



LUCAN BIDDULPH COUNCIL AGENDA

TUESDAY, FEBRUARY 4, 2020 6:30 PM
Lucan Biddulph Township Office
270 Main Street P.O. Box 190 Lucan, ON

AGENDA

1. Call to Order

2. Disclosure of Pecuniary Interest & Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

3. In-Camera Session

4. Petitions & Delegations

Lucas Egli, JACOBS

[Lucan Water Distribution System Inspection Report](#)

[Certificate of Accreditation](#)

5. Adoption of Minutes

[Council Minutes - Jan 21 2020](#)

6. Business Arising From the Minutes

[BA - Feb 4 2020](#)

7. Communications Reports

1. [MMAH Ltr re Municipal Modernization Program - Service Delivery Review](#)
2. [MMAH Ltr re Municipal Modernization Program - Digital Transformation Business Process Review](#)
3. Balance of Communications:
 - a. [Notice of Termination of Lease Agreement - Murphy lands](#)

- b. [MPAC 2019 Year End Assessment Report for 2020 tax year](#)
- c. [OMAFRA Ltr - re input on proposal to streamline Drainage Act approval process](#)
- d. [OMAFRA Rural Economic Development \(RED\) Program](#)
- e. [Community Futures Middlesex - looking for volunteers](#)
- f. [Letter from the Honourable Sylvia Jones Solicitor General re OPP Regulations](#)
- g. [Invitation 2020 Heritage Week](#)
- h. [Invitation - Nominate a Conservationist of the Year](#)
- i. [2020 Farmland Forum Flyer](#)
- j. [Stratford Festival Civic Night Invitation June 16 2020](#)
- k. [ABCA Flood Emergency Planning Meeting](#)
- l. [Minister Todd Smith re Ontario Poverty Reduction Strategy](#)
- m. [Resolution - Twp of South Perth re Proposed 2020 UTRCA Budget](#)
- n. [Resolution - City of Sarnia re Deep Geological Repository Project](#)
- o. [Resolution - Town of Deep River re Premiers to Develop Nuclear Reactor Technology](#)
- p. [Resolution - Town of Orangeville - Environmental Awareness and Action](#)
- q. [Resolution - Town of Collingwood re Conservation Authorities](#)
- r. [Support Resolution - City of Quinte West - Conservation Authorities](#)
- s. [Support Resolution - Twp Stone Mills - Conservation Authorities](#)
- t. [Support Resolution - Dutton Dunwich - CAs delivery of watershed management programs](#)
- u. [Support Resolution - Twp of South Frontenac re Enforcement for Safety on Family Farms](#)
- v. [MLHU - Monthly Board of Health Update January 2020](#)
- w. [UTRCA Jan 28th BOD Reports and Agenda](#) [UTRCA Nov 26th Board Minutes and Jan 28th Board Meeting Audio](#)
- x. [BRA - January Board Meeting Notes](#)
- y. [AMO Watchfile Jan 16 2020](#) [AMO Watchfile Jan 23 2020](#) [AMO Watchfile Jan 30 2020](#)

8. Committee Reports

- a) CEDC
 - [CEDC Minutes Nov 20 2019](#)
 - [CEDC Minutes January 22 2020](#)
- b) Bluewater Recycling
- c) Lake Huron
- d) Fire Boards
- e) ABCA
- f) UTRCA
- g) Parks & Recreation - [PRAC Minutes - Jan 15 2020](#)
- h) Canada Day

9. Staff Reports

- a) CAO/Clerks Office
 - [Report - Draft Development Charges By-law](#)

b) Building/By-law Enforcement

c) Finance

- [Report - Group Benefits Renewal](#)

d) Planning

e) Public Works

f) Parks & Recreation

- [Report - capital replacement of chiller at Lucan Community Memorial Centre](#)

- [Report - 2020 Update and Outlook](#)

10. Councillor's Comments

11. Changes to Budget

12. Notice of Motions

13. Motions and Accounts

[Motions - February 4 2020](#)

14. By-laws

[03-2020 Confirming By-law](#)

15. Adjournment

**Ministry of the Environment,
Conservation and Parks**

Southwest Region
733 Exeter Road
London, ON N6E 1L3
Phone: 519-873-5000

**Ministère de l'Environnement, de la
Protection de la nature et des Parcs**

Région Sud-Ouest
733 rue Exeter
London, ON N6E 1L3
Tél: 519-873-5000

December 11, 2019

The Corporation of the Township of Lucan Biddulph
33351 Richmond Street
Lucan, ON N0M 2J0

Attention: Mr. Jeff Little, Manager of Public Works

Re: Lucan Distribution System Inspection Report (WW# 260003071)
Inspection conducted on October 17, 2019

Dear Mr. Little,

The enclosed Drinking Water Inspection Report outlines non-compliance, if any, with Ministry legislation, and policies for the above noted water system. Violations noted in this report, if any, have been evaluated based on community risk. These violations will be monitored for compliance with the minimum standards for drinking water in Ontario as set forth under the *Safe Drinking Water Act* and associated regulations. Where risk is deemed to be high and/or compliance is an ongoing concern, violations will be forwarded to this Ministry's Investigation and Enforcement Branch.

In order to measure individual inspection results, the Ministry has established an inspection compliance risk framework based on the principles of the Inspection, Investigation & Enforcement (II&E) Secretariat and advice of internal/external risk experts. The Inspection Summary Rating Record (IRR) provides the Ministry, the system owner and the local Public Health Units with a summarized quantitative measure of the drinking water system's annual inspection and regulated water quality testing performance.

Section 19 of the Safe Drinking Water Act (Standard of Care) creates a number of obligations for individuals who exercise decision-making authority over municipal drinking water systems. Please be aware that the Ministry has encouraged such individuals, particularly municipal councillors, to take steps to be better informed about the drinking water systems over which they have decision-making authority. These steps could include asking for a copy of this inspection report and a review of its findings. Further information about Section 19 can be found in "*Taking Care of Your Drinking Water: A guide for members of municipal council*" found under "Resources" on the Drinking Water Ontario website at www.ontario.ca/drinkingwater.

Please note the attached IRR methodology memo describing how the risk rating model has improved to better reflect the health related and administrative non-compliance found in an inspection report. IRR ratings are published (for the previous inspection year) in the Ministry's Chief Drinking Water Inspector's Annual Report. If you have any questions or concerns regarding the rating, please contact Mark Smith, Water Compliance Supervisor, at (519) 317-8116.

Please note that as of June 29, 2018 the Ministry of the Environment and Climate Change's name has changed to the Ministry of the Environment, Conservation and Parks. This name change will take some time to be reflected in ministry materials and systems.

If you have any questions regarding the report, please feel free to call me at (226) 926-1785.

Sincerely,



Meghan Morgan
Provincial Officer
London District Office

cc. Middlesex London Health Unit
Upper Thames River Conservation Area



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Appendix A: Key Reference and Guidance Material for Drinking Water Systems

Appendix B: Inspection Rating Record



Ministry of the Environment, Conservation and Parks

LUCAN BIDDULPH DISTRIBUTION SYSTEM

Inspection Report

Site Number:	260003071
Inspection Number:	1-KZ0RJ
Date of Inspection:	Oct 17, 2019
Inspected By:	Meghan Morgan

OWNER INFORMATION:

Company Name:	LUCAN BIDDULPH, THE CORPORATION OF THE TOWNSHIP OF	Unit Identifier:	
Street Number:	270		
Street Name:	MAIN St		
City:	LUCAN		
Province:	ON	Postal Code:	N0M 2J0

CONTACT INFORMATION

INSPECTION DETAILS:

Site Name:	LUCAN BIDDULPH DISTRIBUTION SYSTEM
Site Address:	LUCAN BIDDULPH
County/District:	LUCAN BIDDULPH
MECP District/Area Office:	London District
Health Unit:	MIDDLESEX-LONDON HEALTH UNIT
Conservation Authority:	
MNR Office:	
Category:	Large Municipal Residential
Site Number:	260003071
Inspection Type:	Announced
Inspection Number:	1-KZ0RJ
Date of Inspection:	Oct 17, 2019
Date of Previous Inspection:	Oct 11, 2018

COMPONENTS DESCRIPTION

Site (Name):	MOE DWS Mapping	Sub Type:	
Type:	DWS Mapping Point		
Site (Name):	Lucan Booster Pumping Station	Sub Type:	Booster Station
Type:	Other		
Comments:			

The Lucan Booster Station is located at the northeastern intersection of Denfield Road and William Street, at 5614 William Street. The Lucan Booster Station receives treated water from the Lake Huron Treatment Plant (WW#220000791) through a connection in the southeastern corner of the building. There are a total of three booster pumps (two duty and one standby) each rated at 42 litres per second within the building that can be used to increase the pressure within the distribution system and/or fill the Lucan Water Tower. The system is equipped with a SCADA system that communicates with the water tower; the water level at the tower controls the starting and stopping of the Lucan booster pumps. There is an online chlorine analyzer within the Lucan Booster Station which is set to alarm and notify the Operating Authority in the event that free chlorine in the system is below pre-determined setpoints. In the northwestern corner of the booster station there is a 250 kilowatt backup generator and one above ground diesel fuel tank. There is no chlorine or chemical addition at the Lucan Booster Station. Flow is continually measured by way of a digital flow meter located on the piping just prior to the water exiting the building.

Location: 5614 William Street , Lucan

UTM Coordinates: NAD 83: Zone 17, UTM 463677.3 m E., 4780890.7 m N

Equipment: Three (3) fixed speed centrifugal pumps each rated at 42 L/s at a TDH of 100m

Standby Power: A 250 kW diesel generator and a 1500 L double wall vacuum sealed fuel tank.

Site (Name): Lucan Water Tower

Type: Other

Sub Type: Reservoir

Comments:

The Lucan Water Tower is located in Lucan at the northern extent of Queen Street. The tower is 130 feet high to the lower base of the tower. The tower holds 2270 cubic metres of water. Generally stated, water from the Lucan Booster Station is conveyed to fill the tower by way of the SCADA system which is connected to a primary pressure switch which determines the volume of water present in the tower. The water enters the tower through the same pipe that it exits the tower with. There are control valves on the tower piping and an overflow pipe that would discharge excess water to the ground surface adjacent to the tower if necessary. There is an electrical panel within which there is a SCADA system to communicate to the Lucan Booster Station to engage or shut off the booster pumps. There is a double check backflow preventor in the tower which is directly connected to a public water dispensing port to ensure that backflow / back siphonage does not occur.

Location: 125 Queen Street, Lucan, ON. N0M 2J0

UTM Coordinates: NAD 83: ZONE 17: UTM 466700.18 m E., 4781664.7 m N.

Dimensions: 2270 m3 storage capacity

Site (Name): Granton Pumphouse and Reservoir

Type: Other

Sub Type: Reservoir

Comments:

The Granton Pumphouse and Reservoir is located at 34395 Granton Line and it houses the disinfection and control equipment. Generally stated, incoming water from the Lucan water line passes through an in-ground chamber where liquid chlorine can be injected into the water prior to entering the 500 cubic metre concrete reservoir with overflow capability. Within the onsite building, there are three submersible pumps rated at 294 litres per minute that are used to draw water from the reservoir and direct it to the Granton Distribution System. In addition, there is one high demand pump which is understood to have a 30kW electric motor which is engaged when fire hydrants are opened or flushed.

There are two chlorine pumps (duty and standby) used for injection of chlorine into the incoming water as needed. In addition, there are two online chlorine analyzers; one is used to measure the incoming free chlorine residual entering into the reservoir, and the other is used to measure the final concentration of free chlorine in the water leaving the building and entering the Granton Distribution System. The system is equipped with flow meters and the system is alarmed through the SCADA system to advise of unacceptable chlorine concentration, pump start and stop times, flow, etc.

The system is also equipped with a standby diesel generator for back up power.

. Location : 34395 Granton Line, Granton

UTM Coordinates : NAD 83: ZONE 17: UTM 475507.53 m E., 4784966.54 m N.

Description: Inground reservoir and pumping station with rechlorination facility

Dimensions: 500 m3 storage volume in reservoir

Equipment: Three (3) submersible pumps each rated at 4.9 L/s at a TDH of 41 m; One (1) high demand pump rated at 47 L/s at a TDH of 41 m with 30 kw electrical motor; Two (2) sodium hypochlorite metering pumps (duty and standby) with two (2) chlorine residual analyzers

Standby power: A 60 kW standby diesel generator and 493 L double walled fuel tank

Notes: Chlorine injection point located within the flow meter chamber

Site (Name): Water Distribution System

Type: Other

Sub Type: Other

Comments:

The Lucan Biddulph Water Distribution System consists of the following:

- 1 - A connection to the Lake Huron Primary Water Supply System.
 - 2 - A water distribution system within the Towns of Lucan and Granton with 1018 service connections serving approximately 2500 residents.
 - 3 - Associated watermain appurtenances such as valves, hydrants, air release chambers, drains, etc.
-

INSPECTION SUMMARY:

Introduction

- The primary focus of this inspection is to confirm compliance with Ministry of the Environment, Conservation and Parks (MECP) legislation as well as evaluating conformance with ministry drinking water policies and guidelines during the inspection period.

This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg.170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.

This report is based on an inspection of a "stand alone connected distribution system". This type of system receives treated water from a separately owned "donor" system. This report contains the elements required to assess key compliance and conformance issues associated with a "receiver" system. This report does not contain items associated with the inspection of the donor system, such as source waters, intakes/wells and treatment facilities.

This report is based on a "focused" inspection of the system. Although the inspection involved fewer activities than those normally undertaken in a detailed inspection, it contained critical elements required to assess key compliance issues. This system was chosen for a focused inspection because the system's performance met the ministry's criteria, most importantly that there were no deficiencies as identified in O.Reg. 172/03 over the past 3 years. The undertaking of a focused inspection at this drinking water system does not ensure that a similar type of inspection will be conducted at any point in the future.

This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

Provincial Officer Meghan Morgan conducted a physical inspection of the Lucan-Biddulph Distribution System on October 17, 2019.

As part of the inspection, several documents were reviewed to support the conclusions and inferences presented within this report. Generally, these include but are not limited to the following:

1. Lucan-Biddulph Water Distribution System Operations and Maintenance Manual most recently revised October 2, 2019.
2. Municipal Drinking Water License #050-101, Issue #4 dated February 22, 2017.
3. Drinking Water Works Permit #050-201, Issue #4 dated February 22, 2017.

Other documents reviewed include Annual Reports, log sheets and books, microbiological and chemical testing results, etc. It should be noted that this inspection period covers the period from October 1, 2018 to September 30, 2019.

Treatment Processes

- The owner had ensured that all equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit.
- The owner/operating authority was in compliance with the requirement to prepare Form 1 documents as required by their Drinking Water Works Permit during the inspection period.

The Owner/Operating Authority completed two Form 1 documents for this inspection period in accordance with the Permit for a "Record of Watermains Authorized as a Future Alteration". The forms were filled out for new watermains on Saintsbury Line, Marlene Street and Kleinfeldt Avenue.

Treatment Processes

- **Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated so that at all times and all locations in the distribution system the chlorine residual was never less than 0.05 mg/l free or 0.25 mg/l combined.**

Over the course of the inspection period the Operating Authority collected free chlorine residual readings with portable analyzers from the Lucan Booster Station, the Granton Booster Station and at various locations in the distribution system. These results were recorded on daily logsheets and the logsheets were reviewed for this inspection. All results were reported to be greater than 0.05mg/L.

- **Where an activity has occurred that could introduce contamination, all parts of the drinking water system were disinfected in accordance with Schedule B, Condition 2.3 of the Drinking Water Works Permit.**

Treatment Process Monitoring

- **The secondary disinfectant residual was measured as required for the distribution system.**

The Lucan Biddulph Distribution System receives treated water from the Lake Huron Primary Water Supply System. In accordance with Ontario Regulation 170/03 – Schedule 7-2 the Operating Authority measures the secondary disinfection residual on a daily basis in the distribution system with a portable free chlorine meter. In addition to the handheld readings, there are operational continuous online free chlorine analyzers at the Lucan Booster Station and the Granton Booster Station which provides information related to the concentration of free chlorine at these locations.

- **Operators were examining continuous monitoring test results and they were examining the results within 72 hours of the test.**
- **All continuous monitoring equipment utilized for sampling and testing required by O. Reg.170/03, or Municipal Drinking Water Licence or Drinking Water Works Permit or order, were equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 6.**
- **Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and recording data with the prescribed format.**
- **All continuous analysers were calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation.**

The continuous monitoring equipment must be checked and calibrated in accordance with the manufacturer's instructions or as often as necessary to ensure that test results are within the appropriate margin of error. The Operating Authority provided calibration records for review.

In addition to the calibrations conducted by contractors, the Operating Authority performs frequent verification checks on the equipment to ensure the equipment is working as required. These verifications are conducted to ensure that if the equipment does fluctuate outside of the acceptable range of accuracy, it is quickly modified to acceptable levels.

Operations Manuals

- **The operations and maintenance manuals contained plans, drawings and process descriptions sufficient for the safe and efficient operation of the system.**
- **The operations and maintenance manuals met the requirements of the Drinking Water Works Permit and Municipal Drinking Water Licence issued under Part V of the SDWA.**

Operations Manuals

Logbooks

- Logbooks were properly maintained and contained the required information.
- Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was being done by a certified operator, water quality analyst, or person who suffices the requirements of O. Reg. 170/03 7-5.

Security

- The owner had provided security measures to protect components of the drinking water system.

The booster stations and water tower associated with the water system remain locked at all times and are equipped with entry alarms. The booster stations are both fenced with a locked gate. The overflow outlets associated with the water storage structures were fitted with appropriate screens/flap valves.

Certification and Training

- The overall responsible operator had been designated for each subsystem.

There is currently one person designated as the Overall Responsible Operator for this water system, with one designated back-up operator.

- Operators-in-charge had been designated for all subsystems which comprised the drinking water system.
- All operators possessed the required certification.
- Only certified operators made adjustments to the treatment equipment.

Water Quality Monitoring

- All microbiological water quality monitoring requirements for distribution samples were being met.

Ontario Regulation 170/03 - Schedule 10-2 stipulates that distribution water samples are required to be collected for testing every week within the frequency prescribed by the Regulation. Based on a service population of 2,426 the Owner is required to take a minimum of ten (10) distribution samples every month. Every distribution sample must be analyzed for: E.coli; total coliforms; and 25% of the required samples must be tested for general bacteria population expressed as colony counts on a heterotrophic plate count.

A review of the records provided for the inspection review period indicate that this requirement has been met.

- All haloacetic acid water quality monitoring requirements prescribed by legislation are being conducted within the required frequency and at the required location.

Drinking Water Systems are not required to report HAA exceedances until January 1, 2020. As such, these systems can use this extra time to determine the place of highest potential for elevated HAAs by sampling in different spots in the distribution system to characterize the HAAs in their system. HAAs will generally form at the beginning of the distribution system. However, if there is rechlorination, high HAAs may be found just past the rechlorination point.

- All trihalomethane water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location.

Trihalomethane sampling is undertaken on treated water on a quarterly basis. All sample results for this inspection

Water Quality Monitoring

period show that the treated water is within acceptable limits.

- **All water quality monitoring requirements imposed by the MDWL or DWWP issued under Part V of the SDWA were being met.**

In accordance with 15.1-11. of O.Reg.170/03 The Director has amended the system's municipal drinking water licence with Conditions listed under Schedule D: Conditions for Relief from Regulatory Requirements. The system has implemented a lead service line replacement program as documented in the Township of Lucan Biddulph Corrosion Control Plan, dated May 18, 2010.

Schedule D, Condition 1.5 of the licence, as well as Section 15.1-11(9) of O.Reg.170/03, states that the Owner is not required to take samples set out in O.Reg. 170/03 subsection 15.1-4(1), subsection 15.1-4(3), subsections 15.1-5(3) and (4) and subsection 15.1-5(8) while implementing, monitoring and reporting the lead service line replacement program as specified in Conditions 1.1-1.4 of Schedule D.

Schedule D of the Municipal Drinking Water Licence prescribes requirements for collecting and testing lead samples from the distribution system and plumbing (private and non-private). This monitoring program will aid in determining the effectiveness of the lead reduction measures.

The following presents a brief history of the number of lead samples collected in accordance with the monitoring plan for the water system:

Dec 15, 2017 – April 15, 2018

- Private plumbing – 5
- Non-private plumbing – 2
- Distribution – 2

June 15, 2018 – Oct 15, 2018

- Private plumbing – 5
- Non-private plumbing – 2
- Distribution – 3

Dec 15, 2018 – April 15, 2019

- Private plumbing – 5
- Non-private plumbing – 2
- Distribution – 3

June 15, 2019 – Oct 15, 2019

Sampling for this sample period did not take place during the current inspection review period.

Based on the aforementioned tests, the owner/operating authority are in compliance with the requirements for collecting and testing lead samples as prescribed by the Licence.

- **Records confirmed that chlorine residual tests were being conducted at the same time and at the same location that microbiological samples were obtained.**

Water Quality Assessment

- **Records did not show that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O.Reg. 169/03).**
Over the course of the inspection period, there was a total of three lead exceedance notifications reported from

Water Quality Assessment

samples collected from plumbing at three different private residences. The samples were collected as part of the lead testing requirements prescribed by Municipal Drinking Water Licence #050-101, Issue #4 - Schedule D.

Reporting & Corrective Actions

- **Corrective actions as directed by the Medical Officer of Health had been taken by the owner and operating authority to address exceedances of the lead standard.**

Over the course of the inspection period there were three lead exceedance notifications reported from samples collected from plumbing at three different private residences. As part of the corrective actions the owner provided letters to the home owners with details related to the results relative to the Ontario Drinking Water Standard, in addition to methods in which the lead concentration could possibly be reduced. The letter also provided contact information for further guidance and was submitted within the appropriate time frame as prescribed by O.Reg.170/03, Schedule 15.1-9 and 15.1-10.

- **Where required continuous monitoring equipment used for the monitoring of chlorine residual and/or turbidity triggered an alarm or an automatic shut-off, a qualified person responded in a timely manner and took appropriate actions.**
- **All changes to the system registration information were provided within ten (10) days of the change.**



NON-COMPLIANCE WITH REGULATORY REQUIREMENTS AND ACTIONS REQUIRED

This section provides a summary of all non-compliance with regulatory requirements identified during the inspection period, as well as actions required to address these issues. Further details pertaining to these items can be found in the body of the inspection report.

Not Applicable

SUMMARY OF RECOMMENDATIONS AND BEST PRACTICE ISSUES

This section provides a summary of all recommendations and best practice issues identified during the inspection period. Details pertaining to these items can be found in the body of the inspection report. In the interest of continuous improvement in the interim, it is recommended that owners and operators develop an awareness of the following issues and consider measures to address them.

Not Applicable

SIGNATURES

Inspected By:

Meghan Morgan

Signature: (Provincial Officer)



Reviewed & Approved By:

Mark Smith

Signature: (Supervisor)



Review & Approval Date:

December 11, 2019

Note: This inspection does not in any way suggest that there is or has been compliance with applicable legislation and regulations as they apply or may apply to this facility. It is, and remains, the responsibility of the owner and/or operating authority to ensure compliance with all applicable legislative and regulatory requirements.



Ministry of the Environment, Conservation and Parks
Drinking Water System Inspection Report Appendix A

Stakeholder References

Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles in the table below or use your web browser to search for their titles. Contact the Ministry if you need assistance or have questions at 1-866-793-2588 or waterforms@ontario.ca.

For more information on Ontario's drinking water visit www.ontario.ca/drinkingwater



PUBLICATION TITLE	PUBLICATION NUMBER
FORMS: Drinking Water System Profile Information Laboratory Services Notification Adverse Test Result Notification	012-2149E 012-2148E 012-4444E
Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils	Website
Procedure for Disinfection of Drinking Water in Ontario	Website
Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids	Website
Filtration Processes Technical Bulletin	Website
Ultraviolet Disinfection Technical Bulletin	Website
Guide for Applying for Drinking Water Works Permit Amendments, & License Amendments	Website
Certification Guide for Operators and Water Quality Analysts	Website
Guide to Drinking Water Operator Training Requirements	9802E
Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption	Website
Drinking Water System Contact List	7128E01
Ontario's Drinking Water Quality Management Standard - Pocket Guide	Website
Watermain Disinfection Procedure	Website
List of Licensed Laboratories	Website

Principaux guides et documents de référence sur les réseaux résidentiels municipaux d'eau potable

De nombreux documents utiles peuvent vous aider à exploiter votre réseau d'eau potable. Vous trouverez ci-après une liste de documents que les propriétaires et exploitants de réseaux résidentiels municipaux d'eau potable utilisent fréquemment. Pour accéder à ces documents en ligne, cliquez sur leur titre dans le tableau ci-dessous ou faites une recherche à l'aide de votre navigateur Web. Communiquez avec le ministère au 1-866-793-2588, ou encore à waterforms@ontario.ca si vous avez des questions ou besoin d'aide.



Pour plus de renseignements sur l'eau potable en Ontario, consultez le site www.ontario.ca/eaupotable

TITRE DE LA PUBLICATION	NUMÉRO DE PUBLICATION
Renseignements sur le profil du réseau d'eau potable	012-2149F
Avis de demande de services de laboratoire	012-2148F
Avis de résultats d'analyse insatisfaisants et de règlement des problèmes	012-4444F
Prendre soin de votre eau potable - Un guide destiné aux membres des conseils municipaux	Site Web
Marche à suivre pour désinfecter l'eau potable en Ontario	Site Web
Stratégies pour minimiser les trihalométhanes et les acides haloacétiques de sous-produits de désinfection	Site Web
Filtration Processes Technical Bulletin (en anglais seulement)	Site Web
Ultraviolet Disinfection Technical Bulletin (en anglais seulement)	Site Web
Guide de présentation d'une demande de modification du permis d'aménagement de station de production d'eau potable	Site Web
Guide sur l'accréditation des exploitants de réseaux d'eau potable et des analystes de la qualité de l'eau de réseaux d'eau potable	Site Web
Guide sur les exigences relatives à la formation des exploitants de réseaux d'eau potable	9802F
Échantillonnage et analyse du plomb dans les collectivités : échantillonnage normalisé ou réduit et admissibilité à l'exemption	Site Web
Liste des personnes-ressources du réseau d'eau potable	Site Web
L'eau potable en Ontario - Norme de gestion de la qualité - Guide de poche	Site Web
Procédure de désinfection des conduites principales	Site Web
Laboratoires autorisés	Site Web



Ministry of the Environment, Conservation and Parks
Drinking Water System Inspection Report Appendix B

Inspection Rating Record and Inspection Risk Methodology

APPLICATION OF THE RISK METHODOLOGY USED FOR MEASURING MUNICIPAL RESIDENTIAL DRINKING WATER SYSTEM INSPECTION RESULTS



The Ministry of the Environment (MOE) has a rigorous and comprehensive inspection program for municipal residential drinking water systems (MRDWS). Its objective is to determine the compliance of MRDWS with requirements under the Safe Drinking Water Act and associated regulations. It is the responsibility of the municipal residential drinking water system owner to ensure their drinking water systems are in compliance with all applicable legal requirements.

This document describes the risk rating methodology, which has been applied to the findings of the Ministry's MRDWS inspection results since fiscal

year 2008-09. The primary goals of this assessment are to encourage ongoing improvement of these systems and to establish a way to measure this progress.

MOE reviews the risk rating methodology every three years.

The Ministry's Municipal Residential Drinking Water Inspection Protocol contains up to 14 inspection modules and consists of approximately 120 regulatory questions. Those protocol questions are also linked to definitive guidance that ministry inspectors use when conducting MRDWS inspections.

ontario.ca/drinkingwater

The questions address a wide range of regulatory issues, from administrative procedures to drinking water quality monitoring. The inspection protocol also contains a number of non-regulatory questions.

A team of drinking water specialists in the ministry assessed each of the inspection protocol regulatory questions to determine the risk (not complying with the regulation) to the delivery of safe drinking water. This assessment was based on established provincial risk assessment principles, with each question receiving a risk rating referred to as the Question Risk Rating. Based on the number of areas where a system is deemed to be non-compliant during the inspection, and the significance of these areas to administrative, environmental, and health consequences, a risk-based inspection rating is calculated by the ministry for each drinking water system.

It is important to be aware that an inspection rating less than 100 per cent does not mean the drinking water from the system is unsafe. It shows areas where a system's operation can improve. The ministry works with owners and operators of systems to make sure they know what they need to do to achieve full compliance.

The inspection rating reflects the inspection results of the specific drinking water system for the reporting year. Since the methodology is applied consistently over a period of years, it serves as a comparative measure both provincially and in relation to the individual system. Both the drinking water system and the public are able to track the performance over time, which encourages continuous improvement and allows systems to identify specific areas requiring attention.

The ministry's annual inspection program is an important aspect of our drinking water safety net. The ministry and its partners share a common commitment to excellence and we continue to work toward the goal of 100 per cent regulatory compliance.

Determining Potential to Compromise the Delivery of Safe Water

The risk management approach used for MRDWS is aligned with the Government of Ontario's Risk Management Framework. Risk management is a systematic approach to identifying potential hazards, understanding the likelihood and consequences of the hazards, and taking steps to reduce their risk if necessary and as appropriate.

The Risk Management Framework provides a formula to be used in the determination of risk:

$$\text{RISK} = \text{LIKELIHOOD} \times \text{CONSEQUENCE}$$

(of the consequence)

Every regulatory question in the inspection protocol possesses a likelihood value (L) for an assigned consequence value (C) as described in **Table 1** and **Table 2**.

TABLE 1:	
Likelihood of Consequence Occurring	Likelihood Value
0% - 0.99% (Possible but Highly Unlikely)	L = 0
1 - 10% (Unlikely)	L = 1
11 - 49% (Possible)	L = 2
50 - 89% (Likely)	L = 3
90 - 100% (Almost Certain)	L = 4

TABLE 2:	
Consequence	Consequence Value
Medium Administrative Consequence	C = 1
Major Administrative Consequence	C = 2
Minor Environmental Consequence	C = 3
Minor Health Consequence	C = 4
Medium Environmental Consequence	C = 5
Major Environmental Consequence	C = 6
Medium Health Consequence	C = 7
Major Health Consequence	C = 8

The consequence values (0 through 8) are selected to align with other risk-based programs and projects currently under development or in use within the ministry as outlined in **Table 2**.

