUCAN BIDDULPH
RESOLUTION**

DATE: November 19, 2019

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:
That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 60-2019 Conditional Building Permits
- 61-2019 Naming Rights – The Lions Active Living Centre
- 62-2019 Confirming By-law

RESOLUTION CARRIED

MAYOR

**TOWNSHIP OF LUCAN BIDDULPH
RESOLUTION**

DATE: November 19, 2019

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That the Council meeting be adjourned at _____ p.m.

RESOLUTION CARRIED

MAYOR

Township of Lucan Biddulph

BY-LAW NO. 60-2019

**BEING A BY-LAW TO DELEGATE THE AUTHORITY OF THE POWER
TO ENTER INTO CONDITIONAL BUILDING PERMIT AGREEMENTS
TO THE TOWNSHIP’S CHIEF BUILDING OFFICIAL**

WHEREAS Section 8(3.1) of the Building Code Act, 1992, S.O. 1992, c.23 allows for the delegation of authority to the Chief Building Official to enter into agreements for the issuance of Conditional Building Permits;

AND WHEREAS Sections 9 and 11 of the Municipal Act, 2001 S.O. 2001, c. 25, in accordance with Section 23.1 of the Municipal Act, 2001, the powers of a municipality under that or any other Act may be delegated to a person or body subject to the restrictions set in Sections 23.2 to 23. 5, inclusive of the Municipal Act, 2001;

NOW THEREFORE BE IT ENACTED as a By-law of the Township of Lucan Biddulph that:

- 1. That the Chief Building Official be delegated the authority to enter into Conditional Building Permit Agreements as provided for under the Building Code Act.

READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED on this 19th day of November, 2019.

Mayor

Clerk

Township of Lucan Biddulph

BY-LAW NO. 61-2019

**A by-law authorizing the execution of an Agreement between
The Corporation of the Township of Lucan Biddulph
(hereinafter referred to as the “Township”) and
The Lucan and District Lions Club
(hereinafter referred to as the “the Lions”)**

WHEREAS the Township of Lucan Biddulph agrees to naming rights of a space at the Lucan Memorial Community Centre, previously referred to as the Senior Centre and/or former library;

AND WHEREAS the Lucan and District Lions Club have previously committed financial assistance to this space located in the Lucan Community Memorial Centre;

AND WHEREAS the Township of Lucan Biddulph has agreed to name the space “The Lucan Lions Active Centre”

NOW THEREFORE THIS AGREEMENT WITNESSETH that the Corporation of the Township of Lucan Biddulph hereby enacts as follows:

1. That the Corporation of the Township of Lucan Biddulph is hereby authorized to enter into and execute an agreement with the Lucan and District Lions Club.
2. That the Mayor and Clerk are hereby authorized and directed to execute the said agreement, a copy of which is attached hereto as Schedule “A”, and any other documents deemed necessary to carry out the intent of both parties.
3. This by-law shall come into full force and takes effect on the day of the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME THIS 19th DAY OF NOVEMBER, 2019.

MAYOR

CLERK

Township of Lucan Biddulph

BY-LAW NO. 62-2019

**Being a by-law to confirm proceedings of the Council
of The Corporation of the Township of Lucan Biddulph**

WHEREAS under Section 5(1) of the *Municipal Act, 2001*, S.O. 2001 c. 25, the powers of a municipality shall be exercised by its council.

AND WHEREAS under Sub-Section 3 of Section 5 of the *Municipal Act, 2001*, S.O. 2001 c. 25, the powers of every Council of a municipality shall be exercised by by-law.

AND WHEREAS it is deemed expedient that the proceedings of The Council of the Corporation of the Township of Lucan Biddulph at the November 19, 2019 meeting be confirmed and adopted by By-law.

THEREFORE the Council of the Corporation of the Township of Lucan Biddulph enacts as follows:

1. That the action of the Council of the Corporation of the Township of Lucan Biddulph in respect of all motions and resolutions and all other action passed and taken by the Council of the Corporation of the Township of Lucan Biddulph, documents and transactions entered into during the November 19, 2019 meeting of Council, are hereby adopted and confirmed, as if the same were expressly included in this By-law.
2. That the Mayor and proper officials of The Corporation of the Township of Lucan Biddulph are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Lucan Biddulph during the said November 19, 2019 meeting referred to in Section 1 of this By-law.
3. That the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Township of Lucan Biddulph to all documents referred to in said Section 1.

Read a FIRST, SECOND and THIRD time and FINALLY PASSED
November 19, 2019.

MAYOR

CLERK