The Question Risk Rating for each regulatory inspection question is derived from an evaluation of every identified consequence and its corresponding likelihood of occurrence:

- All levels of consequence are evaluated for their potential to occur
- Greatest of all the combinations is selected.

The Question Risk Rating quantifies the risk of non-compliance of each question relative to the others. Questions with higher values are those with a potentially more significant impact on drinking water safety and a higher likelihood of occurrence. The highest possible value would be 32 (4×8) and the lowest would be 0 (0×1).

Table 3 presents a sample question showing the risk rating determination process.

TABLE 3:							
Does the Operator in Charge ensure that the equipment and processes are monitored, inspected and evaluated?							
Risk = Likelihood × Consequence							
C=1	C=2	C=3	C=4	C=5	C=6	C=7	C=8
Medium Administrative Consequence	Major Administrative Consequence	Minor Environmental Consequence	Minor Health Consequence	Medium Environmental Consequence	Major Environmental Consequence	Medium Health Consequence	Major Health Consequence
L=4 (Almost Certain)	L=1 (Unlikely)	L=2 (Possible)	L=3 (Likely)	L=3 (Likely)	L=1 (Unlikely)	L=3 (Likely)	L=2 (Possible)
R=4	R=2	R=6	R=12	R=15	R=6	R=21	R=16

Application of the Methodology to Inspection Results

Based on the results of a MRDWS inspection, an overall inspection risk rating is calculated. During an inspection, inspectors answer the questions related to regulatory compliance and input their “yes”, “no” or “not applicable” responses into the Ministry’s Laboratory and Waterworks Inspection System (LWIS) database. A “no” response indicates non-compliance. The maximum number of regulatory questions asked by an inspector varies by: system (i.e., distribution, stand-alone); type of inspection (i.e., focused, detailed); and source type (i.e., groundwater, surface water).

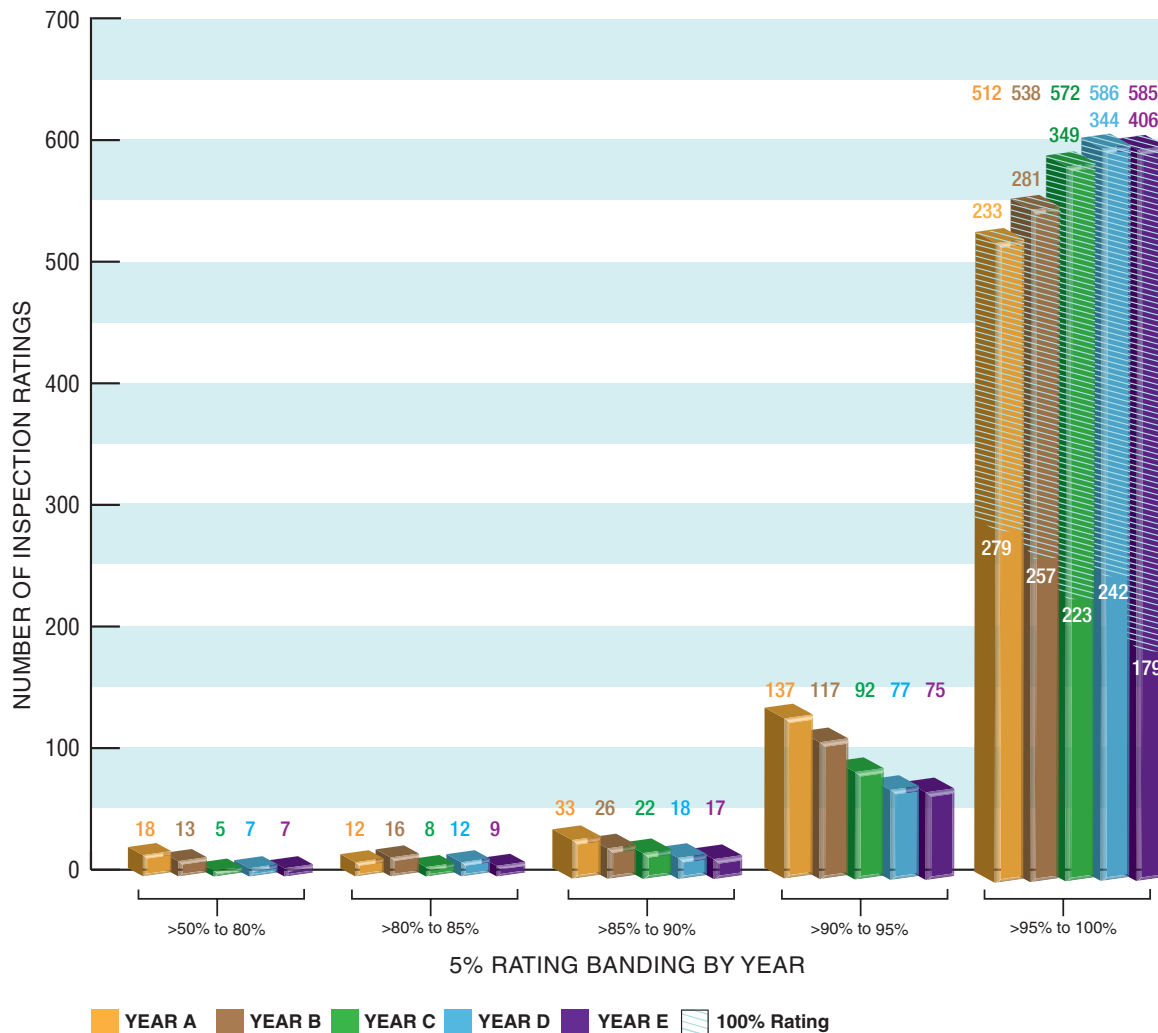
The risk ratings of all non-compliant answers are summed and divided by the sum of the risk ratings of all questions asked (maximum question rating). The resulting inspection risk rating (as a percentage) is subtracted from 100 per cent to arrive at the final inspection rating.

Application of the Methodology for Public Reporting

The individual MRDWS Total Inspection Ratings are published with the ministry’s Chief Drinking Water Inspector’s Annual Report.

Figure 1 presents the distribution of MRDWS ratings for a sample of annual inspections. Individual drinking water systems can compare against all the other inspected facilities over a period of inspection years.

Figure 1: Year Over Year Distribution of MRDWS Ratings



Reporting Results to MRDWS Owners/Operators

A summary of inspection findings for each system is generated in the form of an Inspection Rating Record (IRR). The findings are grouped into the 14 possible modules of the inspection protocol,

which would provide the system owner/operator with information on the areas where they need to improve. The 14 modules are:

- | | | | |
|-------------------------|------------------------|---------------------------------------|--|
| 1. Source | 5. Process Wastewater | 9. Contingency and Emergency Planning | 12. Water Quality Monitoring |
| 2. Permit to Take Water | 6. Distribution System | 10. Consumer Relations | 13. Reporting, Notification and Corrective Actions |
| 3. Capacity Assessment | 7. Operations Manuals | 11. Certification and Training | 14. Other Inspection Findings |
| 4. Treatment Processes | 8. Logbooks | | |

For further information, please visit www.ontario.ca/drinkingwater

Ministry of the Environment - Inspection Summary Rating Record (Reporting Year - 2019-2020)

DWS Name:	LUCAN BIDDULPH DISTRIBUTION SYSTEM
DWS Number:	260003071
DWS Owner:	Lucan Biddulph, The Corporation Of The Township Of
Municipal Location:	Lucan Biddulph
Regulation:	O.REG 170/03
Category:	Large Municipal Residential System
Type Of Inspection:	Adhoc
Inspection Date:	October 17, 2019
Ministry Office:	London District

Maximum Question Rating: 329

Inspection Module	Non-Compliance Rating
Treatment Processes	0 / 60
Operations Manuals	0 / 28
Logbooks	0 / 18
Certification and Training	0 / 42
Water Quality Monitoring	0 / 51
Reporting & Corrective Actions	0 / 39
Treatment Process Monitoring	0 / 91
TOTAL	0 / 329

Inspection Risk Rating 0.00%

FINAL INSPECTION RATING: 100.00%

Ministry of the Environment - Detailed Inspection Rating Record (Reporting Year - 2019-2020)

DWS Name: LUCAN BIDDULPH DISTRIBUTION SYSTEM
DWS Number: 260003071
DWS Owner: Lucan Biddulph, The Corporation Of The Township Of
Municipal Location: Lucan Biddulph

Regulation: O.REG 170/03

Category: Large Municipal Residential System

Type Of Inspection: Adhoc

Inspection Date: October 17, 2019

Ministry Office: London District

Maximum Question Rating: 329

Inspection Risk Rating	0.00%
-------------------------------	--------------

FINAL INSPECTION RATING:	100.00%
---------------------------------	----------------



CERTIFICATE OF ACCREDITATION

This is to certify that the following operating authority:

The Corporation of the Township of Lucan Biddulph

33351 Richmond Street, Box 190, Lucan, Ontario, N0M 2J0, Canada

operates a

Quality Management System

which conforms with the requirements of

DRINKING WATER QUALITY MANAGEMENT STANDARD VERSION 2 - 2017

for the following scope of accreditation

Full Scope - Entire DWQMS

Certificate No.: CERT-0132915
File No.: 1631540
Issue Date: December 11, 2019

Original Certification Date: May 23, 2013
Certification Effective Date: December 10, 2019
Certification Expiry Date: October 25, 2021

Heather Mahon
Global Head of Technical Services
SAI Global Assurance



DWQMS 2017



ATTACHMENT TO CERTIFICATE OF ACCREDITATION

These sites are accredited under Certificate No: CERT-0132915 issued on December 11, 2019

File No.

1631540

The Corporation of the Township of Lucan Biddulph

33351 Richmond Street, Box 190, Lucan, Ontario, N0M 2J0, Canada

Effective Date

December 10, 2019

Drinking Water Systems**Site No.**

1634475

Site Name

Lucan Biddulph Water Distribution

The Corporation of the Township of Lucan Biddulph Council Minutes

Present: Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillor D. Regan, Councillor P. Mastorakos and A. Westman

Also Present: T. Merner-Deputy Clerk, J. Little-Public Works Manager, P. Smith-Parks & Recreation Manager, S. Findlater-Senior Planner, L. deBoer-Economic Development Coordinator, K. Langendyk-Treasurer

Call To Order

Mayor C. Burghardt-Jesson called the meeting to order at 6:00 pm.

Declaration of Pecuniary Interest & Nature Thereof

None

Announcements

Mayor C. Burghardt-Jesson welcomed and introduced Senior Planner, Stewart Findlater and advised he is temporarily filling a position with the County of Middlesex Planning Department. She further noted Mr. Findlater is a planner by distinction and recently retired CAO from the Municipality of Thames Centre.

1/ Public Meeting

Moved by D. Regan

Seconded by A. Westman

Resolved that the Council of the Township of Lucan Biddulph adjourn its regular meeting at 6:02 pm in order to convene a Public Meeting under Section 34 and 17 of the Planning Act, R.S.O. 1990, as amended.

CARRIED

OPA-1-2019 and ZBA-10-2019

S. Findlater reviewed his report and stated that the purpose and effect of the Official Plan Amendment is to re-designate the subject lands from Industrial to Industrial-Special Policy Area to permit a Motor Vehicle Sales and Service Establishment and to rezone the subject lands from General Industrial (M1) Zone to a site-specific General Industrial Zone to permit a Motor Vehicle Sales and Service Establishment as an additional permitted use. S. Findlater further noted that the applicant, Justin Boyd is planning to relocate his business, Great Escape RV Canada to this location.

Councillor D. Regan raised some questions regarding traffic and entrance locations and S. Findlater advised that the property will be subject to site plan approval and these issues would be addressed at that time.

Members of the public spoke at this time.

Tony Goertz raised some questions regarding the differences between commercial and industrial zone. S. Findlater advised that yes there are some overlap of uses however this is the best way to allow the permitted use. Mr. Goertz further asked if the applicant would be better off with a commercial zone for property tax assessment purposes. S. Findlater advised he cannot comment on the assessment rate that will be assigned to the property in future.

Colleen Bycraft raised some questions regarding entrance location, high traffic concerns at this intersection, type of garage establishment permitted and use of hazardous products such as engine oil and hours of operation for the proposed business. S. Findlater advised entrance

location will take place during the site plan control process, and that in his previous experience the County Engineer does not favour entrance locations off of County Roads. He further advised that Site Plan Control is not open to the public however if they have concerns he always recommends they submit a formal letter to council. The Applicant, Justin Boyd advised the trailers offered at his business are travel and/or park models which do not require use of engine oil. He further noted business hours are to be determined.

Deputy Mayor D. Manders relayed his concerns with traffic on Saintsbury Line and this intersection and that he would also like to ensure this is addressed at the site plan approval process.

Councillor P. Mastorakos asked if by approving this application Council is setting a precedent and opening the door for future applications similar in nature. S. Findlater advised the Township is not setting precedent by changing one zone and this particular property is different than other lots of the Industrial Park subdivision because of its size in comparison (9 acres versus 1-2 acre parcels)

S. Findlater explained the next steps which include bringing the implementing bylaws forward at the next council meeting. The OPA will then be forwarded onto the County for approval followed by a 20-day appeal period. He further explained that the Zoning Bylaw will be brought forward once the OPA has been approved at the County level and a 20-day appeal period will also follow the Zoning Bylaw amendment.

2/ Adjourn Public Meeting

Moved by P. Mastorakos

Seconded by D. Manders

Resolved that the Council of the Township of Lucan Biddulph adjourn the public meeting at 6:20 pm and reconvene its regular meeting to continue with its deliberations.

CARRIED

3/ OPA-1-2019 and ZBA-10-2019 (Boyd)

Moved by A. Westman

Seconded by D. Regan

THAT Applications for Official Plan Amendment (OPA1 – 2019) and Zoning By-law Amendment (ZBA-10-2019), filed by Justin Boyd (Great Escape RV Canada) on behalf of the Township of Lucan Biddulph for a property known municipally as 34337 Saintsbury Line and 6360 Fallon Drive, Lucan and legally described as Part 2 of Reference Plan 20206, BE APPROVED in principle, and that the implementing By-laws be brought to the next meeting of Council for consideration.

CARRIED

S. Findlater exited the meeting at this time.

Delegations

a) 6:15 pm - Court of Revision

4/ Appointment of Members for Court of Revision

Moved by D. Regan

Seconded by P. Mastorakos

Resolved That the Council of the Corporation of the Township of Lucan Biddulph be appointed to the Court of Revision for the Roman Line Drain 2019 and Stumpf Drain - Branches 'E' and 'F' 2019 and that Mayor Cathy Burghardt-Jesson be appointed as chair for the Roman Line Drain 2019 and Stumpf Drain - Branches 'E' and 'F' 2019 Court of Revision.

CARRIED

5/ Roman Line Drain 2019

Moved by D. Manders

Seconded by P. Mastorakos

Resolved that the Court of Revision for the Roman Line Drain 2019 be opened.

CARRIED

J. Little advised that no written or verbal appeals were received. No comments were received from the members of Court of Revision or from the ratepayers in attendance.

6/ Roman Line Drain 2019

Moved by D. Regan

Seconded by P. Mastorakos

Resolved that the assessments for the Roman Line Drain 2019 be confirmed as presented in the Engineer's report dated November 15, 2019 and that the Court of Revision for the Roman Line Drain 2019 be closed.

CARRIED

7/ Stumpf Drain – Branches 'E' and 'F' 2019

Moved by P. Mastorakos

Seconded by A. Westman

Resolved that the Court of Revision for the Stumpf Drain – Branches 'E' and 'F' 2019 be opened.

CARRIED

J. Little advised that no written or verbal appeals were received. No comments were received from the members of Court of Revision or from the ratepayers in attendance.

8/ Stumpf Drain – Branches 'E' and 'F' 2019

Moved by D. Regan

Seconded by A. Westman

Resolved that the assessments for the Stumpf Drain – Branches 'E' and 'F' 2019 be confirmed as presented in the Engineer's report dated April 12, 2019 and the revised report dated October 8, 2019 and that the Court of Revision for be closed.

CARRIED

K. Langendyk entered the meeting at this time.

b) 6:30 pm - Honour Roll Presentations

Mayor C. Burghardt-Jesson acknowledged the following recipients for the 2020 Mayor's Honor Roll:

- Jo-Anne and Martin Clarke
- Avery Greaves
- Rick Freeman on behalf of the Freeman family
- Lucan Legion Branch 540 accepted by Gary Melvin
- Tom McClaughlin (absent)

She acknowledged each recipient's individual contributions to our community and noted that building a great community goes beyond those that make decisions in the council chambers and these volunteers have and continue to contribute greatly.

c) Matt Pearson and Lisa Courtney, B.M. Ross and Associates Limited Engineers

Matt Pearson and Lisa Courtney presented their Development Charges Background Study. The report included an overview of Development Charges, what they are, how they are calculated what projects are eligible, past development charges in Lucan Biddulph and proposed charges going forward. L. Courtney advised it is important to note that municipalities can only collect Development Charges for projects that benefit future growth. She further noted that as of 2021 Bill 108 stipulates that municipalities can no longer collect for "soft services" i.e. parks & recreation. Discussion from Council took place regarding projects included and the fact that the Sewage Treatment Plant expansion is not included at this time. M. Pearson advised that once a figure has been arrived at for the project the Development Charges can be reviewed and the cost of this project factored in at that time. L. Courtney advised the next steps going forward will be to advertise Notice of a Public meeting 20 days prior to the meeting date and prepare and

make available the draft by-law 2 weeks prior to the Public Meeting. She noted there is a 40-day appeal period following the passage of the by-law.

9/ Development Charges Background Study Report

Moved by A. Westman

Seconded by D. Regan

Resolved that the Council of the Township of Lucan Biddulph receives the Development Charges Background Study as presented by B.M. Ross Associates and Limited Engineers, including the following proposed new development charges:

Lucan Urban Area	\$6,987.00
Granton Urban Area	\$5,450.00
Remainder of Township of Lucan Biddulph	\$2,048.00

CARRIED

10/ Minutes

Moved by P. Mastorakos

Seconded by A. Westman

That the in-camera minutes, regular council meeting minutes and public meeting minutes of December 17, 2019 be approved as circulated.

CARRIED

Business Arising

Nothing new was added and no discussion took place.

Communications Reports

Mayor C. Burghardt-Jesson commented on the Media Release included regarding the County of Middlesex property sale transaction of 50 King Street and 399 Ridout Street. She noted that the County was pleased with the vision for the historic properties by the respected local purchaser and that the County of Middlesex has the right to retain continued use of the property until December 2024 with an option to extend past that date.

Committee Reports

BRA

D. Manders gave an update on the last meeting attended and topics discussed including road map to producer responsibility for blue box.

PRAC

P. Smith gave an update regarding the meeting that took place January 15th. He advised Yvonne Hundey from the Lucan Soccer Association attended to discuss future and immediate needs of the organization and that discussion took place regarding phase 2 plans for the community centre and short term cost effective proposals for meeting the needs of the soccer organization.

Staff Reports

CAO/Clerk

T. Merner reviewed her report regarding the flag lowering policy. Discussion took place regarding paragraph 3 (g) and the preference from council to have this particular statement reflect "as directed by Council" should an instance arise where the flag is requested to be lowered for a matter other than what is described in the policy.

T. Merner advised that the format of tonight's Agenda has changed slightly to combine the public meeting, court of revision and regular council meeting agenda into one agenda document. She advised this format is consistent with other lower-tier municipalities in the County and would streamline our agenda's and minutes going forward. She further noted a definition of Disclosure of Pecuniary Interest was added for clarity purposes. Discussion and comments were received from Council and T. Merner advised the procedural bylaw would be updated to reflect changes made.

Finance

K. Langendyk reviewed the budget process for 2020 and noted the first finance committee meeting will take place on Wednesday, January 29, 2020. Councillor P. Mastorakos asked if the finance committee meetings are open to the public and K. Langendyk advised that yes they are.

Public Works

J. Little reviewed the Large Item Cleanup Day and Green Waste Summary Report for 2019 and noted the increase to the fuel surcharge was for a one-time travel fee charged when staff had requested that the bins stay and not be removed at that time. D. Manders noted that Bluewater Recycling offers a clear bag pick-up in the fall and staff may want to look into that service and cost.

J. Little reviewed the water and waste water rates report. He discussed the proposed 4% increase in rates to both water and waste water usage rates and capital levy charges and noted that a public meeting for discussion of the proposed increase to rates is required and he would like to proceed with that meeting as part of the regular council meeting on March 3, 2020. Councillor A. Westman raised some questions regarding the coin operated system for the bulk water station in Granton and J. Little advised that to switch that system over to key operated, would incur an approximate cost of \$5,500.00.

J. Little provided council and staff with a brief update of ongoing and upcoming projects from the public works department going forward in 2020 including current and new infrastructure projects, subdivision developments and the current status of each, county of Middlesex road assumption study, additional educational developments being made by staff, municipal drains and how to be proactive and a recent public inquiry regarding parking on main street and the possibility of removing some spaces to make visibility more achievable. Discussion took place regarding various main street parking locations and regulations as stipulated by the Highway Traffic Act. Discussion also took place regarding the process involved when the Township assumes a completed phase of a subdivision and current issues that may still need to be addressed.

Parks & Recreation

P. Smith provided some updates from his department. He advised they are looking into some educational awareness regarding program insurance options for the user groups to take advantage of. He noted the Peewee Rep Boys team has submitted their video for Chevrolet Good Deeds cup challenge and wished them well with their submission.

P. Smith advised no news has been received regarding the grant application submitted for the Phase 2 renovation project of the community centre. Mayor C. Burghardt-Jesson added that after conversation with MPP Monte McNaughton she has been advised we will likely not hear anything until the summer. She further noted a large amount of applications were received for this particular stream of funding therefore more time would be required to review all applications. She further commented that while at the ROMA Conference and after speaking with a number of municipalities that have submitted applications, it appears most are not shovel ready for the project unlike Lucan Biddulph who is ready to go.

Councillor's Comments

Councillor P. Mastorakos thanked staff for the great updates reported at tonight's meeting. He then asked if there are any other areas or fees that we are possibly not adding inflation rates too. Mayor C. Burghardt-Jesson advised she doesn't believe user rates or fees are subject to automatic change. K. Langendyk advised she will look into the question raised and advise council. P. Smith further advised he will try and have the proposed user rates and fees available to review at the next PRAC meeting.

Councillor P. Mastorakos noted the change in our insurance company provider to Aviva and asked if a request could be made for them to attend a future meeting and talk to council about risks for municipalities.

11/ Accounts Paid

Moved by A. Westman

Seconded by P. Mastorakos

RESOLVED That the Council of the Township of Lucan Biddulph approve the accounts as paid, as follows:

December 2019 \$476,837.24

CARRIED

12/ Public Notice for Water and Waste Water Rate Increase

Moved by D. Regan

Seconded by D. Manders

RESOLVED that the Council of the Township of Lucan Biddulph directs staff to proceed with a public notice for discussion of a possible water and waste water rate increase at the public council meeting scheduled for March 3, 2020.

CARRIED

13/ Adopt Policies

Moved by A. Westman

Seconded by D. Regan

RESOLVED that the Council of the Township of Lucan Biddulph adopt the following policy as amended:

- Policy No. 100-56-2020 (Flag Policy)

CARRIED

14/ Confirming

Moved by D. Regan

Seconded by A. Westman

That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 01-2020 Interim Tax Levy By-law
- 02-2020 Confirming By-law
- 200-2020 Murphy Zoning By-law Amendment

CARRIED

15/ Adjournment

Moved by D. Manders

Seconded D. Regan

Resolved that the Council meeting be adjourned at 8:44 p.m.

CARRIED

MAYOR

CLERK

Business Arising – Minutes of January 21, 2020

Discussion Item	Minutes Action	Follow-up	Date to be Completed/or Update on Status

Previous Meetings

Discussion Item	Minutes Action	Follow-up	Date to be Completed/or Update on Status
Feasibility Report – Phase 2 Community Centre Project	Campaign Coaches provided report regarding feasibility study conducted	Staff to provide report with recommendation	ongoing
Feral Cats	Consider options for regulating cats	Staff to consult with surrounding municipalities and provide report to council with options for consideration	ongoing
Future Development Lands	Proceed with comprehensive review	Staff to provide updates	ongoing
Roads Analysis	Cost benefit analysis	Staff complete a cost benefit analysis report for council	Spring 2020
Nagle Drive	Majority of Nagle Drive residents are in favour to proceed with the waterline extension.	Staff were given direction to keep moving forward and develop a report for Council.	Ongoing

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél.: 416 585-7000

Ontario

234-2020-120

January 20, 2020

Your Worship
Warden Cathy Burghardt-Jesson
County of Middlesex
cburghardtjesson@middlesex.ca

Dear Warden Cathy Burghardt-Jesson,

Thank you for your municipality's joint submission to the Municipal Modernization Program and for your commitment to working together with partner municipalities to find smarter, more efficient ways to operate.

I am pleased to inform you that the Government of Ontario will provide funding of up to \$63,000.00 towards your joint project *Service Delivery Review - Payroll as a Service* for the cost of an independent third-party reviewer to deliver a final report by June 30, 2020.

The Municipal Modernization Program is an important part of our government's plan to help municipalities lower costs and improve services for local residents and businesses over the long term. The joint review project being undertaken by your municipality, together with partner municipalities, is an important step toward achieving our shared goal of efficient, effective, modern services that meet the evolving needs of our communities.

A transfer payment agreement is required to provide funding for this work. Ministry staff will be in touch with your staff shortly to finalize the transfer payment agreement and work through details of funding implementation. Should you have any questions, please feel free to contact your Municipal Services Office, or the ministry at municipal.programs@ontario.ca.

I would like to offer my congratulations on this funding approval under the Municipal Modernization Program and extend my best wishes as we work together to modernize service delivery and focus spending on vital programs and services for Ontarians.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark".

Steve Clark
Minister

- c. Bill Payburn, County of Middlesex
 - Mayor Kurtis Smith, Township of Adelaide-Metcalfe
 - Cathy Case, Township of Adelaide-Metcalfe
 - Mayor Cathy Burghardt-Jesson, Township of Lucan Biddulph
 - Ron Reymer, Township of Lucan Biddulph
 - Mayor Aina DeViet, Municipality of Middlesex Centre
 - Michael Di Lullo, Municipality of Middlesex Centre
 - Mayor Brian Ropp, Municipality of North Middlesex
 - Jonathon Graham, Municipality of North Middlesex
 - Mayor Allan Mayhew, Municipality of Southwest Middlesex
 - Jill Bellchamber-Glazier, Municipality of Southwest Middlesex
 - Mayor Alison Warwick, Municipality of Thames Centre
 - Mike Henry, Municipality of Thames Centre

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234-2020-120

January 20, 2020

Your Worship
Warden Cathy Burghardt-Jesson
County of Middlesex
cburghardtjesson@middlesex.ca

Dear Warden Cathy Burghardt-Jesson,

Thank you for your municipality's joint submission to the Municipal Modernization Program and for your commitment to working together with partner municipalities to find smarter, more efficient ways to operate.

I am pleased to inform you that the Government of Ontario will provide funding of up to \$31,200.00 towards your joint project *Digital Transformation: Business Process Review* for the cost of an independent third-party reviewer to deliver a final report by June 30, 2020.

The Municipal Modernization Program is an important part of our government's plan to help municipalities lower costs and improve services for local residents and businesses over the long term. The joint review project being undertaken by your municipality, together with partner municipalities, is an important step toward achieving our shared goal of efficient, effective, modern services that meet the evolving needs of our communities.

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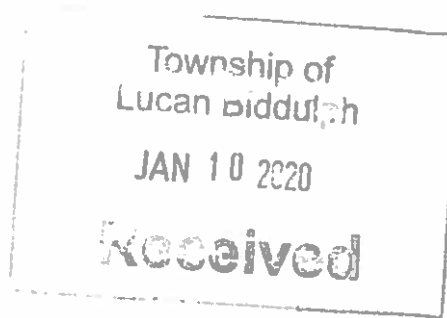
Sincerely,

A handwritten signature in blue ink that reads "Steve Clark".

Steve Clark
Minister

- c. Bill Rayburn, County of Middlesex
 - Mayor Kurtis Smith, Township of Adelaide-Metcalfe
 - Cathy Case, Township of Adelaide-Metcalfe
 - Mayor Cathy Burghardt-Jesson, Township of Lucan Biddulph
 - Ron Reymer, Township of Lucan Biddulph
 - Mayor Aina DeViet, Municipality of Middlesex Centre
 - Michael Di Lullo, Municipality of Middlesex Centre
 - Mayor Brian Ropp, Municipality of North Middlesex
 - Jonathon Graham, Municipality of North Middlesex
 - Mayor Allan Mayhew, Municipality of Southwest Middlesex
 - Jill Bellchamber-Glazier, Municipality of Southwest Middlesex
 - Mayor Alison Warwick, Municipality of Thames Centre
 - Mike Henry, Municipality of Thames Centre

LERNERS
LAWYERS



Lerners LLP
88 Dufferin Avenue
P.O. Box 2335
London, Ontario N6A 4G4
Telephone: 519.672.4510
Fax: 519.675.9949
www.lerners.ca

Andrew P. Hentz
Direct Line: 519.640.6365
Direct Fax: 519.932.3365
ahentz@lerners.ca

January 8 2020

FILE NUMBER 114607-00001

**DELIVERED VIA EMAIL (cbjesson@lucanbiddulph.on.ca / rreymer@lucanbiddulph.on.ca) AND
REGULAR MAIL**

The Corporation of the Township of Lucan Biddulph
270 Main Street
Lucan, ON N0M 2J0

Attention: Cathy Burghardt-Jesson, Mayor and Ron Reymer, C.A.O./Clerk

Dear Your Worship Burghardt-Jesson and Mr. Reymer:

**Re: Lease Agreement between Michael Thomas Murphy and Paul Wilbur Murphy, as Landlord
and The Corporation of the Township of Lucan Biddulph as Tenant, dated September 10,
2019 (the "Lease"); AND
Murphy Sale To Maguire
Lot 15, Part of Lots 14 & 16, Plan 350 and Part of Lot 4, South of the Proof Line Road,
designated as Part 2 on 33R-20612; Township of Lucan Biddulph/Biddulph
Lot 27, Part of Lots 28, 29 & 30, Plan 350, designated as Part 1, 33R10096; Lucan
Biddulph Twp
Closing Date: January 13, 2020**

We are the solicitors for Michael Thomas Murphy and Paul Wilbur Murphy, the vendor referred to above and the Landlord under the terms of the above-noted Lease (enclosed). Our client is selling the above-noted property with a closing date scheduled for January 13, 2020 and, according to the terms of the Agreement of Purchase and Sale, the Lease is to be terminated on closing.

Please consider this letter as notice of termination of the Lease provided to you pursuant to section 7 of the Lease.

Yours very truly,

A handwritten signature in black ink, appearing to read "Andrew Hentz".

Andrew Hentz
APH/cc

8943964.1

LEASE

This Indenture made in duplicate this 10th day of September, 2018.

In Pursuance of the *Short Forms of Leases Act*.

BETWEEN:

Michael Thomas Murphy and Paul Wilbur Murphy
hereinafter called the Landlord
OF THE FIRST PART

-and-

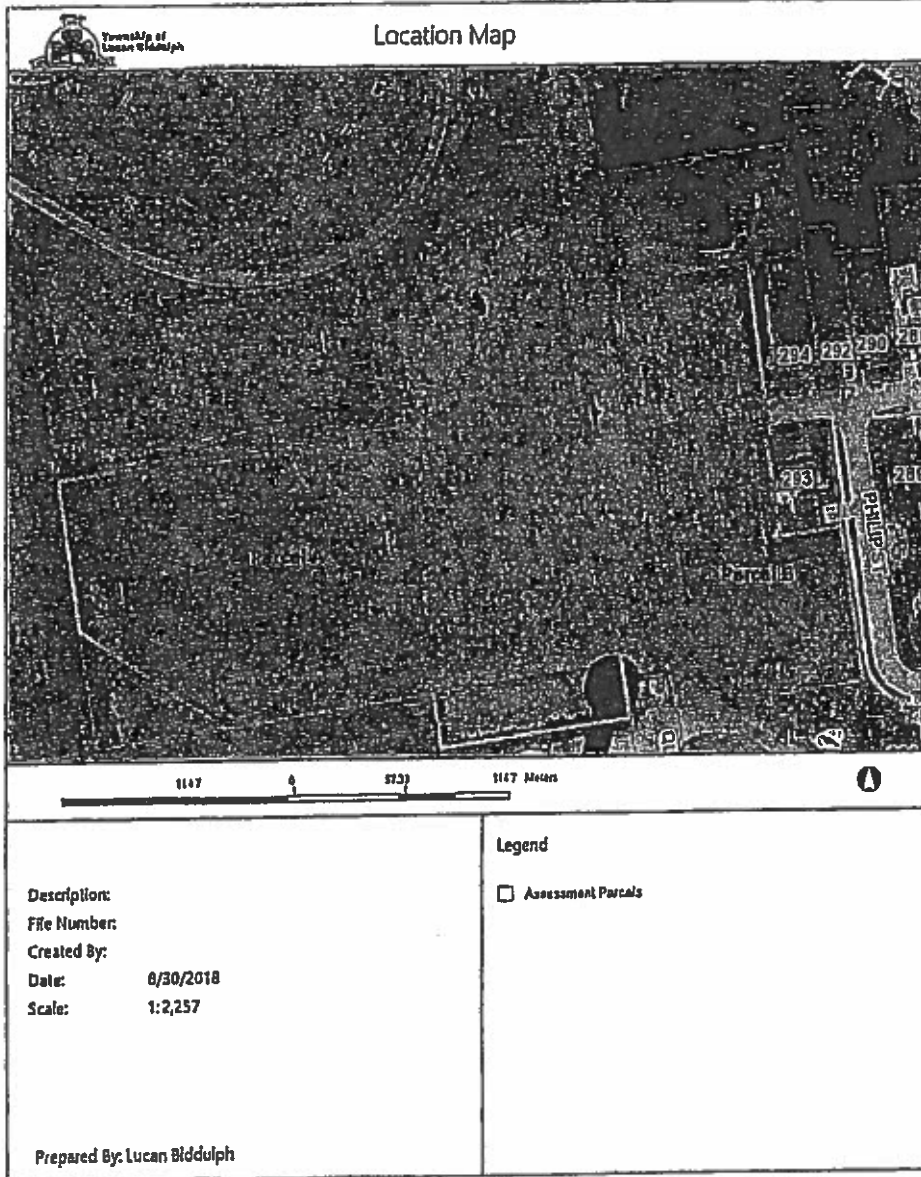
The Corporation of the Township of Lucan Biddulph
hereinafter called the Tenant
OF THE SECOND PART

1. Land Description
WITNESSETH that in consideration of the rents, covenants and agreements, hereinafter reserved and contained on the part of the Tenant, the Landlord doth demise and lease unto the Tenant, his executors, administrators, successors and assigns, all that certain parcel of land situate, lying and being in the Township of Lucan Biddulph in the County of Middlesex, and being composed of Firstly: Part Lot 14 and Lots 15 & 16, Plan 350 and Part Lot 4, SLR, and Parts 1, 2 & 3, RP 33R-4506 in the said Township as shown in red and identified as Parcel A on Schedule "A" to this Agreement.

The parcel described above and identified as Parcel A contains approximately 5.14 acres.
2. Term
TO HAVE AND TO HOLD the said parcel of land for the purposes of recreational use by the Lucan Community Memorial Centre as a third soccer field for a period of ten (10) years from and including September 10, 2018. Provided further that the term shall be automatically renewed for two further periods of five (5) years commencing on the anniversary date of each five-year term between any Party which has not made termination effective as of each anniversary date.
3. Rent
YIELDING AND PAYING therefore unto the said Landlord the sum of One (1.00) dollar. The Tenant agrees to pay the property taxes on the said lands in lieu of a rental fee.
4. Tenant Covenants
 - a) The Tenant covenants with the Landlord:
 - b) That the said Landlord may enter and view the state of repair;
 - c) That the Tenant will leave the premises in good repair (reasonable wear and tear and damage by fire, lightning and tempest only excepted).
 - d) That the Tenant shall during the entire Term hereof, take out and keep in full force and effect inventory and leasehold improvement damage insurance and public liability insurance with respect to the business conducted by the Tenant on the premises in which limits of public liability shall not be less than \$2,000,000.00 per occurrence, such insurance to be placed with a company or companies approved by the Landlord, such approval not to be unreasonably withheld and such other insurance as the Landlord may reasonably request. Premiums for such insurance shall be paid by the Tenant and the policies or certificates of insurance shall be deposited with the Landlord and shall be in form satisfactory to the Landlord. The policies written pursuant to this paragraph shall name the Landlord as an additional named insured.

Schedule A

Location Map



Good afternoon,

On behalf of Chris Rickett, Director for Municipal and Stakeholder Relations, we are pleased to share our [2019 Year-End Assessment Report for the 2020 tax year](#). This report provides a high-level summary of MPAC's 2019 activities that are relevant to the municipal sector, and also two unique municipal level snapshots of the assessment changes within your municipality.

We are particularly proud of the partnerships we have developed this past year, some of which are highlighted on page 3 of the report.

We are providing this report to the Clerks to encourage sharing with municipal councils.

Your MPAC Account Manager or Regional Manager are available to answer any questions you may have.

We look forward to working with you this year as we deliver the Assessment Update.

Best Regards,

Brenda Slater, DPA, MIMA

Account Manager

Zone 1, Municipal & Stakeholder Relations

Office: 226-213-4079

Mobile: 519-281-1679

mpac.ca

Municipal Property Assessment Corporation

Westmount Shopping Centre, Upper Level, Unit 252

785 Wonderland Road S

London, On N6K 1M6



Assessment Change Summary by Property Class Township of Lucan Biddulph

The following chart provides a comparison of the total assessment for the 2016 base year, and a comparison of the assessment change for 2019 and 2020 property tax year by property class.

Property Class/Realty Tax Class	2016 Full CVA	2019 Phased-In CVA	2020 Phased-In CVA	Percent Change 2019 to 2020
R Residential	549,783,000	537,419,667	549,783,000	2.30%
M Multi-Residential	7,816,500	7,479,645	7,816,500	4.50%
C Commercial	19,731,800	18,965,074	19,731,800	4.04%
X Commercial (New Construction)	4,039,100	3,823,944	4,039,100	5.63%
Y Office Building (New Construction)	375,000	375,000	375,000	0.00%
I Industrial	420,500	406,800	420,500	3.37%
J Industrial (New Construction)	2,033,000	1,966,529	2,033,000	3.38%
P Pipeline	6,005,000	5,879,059	6,005,000	2.14%
F Farm	535,900,800	468,166,361	535,900,800	14.47%
T Managed Forests	844,000	761,573	844,000	10.82%
U Utility Transmission & Distribution Corridors	0	0	0	0.00%
(PIL) C Commercial	2,068,500	1,895,102	2,068,500	9.15%
E Exempt	26,230,300	24,581,789	26,230,300	6.71%
TOTAL	1,155,247,500	1,071,720,543	1,155,247,500	7.79%



Assessment Base Distribution Summary by Property Class Township of Lucan Biddulph

This chart provides a comparison of the distribution of the total assessment for the 2016 base year, and the 2019 and 2020 phased-in assessment, which includes the percentage of the total assessment base by property class.

Property Class/Realty Tax Class	2016 Full CVA	Percentage of Total 2016 CVA	2019 Phased-In CVA	Percentage of Total 2019 Phased-In CVA	2020 Phased-In CVA	Percentage of Total 2020 Phased-In CVA
R Residential	549,783,000	47.59%	537,419,667	50.15%	549,783,000	47.59%
M Multi-Residential	7,816,500	0.68%	7,479,645	0.70%	7,816,500	0.68%
C Commercial	19,731,800	1.71%	18,965,074	1.77%	19,731,800	1.71%
X Commercial (New Construction)	4,039,100	0.35%	3,823,944	0.36%	4,039,100	0.35%
Y Office Building (New Construction)	375,000	0.03%	375,000	0.03%	375,000	0.03%
I Industrial	420,500	0.04%	406,800	0.04%	420,500	0.04%
J Industrial (New Construction)	2,033,000	0.18%	1,966,529	0.18%	2,033,000	0.18%
P Pipeline	6,005,000	0.52%	5,879,059	0.55%	6,005,000	0.52%
F Farm	535,900,800	46.39%	468,166,361	43.68%	535,900,800	46.39%
T Managed Forests	844,000	0.07%	761,573	0.07%	844,000	0.07%
U Utility Transmission & Distribution Corridors	0	0.00%	0	0.00%	0	0.00%
(PIL) C Commercial	2,068,500	0.18%	1,895,102	0.18%	2,068,500	0.18%
E Exempt	26,230,300	2.27%	24,581,789	2.29%	26,230,300	2.27%
TOTAL	1,155,247,500	100.00%	1,071,720,543	100.00%	1,155,247,500	100.00%

**Ministry of Agriculture,
Food and Rural Affairs**

Office of the Minister

77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: 416-326-3074
www.ontario.ca/OMAFRA**Ministère de l'Agriculture, de
l'Alimentation et des Affaires rurales**

Bureau du ministre

77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
Tél. : 416 326-3074
www.ontario.ca/MAAARO

January 22, 2020

Ron Reymer
CAO/Clerk
Township of Lucan-Biddulph
rreymer@lucanbiddulph.on.ca

Dear Mr. Reymer:

The Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) is seeking input on a proposal to streamline Drainage Act approval processes that would address common stakeholder concerns about the act while maintaining our province's high environmental standards. This is part of our government's broader initiative to reduce regulatory burden in consultation with the farm and agri-food sector while preserving rules that keep Ontarians safe and healthy.

The Drainage Act Discussion Paper is posted on the province's Environmental Registry at ero.ontario.ca/notice/019-1187. It describes some of the proposed changes which would reduce costs and project delays for farmers and other rural landowners and municipalities. The paper also poses questions for your feedback.

OMAFRA will be hosting webinars for key stakeholders who play an important role in the Drainage Act. The webinars are scheduled for:

January 31st	10:00 - 11:00 a.m.	Municipalities
January 31st	1:00 - 2:00 p.m.	Conservation Authorities
February 7th	10:00 - 11:00 a.m.	Drainage Industry
February 7th	1:00 - 2:00 p.m.	General Farm Organizations

To register, please contact the Agricultural Information Contact Centre (AICC) by email to ag.info.omafra@ontario.ca or call 1-877-424-1300. Although the webinars are targeted to specific audiences, you are very welcome to enroll at a time or date that better suits your schedule.

.../2

Good things grow in Ontario
À bonne terre, bons produitsMinistry Headquarters: 1 Stone Road West, Guelph, Ontario N1G 4Y2
Bureau principal du ministère: 1 Stone Road West, Guelph (Ontario) N1G 4Y2

Printed copies of the French Discussion Paper are also available from the AICC on request.

Our Ministry is committed to relieving the red tape burden that will ensure drainage continues to deliver critical economic and environmental benefits that will help rural communities, agricultural landowners and drainage contractors save money and/or time. We are confident the proposed changes will assist in making this a reality.

I look forward to your input.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernie Hardeman". The signature is fluid and cursive, with a large initial "E" and a long, sweeping underline.

Ernie Hardeman
Minister of Agriculture, Food and Rural Affairs

From: noreply@salesforce.com <noreply@salesforce.com> **On Behalf Of** Minister OMAFRA
Sent: Monday, January 20, 2020 11:45 AM
To: Ron Reymer <rreymer@lucanbiddulph.on.ca>
Subject: From the Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs

Ministry of Agriculture,
Food and Rural Affairs

Office of the Minister

77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: 416-326-3074
www.ontario.ca/OMAFRA

Ministère de l'Agriculture, de
l'Alimentation et des Affaires rurales

Bureau du ministre

77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
Tél. : 416 326-3074
www.ontario.ca/MAAARO



This communication is in both English and French. The French-language message can be found immediately after the English-language message.

La présente communication est en anglais et en français. Le message en français se trouve immédiatement après la version anglaise.

January 20, 2020

Dear Mr. Reymer:

I am pleased to announce the next application intake for the Rural Economic Development (RED) program will be from January 20 to February 24, 2020. You can find all program information, including how to apply, on my ministry's website at ontario.ca/REDprogram.

In July 2019, we announced the revitalized RED program. Our updates put the focus on outcome-based projects that will have tangible benefits for Ontario's rural and Indigenous communities. The updates to the RED program better align with our government's priorities to remove barriers to investment, open doors to rural economic development and create good jobs across the province.

The program now has two project categories:

- The Strategic Economic Infrastructure stream provides up to 30 per cent in cost-shared funding for minor capital projects that advance economic development and investment opportunities.
- The Economic Diversification and Competitiveness stream provides up to 50 per cent in cost-shared funding for projects that remove barriers to business and job growth, attract investment, attract or retain a skilled

workforce, strengthen sector and regional partnerships and diversify regional economies.

Our government is committed to supporting economic growth in rural communities and ensuring Ontario is open for business.

I encourage you to take advantage of this funding opportunity and submit an application for your economic development project. Together, we can ensure Ontario's communities thrive.

Sincerely,

Original signed by

Ernie Hardeman
Minister of Agriculture, Food and Rural Affairs



Good things grow in Ontario
À bonne terre, bons produits

Ministry Headquarters: 1 Stone Road West, Guelph, Ontario N1G 4Y2
Bureau principal du ministère: 1 Stone Road West, Guelph (Ontario) N1G 4Y2



5182 Egremont Drive (Poplar Hill)
RR#2 Ilderton, Ontario
NOM 2A0
T: 519-641-6100
F: 519-666-2996

January 27, 2020

Dear Municipal Representative,

My name is Todd Copeland and I have recently been appointed the new General Manager for Community Futures Middlesex, the Community Futures Development Corporation (CFDC) of Middlesex County, mandated to serve the municipalities within Middlesex County.

As you are aware, CFDCs are integral partners in rural economic development. With that in mind, I'd like to ask for your assistance in identifying rural business supporters within your community.

Community Futures Middlesex is looking to recruit up to four new volunteer board members that share our passion for supporting aspiring entrepreneurs, small and medium sized businesses and the people living within the communities of Middlesex County. Candidates that reside within the rural municipalities of Lucan Biddulph, Middlesex Centre, Southwest Middlesex and Thames Centre, with general business, legal, finance and/or community economic development experience would be of greatest interest. Directors meet on monthly-basis throughout the year. New directors will be elected at our AGM which has been scheduled for Wednesday, June 10, 2020.

If you have anyone interested, or for any additional information, please contact me at tcopeland@thebusinesshelpcentre.ca.

Sincerely,

A handwritten signature in black ink that reads 'Todd Copeland'.

Todd Copeland,
GM, Community Futures Middlesex
5182 Egremont Drive, (Poplar Hill)
RR #2, Ilderton ON NOM 2A0 519.641.6100

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 325-0408
MCSCS.Feedback@Ontario.ca**Solliciteur général**

Bureau de la solliciteure générale

25, rue Grosvenor, 18^e étage
Toronto ON M7A 1Y6
Tél.: 416 325-0408
MCSCS.Feedback@Ontario.ca

132-2019-3184

By e-mail

January 15, 2020

Dear Mayor:

As you may know, on March 26, 2019, Ontario passed the *Comprehensive Ontario Police Services Act, 2019* (Bill 68), which established the *Community Safety and Policing Act, 2019* (CSPA, 2019). The CSPA, 2019 supports our government's commitment to:

- Modernize Ontario's police service delivery framework;
- Strengthen public confidence in policing; and
- Improve governance, training, and transparency.

I am writing to update you on the work that is currently underway to bring the CSPA, 2019 into force in 2021, and inform you of upcoming engagement opportunities.

We are engaging a number of our stakeholders, to develop more than 50 required matters for regulation. These include several Ontario Provincial Police (OPP) related matters for regulation such as:

- Establishing OPP governance-related regulations, including the composition of OPP detachment boards and the OPP Governance Advisory Council;
- Developing an approach to determine when it is appropriate to have more than one OPP detachment board for a detachment of the OPP that provides policing to municipalities or First Nations;
- Aligning the existing OPP billing framework with the CSPA, 2019.

We recognize the significant implications these regulatory changes will have on communities that receive direct and/or supplemental services from the OPP.

Given these impacts, my ministry will engage communities through regional roundtable sessions. The regional roundtables will be an opportunity for the ministry to provide an overview of upcoming regulatory changes related to OPP services and for communities to identify pertinent local issues and provide feedback on OPP-related policy proposals.

.../2

Ontario Provincial Police Regulations Regional Roundtable
Page 2

The regional roundtables will take place in the following locations:

OPP Region	Regional Roundtable Locations
North West	<ul style="list-style-type: none">• Kenora• Thunder Bay
North East	<ul style="list-style-type: none">• Sudbury• Timmins
West	<ul style="list-style-type: none">• London
East	<ul style="list-style-type: none">• Brockville
Central	<ul style="list-style-type: none">• Orillia

Ministry staff will reach out to you with additional information regarding the regional roundtable sessions in the coming weeks.

We look forward to continuing our work with you to better understand local priorities, examine strategies to improve community safety and ensure the transparent and effective governance of OPP services across the province.

Should you have any questions, please contact Mr. Derwin Remedios, Team Lead, Strategic Policy, Research and Innovation, by e-mail at: Derwin.Remedios@ontario.ca.

Sincerely,



Sylvia Jones
Solicitor General



Celebrate
Heritage Week

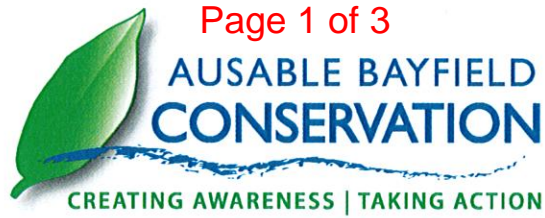
Come to our Heritage Fair

Where: Delaware Community Centre
2652 Gideon Drive,
Delaware, ON

When: Saturday, February 22, 2020
10 am – 4 pm

Learn about Middlesex County heritage
with local historians, historical societies,
museums, archives & other organizations.





January 23, 2020

Invitation to Nominate a Conservationist of the Year

*Adelaide Metcalfe**Bluewater**Central Huron**Huron East**Lambton Shores**Lucan Biddulph**Middlesex Centre**North Middlesex**Perth South**South Huron**Warwick**West Perth*

For several decades, Ausable Bayfield Conservation has honoured a person, farm, business, community group, municipality, or organization with a *Conservationist of the Year Award*. I would like to invite you to consider submitting a nomination. This award goes to an outstanding community steward or stewards who are taking positive actions in our watersheds. A nomination form with details and past winners is attached. Nominations are accepted until February 15, 2020.

The Conservationist of the Year Award will be presented at the ABAC Partner Appreciation and Awards Evening to be held on Thursday, March 26 at Ironwood Golf Club, 70969 Morrison Line, east of Exeter

Past award winners include rural landowners and residents, agricultural producers and farms, service clubs, community organizations, companies, nature groups, and municipalities. They must be located in the watershed or completed conservation work within the ABCA jurisdiction.

We thank all our local stewards who are helping to protect and improve water and soil resources and habitat in this watershed. This award is one way we can say 'thank you' to those taking positive actions in our local watershed communities. I would like to thank you in advance for your consideration of this request to nominate a person, farm, business, group, or organization for this honour.

Yours truly,

AUSABLE BAYFIELD CONSERVATION AUTHORITY

George Irvin

Chair

Conservationist of the Year Award

What is the Conservationist of the Year Award?

Criteria

Ausable Bayfield Conservation has recognized outstanding achievements in conservation, each year since 1984, with an award to the Conservationist of the Year.

The Conservation Award acknowledges one individual, farm, business, or group per year who demonstrates positive conservation principles. The nominee must have undertaken conservation efforts over a number of years that have shown long-term benefits for water, soil, and living things. Examples include:



- Improving local water quality
- Conservation farming
- Reforestation
- Environmental education
- Providing wildlife and fish habitat
- Promoting environmental awareness + action

Eligibility

Individuals, farms, organizations, or companies who either reside in, or have completed conservation work within, the area of jurisdiction of the Ausable Bayfield Conservation Authority (ABCA), are eligible to win the Conservationist of the Year award. Current ABCA staff members and directors are excluded.



Recognition

Ausable Bayfield Conservation will make a donation towards a tree and plaque at a Commemorative Woods site maintained by the Ausable Bayfield Conservation Foundation.



Please go to nomination form
on the back of this page

Previous Conservationist of the Year Award Winners

- | | | | |
|--|---|--------------------------------------|--|
| • Koos and Nathalie Vermue | • Stewardson Dairy | • Dinney Funeral Home | • Carfrey Cann |
| • Rick Quinn and Diane Hawthorne and Family | • Boys' & Girls' Club, London (Middlesex ECO Crew) | • Huron Fish and Game Club | • Keith Connelly |
| • Mels and Ruthanne van der Laan, of Cold Stream Ranch | • Shadyside Farms, Paul and Vic Hodgins | • Garry Palmateer | • John Deeves |
| • Lambton Shores Phragmites Community Group | • Ray Letheren, Friends of the Bayfield River | • Lions Club of Clinton | • Nancy Glendinning |
| • Cordner Farms – Jane Sadler Richards and Doug Richards | • EnvironmentallyConcerned Citizens of Lambton Shores | • Bluewater Recycling Assoc. | • Hayter Turkey Farms |
| • Bob Norris | • Andy deBoer | • Andrew Dixon | • Peter Rombouts |
| • Peter Darbshire | • Stephanie Donaldson | • Ralph and Eleanor Smith | • Bill Thirlwall |
| • Joan and John Love | • Everet and Joan Van Sligtenhorst | • Elmer Trick | • Ausable Nomads |
| • Ann and Bill Phelan | • John MacPherson | • Armstrong East Cottage Association | • Dearing Farms |
| • Exeter Lions Club | • Straw Family | • Lambton Wildlife Inc. | • Huron Soil and Water Conservation District |
| • Patricia Down * and Robert Down | • George Cantrick * | • David Ball | • Murray and Ron McRae |
| • Lorne Teeple * | • David McClure | • Adelaide Township | • Huron Board of Education |
| • Grand Bend Community Foundation | • Brian Arnold | • Arnold Westlaken | • Thomas Doherty |
| | • Fred Dobbs | • Tuckersmith Township | • Huron Centennial School |
| | • Lions Club of Arkona | • Van Loon Farms | • Jerry Giesen |
| | • Village of Arkona | • Village of Hensall | • Claybird Gun Club |
| | • Township of Hibbert | • Bob Montgomery | • Wayne Woods |
| | • Stephen Bright | • Jim Reeve | • Bayfield Anglers Association |
| | | • DEL Farms | • Jay Campbell |
| | | • Bud Walker | |
| | | • Bert and Margaret Daynard | |
| | | • Ausable Anglers Club | |

* Asterisk denotes that the award was given posthumously.



Conservationist of the Year Award

The nomination deadline is **February 15, 2020**.

The award is to be presented at the annual Partner Appreciation Evening held in March at Ironwood Golf Club in Exeter.

Nomination Form

I wish to nominate the following person or organization:

Name of nominee: _____

Contact name (if nominee is organization or business): _____

Their address: _____

Postal code: _____ Telephone: _____

E-mail (optional): _____

Tell us why this person or organization is deserving in 300 words or less:

This nomination is being submitted by:

Your name: _____

Address: _____

Postal code: _____ Telephone: _____

E-mail (optional): _____

NOTICE OF COLLECTION: Personal information on this form is collected under legal authority of the *Conservation Authorities Act* for the purposes of reviewing and evaluating, by Ausable Bayfield Conservation Authority, of nominations and the work of nominees to create environmental awareness and/or take positive actions for a healthier watershed. This information will also be used to assist conservation authority staff to recognize recipients through awards night and public recognition. Questions regarding this collection can be made to Brian Horner, Freedom of Information and Protection of Privacy Officer, ABCA, 71108 Morrison Line, RR 3 Exeter, ON N0M 1S5 or phone 519-235-2610 or 1-888-286-2610.

Please send nomination form to:

Ausable Bayfield Conservation Authority (ABCA) • 71108 Morrison Line • RR 3 Exeter, ON • N0M 1S5

Attention: Tim Cumming, Communications Specialist

E-mail: tcumming@abca.ca • **Website:** abca.ca

Phone: 519-235-2610 • **Toll-free:** 1-888-286-2610 • **Facsimile:** 519.235.1963

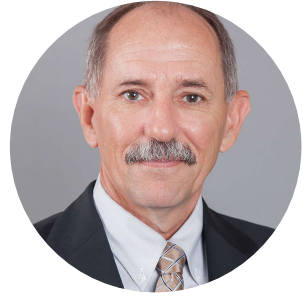




2020 FARMLAND FORUM

The Shifting Landscapes of Farmland Protection

FEATURING



KEVIN EBY
On...

- The potential impact of changing growth forecasts and housing preferences on the need for urban expansions
- The potential impacts on urban land needs and municipal infrastructure financing



PHILLY MARKOWITZ
On...

- Grey County's efforts to map the local agri-food system to complement federal and provincial data sets and mapping
- How the agri-food system overlaps with the county's economic development priorities

And panels on...

- The shifting landscapes of farming and farmland protection
- The Agricultural System in Ontario

MARCH 26, 2020
THE GRAND BANQUET & EVENT CENTRE
8:30 AM - 4:00 PM

A day of sharing, networking, and exploring policy and land-use planning innovation for the changing landscapes of farmland protection in Ontario.

TICKETS: www.ontariofarmlandtrust.ca, info@ontariofarmlandtrust.ca

Thank you to our supporters....





Mayor Dan Mathieson & Stratford City Council

In co-operation with the

Stratford Festival

*Are pleased to invite Municipal Staff, Elected Officials,
their friends and families to join us for*

Civic Night

Tuesday, June 16th, 2020

"Chicago"

Festival Theatre - 55 Queen Street, Stratford

Performance: 8:00 p.m.

Sin, Dance and All That Jazz

Aspiring chorus girl Roxie Hart and vaudeville star Velma Kelly, two murderesses as sexy as they are cynical, compete for the skills of shady lawyer Billy Flynn and the media celebrity he has promised them both. With its killer score and knock-'em-dead dance numbers, this deliciously lurid tale of murder, greed, adultery – and all that jazz – packs some serious heat.

***Please join us prior to the performance in the
Paul D. Fleck Marquee for a Reception beginning at 6:30 pm***

*For this performance, the Stratford Festival is offering 2 tickets for the price of one, however, tickets can be purchased individually at half price. **Tickets will sell out quickly for this performance, so please purchase your tickets early.***

*Tickets can be purchased by contacting the Box Office at 1-800-567-1600 or on-line at www.stratfordfestival.ca and providing the **Promotion Code 93923**. Additional information regarding this performance is available through the Stratford Festival's website.*

If you should have any questions or require additional information, please do not hesitate to contact Pat Shantz, Administrative Assistant to the Mayor, at 519-271-0250, ext. 236 or by email pshantz@stratford.ca. We look forward to seeing you on June 16th!



Flood Emergency Planning Meeting


Tuesday, February 11, 2020
1:15 - 3:45 p.m.
Exeter Masonic Hall
248 McConnell Street, Exeter

Agenda

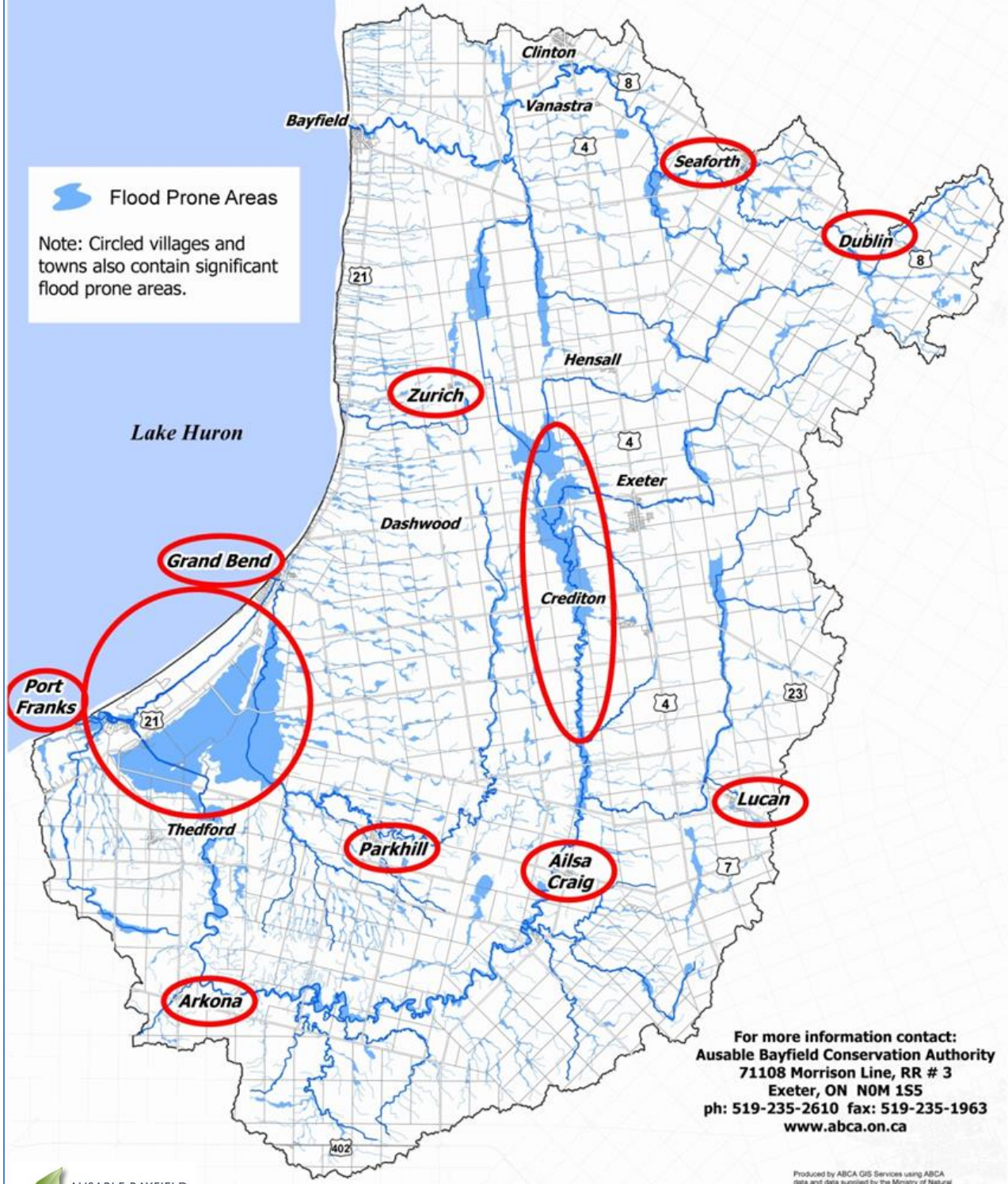
1. Opening Remarks - **Brian Horner, ABCA General Manager**
2. Roles and Responsibilities and *ABCA Flood Emergency Plan* Highlights – **Davin Heinbuck**
3. ABCA Watershed Conditions and Flood Outlook – **Davin Heinbuck**
4. **Feature Presentation 1** – *High Lake Levels: Hazards, Risks and Response* - **ABCA**
5. **Feature Presentation 2** – *Flood Events and Response – A Year in Review*
 - i) Parkhill Extreme Rainfall Event – **ABCA and North Middlesex**
 - ii) Lambton Shores Coastal Flooding – Fall 2019 – **ABCA and Lambton Shores**
 - iii) January 2020 Flood Event - **ABCA**
6. General Discussion
7. Closing Remarks

Ausable Bayfield Conservation Authority Significant Flood Prone Areas



 Flood Prone Areas

Note: Circled villages and towns also contain significant flood prone areas.



For more information contact:
Ausable Bayfield Conservation Authority
 71108 Morrison Line, RR # 3
 Exeter, ON N0M 1S5
 ph: 519-235-2610 fax: 519-235-1963
www.abca.on.ca



Produced by ABICA GIS Services using ABICA data and data supplied by the Ministry of Natural Resources, Land Information Ontario. Copyright 2009. Map Document: I:\Projects\Alec\FloodProneAreas2.mxd 02/02/2009 - 8:35:06 AM

**Ministry of Children,
Community and Social
Services**

Minister's Office

438 University Avenue
7th Floor
Toronto, Ontario
M7A 1N3Tel.: (416) 325-5225
Fax: (416) 325-5240**Ministère des Services à
l'enfance et des Services
sociaux et communautaires**

Bureau du Ministre

438, avenue University
7^e étage
Toronto, Ontario
M7A 1N3Tél. : (416) 325-5225
Télééc. : (416) 325-5240

127-2020-968

January 30, 2020

Dear Municipal Partner:

First, I want to take the opportunity to wish you a Happy New Year.

Further to the letter I sent you on December 16, 2019, I am pleased to notify you that our survey to inform the development of Ontario's next Poverty Reduction Strategy is now live on [Ontario.ca/povertysurvey](https://ontario.ca/povertysurvey) and will be available online until March 30, 2020.

Our government believes that the people of Ontario are the province's greatest asset and when the people of Ontario succeed, our economy and province succeed. It is our shared responsibility to create the best conditions for people to reach their potential. We need and we want to listen to municipalities, Indigenous partners, members of the community, service providers, employers, and local partners to find new and innovative ways to support people during challenging times and create the conditions that will help them build a better life.

To support the development of our new Poverty Reduction Strategy, we are asking residents of Ontario to take 30 minutes and answer our survey as we seek new ideas on how we can:

- Encourage job creation and connect people to employment
- Provide people with the right supports and services
- Lower the cost of living and make life more affordable.

As part of a new strategy, we will set a target for poverty reduction and identify indicators to measure progress to ensure we are achieving results.

The survey can be accessed at [Ontario.ca/povertysurvey](https://ontario.ca/povertysurvey). Please feel free to share the survey link with your community members and colleagues.

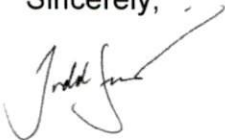
.../cont'd

-2-

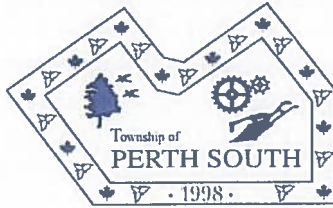
In addition, we are also welcoming written submissions that can be sent by e-mail to prso@ontario.ca or by mail to Poverty Reduction Strategy, 3rd Floor, 315 Front Street West, Toronto ON, M7A 0B8. If there are any questions on how any personal information such as names and addresses that are included with a submission will be used, please contact: Manager, Strategic Policy Unit, MCCSS by e-mail at prso@ontario.ca or by telephone at (647) 308-9963.

I encourage you to share information about this consultation, including the survey link, with service providers, Indigenous partners and businesses in your community. I look forward to receiving input from Ontario residents as we work together to make a difference in reducing poverty in the province.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Smith", with a long, sweeping flourish extending to the right.

Todd Smith
Minister



Corporation of the Township of Perth South

3191 Road 122
St. Pauls, ON N0K 1V0
Telephone 519-271-0619
Fax 519-271-0647
lscott@perthsouth.ca

January 22, 2020

Board of Directors
Upper Thames River Conservation Authority
Attn: Sandy Levin, UTRCA Board Chair
(sent by email)

Re: Proposed 2020 UTRCA Budget

Thank you, Ian and Sandy, for attending the Perth South Council meeting on January 7, 2020 and reviewing your presentation of the proposed 2020 UTRCA budget. Upon discussion council passed the following resolution in regards to your presentation:

- #3** Moved by Councillor Jeffrey
Seconded by Deputy Mayor Aitcheson
"That the presentation regarding the UTRCA 2020 budget be received for information and that Perth South Council request that the 2020 UTRCA total municipal levy be restricted to the 2019 total levy amount with no increase as directed by Minister Yurek on August 16, 2019 and that Perth South is prepared to pay its proportionate share of that amount based on the formula prescribed in legislation and further that Perth South reviews opting out of programs that do not benefit the Township." Carried

Please contact our office if you have any questions.

Regards,

Lizet Scott
Clerk

Cc: Minister Yurek



**THE CORPORATION OF THE CITY OF SARNIA
City Clerk's Department**

255 Christina Street N. PO Box 3018
Sarnia ON Canada N7T 7N2
519 332-0330 519 332-3995 (fax)
519 332-2664 (TTY)
www.sarnia.ca clerks@sarnia.ca

January 24, 2020

To: All Ontario Municipalities

Re: Ontario Power Generation's Deep Geologic Repository Project

At its meeting held on January 20, 2020, Sarnia City Council considered the attached motion submitted by Councillor Margaret Bird with respect to the proposed Deep Geological Repository Project and adopted the following resolution:

That Sarnia City Council support the halting of the construction of the Deep Geological Repository, in the Bruce Peninsular, so that less dangerous solutions can be found for the longer storage of nuclear waste; and

That Sarnia City Council instruct the Sarnia City Clerk to notify all 444 Ontario Municipalities, through AMO, by January 24th., 2020, of our objective; and

That the Sarnia City Clerk send a copy of our resolution to the County of Lambton Clerk, along with all the County Councillors, asking for their endorsement.

Sarnia City Council respectfully seeks your endorsement of this resolution. If your municipal council endorses this resolution, we would request that a copy of the resolution be forwarded to the following:

Honourable Jonathan Wilkinson, Minister of the Environment and Climate Change
ec.ministre-minister.ec@canada.ca; and

City of Sarnia, City Clerk's Office
clerks@sarnia.ca

Sincerely,

A handwritten signature in blue ink that reads "Dianne Gould-Brown". The signature is written in a cursive, flowing style.

Dianne Gould-Brown
City Clerk

Attachment: Motion submitted by Councillor Margaret Bird

MOTION

I am asking for:

a) An urgent resolution of Council to support the halting of the construction of the Deep Geological Repository, in the Bruce Peninsular, so that less dangerous solutions can be found for the longer storage of nuclear waste.

b) To instruct the Sarnia City Clerk to notify all 444 Ontario Municipalities, through AMO, by January 24th., 2020, of our objective.

b) For the Sarnia City Clerk to send a copy of our resolution to the County of Lambton Clerk, along with all the County Councillors, asking for their endorsement.

If you have any questions, please do not hesitate to contact me.

Many thanks.

Kind Regards,

Councillor Bird

THE CORPORATION OF THE TOWN OF DEEP RIVER



P.O. BOX 400 • 100 DEEP RIVER ROAD • DEEP RIVER, ONTARIO K0J 1P0
Tel: (613) 584-2000 • www.deepriver.ca • Fax: (613) 584-3237

January 8, 2020

Hon. Doug Ford, Premier of Ontario
Queen's Park Legislative Building
1 Queen's Park, Room 281
Toronto Ontario
M7A 1A1

Subject: Premiers to Develop Nuclear Reactor Technology

Dear Honourable Doug Ford,

Please be advised that at the Regular Meeting of Council held October 9th, 2019, Council for the Corporation of the Town of Deep River passed the following resolution:

BE IT RESOLVED THAT the CBC News report entitled "**Group of premiers band together to develop nuclear reactor technology**", be received, and

WHEREAS the Premiers of Ontario, Saskatchewan and New Brunswick have announced their intention to work together on the development of small modular reactors to help their provinces reduce carbon emissions and address the challenges of climate change;

WHEREAS Canada has demonstrated excellence and leadership in the nuclear industry on the world stage for more than 70 years;

WHEREAS the Canadian nuclear industry is one of the safest and most well-regulated energy sectors in the world under the oversight of the Canadian Nuclear Safety Commission;

WHEREAS the citizens of Ontario have enjoyed the benefits of safe, clean, low-carbon energy produced by Ontario's nuclear industry for over 50 years;

WHEREAS small modular reactors have the potential to provide municipalities, especially rural and northern municipalities, with an innovative technology that provides a safe, low-carbon alternative to meet energy demands; therefore,

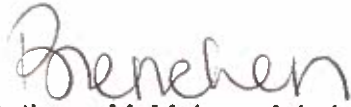
BE IT RESOLVED the Town of Deep River write to the Premiers of Ontario, Saskatchewan and New Brunswick to express support for their decision to work together on the development of small modular reactor technology as a safe, low-carbon energy option;

THAT the Town of Deep River write to the Prime Minister of Canada, Minister of Natural Resources, and the remaining provincial premiers asking that they support investment in the research and development of small modular reactor technology as an innovative, safe, low-carbon energy option; and

THAT this resolution be circulated to all upper and lower-tier municipalities in Ontario, and the Federation of Canadian Municipalities, for their consideration.

CARRIED

Thank you and please contact the writer should you have any additional questions.
Kindest regards,



Bethany McMahon, Administrative Assistant
Town of Deep River

cc: Hon. Scott Moe, Premier of Saskatchewan
Hon. Blaine Higgs, Premier of New Brunswick
Hon. Stephen McNeil, Premier of Nova Scotia
Hon. Brian Pallister, Premier of Manitoba
Hon. John Horgan, British Columbia
Hon. Dennis King, Premier of Prince Edward Island
Hon. Jason Kenney, Premier of Alberta
Hon. Dwight Ball, Premier of Newfoundland and Labrador
Hon. Francois, Premier of Quebec
Hon. Caroline Cochrane, Premier of Northwest Territories
Hon. Sandy Silver, Premier of Yukon
Hon. Joe Savikataaq, Premier of Nunavut
Hon. Justin Trudeau, Premier of Canada
Hon. Seamus O'Regan of Natural Resources
Association of Municipalities of Ontario (AMO)
Federation of Northern Ontario Municipalities (FONOM)
All Upper and Lower Tier- Municipalities

From: Tracy MacDonald <tmacdonald@orangeville.ca>
Sent: Monday, January 27, 2020 6:34 PM
Subject: Resolution - Environmental Awareness and Action

CAUTION: This email originated from outside of the Lucan Biddulph email system. Please use caution when clicking links or opening attachments unless you recognize the sender and know the content is safe.

Good afternoon,

The Town Orangeville passed the following resolution at its January 13, 2020 Council meeting:

13.1 Councillor Peters – Environmental Awareness and Action

Resolution 2020-14

Moved by Councillor Peters
Seconded by Councillor Post

That the Town of Orangeville supports continuation of the programs and services of the CVC, both mandatory and non-mandatory, and that no programs or services of the CVC or other CAs in Ontario be “wound down” at this time; and

That the Minister of the Environment, Conservation, and Parks give clear direction as to what programs and services are considered mandatory and non-mandatory and how those programs will be funded in the future; and

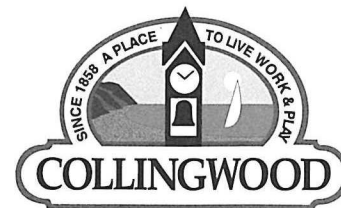
That the Minister of the Environment, Conservation, and Parks recognizes the strong and positive Provincial role Conservation Authorities (CAs) play in flood risk reduction programs and reinstates funding to the CAs of Ontario; and

That this resolution be forwarded to the Minister of the Environment, Conservation, and Parks, Premier Doug Ford, MPP Sylvia Jones, the Association of Municipalities of Ontario, the Credit Valley Conservation Authority, Conservation Ontario, and all Ontario municipalities.

Carried.

Regards,

Tracy Macdonald | Assistant Clerk | Corporate Services
Town of Orangeville | 87 Broadway | Orangeville ON L9W 1K1
519-941-0440 Ext. 2256 | Toll Free 1-866-941-0440 Ext. 2256
tmacdonald@orangeville.ca | www.orangeville.ca



TOWN OF COLLINGWOOD

Becky Dahl, Deputy Clerk
97 Hurontario St. P.O. Box 157
Collingwood, ON L9Y 3Z5
Tel: (705) 445-1030 Ex. 3230
Fax: (705) 445-2448
Email: bdahl@collingwood.ca

January 21, 2020

The Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Floor, 777 Bay Street
Toronto, ON M7A 2J3

Re: Conservation Authorities

On behalf of the Council for the Corporation of the Town of Collingwood, I write to advise you of the following recommendation approved at its meeting held on January 20, 2020 for your consideration:

- WHEREAS** the Town of Collingwood has recently declared a Climate Emergency;
- AND WHEREAS** the Town of Collingwood has committed to nine core principles of sustainability;
- AND WHEREAS** the Town of Collingwood is a beneficiary of the upstream environmental remediation work done by the Nottawasaga Valley Conservation Authority (NVCA);
- AND WHEREAS** the Town of Collingwood is a member of the NVCA, with representation on its Board of Directors;
- AND WHEREAS** under the direction of the Board of Directors, the NVCA provides programs and services addressing local priorities to the residents of Collingwood and its other member municipalities, including inclusive outdoor education and recreation, water quality monitoring, preservation of species at risk as well as protecting life and property through a variety of measures;
- AND WHEREAS** the NVCA provides the Town of Collingwood with expert advice on the environmental impact of land use planning proposals and that the Municipality does not have staff with comparable expertise or experience;
- AND WHEREAS** the Ministry of the Environment, Conservation and Parks provides approximately one percent of the budget for programs and services currently delivered by the NVCA;
- THEREFORE BE IT RESOLVED THAT** the Town of Collingwood supports Conservation Authority regulations under Bill 108 being completed in consultation with municipalities, the NVCA and Conservation Ontario;
- AND THAT** the Town of Collingwood supports continuation of the critical programs and services included in the mandate of Conservation Authorities;
- AND THAT** during the fulsome review and consultations the Minister of Environment, Conservation and Parks continue to allow local municipalities' designated representatives

to determine which programs will be delivered and mandatory, along with the use of a Board-directed fair municipal levy as per current Regulation;

AND THAT this resolution be forwarded to the Minister of the Environment, Conservation and Parks, Premier Doug Ford, MPP Jim Wilson, the Association of Municipalities of Ontario, Nottawasaga Valley Conservation Authority, Conservation Ontario, all Ontario municipalities, and the County of Simcoe.

Should you require anything further, please do not hesitate to contact the undersigned at 705-445-1030 ext. 3230 or clerk@collingwood.ca.

Yours truly,

~~TOWN OF COLLINGWOOD~~

A handwritten signature in black ink, appearing to be 'Becky Dahl', written over the crossed-out text 'TOWN OF COLLINGWOOD'. The signature is fluid and cursive.

Becky Dahl
Deputy Clerk, Clerk Services

c.c. Premier Doug Ford
Jim Wilson, MPP
Association of Municipalities of Ontario
Nottawasaga Valley Conservation Authority
Conservation Ontario
County of Simcoe
Ontario municipalities

CITY OF QUINTE WEST

*Office of the Mayor
Jim Harrison*



*P.O. Box 490
Trenton, Ontario, K8V 5R6*

*TEL: (613) 392-2841
FAX: (613) 392-5608*

January 15, 2020

Mr. Jamie McGarvey, President
Association of Municipalities of Ontario
200 University Ave., Suite 801
Toronto, Ontario M5H 3C6

RE: Resolution – Conservation Authorities

Dear Mr. Jamie McGarvey:

This letter will serve to advise that at a meeting of City of Quinte West Council held on January 13, 2020 Council passed the following resolution:

Moved by Cassidy
Seconded by Alyea

Whereas the City of Quinte West has been well served by both the Lower Trent Conservation Authority and the Quinte Conservation Authority and

Whereas we have working service agreements with both Authorities and

Whereas we value the efforts of the Conservation Authorities to monitor floods, to manage source water protection and to ensure the integrity of the watersheds within our municipality and conserve our natural environment and

Whereas the current Provincial government is reviewing the mandate and potential funding to Conservation Authorities

Be it resolved that the City of Quinte West requests that the Provincial Government improve their funding of Conservation Authorities to provide a more stable funding base that would prevent any downloading of costs to municipalities

And further that the Provincial Government will maintain and not diminish the core mandate of Conservation Authorities

And further that we forward this motion to the Minister of Environment, Conservation and Parks, the Minister of Natural Resources, the Premier, the Leaders of all opposition parties, all of our local municipal partners, and AMO to seek their support and concurrence. **Carried**

We trust that you will give favourable consideration to this request.

Sincerely,

CITY OF QUINTE WEST

A handwritten signature in black ink, appearing to read "Jim Harrison". The signature is fluid and cursive, with a large initial "J" and a long, sweeping underline.

Jim Harrison
Mayor



The Corporation Of The Township Of Stone Mills

4504 County Road 4, Centreville, Ontario K0K 1N0
Tel. (613) 378-2475 Fax. (613) 378-0033
Website: www.stonemills.com.

December 27, 2019

Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Flr, 777 Bay St.
Toronto, Ontario
M7A 2J3

minister.mecp@ontario.ca

Honourable Premier Doug Ford
Premier of Ontario
Legislative Building
Queens Park
Toronto On M7A 1A1

premier@ontario.ca

Re: Support Resolution of Conservation Authorities – Township of Stone Mills

Dear Premier Ford and Minister Yurek,

At the December 9, 2019 Stone Mills Township Council meeting, Council passed a resolution in support of the continuation of program support for Conservation Authorities in the Province of Ontario.

A copy of the resolution is attached for your consideration. We kindly request your support and endorsement for the continuance of Conservation Authority Support.

Sincerely,

Bryan Brooks
C.A.O./Clerk
Township of Stone Mills

Cc: MPP Daryl Kramp
MP Derek Sloan
Association of Municipalities on Ontario
Quinte Conservation

All Ontario Municipalities
Cataraqui Conservation Authority



The Corporation Of The Township Of Stone Mills

4504 County Road 4, Centreville, Ontario K0K 1N0
Tel. (613) 378-2475 Fax. (613) 378-0033
Website: www.stonemills.com.

RESOLUTION IN SUPPORT OF CONSERVATION AUTHORITIES

WHEREAS the Township of Stone Mills is committed to planning for an protecting the future sustainability of its resources and environment,

AND WHEREAS the Township of Stone Mills is within the Quinte and Cataraqui Conservation Authority areas,

AND WHEREAS the Province of Ontario is currently reviewing the mandate and operation of conservation authorities and;

AND WHEREAS Conservation Authorities provide essential services to municipalities in their watersheds and

AND WHEREAS smaller municipalities do not have capacity or the financial resource to employ staff with the technical expertise that conservation authorities provide and

WHEREAS development near watercourses can have significant effects both upstream and downstream

THEREFORE BE IT RESOLVED THAT The **Township of Stone Mills encourages the province to continue to support the principle of planning on a watershed basis in the on-going review and prioritize the allocation of adequate funding to support the core mandate of conservation authorities.**

AND THAT this resolution be forwarded to Minister of the Environment, Conservation and Parks, Premier Doug Ford, MPP Daryl Kramp, the Association of Municipalities of Ontario, the Cataraqui and Quinte Conservation Authorities and all Ontario Municipalities.

.....
Township of Stone Mills - 4504 County Road 4, Centreville ON K0K 1N0
Attention: C.A.O/Clerk, 613-378-2475 Ext. 225, bbrooks@stonemills.com



COUNCIL RESOLUTION

22

Res: 2020.01. 23

Wednesday, January 15, 2020

Moved by: Mike Hentz

Seconded by: Patricia Corneil

THAT Conservation Authorities have been protecting people and conserving and restoring watersheds with local communities for over 50 years; and

THAT Municipalities must work together to ensure resilient and healthy watersheds for residents; and

THAT Conservation Authorities will be important partners in concrete and cost-effective initiatives to address climate change.

THEREFORE IT BE RESOLVED THAT the Council of the Municipality of Dutton Dunwich supports the important role Conservation Authorities provide to local communities in delivering watershed management programs

AND THAT this resolution be circulated to all upper and lower-tier municipalities, Conservation Authorities and the Provincial Government (Minister of Environment, Conservation and Parks) in Ontario

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
P. Corneil	___	___
A. Drouillard	___	___
K. Loveland	___	___
M. Hentz	___	___
B. Purcell – Mayor	___	___

CARRIED:
[Signature]
Mayor

DEFEATED:

Mayor



TOWNSHIP OF SOUTH FRONTENAC

4432 George St, Box 100
Sydenham ON, K0H 2T0
613-376-3027 Ext 2222 or 1-800-559-5862
amaddocks@southfrontenac.net



August 9, 2019

The Honourable Doug Downey, Attorney General of Ontario
Ministry of the Attorney General
720 Bay St
11th Floor
Toronto ON
M7A 2S9

Dear Honourable Sir:

Re: Enforcement for Safety on Family Farms

Please be advised that the Council of the Township of South Frontenac passed the following resolution at their meeting August 6, 2019:

That Council support the resolution passed by the Township of Warwick regarding the safety on family farms,

And that the Premier, Attorney General, Minister of Agriculture, Food and Rural Affairs, AMO, ROMA and all other municipalities be informed of this decision.

Carried.

Our Council was strongly supportive of the Township of Warwick's position to find a better way to ensure stronger enforcement of existing laws or the creation of new legislation to ensure that the safety of Ontario's farm families, employees and animals. There have been a number of incidents recently where farmers and livestock transporters have been harassed and activists have had no regard for private property and leaving farmers feeling unprotected by the Ontario legal system. A copy of the Township of Warwick resolution is attached.

We look forward to receiving any updates on this matter.

Yours truly

A handwritten signature in cursive script that reads "Angela Maddocks".

Angela Maddocks
Clerk

Encl.

- c.c. Honourable Doug Ford, Premier of Ontario
- Honourable Sylvia Jones, Solicitor General
- Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
- All Ontario Municipalities
- AMO
- ROMA

January 24, 2020

Ms. Cathy Burghardt-Jesson
Warden, County of Middlesex
399 Ridout Street North
London, ON N6A 2P1

Dear Warden Burghardt-Jesson,

Re: Monthly Board of Health Update – January 2020

Please find the minutes of the December 12, 2019 Board of Health meeting and the draft motions from the January 23, 2020 meeting attached to this memo.

Further details about January's meeting can be accessed by downloading the [complete January 23, 2020 Agenda Package](#).

Please distribute this correspondence to all Middlesex County Municipalities.

Sincerely,



Maureen Cassidy
Chair, Middlesex-London Board of Health

cc:

Kurtis Smith, Past Warden, Middlesex County
Bill Rayburn, CAO, Middlesex County
Kathy Bunting, Clerk, Middlesex County
Middlesex County Municipalities c/o Kathy Bunting



PUBLIC SESSION – MINUTES
MIDDLESEX-LONDON BOARD OF HEALTH

Thursday, December 12, 2019, 5:30 p.m.
399 Ridout Street North, London, Ontario
Side Entrance (recessed door)
MLHU Boardroom

MEMBERS PRESENT:

Ms. Trish Fulton (Chair)
Ms. Maureen Cassidy (Vice-Chair)
Mr. Ian Peer
Mr. Matt Reid
Mr. Michael Clarke
Ms. Arielle Kayabaga
Ms. Aina DeViet
Ms. Tino Kasi
Ms. Kelly Elliott

REGRETS:

Mr. John Brennan

OTHERS PRESENT:

Dr. Christopher Mackie, Secretary-Treasurer
Ms. Elizabeth Milne, Executive Assistant to the Board of Health and Communications Coordinator (Recorder)
Mr. Joe Belancic, Manager, Procurement and Operations
Mr. Jeff Cameron, Manager, IT
Ms. Laura Di Cesare, Director, Healthy Organization
Mr. Brian Glasspoole, Manager, Finance
Mr. Dan Flaherty, Communications Manager
Ms. Heather Lokko, Director, Healthy Start
Ms. Svetlana Mutlak, Executive Assistant
Ms. Melissa McCann, Acting Manager, Program Planning and Evaluation
Mr. David Pavletic, Manager, Food Safety and Healthy Environments
Ms. Kendra Ramer, Manager, Strategic Projects
Ms. Maureen Rowlands, Director, Healthy Living
Dr. Alex Summers, Associate Medical Officer of Health
Ms. Linda Stobo, Manager, Chronic Disease Prevention and Tobacco Control
Mr. Stephen Turner, Director, Environment Health and Infectious Diseases
Mr. Alex Tyml, Online Communications Coordinator
Ms. Lana Rothfels, Medical Student, Western University
Mr. John Cameron, Medical Student, Western University
Ms. Amanda Harvey, Project Coordinator, Strategic Projects

Chair Fulton called the meeting to order at 5:35 p.m.

Dr. Mackie noted that this would be Chair Fulton's last Board meeting, and thanked her for her contributions to the Board of Health over the past seven years.

Vice-Chair Cassidy also offered her remarks, thanking Ms. Fulton for her time and commitment to the Board, the Middlesex-London Health Unit, and the community.

Mr. Peer provided an overview of some of the major public health milestones that Chair Fulton has supported and overseen during her time on the Board of Health. He noted, specifically, that Ms. Fulton served as chair of the Finance & Facilities Committee for five years – since the committee’s formation – and spent one year as vice-chair of the Board before agreeing to serve as Board of Health chair.

Chair Fulton thanked Board members for their thoughtful comments and their support over the years. She spoke of the educational value of volunteering and the experience she has gained through working with the Board of Health.

DISCLOSURE OF CONFLICT OF INTEREST

Chair Fulton inquired if there were any disclosures of conflicts of interest. None were declared.

APPROVAL OF AGENDA

It was moved by Ms. DeViet, seconded by Ms. Elliott, *that the **AGENDA** for the December 12, 2019 Board of Health meeting be approved, as amended.*

Carried

MINUTES

It was moved by Mr. Peer, seconded by Mr. Reid, *that the **MINUTES** of the November 21, 2019 Board of Health meeting be approved.*

Carried

It was moved by Ms. Kayabaga, seconded by Mr. Clarke, *that the **MINUTES** of the December 5, 2019 Special Meeting of the Board of Health be approved.*

Carried

It was moved by Mr. Peer, seconded by Ms. Cassidy, *that the Board of Health receive the December 5, 2019 Relocation Advisory Committee **meeting minutes**.*

Carried

It was moved by Mr. Peer, seconded by Ms. Cassidy, *that the Board of Health receive the December 5, 2019 Finance & Facilities Committee **meeting minutes**.*

Carried

It was moved by Mr. Peer, seconded by Ms. Cassidy, *that the **MINUTES** of the November 21, 2019 Governance Committee meeting be received.*

Carried

DELEGATIONS AND REPORTS

December 5, 2019 – Finance & Facilities Committee Meeting Update (Report No. 074-19**)**

Mr. Reid introduced and provided context for each of the reports that the Finance & Facilities Committee considered on December 5, 2019.

Update – Transfer of Services to Thames Valley Children’s Centre (Report No. 036-19FFC**)**

It was moved by Mr. Reid, seconded by Ms. DeViet, *that the Board of Health receive Report No. 036-19FFC re: “Update – Transfer of Services to Thames Valley Children’s Centre” for information.*

Carried

Update – Great-West Life Benefits Renewal (Report No. 037-19FFC)

It was moved by Mr. Reid, seconded by Ms. Cassidy, *that the Board of Health approve the extension of the current renewal period of the group insurance rates administered by Great-West Life as described in Report No. 037-18FFC re: “Great-West Life Benefits – Renewal Update.”*

Carried

2020–23 Board of Health Budget Submission (Report No. 038-19FFC)

It was moved by Mr. Reid, seconded by Ms. Cassidy, *that the Board of Health:*

*1) Receive Report No. 038-19FFC re: “2020–23 Board of Health Budget Submission” for information; and
2) Direct Health Unit staff to work with the City of London to determine appropriateness of applying for Assessment Growth Funding in future years.*

Carried

December 5, 2019 – Relocation Advisory Committee Meeting Update (Verbal)

Mr. Peer noted that the Relocation Advisory Committee approved its October 17, 2019 meeting minutes and the next meeting will be held in 2020.

Public Health Services in Middlesex County – Update (Report No. 075-19)

Chair Fulton introduced the report. She observed that some new board members may not have had an opportunity to review the “Public Health Services in Middlesex County” report, and opened the floor to comments and discussion, given that the report is new territory for most of the Board.

Discussion ensued on the following items:

- Where comments, suggestions, and feedback in regard to the report may be directed.
- The data which the comparators used in the report – specifically, how Middlesex County compares to the City of London versus the provincial data used in this report.
- If work is being done to disaggregate County data by municipality, as the municipalities are so diverse and as there are many different populations within the County.
- That comparing Middlesex County to provincial data was a strategic decision and a more objective comparator.
- That staff are currently considering and working toward developing health and community planning areas that will divide the County into geographic units more useful for purposes of data collection.
- How this work relates to the collection of data for the Community Health Status Resource.

Dr. Mackie noted that Health Unit staff would also accept an invitation to send a delegation to County Council to provide an update on the status of action items and this report.

It was moved by Ms. Elliott, seconded by Mr. Clarke, *that the Board of Health:*

*1) Receive Report No. 075-19 re: “Public Health Services in Middlesex County – Update” for information; and
2) Direct staff to forward the update to Middlesex County Council.*

Carried

Public Health Modernization Update – Consultation and Response (Report No. 076-19)

Dr. Mackie introduced the report. Dr. Summers then provided context, with an update on the consultation process, and outlined the steps that will be taken to conduct consultations with staff, Board, and community partners. Dr. Summers noted that the submission date for feedback is February 10, 2020.

Discussion ensued on the following items:

- How different ideas may be shared with the Board to ensure that all voices are heard/filtered/reviewed.
- What the consultation process might look like, how information and data from the discussion paper will be shared in order to generate discussion, and who will facilitate such discussions.

Mr. Clarke noted that he will respond to the consultation as an individual, not as a member of the Board – representing himself only – and encouraged others to do the same.

It was moved by Mr. Peer, seconded by Mr. Clarke, *that the Board of Health:*

- 1) Receive Report No. 076-19 re: “Public Health Modernization Update – Consultation and Response” for information;
- 2) Direct staff to conduct consultations with internal and external stakeholders to develop a comprehensive and unified Middlesex-London Health Unit response;
- 3) Direct staff to arrange for a focused off-site retreat in January 2020 for Board of Health consultation; and
- 4) Direct staff to arrange for a special board meeting in early February 2020 for approval of the MLHU response in anticipation of the submission deadline on February 10, 2020.

Carried

Summary Information Report for December 2019 (Report No. 077-19)

Mr. Stephen Turner, Director, Environment Health and Infectious Diseases, introduced Mr. David Pavletic, Manager, Food Safety and Healthy Environments, who answered questions regarding:

- Changes in food premise regulations that may have the potential to increase risk levels in certain situations, and how might the Health Unit respond to these risks.
- That all Public Health Inspectors work on risk-based assessments.
- Risks associated with the changes to food premise amendments. Mr. Pavletic emphasized that the areas proposed are low-risk food areas where prepackaged foods are present, and that staff have addressed the level of risk based on feedback from this consultation.

It was moved by Ms. Kayabaga, seconded by Ms. DeViet, *that the Board of Health receive Report No. 077-19 re: “Summary Information Report for December 2019” for information.*

Carried

Medical Officer of Health/CEO Activity Report for December (Report No. 078-19)

Dr. Mackie provided an update for the Board regarding the recent Land Planning and Appeals Tribunal (LPAT) decision, which was successful in allowing the Health Unit to move forward with establishing a Consumption and Treatment Centre at 446 York Street. Dr. Mackie noted that there have been two separate appeals to the decision, but staff are optimistic nonetheless that everything will proceed in a timely manner.

Mr. Belancic provided further context and an update regarding these appeals.

It was moved by Ms. Elliott, seconded by Ms. Cassidy, *that the Board of Health receive Report No. 077-19 re: “Medical Officer of Health/CEO Activity Report for December” for information.*

Carried

CORRESPONDENCE

It was moved by Ms. Kayabaga, seconded by Ms. Elliott, *that the Board of Health receive correspondence items a) through l).*

Carried

OTHER BUSINESS

Chair Fulton reviewed the revised 2020 Board of Health meeting schedule, noting the dates of the January and February meetings.

It was moved by Ms. DeViet, seconded by Mr. Reid, *that the Board of Health approve the revised 2020 Board of Health and standing committee meeting dates.*

Carried

- Next Finance & Facilities Committee meeting: February 6, 2020 @ 9:00 a.m.
- Next Governance Committee meeting: February 27, 2020 @ 6:00 p.m.
- Next Board of Health meeting: January 23, 2020 @ 7:00 p.m.

Chair Fulton also noted that there would be a Special Meeting of the Board of Health in early February to provide feedback on modernization consultations.

CONFIDENTIAL

At 6:20 p.m., it was moved by Ms. Elliott, seconded by Mr. Peer, that the Board of Health *move in-camera to consider matters regarding a trade secret or scientific, technical, commercial, financial, or labour-relations information, supplied in confidence to the local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; a trade secret or scientific, technical, commercial, or financial information that belongs to the local board and has monetary value or potential monetary value.*

Carried

At 6:43 p.m., it was moved by Ms. Elliott, seconded by Mr. Clarke, *that the Board of Health rise and return to public session.*

Carried

At 6:43 p.m., the Board of Health returned to public session.

ADJOURNMENT

At 6:44 p.m., it was moved by Ms. Cassidy, seconded by Ms. DeViet, *that the meeting be adjourned.*

Carried

TRISH FULTON
Chair

CHRISTOPHER MACKIE
Secretary-Treasurer



MIDDLESEX-LONDON BOARD OF HEALTH
MEETING MOTIONS

Thursday, January 23, 2020, 7:00 p.m.

Please Note: This document contains draft versions of motions only from this meeting. Significant discussion on many items is not captured here, and will be available in the approved minutes that will be published after the meeting of the following month.

MEETING PROCEDURES

Election of 2020 Board of Health Executive and Other Procedures (Report No. 001-20)

It was moved by Mr Peer, seconded by Ms. Kayabaga, *that Ms. Maureen Cassidy be nominated for Chair of the Board of Health for 2020.*

Carried

Dr. Mackie invited nominations three more times. Hearing none, it was moved by Mr. Peer, seconded by Ms. Kayabaga, *that*

- 1) *Nominations for the position of Chair be closed; and*
- 2) *Ms. Maureen Cassidy be acclaimed as Chair of the Board of Health for 2020.*

Carried

DISCLOSURE OF CONFLICT OF INTEREST

Chair Cassidy inquired if there were any disclosures of conflicts of interest. None were declared.

APPROVAL OF AGENDA

It was moved by Ms. DeViet, seconded by Mr. Peer, *that the **AGENDA** for the January 23, 2020 Board of Health meeting be approved.*

Carried

It was moved by Mr. Brennan, seconded by Mr. Peer, *that Ms. Aina DeViet be nominated for Vice-Chair of the Board of Health for 2020.*

Carried

Chair Cassidy invited nominations three more times. Hearing none, it was moved by Mr. Brennan, seconded by Mr. Peer, *that*

- 1) *Nominations for the position of Vice-Chair be closed; and*
- 2) *Ms. DeViet be acclaimed as Vice-Chair of the Board of Health for 2020.*

Carried

It was moved by Mr. Reid, seconded by Ms. DeViet, *that Dr. Christopher Mackie be nominated for Secretary-Treasurer of the Board of Health for 2020.*

Carried

Chair Cassidy invited nominations three more times. Hearing no further discussion or nominations, it was moved by Mr. Reid, seconded by Ms. DeViet, *that Dr. Mackie be elected Secretary-Treasurer by acclaimed vote.*

Carried

Establishment of 2020 Standing Committees

It was moved by Mr. Reid, seconded by Ms. Elliott, *that the Board of Health establish the Finance & Facilities Committee and the Governance Committee, and recognize the Relocation Advisory Committee.*

Carried

It was moved by Ms. DeViet, seconded by Mr. Parker, *that the Board of Health:*

- 1) *Maintain the current composition of the Relocation Advisory Committee; and*
- 2) *Reappoint all previously appointed members for the duration of the committee.*

Carried

Thus, the membership of the Relocation Advisory Committee for 2020 consists as follows:

- 1) Ms. Maureen Cassidy (Board Chair and City Representative)
- 2) Mr. Ian Peer (RAC Chair and Provincial Representative)
- 3) Mr. Michael Clarke (Provincial Representative)
- 4) Mr. Matt Reid (City Representative)
- 5) Mr. John Brennan (County Representative)

Chair Cassidy invited nominations three more times. Hearing none, it was moved by Mr. Brennan, seconded by Ms. DeViet, *that nominations be closed, and that Mr. Peer, Ms. Kasi, and Ms. Elliott be appointed to the Finance & Facilities Committee for 2020.*

Carried

Thus, the membership of Finance & Facilities Committee for 2020 consists as follows:

- 1) Ms. Maureen Cassidy (Chair and City Representative)
- 2) Ms. Aina DeViet (Vice-Chair and County Representative)
- 3) Mr. Ian Peer (Provincial Representative)
- 4) Ms. Tino Kasi (Provincial Representative)
- 5) Ms. Kelly Elliott (County Representative)

Chair Cassidy invited nominations three more times. Hearing none, it was moved *that nominations be closed, and that Mr. Parker, Mr. Peer, and Ms. Kayabaga be appointed to the Governance Committee for 2020.*

Carried

Thus, the membership of the Governance Committee for 2020 consists as follows:

- 1) Ms. Maureen Cassidy (Chair and City Representative)
- 2) Ms. Aina DeViet (Vice-Chair and County Representative)
- 3) Mr. Bob Parker (Provincial Representative)
- 4) Mr. Ian Peer (Provincial Representative)
- 5) Ms. Arielle Kayabaga (City Representative)

It was moved by Ms. Elliott, seconded by Ms. DeViet, *that the Board of Health approve the Board of Health and standing committee meeting schedule for 2020.*

Carried

APPROVAL OF MINUTES

It was moved by Mr. Peer, seconded by Ms. Kayabaga, *that the **MINUTES** of the December 12, 2019 Board of Health meeting be approved.*

Carried

REPORTS AND AGENDA ITEMS

FoodNet Canada Ontario Sentinel Site Update and Memorandum of Agreement (Report No. 002-20)

It was moved by Ms. Elliott, seconded by Ms. Kayabaga, *that the Board of Health:*

- 1) *Receive Report No. 002-20 re: "FoodNet Canada Ontario Sentinel Site Update and Memorandum of Agreement"; and*
- 2) *Direct staff to renew the contract with FoodNet Canada for an additional one-year term.*

Carried

Medical Officer of Health/Chief Executive Officer Activity Report for January (Report No. 003-20)

It was moved by Mr. Peer, seconded by Ms. DeViet, *that the Board of Health receive Report No. 003-20 re: "Medical Officer of Health/Chief Executive Officer Activity Report for January" for information.*

Carried

CORRESPONDENCE

It was moved by Mr. Reid, seconded by Mr. Parker, *that the Board of Health receive items a) through l).*

Carried

OTHER BUSINESS**Verbal Update – Coronavirus**

It was moved by Ms. Kayabaga, seconded by Ms. DeViet, *that the Board of Health receive the verbal update from Dr. Summers on coronavirus.*

Carried

CONFIDENTIAL

At 8:10 p.m., it was moved by Ms. Kayabaga, seconded by Mr. Brennan, *that the Board of Health move in-camera to consider matters regarding identifiable individuals and to approve confidential minutes of its December 12, 2019 meeting.*

Carried

At 8:43 p.m., it was moved by Ms. Kayabaga, seconded by Ms. Elliott, *that the Board of Health rise and return to public session.*

Carried

At 8:43 p.m., the Board of Health returned to public session.

ADJOURNMENT

At 8:43 p.m., it was moved by Ms. Kayabaga, seconded by Mr. Parker, *that the meeting be adjourned.*

Carried

From: Michelle Viglianti <vigliantim@thamesriver.on.ca>

Date: January 22, 2020 at 9:06:04 AM EST

To: Ann Wright <wright@middlesexcentre.on.ca>, Anna Hopkins <ahopkins@london.ca>, Brent Kittmer <bkittmer@town.stmarys.on.ca>, Carla Preston <Cpreston@westperth.com>, Chole Senior <csenior@oxfordcounty.ca>, David Creery <dcreery@cityofwoodstock.ca>, Eleanor Heagy <HEAGYE@thamesriver.on.ca>, Ingersoll - Michael Graves <mgraves@ingersoll.ca>, "Joan Thomson, City of Stratford" <jthomson@stratfordcanada.ca>, Kyle Kruger <kkruiger@norwich.ca>, Liridona Rafuna <lrafuna@london.ca>, Lisa VanderWallen <clerk@swox.org>, Lizet Scott <lscott@perthsouth.ca>, London Free Press <lfp.newsdesk@sunmedia.ca>, Ministry of Natural Resources <al.murray@ontario.ca>, Rebecca Clothier <rclothier@perthsouth.ca>, Rebekah Msuya-Collison <clerk@southhuron.ca>, Rodger Mordue <rmordue@blandfordblenheim.ca>, Stuart Findlater <sfindlater@thamescentre.on.ca>, "Town of St. Marys" <jmccartney@town.stmarys.on.ca>, Will Jaques <wjaques@ezt.ca>

Subject: January 28, 2020 UTRCA Board of Directors Meeting Agenda & Reports

CAUTION: This email originated from outside of the Lucan Biddulph email system. Please use caution when clicking links or opening attachments unless you recognize the sender and know the content is safe.

Good morning,

Please find the draft agenda and reports for the January 28, 2020 UTRCA Board of Directors Meeting on our website: <http://thamesriver.on.ca/board-agendas-minutes/>

If you have any questions regarding the minutes, reports, or have an issue accessing the website, please don't hesitate to contact me.

Thank you,
Michelle Viglianti

Michelle Viglianti

Administrative Assistant

1424 Clarke Road London, Ontario, N5V 5B9

519.451.2800 Ext. 222 | Fax: 519.451.1188

vigliantim@thamesriver.on.ca

From: Michelle Viglianti <vigliantim@thamesriver.on.ca>

Date: January 30, 2020 at 12:55:52 PM EST

To: Ann Wright <wright@middlesexcentre.on.ca>, Anna Hopkins <ahopkins@london.ca>, Brent Kittmer <bkittmer@town.stmarys.on.ca>, Carla Preston <Cpreston@westperth.com>, Chole <cseior@oxfordcounty.ca>, David Creery <dcreery@cityofwoodstock.ca>, Eleanor Heagy <HEAGYE@thamesriver.on.ca>, Jenna McCartney <jmccartney@town.stmarys.on.ca>, Joan Thomson <JThomson@stratfordcanada.ca>, Kyle Kruger <kkruiger@norwich.ca>, Liridona Rafuna <lrafuna@london.ca>, Lisa VanderWallen <clerk@swox.org>, Lizet Scott <lscott@perthsouth.ca>, London Free Press <lfp.newsdesk@sunmedia.ca>, Michael Graves <mgraves@ingersoll.ca>, Ministry Resources <al.murray@ontario.ca>, Rebecca Clothier <rclothier@perthsouth.ca>, Rebekah Msuya-Collison <clerk@southhuron.ca>, Rodger Mordue <rmordue@blandfordblenheim.ca>, Stuart Findlater <sfindlater@thamescentre.on.ca>, Will Jaques <wjaques@ezt.ca>

Subject: November 26, 2019 UTRCA Board Minutes & January 28, 2020 Board Meeting Audio

CAUTION: This email originated from outside of the Lucan Biddulph email system. Please use caution when clicking links or opening attachments unless you recognize the sender and know the content is safe.

Good afternoon,

for your information, please find the Minutes of the November 26, 2019 UTRCA Board of Directors meeting and the audio recording of the January 28, 2020 UTRCA Board of Directors meeting at the following website:

<http://thamesriver.on.ca/board-agendas-minutes/>

If you have any questions regarding the minutes, reports, or have an issue accessing the documents on the website please don't hesitate to contact me.

Thank you,
Michelle Viglianti

Michelle Viglianti

Administrative Assistant

1424 Clarke Road London, Ontario, N5V 5B9

519.451.2800 Ext. 222 | Fax: 519.451.1188

vigliantim@thamesriver.on.ca

**Board of Directors Meeting Highlights
Held on January 16, 2020 at 8:30 AM
at the Material Recovery Facility Board Room**



Member annual Christmas Tree Chipping Program,

I am pleased to announce that it is time again for our annual Christmas Tree Chipping Program. This is a free service available exclusively to our active members only.

The Association has made arrangements to travel to each of its member municipalities who are interested in chipping their Christmas trees. Only members who requested this service prior to Friday, December 20th, 2019 are able to participate. The Association will chip the trees and either take the chips away or leave them behind as requested. It is your responsibility to collect the trees or arrange for a central drop off point where chipping can be performed. The last day to drop off trees at the drop off points was January 8th, 2020.


Recycle Right Campaign Launched

A newspaper ad campaign will begin in February reminding residents how certain material should be managed outside of the blue box program. The ads will also promote the Recycle Coach App.



You'd already know this if you used the free Recyclecoach app at Recyclecoach.com



  RECYCLE RIGHT Keep it PURE. Consider alternatives when possible.		
Cartons	 <p>Cartons are a laminated product that needs to be kept separate from other commodities otherwise they become a cross-contamination issue. Markets are not stable, prices are low, while handling costs are high. Only 58% of the package can be recycled as the plastic and aluminum layers are disposed. The end product is downcycled into disposable paper products like paper napkins, and toilet paper.</p> <p>Buy products packaged in readily recyclable products and/or use refillable containers for lunches to reduce overall waste generated.</p>	 <p>Beverage aluminum cans are the most valuable commodity in the blue box program but the associated aluminum products such as foil, pie plates, and peel top food cans are not a desired commodity. The associated foil products add impurities that can create manufacturing hazards and imperfections in new cans causing them to leak.</p> <p>Consider other cooking methodologies or alternative packaging. Dispose of associated foil products and peel top food cans in the waste bin.</p>
Aerosol Containers	 <p>Some programs have accepted aerosol containers despite being classified as hazardous waste under regulation 347. They contribute to hundreds of fires in processing facilities every year, each jeopardizing the safety of the workers and they cause significant risks to the processing facility. Fires are the number one cause of loss of processing capacity in our industry.</p> <p>Consider manual pumps over the use of propellants. Dispose of propellant aerosol containers with your hazardous waste.</p>	 <p>The problem here is the paint industry is converting to plastic paint cans which are not recyclable. These new containers are not easy for the consumer to tell apart from the old steel container unless they are flipped upside down. The plastic cans are typically black. Note: Empty steel paint cans are still acceptable.</p> <p>Buy your paint in steel paint cans. Return any residual paint to a hazardous waste depot.</p>
Hot Beverage Cups	 <p>Hot beverage cups have never been part of our program. Hot beverage cups are a laminated product much like cartons and they are even more difficult to separate from the rest of the materials and recycle in the end in part because of the ink used on the outside of the cups.</p> <p>Use a refillable mug. Please place disposable hot beverage cups in the waste bin.</p>	 <p>In the 1990's everything was large and club pack sized. Today, everything is becoming individualized in small sizes of greater variety. The bottom line is anything smaller than 3 inches will cross-contaminate other materials. Markets require 99.5% pure material and anything below a certain size has to be screened out to purify the rest of the materials.</p> <p>Buy in larger recyclable containers. Split into smaller reusable containers. Any items less than 3 inches should be placed in the waste bin.</p>

This ad is provided through a partnership between industry and Ontario municipalities to support waste diversion programs. Questions or concerns, call us at 1.800.265.9799, email info@bra.org, or visit www.bra.org

Transition of the Blue Box Program to Full Producer Responsibility

You have been asked by AMO to endorse a certain resolution with regards to the transition of the blue box program to full producer responsibility.

As you should know, the Province has enacted new legislation which has recently begun the process to transition the Blue Box Program to Full Producer Responsibility. The actual transition is scheduled to occur between January 1, 2023 and December 31, 2025. You should have received a request from the AMO President to provide some direction on your intentions.

The Bluewater Recycling Association was created by and for communities like yours 30 years ago to manage the Blue Box Program on behalf of, and in cooperation with, the member municipalities. We have accomplished a lot together and this transition has the potential to do even more, if done right.

Your current commitments with the Association allow for a transition to occur at any time in the three-year window as members can leave the Association at any time by giving notice by June 30 of any year for departure anytime the following year. Other commitments related to waste collection may apply but they will not prevent you from transitioning if you wish to do so.

At this time, while we expect to recommend our members to transition, we cannot categorically do so in full conscience until the regulation is written so that we can fully comprehend the impact of such regulation. As they say: “the pudding is in the details.”

In choosing a transition date, you have the flexibility to choose any date you wish. As tempting as it might be to be first to transition in January 2023 and shed that cost off your financial statements, let us remind you that a Provincial election is scheduled for June 2, 2022 which may bring about last minute changes and you will be busy introducing the newly elected councils from the October 24, 2022 Municipal election.

Generally, we would advise against a January 1 transition date in any year as it is historically the busiest time of the year in terms of recycling volume. It is also the worst time of the year for the variable weather conditions that have the potential to bring about collection cancellations. As such, January is the worst time to possibly change service provider and/or service delivery details.

Normally we would recommend a spring or fall transition as the volumes are reasonable, the weather is not a factor, the staff is available, and the residents are not on vacation. The best dates appear to be May 1, 2023, April 1, 2024, or September 1, 2025. There is one more date that falls outside this advice and it is July 1, 2024. It is the midpoint in the transition, and it allows the service provider to reach seasonal residents, but it is at the expense of those permanent residents who may be on vacation.

Our members have collaborated and invested together since 1989. All of your achievements have been the results of a combined effort. Our systems are highly integrated as you share programs, equipment, and staffs that are all interdependent. The transition will bring about change. What the changes will be remains unknown until the regulation is written and the producers determine how they wish to meet their obligations. Regardless of the final details, we would highly recommend that all members transition at the same time. In order to plan and accommodate such a transparent transition we believe the best time for everyone to transition will be April 1, 2024.

The Association intends to continue to provide Blue Box Program services into and after the Transition to Full Producer Responsibility assuming mutually agreeable commercial terms with the Producers. You may want the Association to continue providing the services to:

- Maintain services for those who may be excluded from the new regulations. At this time, it is expected that institutional, commercial, and industrial locations will be excluded from the system.

This means arenas, libraries, municipal buildings, hospitals, police station, places of worship, retirement homes, campgrounds, downtown businesses, and larger industries will need to find alternate service providers.

- Maintain the current waste collection discounted rates resulting from the efficiency of co-collecting waste and recyclables in the same truck at the same time as currently done in over 91% of our member households.
- Know that new wheelie bins will always be in inventory to delivery to new homes along with the parts and service available to repair any defective ones.
- Continue to have access to Other Diversion Services
- Depend on reliable reachable local service talking to people you know and they know you and your residents as you have for that last three decades.
- Maximize and utilize in the \$30 Million in assets you have built over the years to guarantee the uninterrupted service you have become accustomed to.
- Know that your residents are serviced using the cleanest fleet in the industry powered by Natural Gas and positioned to convert to electricity when it is ready and available.
- Keep jobs locally that benefit the local economy recycling tax dollars.

The members have benefitted from superior award winning recycling services for decades because they have worked together using a unique cooperative model to maximize economies of scale that would not be possible individually. As such, we would recommend that all members consider making the transition together.

Province Launches Consultations on the Blue Box Regulation

The Ministry of the Environment, Conservation and Parks has officially launched a multi-stage public consultation process with municipal governments, producers, waste management industries, and non-profit organizations, on the transition of the Blue Box program to full producer responsibility.

The first consultation was held by webinar on Wednesday, November 27, 2019. The Ministry explained how stakeholders can take part in the development of a new regulation for the Blue Box under the *Resource Recovery and Circular Economy Act, 2016*.

This is welcomed news for municipal governments as this process will define how the producer-run Blue Box system will work, and determine the regulatory amendments necessary to end municipalities' obligation to provide Blue Box services between 2023 and 2025. A great deal of work has already been done by all stakeholders and this is the opportunity to make progress on moving waste diversion in Ontario into a circular economy once and for all.

It will be important to be engaged in this process, as our input will help inform the key elements and proposed approach for a producer responsibility regulation. This includes maintaining a convenient and accessible collection system, identifying a standardized list of materials to be collected (including considering how best to deal with single use plastics), and setting targets or other performance targets.

We will continue to work with our members and the Ministry throughout the process to advocate for a Blue Box regulation that creates a seamless experience for residents, and ensures that producers are held responsible for managing plastic and other packaging at end-of-life.

Topics covered in November

Among the topics covered were:

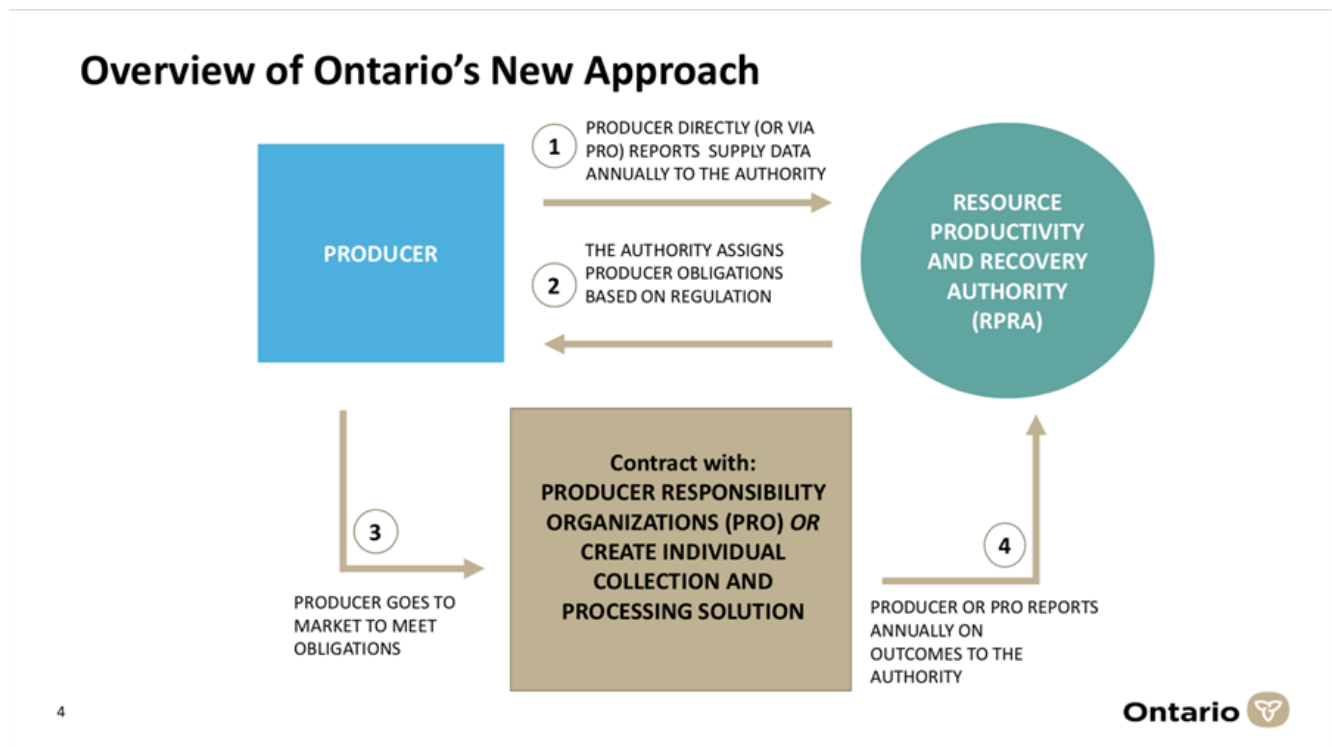
- A recap of activities to date to "improve diversion, reduce plastic waste, tackle litter" via new Producer Responsibility Approach, along with a reminder of its key features
- Reminder of report of the Special Advisor on Recycling & Plastic Waste, with recommendations on how to move forward with producer responsibility for Blue Box: "*materials, targets, collection requirements – but most critically, timing*"
- Current status of Blue Box, including timing for transition
- Notation re: timing including SO consultations to develop and submit plan to RPRA by June 30, 2020; Ministry aims to approve it by December 31, 2020
- Overview of the Ministry's approach to this initiative and the new regulation

Overall theme

The new approach will be guided by regulation rather than by a 'government approved plan'; the Ministry has authority over the RPRA but not over individual 'actors'

With input from consultation, the Ministry will develop the regulation; RPRA is responsible for oversight, compliance and enforcement

Overview of approach & new regulation



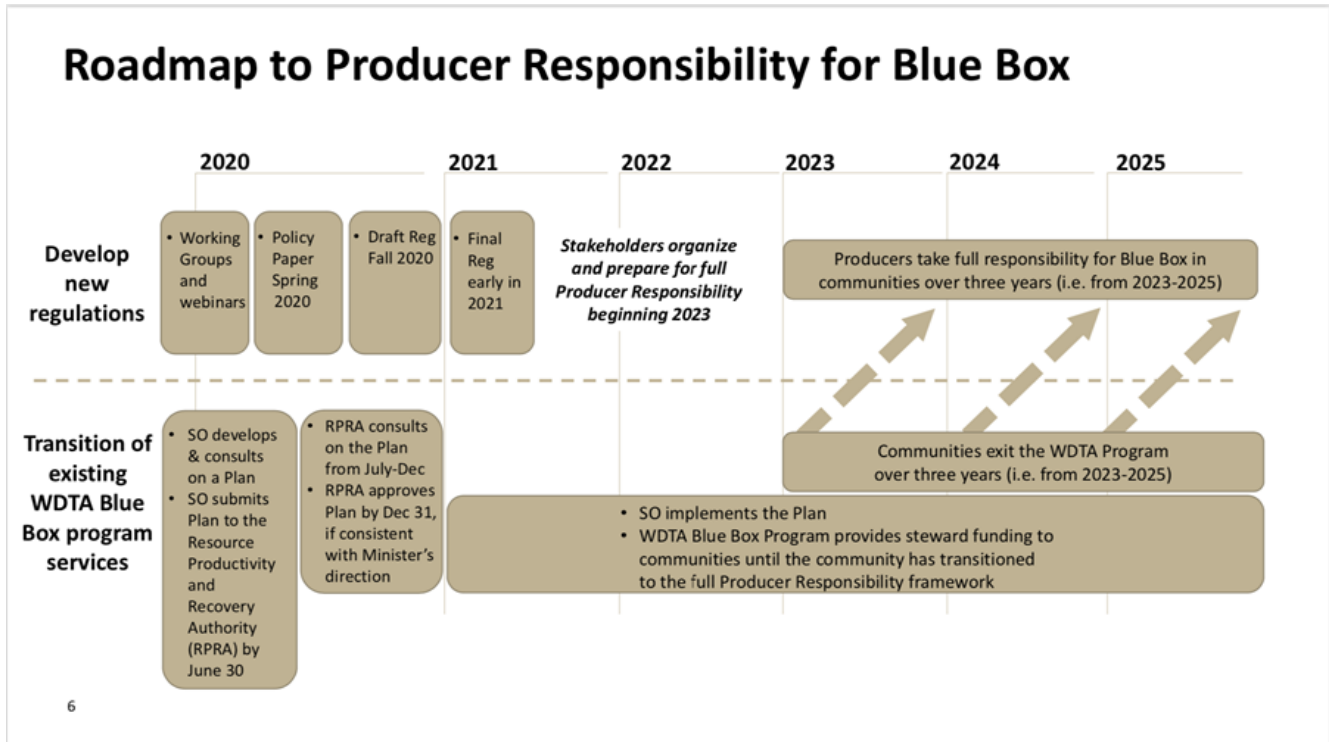
MECP indicates that the regulation under RRCEA will regulate outcomes in four key areas (slide 5):

- A hierarchy of producers that are responsible for meeting outcomes
- Materials to be collected
- Collection and management requirements
- Registration and reporting

Next opportunities to connect

MECP has laid out a multi-year roadmap with working groups, webinars, consultations and document review. The composition of working groups is shown in the appendix of the presentation (below) and those who would like to provide input were urged via the webinar, to connect with their association or others in the groups.

According to MECP, SO will manage a consultation process in early 2020 and the next webinar will be planned for Spring 2020 to coincide with the release of the Blue Box Policy Paper for public comment.



First Working Group Meeting on December 17

It is important that municipal governments are engaged in this process, as your input will help inform the key elements and proposed approach for a producer responsibility regulation for packaging and packaging-like products. This includes maintaining a convenient and accessible collection system, identifying a standardized list of materials to be collected (including considering how best to deal with single-use plastics), and setting targets or other performance targets.

The first Working Group meeting focused on:

1. Definitions and scope of the designated materials; and
2. Collection and accessibility requirements.

The next meetings will focus on addressing any outstanding issues including:

1. Management of materials; and
2. Reporting and Registration
3. Transition of existing Blue Box program.

Signals Point To All-Out Recycled Fiber Ban In China



This year, through October, just 9.8 million short tons of recovered fiber have been imported into China.

Recent actions by the Chinese government indicate the country will likely ban imports of OCC and almost all other fiber grades in 2021. Such a move would come in the wake of industry-shaking mixed paper and plastic prohibitions already in place.

According to the report, major Chinese paper companies recently gathered at a government meeting, and a key trade association in China noted the ban would go forward.

Resource Recycling analyzed data from China's General Administration of Customs revealing that in 2016, before China's import ban, China brought in roughly 31.4 million short tons of recovered fiber. This year, however, 9.8 million short tons have been imported into China, according to the analysis. The report also notes that the largest paper companies in China are working to set up operations in Malaysia, but they are running into some problems.

Top Chinese paper companies were recently summoned to a government meeting to discuss future recovered fiber import restrictions. A key trade association within China says the ban is a surety. And sources report major investment activity across Southeast Asia by companies anticipating a supply void in the coming years.

Meanwhile, the largest paper company in China says it has "already prepared for the worst" when it comes to securing recovered fiber feedstock.

Indian Government To Tighten Restrictions On The Import Of Mixed Papers

The Indian Government is set to enforce restrictions on imports of mixed paper in a crackdown on the import of contaminated and illegal waste.

According to Indian Government documents seen by Resource, the government will be implementing a one per cent contamination



limit for all mixed paper imports, with five bales of mixed paper to be inspected randomly in every container arriving in India.

The documents state that imports must contain paper waste only and should not be co-mingled with bio-medical waste, municipal waste or sewage waste. The new restrictions are being implemented due to incidents of the mixing of hazardous and plastic waste with imports of mixed papers being reported.

The restrictions will bring India's contamination limit for mixed papers down close to China's, which was set at 0.5 per cent at the start of 2018 in a similar crackdown on the illegal import of waste.

China's waste restrictions, which applied a complete ban to unsorted mixed paper and post-consumer plastics, sent shockwaves through the recycling world and saw exporters scramble for alternative markets for plastics and paper and cardboard.

While much of the concern over waste exports has focused on plastic, with many countries introducing restrictions after being overwhelmed by the flood of plastic imports, particularly in Southeast Asia and including India earlier this year, the problems facing paper and cardboard have had less of an impact on the public consciousness.

The problems are there to see, however, with the European paper recycling rate falling in 2019 partly due to tightening export markets, with Indonesia recently banning the import of recovered paper, while export prices for mixed papers and cardboard have fallen to around £70 and £35 per tonne respectively.

The restrictions will increase pressure on local authorities and materials recycling facilities (MRFs) to clean up material streams, with strict contamination limits meaning collected material will need to be of the highest quality to be accepted by importing countries and to attract a good market price.

Inside the World's First Fully Automated Mixed Waste Processing Facility

When fully automated waste and recycling facilities were just a concept in the industry, Norwegian municipal solid waste (MSW) hauling company Romerike Avfallsforedling (RoAF) turned the concept into a reality.

Powered by a sorting system installed by Germany-based Stadler Anlagenbau GmbH, RoAF opened the world's first fully automated mixed waste processing facility in 2016 in the village of Skedsmokorset, just outside of Oslo, to help meet the needs of Norwegian municipalities that were facing high labor costs. While the concept was three years in the making, Stadler needed just three months to complete construction of the facility.

RoAF collects household and food waste from 10 municipalities in Norway, including Skedsmo, which boasts a population of roughly 53,000 people. When waste arrives at the automated plant, it's first fed onto a conveyor, which delivers the waste into the sorting plant.

Green bags of food waste are sorted from the rest of the material stream and taken to an on-site anaerobic digestion facility, where they're turned into biogas, which fuels RoAF's waste collection trucks. Meanwhile, residual waste, along with recyclable materials, pass through a screening drum and near-infrared (NIR) optical sorters, from Norway-based Tomra. Material is first separated by size in the screening drum and then into five types of plastic, mixed paper, metals and residual waste.

Plastics, metals and mixed paper are recovered at the facility for further recycling, while the waste is incinerated and used for nearby heating and electricity applications.

High labor costs and Norway's remote location were the main drivers behind the city of Oslo's request for a fully automated mixed waste processing facility. The municipality put out a bid to design and construct the first facility of its kind and awarded the bid to Stadler Anlagenbau.



People touring the \$234 million facility always notice two things: the smell of the plant and how clean the fiber looks after sorting.

While construction of the plant was underway, the Norwegian municipalities redesigned their residential waste and recycling collection program. Municipalities chose bright green bags for food waste collection because of the optical sorters' ability to identify the green bags from the rest of the material and waste. Much thought was put into the front-end design of the plant, which separates the bagged food waste and fiber from the rest of the material stream early in the process.

Norway's collection system is also different from North America's in that the country uses a three-bin collection system: one bin for food waste in green bags, plastic and residual waste; the second for paper and cardboard; and the third for glass and metal.

Operations at the plant were so successful that within one year of opening, RoAF completed a "major expansion" at the facility to increase capacity and open its doors to waste management companies and municipalities interested in delivering waste and recyclables to the plant.

In all, the plant includes a variety of processing equipment, including 145 conveyors, 16 NIR optical sorters, two drum screens, one vibrating screen, a star screen, a shredder, two bag openers, two ballistic separators and an eddy current.

One of the keys to achieving full automation at the facility was strengthening the front end of the system, which includes Stadler's screening drum, and the addition of several Tomra optical sorters, which enables the plant to operate without manual labor on the sorting lines, although there are two employees on-site who are charged with monitoring the site's machines.

The facility processes 40 tons per hour. Of the mixed waste that is brought to the facility, 5,000 tons of recyclables are recovered annually, including 2,500 tons of high-quality plastics, including polyethylene terephthalate (PET), polyethylene (PE), polypropylene (PP) and film grades. The material recovery rates at the automated facility are comparable to recovery rates at single-stream material recovery facilities (MRFs) in the United States, adding that fully automated facilities are feasible in the North American market.

Sobeys Paves Parking Lot With Post-Consumer Plastic

Sobeys Inc. has opened a new store with a parking lot paved using post-consumer plastics that have been diverted from local landfills.

The amount of recycled plastics used in the mixture to pave the lot at the company's new Timberlea, Nova Scotia, store is equivalent to more than six million plastic checkout bags.

This innovative approach to plastics reduction and reuse follows the company's commitment to remove plastic grocery bags from all Sobeys grocery stores by the end of January 2020, a change that will take 225 million plastic grocery bags out of circulation at Sobeys' 255 locations across Canada each year.

Over the past four months, Sobeys Inc. and Crombie REIT, developer and property manager for the Sobeys Timberlea site, have worked directly with local small business Goodwood Plastic Products, a business based in Colchester County committed to finding smart solutions for recycling plastic materials, to research and develop the new asphalt pavement mixture.

Sobeys Inc. also worked with Goodwood Plastic Products who provided the recycled plastics lumber used for Sobeys Inc.'s Ultimate Picnic Table, that was unveiled on the Halifax waterfront in October 2019 and diverted 60,000 single-use plastic bags from local landfills. The new Sobeys Timberlea store has a picnic bench made from Goodwood Plastic Product's recycled plastics lumber onsite for customers to enjoy.



Ontario Revamping Truck Emissions Focus

The thresholds for opacity-related tests will be based on model years.

Ontario will increase its focus on truck emissions in 2020 as the province prepares to crack down on anyone that bypasses emissions controls, and includes equipment from other jurisdictions in on-road enforcement efforts.

New tests established by the Ministry of Environment, Conservation and Parks will focus on ensuring that required emission control systems are in place and operating as they should, in a fight against tampering and the use of so-called “delete kits”. The sale of emissions control defeat devices will also be prohibited.



As of July 1, 2020, Ontario trucks with a registered gross weight of 4,500 to 6,350 kg will have to pass an electronic diagnostic check of their emissions systems. Those test requirements are ultimately to align with the Ontario Ministry of Transportation’s Periodic Mandatory Commercial Vehicle Inspections, creating a single electronic record.

Vehicles that are six years old or newer will be able to forego opacity-related tests – those traditionally associated with the province’s Drive Clean program as well as roadside enforcement – if they pass the electronic diagnostic tests and inspection of emission components.

But the opacity-related tests that are conducted will include tighter thresholds.

Emissions cannot be visible for more than five seconds during a one-minute period, representing a shift from original limits of 15 seconds in five minutes. Trucks with a model year of 2008 or newer will now have exhaust limited to an opacity of 20%, compared to a previous threshold of 30%. Trucks with model years of 1991-2007 will face a threshold of 30%, while older trucks will be limited to 40%.

Physical inspections of emissions controls will watch for factors such as empty or contaminated diesel exhaust fluid tanks; cracked or leaking diesel particulate filters; and cracked catalytic converters, among other issues.

A working group is also being formed to look at options including “appropriate incentives and burden reduction measures” for those that consistently demonstrate cleaner fleets, and strategies for older diesel-powered equipment produced without emissions controlling equipment or on-board diagnostic systems.

Light-duty vehicles, however, will generally get a pass. Ontario cancelled its Drive Clean program for aging light-duty vehicles in April 2019 – shedding an estimated \$40 million in annual costs — because virtually all the vehicles were passing their tests.

The rules pertaining to light-duty emissions controls still apply, and the systems have to be present and operating, but the annual testing is no longer required for aging vehicles. There is clearly room to improve on the emissions front.

A new report by The Atmospheric Fund has shown that transportation-related emissions in the Greater Toronto Hamilton Area rose 4% between 2015 and 2017 and accounted for 1/3 of the emissions

overall. Gains in other areas pulled the total emissions down 3.3% between 2015 and 2016, while they were flat from 2016 to 2017.

Sales of electric vehicles, which represent fewer than 0.5% of the vehicles on the road, have slowed in part because of the 2018 cancellation of Ontario's Electric Hydrogen Vehicle Incentive Program, The Atmospheric Fund concludes. In contrast, electric vehicles represent 15% of the new vehicles sold in B.C. and 10% of the new vehicles in Quebec. Both of those provinces have active incentive programs.

In terms of electric truck production, Quebec is home to Lion Electric, and the powertrain producer Dana TM4. B.C. is home to Ballard Power Systems, which focuses on fuel cells. BYD, a Chinese-based manufacturer, had announced plans to assemble battery-electric trucks in Ontario, but those plans were shelved after the province ended electric vehicle rebates.

Waste And Recycling Industry Sees Uptick In Fatalities

The U.S. Department of Labor's Bureau of Labor Statistics (BLS) released 2018 figures for industry and occupational fatality data. In its 2018 Census of Fatal Occupational Injuries Summary, the BLS reported that fatalities of all U.S. workers remained flat. Refuse and recyclable material collectors remained the fifth deadliest occupation with 37 fatalities, up from 31 in 2017, resulting in a rate change from 34 per 100,000 to 44 per 100,000. As a private industry, we saw the total number of fatalities rise from 27 in 2017 to 49 in 2018; 75 percent of these fatalities were a result of transportation incidents.

"The National Waste and Recycling Association is saddened by the increase in fatalities in the industry. NWRA and our members are committed to improving safety in our industry and we will never accept any loss of life," said NWRA President and CEO Darrell Smith.

Over the past four years, NWRA and its chapters nationwide have successfully lobbied for "Slow Down to Get Around" legislation, which is now the law in more than 30 states. These laws require that motorists slow down when waste and recycling collection vehicles are stopped and workers are getting on and off, just as motorists are required to slow down in construction work zones, stop for school buses, or pull over for emergency vehicles.

Senator Richard Durbin (D-IL) introduced the Protect First Responders Act earlier this year, legislation aimed at reducing roadside deaths and establishing a public safety program to raise awareness of "Move Over" laws.

"Unfortunately NWRA was anticipating a rise in the fatality number, that is why we released a request for proposals in November to establish a baseline understanding of fatalities and injuries," said NWRA's Chief of Staff and Vice President for Safety and Standards, Kirk Sander. "NWRA realizes that concrete steps are needed to understand this crisis for all of our workers to come home safely."

NWRA and its members have undertaken numerous initiatives that represent a comprehensive approach to improving safety for workers in the waste and recycling industry, including:

- Temporary worker safety training;
- Safety Monday — A bi-lingual poster sent each week to member companies with important practical tips to prevent accident and injury

The BLS data on workplace injury and illness is published annually, and information on the waste and recycling industry is based on the U.S. Census Bureau definition of the waste and remediation services industry (NAICS Code 562111) as "solid waste collection, hazardous waste collection, other waste collection, hazardous waste treatment and disposal, solid waste landfill, solid waste combustors and incinerators."

Slow Down Move Over Not For Ontario

As part of SWANA Ontario's efforts to improve safety in our sector, a letter was sent to the Ontario Minister of Transportation on the need for Slow Down Move Over provisions to protect roadside collection workers. The requirement for vehicles to slow down and move over on public highways is afforded to waste and recycling collection workers in many jurisdictions across North America. Despite being in place for emergency vehicles and tow trucks in Ontario, these protections do not apply equally to all roadside workers. We received a response from the Minister of Transportation (see link on swanaontario website) .

The response unfortunately continues to display Ministry of Transportation's lack of appreciation for the conditions waste and recycling collection workers operate in;

"While other roadside workers who are not captured under SDMO [slow down move over], such as waste management personnel, operate at roadside, their duties are generally conducted on safer, more predictable low-speed residential roadways as opposed to high-speed settings faced by emergency vehicles and tow trucks".

We believe it is important for the Ministry to better understand the conditions waste and recycling workers operate in. There are more fatalities and severe accidents involved in waste and recycling collection, than in any other operation within the waste management sector. There are hundreds, if not thousands, of employees performing this essential service on Ontario roadways on a daily basis, in all sorts of weather and road conditions, including on Provincial Highways and high-speed regional roads.

We are asking SWANA members to consider working with their organizations to write letters or pass resolutions to support the inclusion of Slow Down Move Over provisions in the Highway Traffic Act, and raise awareness for the safety issues your colleagues face in performing their important and necessary tasks. The letters referenced in this note, as well as examples of resolutions that Ontario municipalities have previously passed, can be found at swanaontario.org/news/

RPRM Mandate Now Includes HWIN System

We are modernizing government, so that it works more efficiently and effectively for the people and businesses of Ontario. Our plan is to use secure digital methods to bring more government services online and remove out-of-date processes.

After consulting the public, our government has now passed legislation that will change the mandate of the Resource Productivity and Recovery Authority (the Authority) to include digital reporting services through its registry for a wider range of waste and resource recovery programs, such as the Hazardous Waste program.

Combining digital services will save businesses time and money as there will be a larger group of users sharing common program costs and benefiting from the Authority's modern registry.

Switching over to a modern, digital reporting registry will make it easier and faster for companies to meet their obligations to track and report their regulatory requirements. The changes will also ensure that ministry resources are focused on risk-based program compliance and enforcement activities, so that polluters are held accountable.

The ministry has posted a decision notice to both the Environmental Registry <https://ero.ontario.ca/notice/019-0671> and the Regulatory Registry that contains more information on this decision.

More RPRC Changes Coming

The Ministry of Government and Consumer Services (MGCS) introduced the Rebuilding Consumer Confidence Act (the Bill) to propose legislative amendments to modernize the governance, accountability and transparency of Administrative Authorities overseen by MGCS.

As part of this Bill, and in order to align with proposed changes by MGCS, the Ministry of the Environment, Conservation and Parks is proposing changes to the Resource Recovery and Circular Economy Act, 2016 (RRCEA) that would affect the governance of the Authority.

Most of the changes proposed by MGCS are already in place in the RRCEA, and therefore only a few additional changes are being proposed at this time to keep the governance and oversight frameworks aligned and to continue to reflect best practices for administrative authorities.

The changes are as follows:

- The Minister can appoint a Chair from among the members of the Authority's Board.
- The Minister can request disclosure of compensation information from among the Authority's board of directors, officers and employees.
- The requirement to table the Authority's annual report in the Legislative Assembly has been removed (but the Authority must continue to post the report on their website by the annual deadline of June 1).

These changes will support the Authority's ability to deliver on its mandate in a transparent and efficient manner. They will come into effect upon Royal Assent of the proposed Bill.

The proposed Bill can be read at: https://www.ola.org/sites/default/files/node-files/bill/document/pdf/2019/2019-12/b159_e.pdf.

Yogourt Cup from 1976 Olympics Lands in France

A yogurt cup from the 1976 Olympics in Montreal appears to have washed up on a beach in France this week.

A man named Rob Gordon tweeted this picture of the Yoplait special edition cup. It has been retweeted some 12,000 times.

Reports say the cup was found on Tardighen Beach, in Nord-Pas-de-Calais, France.



According to a report in French newspaper La Voix du Nord, a man named Matthieu Leroux made the discovery. The nature lover walks on the beach every morning with his dog and always takes a bag with him to collect trash.

Many are skeptical of Leroux's find, even claiming he made the cup with a 3D printer, but Leroux claims it is real. His theory for the good condition of the cup is that it perhaps came from a dump site more recently and had been sheltered from the elements for much of the last 40 years.

Studies show it can take about 500 years for plastic waste to completely degrade.

RPRA Updates

RPRA hosted IPR 101

On Tuesday, December 3, the Authority hosted Individual Producer Responsibility 101, a free half-day workshop on Ontario's new Individual Producer Responsibility regulatory framework, as well as a webinar on the same topic on Thursday, December 5.

Over the two days we engaged with hundreds of stakeholders from various sectors all interested in learning more about Ontario's new IPR framework and how the Authority is implementing it. You can see the presentation from the in-person session and the webinar recording on our website.

IPR 101 was the first event in RPRA's Circular Economy Learning Series, so stay tuned for future learning opportunities and events.

Consultation ends on MHSW Program Wind-Up Plan

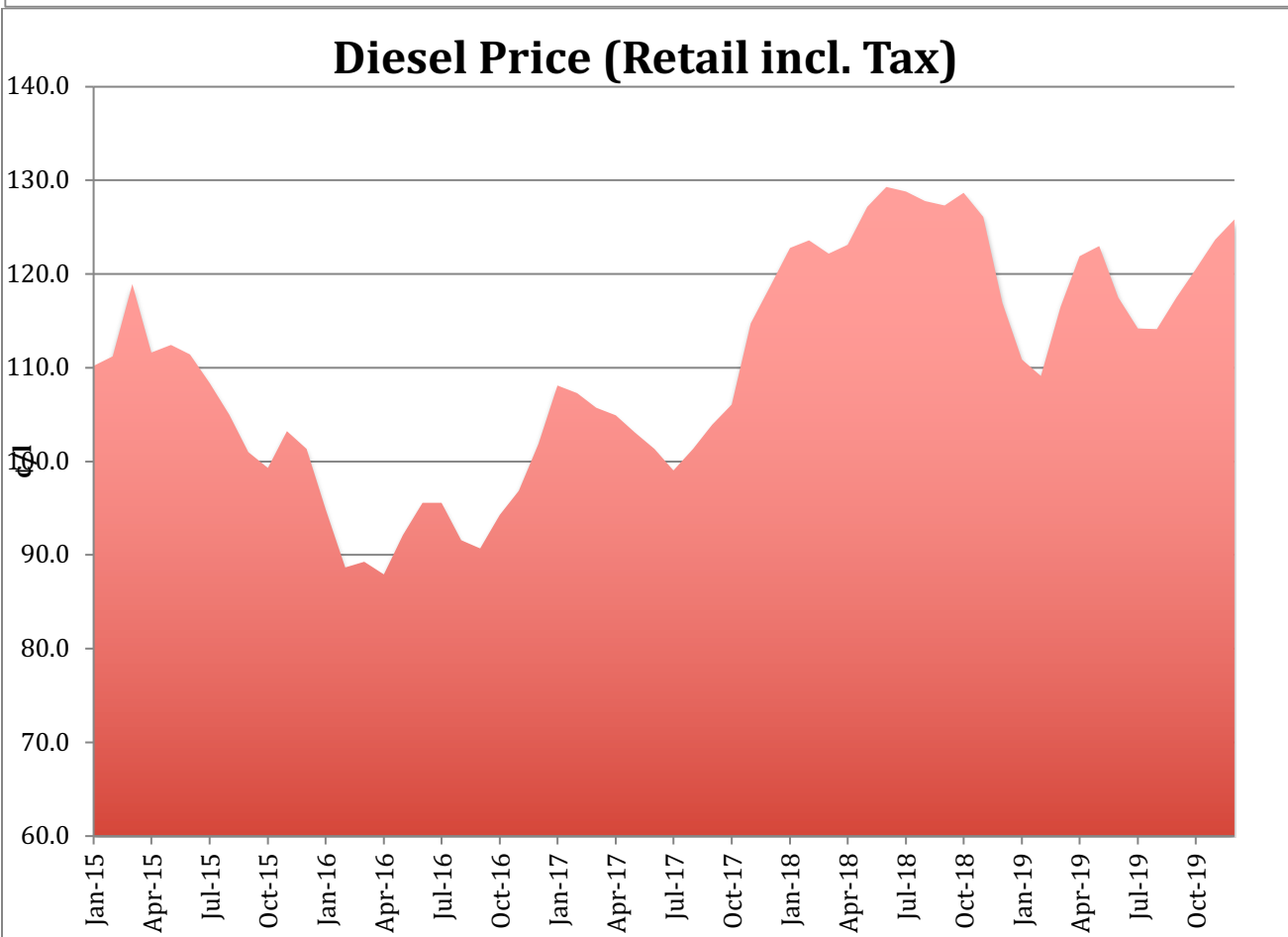
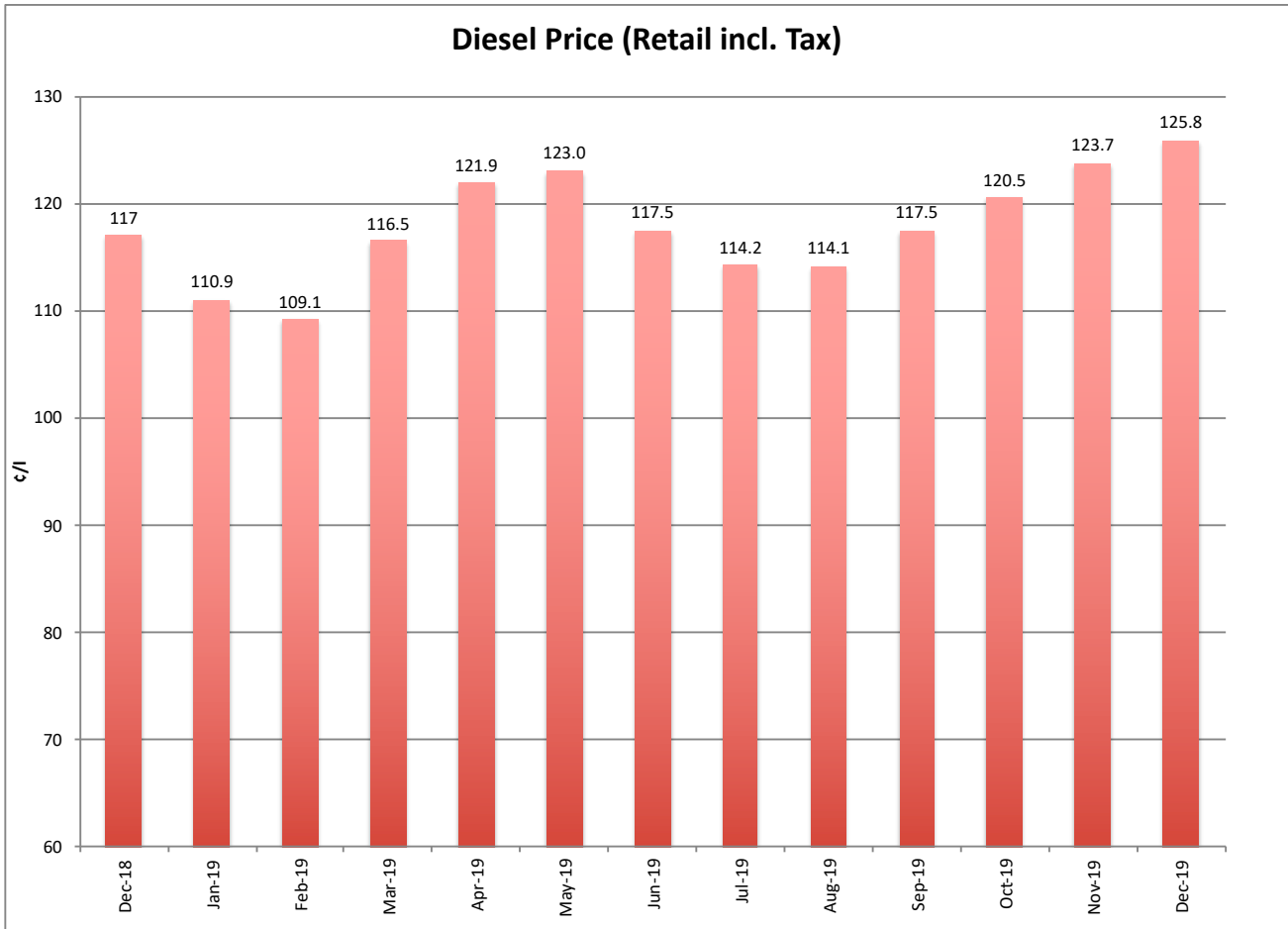
On November 21, the Authority closed a 45-day consultation period on Stewardship Ontario's proposed MHSW Program Wind-Up Plan. RPRA held two webinars and five in-person sessions in Vaughan, London, Smiths Falls, North Bay and Dryden to solicit feedback from interested stakeholders. The Authority has been directed to approve the proposed Wind-Up Plan no later than December 31, 2019. Learn more about the wind up of the MHSW Program.

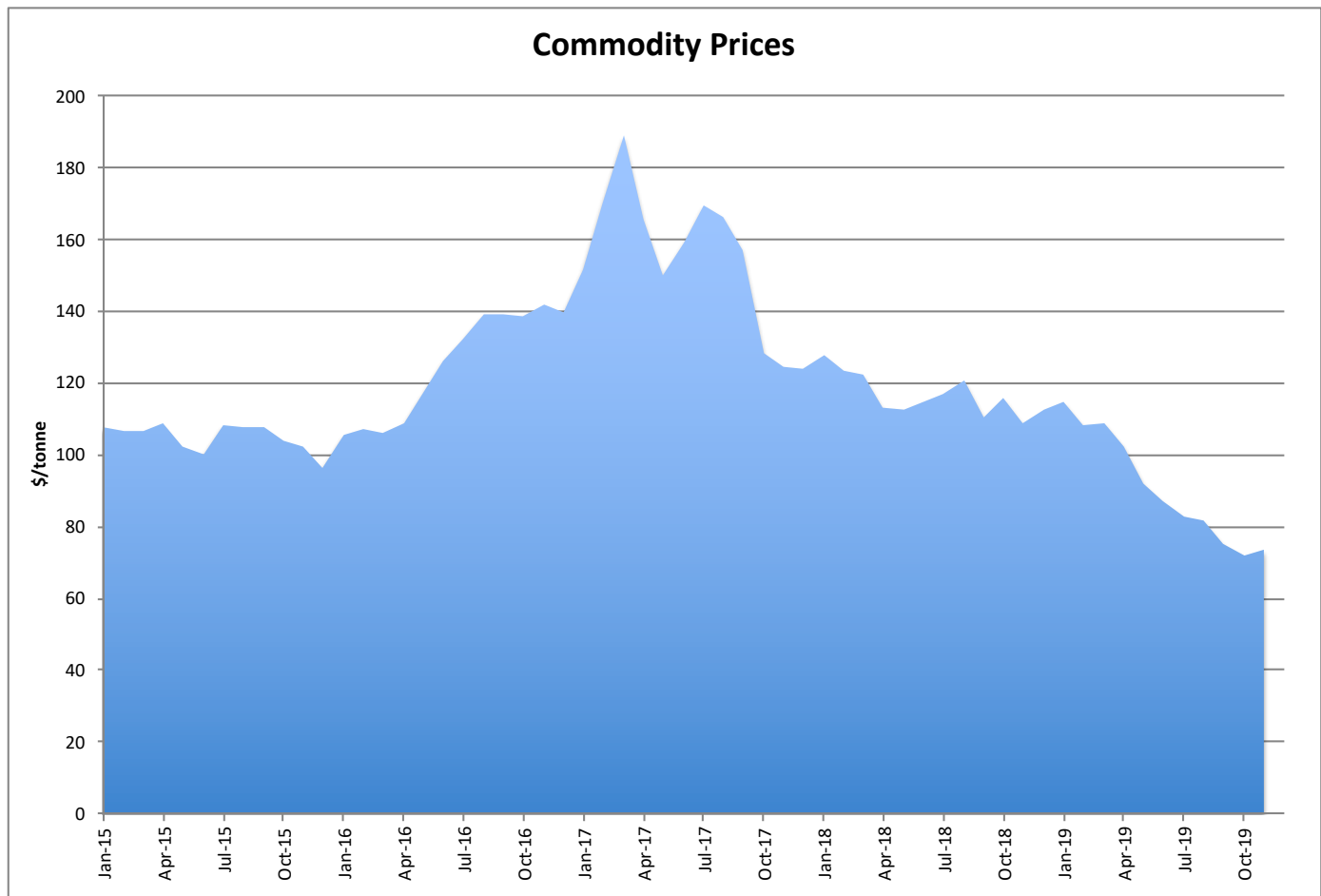
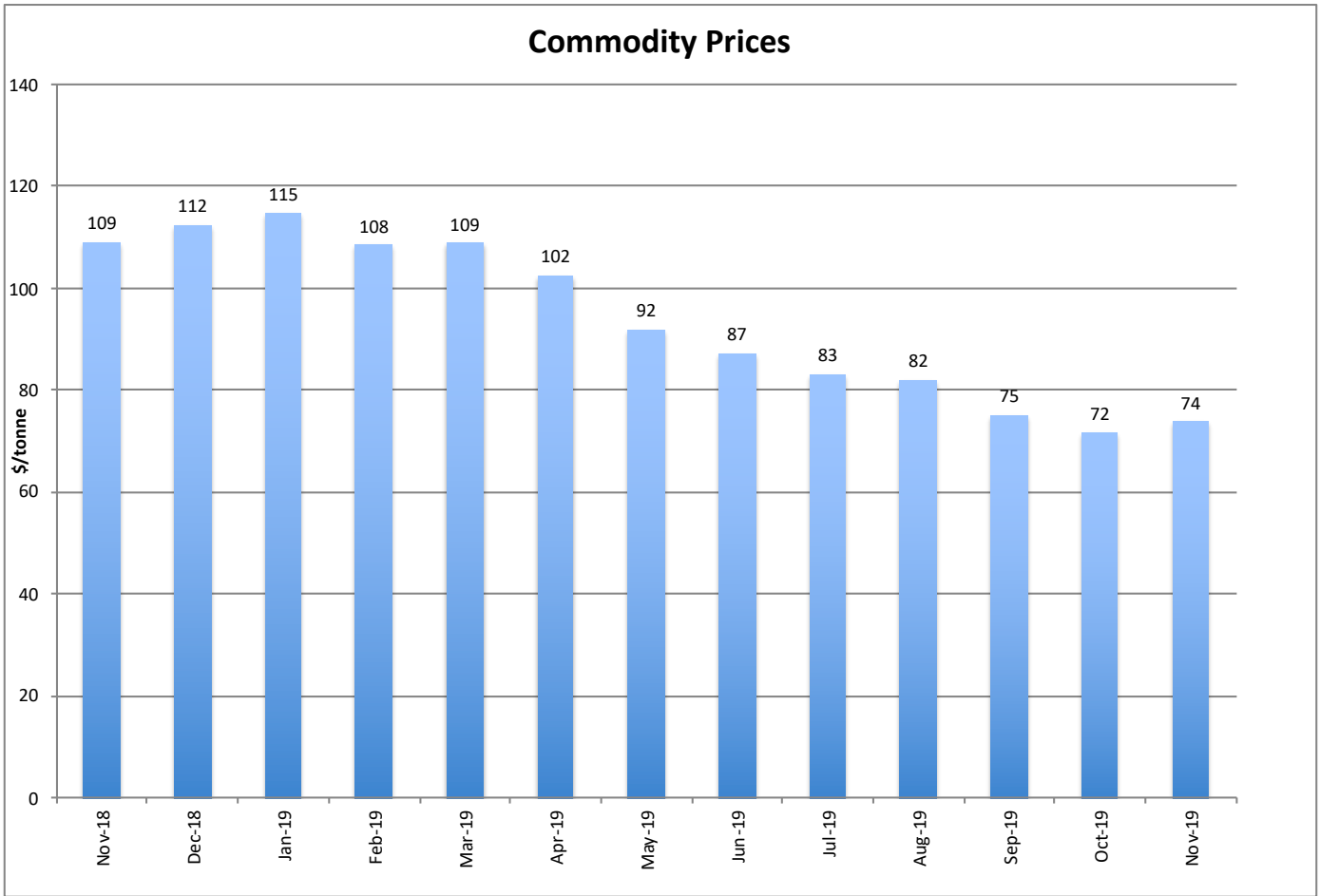
Government moving forward with the development of Blue Box regulation

Last week, the government of Ontario hosted a webinar to explain how to participate in the development of the regulation that will define how the new Blue Box system will work. The first step in transitioning the Blue Box program to full producer responsibility occurred on August 15, 2019, when the Minister of the Environment, Conservation and Parks directed Stewardship Ontario to develop a plan with regards to the funding program for blue box materials collected under the *Waste Diversion Transition Act, 2016*. We'll continue to share information about the regulation development process as it becomes available. Learn more about the Blue Box transition.

Development of tire supply audit procedure

The Authority is consulting on the development of a revised audit procedure that will apply to producer supply data reporting. Under the Tires Regulation, tire producers are required to report new tire supply data to the Authority every year – this is needed to establish their used tire collection target for the following year. Producers are also required to provide an audit report to verify the supply data they are submitting. Learn more about the consultation process.







January 16, 2020

In This Issue

- Municipal - Conservation Authority MOU planning services.
- A Digital Citizen Relationship Management solution for AMO members.
- Webinar on school bus stop arm cameras.
- OSUM 67th Conference & Trade Show hosted by the County of Brant.
- AMO Conference 2020 Exhibit Hall Early Bird registration available until January 31.
- Book your accommodation for the 2020 AMO Conference in Ottawa, August 16-19.
- AMO's social media webinar series is back by popular demand!
- Three instant benefits of the Municipal Group Buying Program.
- Traffic Supplies webinar: Municipal Group Buying Program.
- Apply for a ParticipACTION Community Better Challenge grant.
- Career with Halton Region.

AMO Matters

A template for planning services from Conservation Authorities has been developed. If you need a tool to establish or renegotiate your agreement with a Conservation Authority, this [template](#) is a good place to start.

Looking to digitally manage your engagement with the public as well as your interactions across municipal departments efficiently? AMO's partner, [Frequency Foundry](#), has the solution. Frequency Foundry is pleased to exclusively offer the [Signal 311 CRM and Citizen Engagement solution](#) to AMO members at a preferred price. [Read the brochure](#) for more details.

Provincial Matters

The Ministry of Transportation is offering a webinar on January 31, 10:30 - 11:30 a.m. on school bus stop arm camera technology and possible future changes. The webinar will cover potential signage requirements, disclosure and other contemplated evidentiary requirements. Municipal government officials interested in accessing the webinar can [join the Zoom Meeting](#) using Meeting ID: 561 648 745. To avoid any audio issues, please call in to 416.212.8014 or long distance at 1.866.500.5845, Conference ID 1962066 at the time of meeting.

Eye on Events

Scheduled for April 29 through May 1, the 2020 OSUM Conference and Trade Show will be another must attend event. Delegate [registration](#) and [exhibit hall registration](#) is now open.

Are you a municipal supplier or vendor? Do you have a product or service that would benefit the municipal sector? For AMO and municipal industry partners, this Conference is an unparalleled opportunity to make and solidify relationships with the municipal sector. Showcase your products or services at the AMO Conference in Ottawa, from August 16-19, 2020. [Reserve your booth today!](#)

2020 AMO Conference guest room booking opened on January 7 at 10:00 a.m. AMO has arranged hotel accommodations for delegates at eight hotels in downtown Ottawa. Although The Westin Ottawa and Fairmont Chateau Laurier are sold out, hotel rooms are still available at the remaining hotels. Please [click here](#) to book your rooms and for all information on accommodation.

As elected officials living in the spotlight, effective communication is essential! Designed to help you navigate social media effectively, these 1 hour lunch & learn workshops will provide the tactics to promote good news, manage issues professionally, and leverage traditional and social media. [Register now](#) for 1 or all 4 webinars.

LAS

Those in the [Municipal Group Buying Program](#) instantly benefit from (1) time savings by not having to RFP, (2) the buying power of over 2500 municipal participants, and (3) access to national account pricing through local vendors. There's no time like the present to check out this popular NEW program!

Webinar January 29 at 10 am - Did you know our [Municipal Group Buying Program](#) offers signs, road markings, and other traffic control systems? Register for the webinar to learn what this involves and how ATS Traffic can help you keep your communities safe? [Register for the webinar](#) to learn what this involves and how ATS Traffic can help you keep your communities safe.

Municipal Wire*

The [ParticipACTION Community Better Challenge](#) is back from June 1-21, 2020. Municipalities, schools, sport groups and workplaces are encouraged to get active, host events and track minutes to help their community be named Canada's Most Active Community and win \$150,000. Organizations can apply for a grant from January 27 thru February 28 to support their events. For inquiries about the challenge, please email info@participACTION.com.

Careers

[Waste Management Operator II - Region of Halton](#). This is a temporary full-time position working 40 hours per week, up to twelve (12) months. Department: Public Works. Location: Halton Waste Management Site (HWMS). Posting No.: PW-005-20. Posting Expires: January 23, 2020. Please apply online at Halton Region [Current Employment Opportunities](#).

About AMO

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AMO Contacts

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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January 23, 2020

In This Issue

- Municipalities' Best Practices - Streamlining the Development Review Process.
- New online course on Asset Management for elected officials.
- A Digital Citizen Relationship Management solution for AMO members.
- Webinar on school bus stop arm cameras.
- Free Asset Management webinar series for staff and elected officials.
- OSUM 67th Conference & Trade Show hosted by the County of Brant.
- 2020 AMO Conference Exhibit Hall Early Bird registration available until January 31.
- Municipal Social Media Use webinar - January 29.
- LAS Blog: Understanding Rising Insurance Rates.
- New offerings available through Municipal Group Buying Program!
- Traffic Supplies webinar: Municipal Group Buying Program.
- Careers.

AMO Matters

To help you shorten development application review timelines, AMO's [best practices guide](#) is now available. Find ways to improve the processes, timelines, tools, and see municipal case studies. To share your municipality's planning best practices, submit on our [website](#).

[Asset Management: A Primer for Elected Officials](#) is an online, at-your-own-pace course that provides fundamental information on asset management and how it can be used as a decision-making tool by Council. Elected Officials will be provided free access upon [request](#).

Looking to digitally manage your engagement with the public as well as your interactions across municipal departments efficiently? AMO's partner, [Frequency Foundry](#), has the solution and is pleased to exclusively offer the [Signal 311 CRM](#) and Citizen Engagement solution to AMO members at a preferred price. [Read the brochure](#) for more details.

Provincial Matters

The Ministry of Transportation is offering a webinar on January 31 on school bus stop arm camera technology and possible future changes. The webinar will cover potential signage requirements, disclosure and other requirements. Municipal government officials interested in the webinar can [join the Zoom Meeting](#) using Meeting ID: 561 648 745. To avoid any audio issues, call in to 416.212.8014 or long distance at

1.866.500.5845, Conference ID 1962066 at the time of meeting.

Eye on Events

The asset management webinar series will introduce new tools and templates that AMO piloted with a group of municipalities in partnership with FCM's Municipal Asset Management Program. The first webinar on Asset Management Governance Structure is on January 30. Registration for all four webinars is now open.

Scheduled for April 29 through May 1, the 2020 OSUM Conference and Trade Show will be another must attend event. Delegate registration and exhibit hall registration is now open.

Are you a municipal supplier or vendor? Do you have a product or service that would benefit the municipal sector? For AMO and municipal industry partners, the AMO Conference is an unparalleled opportunity to make and solidify relationships with the municipal sector. Showcase your products or services at the AMO Conference in Ottawa, from August 16-19. Reserve your booth today!

There is still time to register for the 1 hour webinar *Municipal Social Media Use: What's New and What's Next*. As elected officials living in the spotlight, this webinar is designed to help you navigate social media effectively. AMO is offering 4, 1 hour webinars that provide tactics to promote good news, manage issues professionally, and how to leverage traditional and social media. Register now for 1 or all 4 webinars.

LAS

Many of our members have noticed a jump in insurance costs recently. Read this week's LAS Blog Post from our partners at Cowan Insurance Group to understand the factors behind insurance rates.

Check out the newest products available through the Municipal Group Buying Program. Our Culvert Offering supplies corrugated pipe, guard rails, bridge plates and more! Use the Ground Engagement Offering for things like grader/snow-plow blades, teeth, and other ground tools. Contact Tanner (southern Ontario) or Ainsley (northern Ontario) to get started.

Webinar January 29 at 10 am - Join us to hear from ATS traffic supplies, providers of signs, road markings, and other traffic control systems. Register here to learn how this offering, part of the Municipal Group Buying Program, saves you time and money.

Careers

Assistant Deputy Minister, Anti-Racism Directorate - Ministry of the Solicitor General. Reports to: Deputy Solicitor General, Correctional Services. Location: Toronto. Job Term: 1 Permanent. Job ID: 145296. Please apply online, only, by Wednesday, January 29, 2020, by visiting Ontario Public Service Careers. Please follow the instructions to submit your application.

Director of Operations - Town of Goderich. Reports to: Chief Administrative Officer. Application deadline: January 31, 2020. Please mail or drop off a cover letter and resume in confidence to the following address or email one PDF document to goderichinfo@goderich.ca. Address: Town of Goderich – Human Resources, 57 West Street, Goderich, ON N7A 2K5. Phone: 519.524.8344.

General Manager, Corporate Services/Legal - City of Orillia. Reports to: Chief Administrative Officer. Applicants are invited to submit a resume (MS Word or PDF Format) in confidence by February 7, 2020 at noon to: Lori Bolton, CHRL, Director of Human Resources, City of Orillia, 50 Andrew St. South, Suite 300, Orillia, ON L3V 7T5. Email: lbolton@orillia.ca; Fax: 705.325.5904. Please refer to the City's website for the full job description.

Director, Business Development, Communications & Strategic Initiatives - City of Orillia. Reports to: Chief Administrative Officer. Applicants are invited to submit a resume (MS Word or PDF Format) in confidence by February 7, 2020 at noon to: Lori Bolton, CHRL, Director of Human Resources, City of Orillia, 50 Andrew St. South, Suite 300, Orillia, ON L3V 7T5. Email: lbolton@orillia.ca; Fax: 705.325.5904. Please refer to the City's website for the full job description.

Assistant Deputy Minister (ADM), Inspectorate of Policing - Ministry of the Solicitor General. As ADM, Inspectorate of Policing, you will have the opportunity to provide oversight, strategic direction, executive leadership and decision-making that supports the development, implementation and enhancement to a new organization that ensures compliance and consistent application of the *Community Safety and Policing Act*. Please apply online, only, by Friday, February 7, 2020.

Director of Corporate Services - City of Sarnia. Reports to: Chief Administrative Officer. Closing Date: February 9, 2020. Qualified applicants are invited to submit a resume in confidence to hr@sarnia.ca indicating “2020-15 – Director of Corporate Services”.

Manager, Strategic Economic Initiatives #25017 - York Region. Department: Corporate Services, Planning & Economic Development Branch. Location: Newmarket. Status: Regular, Full-Time. Reports to: Director, Economic Strategy. Please apply online at York Region Job Opportunities by 4:30 p.m., February 10, 2020.

Manager, Inspections - City of Richmond Hill. Reports to: Director, Regulatory Services/CBO. Job Type: Full Time. Posting ID: 407. Application Deadline: February 14, 2020. For more information about this position and to apply online, please see Richmond Hill Employment.

General Manager, Business Development & Enterprise Services - City of Guelph.

Reports to: Deputy Chief Administrative Officer, Infrastructure, Development & Enterprise. To further explore this opportunity and to receive a comprehensive Position Profile, please contact Kartik Kumar, Partner at Legacy Executive Search Partners by email at quelpg@lesp.ca. The deadline for all applications is February 17, 2020.

Chief Financial Officer - Ottawa Police Service. A complete job description (.docx) is available at Ontario Police Service External Opportunities. Please submit, by Thursday, February 27, 2020, a letter of interest and detailed resume to civilianstaffing@ottawapolice.ca. Please quote 2020-004 CFO in the subject line of your email.

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January 30, 2020

In This Issue

- Meet AMO's 2020 Youth Fellows.
- AMO On Topic podcast from ROMA Conference.
- A Digital Citizen Relationship Management solution for AMO members.
- Learn about the Wuhan novel coronavirus in Ontario.
- Webinar on school bus stop arm cameras.
- Free Asset Management webinar series for staff and elected officials.
- OSUM 67th Conference & Trade Show to be hosted by the County of Brant.
- AMO Conference 2020 Exhibit Hall Early Bird registration ends January 31!
- AMO's Social Media webinar series is back by popular demand!
- Culverts webinar: Municipal Group Buying Program.
- Ground engagement tools webinar: Municipal Group Buying Program.
- Careers with Halton Hills, Toronto, Simcoe County, and Greater Sudbury.

AMO Matters

Under the Youth Engagement Strategy, AMO is launching the first year of its Youth Fellowship Program. AMO welcomes the three municipally and politically engaged youth to work alongside AMO Board and staff.

The latest AMO On Topic Podcast looks back at the successful ROMA 2020 Conference. AMO Executive Director Brian Rosborough hosts, with guest mayors and councillors from across Ontario. Listen now.

Looking to digitally manage your engagement with the public and interactions across municipal departments efficiently? AMO's partner Frequency Foundry has the solution and is pleased to offer the Signal 311 CRM and Citizen Engagement solution to AMO members at a preferred price. Read the brochure for more details.

Provincial Matters

If you are looking for the most up-to-date information about the coronavirus, this government of Ontario site is the place to find it. It explains what the government is doing, general information about the virus, and what you can do to avoid infection and transmission.

The Ministry of Transportation is offering a webinar on January 31 on school bus stop arm camera technology and possible future changes. The webinar will cover potential signage, disclosure and other requirements. Municipal government officials interested

in the webinar can [join the Zoom Meeting](#) using Meeting ID: 561 648 745. To avoid any audio issues, call in to 416.212.8014 or long distance at 1.866.500.5845, Conference ID 1962066 at the time of meeting.

Eye on Events

The asset management webinar series will introduce new tools and templates that AMO piloted with a group of municipalities in partnership with FCM's [Municipal Asset Management Program](#). The second webinar on asset hierarchy and data gap analysis is on February 6. [Click here to register](#).

Scheduled for April 29 through May 1, the 2020 OSUM Conference and Trade Show will be a must attend event. Delegate [registration](#) and [exhibit hall registration](#) is now open.

Are you a municipal supplier or vendor? Do you have a product or service that would benefit the municipal sector? For AMO and municipal industry partners, this Conference is an unparalleled opportunity to make and solidify relationships with the municipal sector. Showcase your products or services at the AMO Conference in Ottawa, from August 16-19, 2020. [Reserve your booth today!](#)

As elected officials living in the spotlight, effective communication is essential! Designed to help you navigate social media effectively, these 1 hour lunch & learn workshops will provide the tactics to promote good news, manage issues professionally, and leverage traditional and social media. [Register now](#) for 1 or all 3 remaining webinars.

LAS

[Register for our webinar](#) on February 12, 2020 @ 10 am to learn about our [Culvert Offering](#). Meet Armtec, founded in Guelph in 1908, and hear what they can offer under our [Municipal Group Buying Program](#). From corrugated pipe, guard rails, bridge plates and more, there's something for every Public Works department!

[Register for our webinar](#) on February 26, 2020 to hear from Waterloo-based Valley Blades – the proud supplier of [ground engagement tools](#) under our Municipal Group Buying Program. Explore this offering and hear about the exciting technology behind their products: from grader/snow-plow blades, teeth, to other ground tools.

Careers

[Asset Management Analyst - Town of Halton Hills](#). Reports to: Senior Manager, Climate Change & Asset Management. Please submit a detailed cover letter and resume in confidence to the Town by 4:30 p.m., February 7, 2020, quoting Posting No. 202010 on your cover letter. Please apply using only one method of application as follows. Email: humanresources@haltonhills.ca (preferred). Mail: Attn: Human Resources, Town of Halton Hills, 1 Halton Hills Drive, Halton Hills, ON L7G 5G2. Posting No. 202010.

Manager, Circular Economy & Innovation - City of Toronto. As Manager, you will provide strategic direction, guidance, management and oversight for the Division's Circular Economy and & Innovation Unit. For more information on these and other opportunities with the City of Toronto, visit us online. To apply online, submit your resume, quoting Job ID 4544(X), by February 7, 2020.

Engineering Technician II - County of Simcoe. Employment Status: Permanent Full-Time. Reference Code: 668. Location: Midhurst. Closing Date: February 12, 2020. View the job description and submit your application online at County of Simcoe Jobs.

Director, Infrastructure Capital Planning - City of Greater Sudbury. Reports to: General Manager, Growth & Infrastructure. For more information, please visit Greater Sudbury Current Opportunities. Candidates may email, fax or mail their resume to: Human Resources & Organizational Development Division, c/o The City of Greater Sudbury, P.O. Box 5000, Station "A", 200 Brady Street, Sudbury, Ontario P3A 5P3. Fax: 705.673.3094. Email: hrjobs@greatersudbury.ca. Please indicate competition number EX20-056 on your application. Resumes may be submitted in confidence by 4:30 p.m., February 20, 2020.

Director, Linear Infrastructure Services - City of Greater Sudbury. Reports to: General Manager, Growth & Infrastructure. For more information, please visit Greater Sudbury Current Opportunities. Candidates may email, fax or mail their resume to: Human Resources & Organizational Development Division, c/o The City of Greater Sudbury, P.O. Box 5000, Station "A", 200 Brady Street, Sudbury, Ontario P3A 5P3. Fax: 705.673.3094. Email: hrjobs@greatersudbury.ca. Please indicate competition number EX20-058 on your application. Resumes may be submitted in confidence by 4:30 p.m., February 20, 2020.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](https://twitter.com/AMOPolicy) on Twitter!

AMO Contacts

AMO Watch File Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

The Corporation of the Township of Lucan Biddulph Community Economic Development Committee Meeting Minutes

Present: Avery Greaves, Peter Mastorakos, Wes Hodgson, Debbie Baines, Dan Forbes, Lisa deBoer

Call To Order

Avery Greaves called the meeting to order at 6:30 p.m. at the Township Office.

Declaration of Pecuniary Interest & Nature Thereof

None.

Strategic Plan Review

L. deBoer presented the updated Strategic Plan and members reviewed the document. Action items will be added for the next meeting for further discussions.

Website

L. deBoer previewed the new website and noted that only a couple of sections (media/business directory) need finalizing and she is working with the County IT staff and a consultant to have that coding finished.

Community Survey

The draft survey questions were discussed and suggestions were made to the survey. L. deBoer will revise and create the online version with survey monkey to be added to Facebook. Paper copies will also be dispersed at a few locations (Library/Township Office etc.). P. Mastorakos suggested looking into apps from Grey Highlands & City of Aurora that notifies when programs/services are happening in Lucan Biddulph.

Promotion Campaign

The Committee discussed the timing of the mailer to North London/County residents in the winter and potentially again in the fall to promote our local shops/restaurants/businesses. L. deBoer will talk to a few local business owners to obtain feedback and work on the mailer to be out in January.

Committee Promotion

In order to reach out to the community for members on the Committee, a flyer will be developed that provides an overview of the CEDC along with projects and upcoming meetings.

November 20th, 2019

Business Retention and Expansion Program

L. deBoer reached out to OMAFRA and they will be running a spring training session and she will attend that and report back to the Committee on next steps.

Next Meeting

L. deBoer and A. Greaves will develop the 2020 meeting schedule and circulate to members.

Adjournment

The meeting was adjourned at 7:45pm

The Corporation of the Township of Lucan Biddulph Community Economic Development Committee Meeting Minutes

Present: Avery Greaves, Peter Mastorakos, Wes Hodgson, Debbie Baines, Dan Forbes, Landon Orchard, Kelly Nixon, Teresa Burns, Pat Van Geleuken and Lisa deBoer

Call To Order

Avery Greaves called the meeting to order at 6:30 p.m. at the Township Office.

Declaration of Pecuniary Interest & Nature Thereof

None.

November 20th, 2019 Minutes

The Meeting Minutes of November 20th, 2019 were approved as circulated.

Strategic Plan Review

L. deBoer presented the updated Strategic Plan with the addition of action items and responsibilities. Members reviewed the document and discussed the Welcome Package and creating one for residential and business. Other items discussed included email notifications of newsletter, potentially doing another First Impressions Community Exchange. The committee discussed the importance of moving towards a Green Community and it was suggested that Council should revisit car charging stations and work towards a Greener Community via going plastic free etc. Look to Bayfield and South Huron to see what they have done.

Website

L. deBoer noted that the new website Discover Lucan Biddulph is now live but a couple of sections are still being worked on by the site developer due to some coding difficulties.

Community Survey

The survey questions were presented again before publishing and the suggestion of adding a preferred method of communication is to be included.

Promotion Campaign

The draft promotional flyer was circulated to members for review and L. deBoer will revise a couple of items and organize the mailer to North London and the County of Middlesex. This postcard type of mailer purpose is to encourage visitors to come Discover Lucan Biddulph retailers and eateries.

January 22nd, 2020

Committee Promotion

Last week, Mayor Cathy and Lisa visited many Main Street business to promote the Committee as well as the information flyer on the committee was posted on Facebook.

Next Meeting

The next meeting is scheduled for March 25th, 2020 at 6:30pm.

Adjournment

The meeting was adjourned at 8:00pm

DRAFT



LUCAN BIDDULPH
Parks & Recreation Advisory Committee
Meeting Minutes
Wednesday January 15, 2020 – Council Chambers
270 Main St., Lucan

Call to Order: Councilor Daniel Regan called the meeting to order at 6:01pm

- Present: Councilor Daniel Regan, Todd Bailey, Mark Nixon, Keith Salter, Colin Haskett, Linda Barr, Wayne Hall, Jenny Marrinan and Yvonne Hundey
- Also Present: Ron Reymer, Paul Smith, Abby Vandermuren
- Absent: Mayor Cathy Burghardt-Jesson, Councilor Peter Mastorakos

Disclosure of Pecuniary Interest & Nature Thereof

1/ Adoption of Minutes:

Moved by J. Marrinan

Seconded by K. Salter

Resolved that the minutes of the Wednesday December 11th, 2019 meeting be adopted as circulated.

CARRIED

Business arising From the Minutes: None

Delegations & Communications:

Yvonne Hundey, President of Lucan Minor Soccer presented the urgent need of additional soccer fields as their big field is being taken away in 2021. Y. Hundey confirmed that the number of registrants is growing and puts great emphasis on field space. Y. Hundey stated that it would be ideal to obtain additional land to create more fields as the Association continues to grow.

Reports: None

New Business

7.1 Soccer Field update

After the presentation PRAC asked Y. Hundey about the use of Granton or Wilberforce Public school soccer fields. Y. Hundey confirmed that this would be a short term fix and work would need to be done to each field as the conditions are very poor. PRAC also questioned R. Reymer and P. Smith about what property is potentially available to be acquired for additional fields. M. Nixon provided PRAC with various information and layout ideas in regards to keeping the soccer fields at the Lucan Community Centre. PRAC put great focus on completion of phase two before looking at land/layout proposals and budgets for

new projects. C. Haskett identified that PRAC is on track as the Parks and Recreation Master Plan identifies the second priority being development of outdoor field space and soccer fields. PRAC has advised P. Smith to meet with soccer to establish a cost effective short term solution to address immediate needs. P. Smith is to also research a long term plan that addresses needs of Lucan Minor Soccer and Baseball.

7.2 Member update

P. Smith advised the committee that Councilor Daniel Regan has completed his final term of Chair for PRAC and is no longer eligible to be the committee Chair. P. Smith asked PRAC to begin thinking of someone that would bring benefit to the committee.

Round Table Discussion

M. Nixon stated that the Municipality of North Middlesex has a well-established outdoor rink in Nairn and suggested that this would be a nice addition in Lucan.

Next Meeting: To be determined, awaiting news on funding

2/ Adjournment

Motioned by Wayne Hall

Seconded by Todd Bailey

That the meeting be adjourned at 7:29pm.

CARRIED

Memo

To: Mayor and Council
From: Ron Reymer, Chief Administrative Officer/Clerk
Subject: Development Charges Update
Date: January 31st, 2020

BACKGROUND:

The Township of Lucan Biddulph is required to update our Development Charges by-law every 5yrs as per current legislation.

Please find attached a draft by-law prepared by our consultant, BM Ross. This draft by-law, along with an official notice, is scheduled to be posted on the Township’s website in order to comply with the legislative requirements.

Please also note that there is a formal “Public Meeting” in regards to the proposed new Development Charge amounts scheduled for the Council meeting, February 18th, 2020.

ISSUES:

The amount being proposed is not dramatically different from the current amount so I do not expect any significant opposition to the proposed by-law.

IMPACTS TO BUDGET:

N/A.

RECOMMENDATION:

This report is for information purposes.

Ron Reymer

Ron Reymer C.A.O./Clerk



TOWNSHIP OF LUCAN BIDDULPH

DEVELOPMENT CHARGES BYLAW

NOTICE OF PUBLIC MEETING

The Township of Lucan Biddulph is holding a public meeting to discuss the proposed Development Charges By-Law. This By-Law will replace the existing By-Law and will set out new development charge rates. The meeting will be held on:

Tuesday February 18, 2020 6:30 p.m.

Township of Lucan Biddulph Council Chambers

270 Main Street,

Lucan, Ontario

The Draft Background Report is available for review at the Township Office and at www.lucanbiddulph.on.ca. Copies of the proposed By-Law will be available for review at the Township Office and on the Township's website beginning on February 4, 2020. Representatives of Council and B.M. Ross and Associates Limited will be at the meeting to present details of the Draft Background Study and answer questions.

This Notice Issued January 28, 2020.

Ron Reymer
CAO/Clerk
Township of Lucan Biddulph

Township of Lucan Biddulph

BY-LAW NO. XX-2020

A by-law respecting Development Charges.

WHEREAS section 2(1) of the Development Charges Act, 1997 S.O. 1997, c 27, authorizes the council of a municipality to pass by-laws for the imposition of development charges against land located in the municipality where to development of land would increase the need for municipal services as designated in the by-law:

NOW THEREFORE the Council for the Corporation of the Township of Lucan Biddulph hereby enacts as follows:

Part 1 - Definitions

1. In this By-law,

“apartment, bachelor” means a dwelling unit consisting of one bathroom and not more than two (2) habitable rooms, providing therein living, dining, sleeping and kitchen accommodation in appropriate individual or combination room or rooms;

“apartment building” means the whole of a structure that contains four or more dwelling units which units have a common entrance from street level and are served by a common corridor and the occupant of which units have the right to use in common the corridors, stairs, elevators, yards or one or more of them, and “apartment” shall mean one such unit located within an apartment building;

“average level of service” means the average level of service in the municipality for the ten years immediately preceding the preparation of the background study;

“background study” means the study required prior to passage of this By-law of the increases in services, and the capital costs associated therewith, projected as a result of development;

“capital costs” means costs incurred or proposed to be incurred by the Corporation or a local board thereof directly or under an agreement;

- a. Costs to acquire land or an interest in land, including a leasehold interest;
- b. Costs to improve land;
- c. Costs to acquire, lease, construct or improve buildings and structures;
- d. Costs to acquire, lease, construct or improve facilities including;

1. Rolling stock with an estimated useful life of seven years or more,
 2. Furniture and equipment, other than computer equipment, and
 3. Materials acquired for circulation, reference or information purposes by a library board as defined in the Public Libraries Act, until the earlier of January 1, 2021 or passage of a community benefits charge bylaw;
- e. Costs to undertake studies in connection with any of the matters referred to in paragraphs a-d;
- f. Costs of the development charge background study; and
- g. Interest on money borrowed to pay for costs described in paragraphs a-d only the capital component of costs to lease anything or to acquire a leasehold interest is included as a capital cost.

“Corporation” means the Corporation of the Township of Lucan Biddulph;

“Council” means the Council of the Corporation;

“Development” which includes redevelopment, means the construction, erection or placing of one or more buildings or structures on land or the making of an addition or alteration to a building or structure including alterations to the interior of a building that has the effect of changing the size or usability thereof, and includes all enlargement of existing development which creates new dwelling units or additional commercial or institutional space; and “redevelopment” has a corresponding meaning;

“Development charge” means a charge imposed for increased capital costs required because of increased need for service arising from development of the area to which this By-law applies;

“Dwelling” means a building, occupied or designed to be occupied exclusively as a home, residence or sleeping place by one or more persons, but shall not include hotels, boarding or rooming houses, motels or institutions;

“Dwelling, multiple” means all dwellings other than a single detached dwelling, a semi-detached dwelling, a bachelor apartment and an apartment;

“Dwelling, semi-detached” means a residential building divided vertically into two dwelling units each of which has a separate entrance and access to grade;

“Dwelling, single detached” means a residential building, which contains a single dwelling unit, that is not attached to other buildings;

“Dwelling, townhouse” means a building that is divided vertically into three (3) or more separate dwelling units.

“Dwelling unit” means one or more habitable rooms occupied or designed to be occupied by an individual or family as an independent and separate housekeeping establishment in which separate kitchen and sanitary facilities are provided for the use of such individual or family, with a private entrance from outside the building or from a common hallway or stairway inside the building;

“Front-end payment” means a payment made by an owner pursuant to a front-ending agreement, which may be in addition to a development charge that the owner is required to pay under this By-law, to cover the capital costs of the services designated in the agreement that are required to enable land to be developed within the Corporation;

“Gross floor area” means the total floor area, measured between the outside of exterior walls or between the outside of exterior walls and the centre line of party walls dividing the building from another building, of all floors above the average level of finished ground adjoining the building at its exterior wall;

“Hard services” means sanitary sewage service, water service, stormwater management services, fire protection, transportation services, and studies related to these services;

“LPAT” means the Local Planning Appeal Tribunal;

“Local board” means a public utility commission, transportation commission, public library board, board of park management, board of health, police service board, planning board, or any other board, commission, committee, body or local authority established or exercising any power or authority under any general or special Act with respect to any of the affairs or purposes of the Corporation or any part or parts thereof, but does not include a board defined in subsection 1(1) of the Education Act;

“Minister” means the Minister of Municipal Affairs and Housing;

“Non-residential” means commercial, industrial or institutional development;

“Owner” means the owner of land or a person who has made application for an approval for the development of land upon which a development charge is imposed;

“Services” means those services designated in section 9 of this By-law or in an agreement made under Part V of this By-law;

“Soft services” means library services and parkland development;

“Treasurer” means the treasurer for the Corporation of the Township of Lucan Biddulph;

Part II - Application

2. This By-law applies to all lands in the geographic area of the Corporation. Different charges shall apply to development of land within the Lucan Urban Area, the Granton Urban Area, and the remainder of the municipality.
3. This By-law does not apply to land that is owned by and used for the purposes of;
 - a. A board of education;
 - b. The Corporation or any local board thereof; and
 - c. The Corporation of the County of Middlesex or any local board thereof.
4. No development charge under section 5 is payable where the development;
 - a. Is an enlargement of an existing dwelling unit;
 - b. Is the creation of additional dwelling units as prescribed in O. Reg 82/98, subject to the prescribed restrictions, in the prescribed classes of existing residential buildings or prescribed structures ancillary to existing residential buildings;
 - c. Is a place of worship and land used in connection therewith and every churchyard, cemetery, burying ground or burial site that is exempt from taxation under section 3 of the **Assessment Act**;
 - d. Is the enlargement of an existing industrial building if the gross floor area is enlarged by fifty percent or less;
 - e. Is non-residential in nature;
 - f. Is a bona fide non-residential farm building; and
 - h. Is a redevelopment where a residential unit or units existed on a property prior to a period of not more than five years prior to an application for a building permit(s) for new residential dwellings on the same property. The new units are not subject to a development charge up to and including the original number of units that existed on the site within five years prior to the application for building permit(s) on the property. All units in excess of the original number are subject to the current development charge.

5. Subject to section 6, Development Charges shall be imposed upon and shall be applied, calculated and collected in accordance with the provisions of this By-law on all land to be developed for residential uses, where
 - a. The development of the land will increase the need for services; and
 - b. The development requires any one of;
 1. The passing of a zoning by-law or of an amendment thereto under Section 34 of the Planning Act;
 2. The approval of a minor variance under Section 45 of the Planning Act;
 3. A conveyance of land to which a by-law passed under Subsection 50(7) of the Planning Act applies;
 4. The approval of a plan of subdivision under Section 51 of the Planning Act;
 5. A consent under Section 53 of the Planning Act;
 6. The approval of a description under Section 50 of the Condominium Act; or
 7. The issuing of a permit under the **Building Code Act, 1992** in relation to a building or structure.
6. Section 5 shall not apply in respect of,
 - a. Those services, relating to a plan of subdivision or within the area to which the plan relates, to be installed or paid for by the owner as a condition of approval under Section 51 of the Planning Act; and
 - b. those services to be installed or paid for by the owner as a condition of approval under Section 53 of the Planning Act.
7. Development charges shall not be imposed to pay for increased capital costs required because of increased needs for any of the following:
 - a. the provision of cultural or entertainment facilities, including museums, theatres and art galleries but not including public libraries;
 - b. the provision of tourism facilities including convention centres;
 - c. the acquisition of land for parks;

- d. the provision of a hospital as defined in the Public Hospitals Act;
 - e. the provision of landfill sites and services;
 - f. the provision of facilities and services for the incineration of waste; or
 - g. the provision of headquarters for the general administration of municipalities and local boards.
8. In no event shall a shortfall caused by the exclusion of development charges listed in Section 4 be made up for by increasing the development charge for other development.

PART III - RATES AND CALCULATIONS

9. Development charges against land within the Corporation which is to be developed shall be based upon the following designated services provided by the Corporation:
- a. sanitary sewage service, including sewage treatment facilities, trunk sanitary sewers, pumping stations, and studies related to the provision of these services;
 - b. water service, including water supply, watermains and studies related to the provisions of these services;
 - c. stormwater management facilities;
 - d. roads, sidewalks, and public works facilities;
 - e. fire protection, including fire station space;
 - h. parkland development;
 - i. library services; and
 - g. administration including the costs associated with completing a development charges study.
10. Subject to the provisions of this Part and this By-law, development charges imposed upon land within the Corporation which is to be developed shall be calculated and collected as set out in Schedule "A" to this By-law.

11. Development charges imposed pursuant to this By-law may be adjusted annually, without amendment to this By-law, commencing on January 1, 2021 in accordance with the prescribed index.

PART IV - COMPLAINTS

12. An owner may complain in writing to the Council in respect of the development charge imposed by the Corporation that,
 - a. the amount of the development charge was incorrectly determined;
 - b. whether a credit is available to be used against the development charge, or the amount of the credit or the service with respect to which the credit was given, was incorrectly determined; and
 - c. there was an error in the application of this By-law.
13. A complaint may not be made under section 12 later than 90 days after the date the development charge, or any part of it, is payable.
14. The complaint must be in writing, must state the complainant's name, the address where notices can be given to the complainant and the reasons for the complaint.
15. The Council shall hold a hearing into the complaint and shall give the complainant an opportunity to make representation at the hearing.
16. The Clerk of the Corporation shall mail a notice of the hearing to the complainant at least fourteen (14) days before the hearing.
17. Council may:
 - a. dismiss the complaint; or
 - b. rectify any incorrect determination or error that was the subject of the complaint.
18. The Clerk of the Corporation shall mail to the complainant a notice of the Council's decision and of the last day for appealing the decision, which shall be the day that is forty (40) days after the day the decision is made. The notice required under this section must be mailed not later than twenty (20) days after the day the Council's decision is made.

PART V - FRONT ENDING AGREEMENT

19. The services which may be the subject of a front-ending agreement must be services to which the work relates and to which this By-law relates and are set out below,
 - a. sanitary sewage service, including sewage treatment facilities, trunk sanitary sewers and pumping stations;
 - b. water service, including water supply and watermains;
 - c. storm water drainage and control services; and
 - d. roads, bridges and sidewalks.
20. A front-ending agreement may provide for the following to be included in the cost of the work;
 - a. the reasonable costs of administering the agreement; and
 - b. the reasonable costs of consultants and studies required to prepare the agreement.
21. A front-ending agreement must contain the following:
 - a. a description of the work to be done, a definition of the area of the municipality that will benefit from the work and the estimated cost of the work;
 - b. the proportion of the cost of the work that will be borne by each party to the agreement;
 - c. the method for determining the part of the costs of the work that will be reimbursed by the persons who, in the future, develop land within the area defined in the agreement;
 - d. the amount, or a method for determining the amount, of the non-reimbursable share of the costs of the work for the parties and for persons who reimburse parts of the costs of the work; and
 - e. a description of the way in which amounts collected from persons to reimburse the costs of the work will be allocated.
22. A front-ending agreement may contain other provisions in addition to those required under section 21.

23. A front-ending agreement may provide for a person who is not a party to the agreement to pay an amount only if the person develops land and a development charge could be imposed for the development under Section 5.
24. Sections 4 (f) and 11 apply with modifications to amounts a person who is not a party to a front-ending agreement must pay under the agreement.
25. A front-ending agreement may provide for persons who reimburse part of the costs of the work borne by the parties to be themselves reimbursed by persons who later develop land within the area defined in the agreement.
26. A front-ending agreement must not provide for a person to be reimbursed for any part of their non-reimbursable share of the costs of the work as determined under the agreement.
27. A front-ending agreement comes into force on the day the agreement is made.
28. A front-ending agreement that is terminated by the LPAT shall be deemed to have never come into force.
29. A person who develops land within the area defined in a front-ending agreement shall pay any amount to the Corporation that the agreement provides upon a building permit being issued for the development unless the front-ending agreement provides for the amount to be payable on a later day or on an earlier day.
30. A front-ending agreement may provide that an amount payable for development that requires approval of a plan of subdivision under section 51 of the Planning Act or a consent under Section 53 of the Planning Act and for which a subdivision agreement or consent agreement is entered into, be payable immediately upon the parties entering into the subdivision or consent agreement.
31. The Corporation shall place money received under a front-ending agreement into a special account, which shall be used, in accordance with the agreement, only to pay for work provided for under the agreement and to reimburse those who, under the agreement, have a right to be reimbursed.
32. Notwithstanding Section 31, if the Corporation receives money from parties to the agreement to pay for work provided under the agreement, the Corporation shall, if the agreement so provides return to the parties any amounts that are not needed to pay for the work.
33. If an objection to a front-ending agreement is made, the Corporation shall retain any money received from persons who are not parties to the agreement until all the objections to the agreement are disposed of by the LPAT. If the LPAT makes an order that the agreement be terminated unless amend it in accordance with the LPAT's order the Corporation shall retain the money until the agreement is either

terminated or amended.

34. A person is entitled to be given a credit towards a development charge for the amount of their non-reimbursable share of costs of work under a front-ending agreement.
35. If the work would result in a level of service that exceeds the average level of the service in the ten (10) year period immediately preceding the preparation of the background study for this by-law, the amount of the credit must be reduced in the same proportion that the costs of the work that relate to a level of service that exceeds that average level of service bear to the costs of the work.
36. Credits under Section 34 shall be treated as though they were credits under Section 43.
37. A party to a front-ending agreement may register the agreement or a certified copy of it against the land to which it applies.

PART VI - RESERVE FUNDS

38. The Corporation shall establish a separate reserve fund for each category of service to which the development charge relates.
39. Payments received by the Corporation under Part III of this By-law shall be paid into the reserve fund or funds to which the charge relates and shall be used only for capital costs.
40. Notwithstanding Section 39, the Corporation may borrow money from a reserve fund but if it does so the Corporation shall repay the amount used plus interest at a rate not less than the Bank of Canada rate on the day this By-law comes into force.
41. The Treasurer shall each year on or before such date as the Council may direct, give the Council a financial statement relating to this By-law and reserve funds established under Section 38.

PART VII - CREDITS

42. The Corporation shall give a person a credit towards the development charge in accordance with the agreement if the person performs work that relates to a service to which a development charge by-law relates.
44. The amount of the credit is the reasonable cost of doing the work as agreed by the Corporation and the person who is to be given the credit.
45. No credit may be given for any part of the cost of work that relates to an increase

in the level of service that exceeds the average level of service.

46. A credit, or any part of it, may be given before the work for which the credit is given is completed.
47. A credit given in exchange for work done is a credit only in relation to the service to which the work relates.
48. If the work relates to more than one service, the credit for the work must be allocated, in the manner agreed by the Corporation, among the services to which the work relates.
49. The Corporation may agree that a credit given be in relation to another service to which this By-law applies.
50. The Corporation may agree to change a credit so that it relates to another service to which this By-law relates.
51. A credit may not be transferred unless the holder and person to whom the credit is to be transferred have agreed in writing to the transfer, and the Corporation has agreed to the transfer, either in the agreement under which the holder was given the credit or subsequently.
52. The transfer of a credit is not effective until the Corporation transfers it.
53. The Corporation shall transfer a credit upon being requested to do so by the holder, the person to whom the credit is to be transferred or the agent of either of them and being given proof that the conditions in Section 51 are satisfied.
54. A credit that relates to a service may be used only with respect to that part of a development charge that relates to the service.
55. A credit may only be used by the holder, his agent or the transferee in the event that the credit has been transferred by the holder with the approval of the Corporation.

PART VIII - ADMINISTRATION

56. A Development Charge is payable for a development prior to the issuance of a Building Permit.
57. If any amount is payable under a front-ending agreement by a person who develops land, the Corporation shall not issue a building permit for the development until the amount is paid.
58. Despite Sections 56 and 57, the Corporation may enter into an agreement with a

person who is required to pay a development charge providing for all or any part of a development charge to be paid before or after it would otherwise be payable.

59. The total amount of a development charge payable under an agreement under Section 58 is the amount of the development charge that would be determined under this By-law on the day specified in the agreement or, if no such day is specified, at the earlier of,
- a. the time the development charge or any part of it is payable under the agreement; and
 - b. the time the development charge would have been payable in the absence of the agreement.
60. Despite section 56, a development charge in respect of any part of a development that consists of a rental housing development, that is not a non-profit housing development, or a non-profit housing development, is payable in accordance with this section:
- a) A development charge shall be paid in equal annual instalments beginning on the earlier of the date of the issuance of a permit under the Building Code Act, 1992, authorizing occupation of the building and the date the building is first occupied, and continuing on:
 1. the following five anniversaries of that date for rental housing development; or
 2. the following 20 anniversaries of that date, in the case of a development charge for a non-profit housing development.
 - b) The amount of a development charge referred to in subsection (a) is the amount of the development charge determined in accordance with Section 61.
 - c) A person required to pay a development charge referred to in Section 60 shall, unless the occupation of the building in respect of which a development charge is required is authorized by a permit under the Building Code Act, 1992, notify the Township within five business days of the building first being occupied.
 - d) If a person described in subsection (c) fails to comply with that subsection, the development charge, including any interest payable in accordance with subsection (e) is payable immediately.
 - e) The Township may charge interest on the instalments required by subsection (a) from the date the development charge would have been

payable in accordance with Section 60 to the date the instalment is paid, at a rate not exceeding the prescribed maximum interest rate.

- f) Unpaid instalments under subsection a and interest charged in accordance with subsection (e) may be added to the tax roll and collected in the same manner as taxes.
- g) If any part of a development to which this section applies is changed so that it no longer consist of a type of development set out in subsection (a), the development charge including any interest payable, but excluding any instalments already paid in accordance with subsection (a) is payable immediately.
- h) This section does not apply in cases where there is an agreement under section 58

61. The total amount of a development charge, for rental housing or non-profit rental housing is the amount of the development charge that would be determined under the by-law on:

- a) the day an application for an approval of development in a site plan control area under subsection 41(1) of the Planning Act was made in respect of the development that is the subject of the development charge
-
- b) if clause (1) does not apply, the day an application for an amendment to a by-law passed under section 34 of the Planning Act was made in respect of the development that is subject of the development charge; or
-
- c) if neither clause (1) or (2) applies,
 - 1. In the case of a development charge in respect of development to which section 60 applies, the day the development charge would be payable in accordance with section 56 if section 59 did not apply; or
 -
 - 2. In the case of a development charge in respect of a development to which section 60 does not apply, the day the development charge is payable in accordance with section 56.
 -
- d) Where clause (a) or (b) applies, the Township may charge interest on the development charge, at a rate not exceeding the prescribed maximum interest rate, from the date of the application referred to in the applicable clause to the date the development charge is payable
-
- e) If a development was the subject of more than one application referred to clause (a) or (b), the later one is deemed to the applicable application for the purposes of this section.

- - f) Clauses (a) and (b) do not apply in respect of:
 - 1. any part of a development to which section 61 applies if, on the date the first building permit is issued for the development, more than the prescribed amount of time has elapsed since the application referred to in clause (a) or (b) was approved;
 - 2. any part of a development to which section 61 does not apply if, on the date the development charge is payable, more than the prescribed amount of time has elapsed since the application referred to in clause (a) or (b) was approved.
62. An agreement under Section 58 may allow the Corporation to charge interest, at a rate stipulated in the agreement, on that part of the development charge paid after it would otherwise be payable.
63. Nothing in this by-law prevents the Council from passing subsequent development charges by-laws applying to the area covered under this by-law.
62. A certified copy of this by-law may be registered against the land to which it applies.
63. Where a development charge or any part of it remains unpaid after it is payable, the amount unpaid shall be added to the tax roll and shall be collected in the same manner as taxes.
64. This By-law shall be administered by the Chief Building Official.
65. This By-law shall come into force and effect on the **DATE**
66. This By-law shall continue in force and effect for a period not to exceed five (5) years from the date of passage, unless it is repealed at an earlier date by a subsequent bylaw.
67. This By-law may be cited as the Development Charges By-law.

Read a FIRST, SECOND and THIRD time and FINALLY PASSED this Xth day of March, 2020.

MAYOR

CLERK

Appendix 'A'
Township of Lucan Biddulph - Development Charge Amounts

Lucan Urban Area

Service Category	Single & Semi Detached Unit	Multi-Units & Townhouses	Apartment (2 or more bedrooms)	Apartment (1 bedroom, bachelor)
Sewage	\$2,961.00	\$2,429.00	\$2,082.00	\$1,272.00
Water	\$285.00	\$234.00	\$200.00	\$122.00
Transportation	\$2,182.00	\$1,790.00	\$1,534.00	\$938.00
Stormwater	\$266.00	\$218.00	\$187.00	\$114.00
Administration	\$74.00	\$61.00	\$52.00	\$32.00
Fire	\$270.00	\$222.00	\$190.00	\$116.00
Library*	\$373.00	\$306.00	\$263.00	\$160.00
Parks and Recreation*	\$576.00	\$473.00	\$405.00	\$248.00
Total (per unit)	\$6,987.00	\$5,733.00	\$4,913.00	\$3,002.00

*These services will be subtracted from the development charge totals on the earlier of: January 1, 2021 or the date of the passage of a Community Benefits Bylaw.

Granton Urban Area

Service Category	Single & Semi Detached Unit	Multi-Units & Townhouses	Apartment (2 or more bedrooms)	Apartment (1 bedroom, bachelor)
Sewage	\$2,217.00			
Water	\$1,185.00	\$972.00	\$833.00	\$509.00
Transportation	\$755.00	\$619.00	\$531.00	\$324.00
Stormwater	-	-	-	-
Administration	\$74.00	\$61.00	\$52.00	\$32.00
Fire	\$270.00	\$222.00	\$190.00	\$116.00
Library*	\$373.00	\$306.00	\$263.00	\$160.00
Parks and Recreation*	\$576.00	\$473.00	\$405.00	\$248.00
Total (per unit)	\$5,450.00	\$4,471.00	\$3,833.00	\$2,342.00

*These services will be subtracted from the development charge totals on the earlier of: January 1, 2021 or the date of the passage of a Community Benefits Bylaw.

Remainder of the Township

Service Category	Single & Semi Detached Unit	Multi-Units & Townhouses	Apartment (2 or more bedrooms)	Apartment (1 bedroom, bachelor)
Sewage	-	-	-	-
Water	-	-	-	-
Transportation	\$755.00	\$619.00	\$531.00	\$324.00
Stormwater	-	-	-	-
Administration	\$74.00	\$61.00	\$52.00	\$32.00
Fire	\$270.00	\$222.00	\$190.00	\$116.00
Library*	\$373.00	\$306.00	\$263.00	\$160.00
Parks and Recreation*	\$576.00	\$473.00	\$405.00	\$248.00
Total (per unit)	\$2,048.00	\$1,681.00	\$1,441.00	\$880.00

*These services will be subtracted from the development charge totals on the earlier of: January 1, 2021 or the date of the passage of a Community Benefits Bylaw.

Memo

To: Mayor and Council
From: Kathryn Langendyk, Treasurer
Subject: Group Benefits Renewal
Date: January 28th, 2020

BACKGROUND: We presently deal with Selectpath Group Benefits as our broker in regards to the provision of group benefits to our employees. Lucan Biddulph is presently on an "Administration Services Only" basis or ASO for the Health and Dental portions of the policy. What this means is that we get a bill the following month for the previous month's health and dental claims. We pay an administration fee of 8.25% for Extended Health Care (EHC) claims and 7.25% for any dental claims. We have been an ASO customer for approximately 6 yrs and it has served us well.

Prior to being on an ASO program the benefits company would charge a monthly premium based on expected usage and at the end of the year there would be a reconciliation of our account. Most years we'd get a small refund meaning the Township paid more than it needed to during the year and the "overpayment" would be paid back to us in the form of a refund.

The renewal rates are favorable with no increase in premiums charged for things like life insurance, AD&D, LTD, etc. This reduction coupled with the fact that our total claims declined by roughly \$5,000 puts us in this favourable position.

The renewal date for our policy is March 1st, 2020.

IMPACTS TO BUDGET: The renewal will not have an impact on the 2020 draft budget, as there is no increase in the premium rates.

ACTION REQUIRED: No action required unless Council wishes to change coverage levels.



Kathryn Langendyk C.P.A., C.M.A.
Treasurer



2020 Annual Renewal Analysis

Your Selectpath Team



Township of
Lucan Biddulph



www.selectpath.ca
Tel: 1 (888) 327-5777

Renewal Date: March 1, 2020
Insured with: RWAM
Policy Number: 11418-2

Kevin L. Routley, GBA, REBC, RHU
Right Path Advisor

Krista Burge, BA
Client Service Representative

Selectpath's Commitment

Selectpath is a team of professionals dedicated to the highest level of customer service, providing solutions to employees, employers and business professionals. Selectpath is focused on building our services and team to help your organization grow and thrive. Below is an outline of our services and brief examples how we can help ensure you are on the *Right Path*:



Benefits & Pensions

- Assistance to your group administrator in the day to day management of the benefit program
- Regular reviews of the benefits program
- Ensuring a competitive, sustainable and effective program, including modeling Selectpath Buying Group and Self-Insurance (ASO) opportunities
- Communicating government changes to you, and Benefits Plan Communication to employees
- Providing marketing, installation and service of Group RRSP, Pensions and DPSP
- Communication to employees about their retirement options



Human Resources Management

- *HR Connector* – Quick & Accurate Advice when you need it – 10hrs @ \$999.00 per year + Tax
- *HR Management* – Experienced HR support to fill gaps in your organization HR needs when and how you need it.
- *HR Projects* – Working with your in-House HR staff to deliver additional resources and support to get the projects completed efficiently and effectively.
- *HR Consulting* – Temporary HR guidance and support for unique challenges where in-house expertise is not available.



Financial Planning Strategies and Solutions:

- Consulting on business succession and continuation planning;
- Buy-Sell Funding, Individual Pension Plans (IPP), Key Person Coverage;
- Financial and Estate Planning with Certified Planners



Payroll & Human Resource Information Systems:

- Sales, Implementation and Support to integrate HR technologies into your organization.
- Easy-to-use modular systems streamlined through integrated technology
- Manage all of your employee information in one secure location

Review of Demographic Information/Changes

Over the course of twelve months, changes can occur with the make-up of your employee group. The purpose of this section of the renewal report is to take a brief look at any significant changes to your employee group that might have occurred over the last year.

As the incidence of risk varies across risk lines, it goes without saying, significant changes in the demographic information, will affect unit rate costs by line of benefit.

Benefit	2018	2019	2020
	# of Lives/Volume	# of Lives/Volume	# of Lives/Volume
Basic Life and A.D. & D.	1,921,500	1,915,500	2,093,000
Dependent Life	n/a	n/a	n/a
Long Term Disability	53,635	56,429	59,612
Short Term Disability	n/a	n/a	n/a
Health (single)	4	5	5
(family)	12	12	11
Dental (single)	4	5	5
(family)	12	12	11

Salary Information

Various benefits are based on earnings. As such, it is extremely important that you keep this information up to date for all insured employees. Failing to do so, could result in a disabled employee receiving a lower than expected benefit, relative to their earnings at time of claim. It is up to you to keep the insurer informed. Your policy of notifying the insurer of salary changes should be "as they occur". Please also communicate:

- When an hourly rate is being used, be sure to communicate the normal number of hours worked per week, or convert the wage to an annual figure
- When a salary is being used, be sure to indicate the salary frequency: weekly, monthly, annually.

Claims History

Benefit Year		Drugs			Health			Dental		
From	To	Premiums	Incurred Claims	Loss Ratio	Premiums	Incurred Claims	Loss Ratio	Premiums	Incurred Claims	Loss Ratio
Dec 1/16	Nov 30/17	Included in Health			30,005	22,076	73.6%	14,792	12,185	82.4%
Dec 1/17	Nov 30/18	Included in Health			37,226	26,114	70.2%	15,522	12,483	80.4%
Dec 1/18	Nov 30/19	Included in Health			25,096	17,510	69.8%	22,785	18,732	82.2%
Total					92,326	65,700	71.2%	53,099	43,400	81.7%

Current Policy Year

Premiums	\$47,881
Incurred Claims	\$36,242
Loss Ratio (%)	75.69

Past Three Policy Years

Premiums	\$145,425
Incurred Claims	\$109,100
Loss Ratio (%)	75.0

Stop-Loss Pooling

In order to reduce the risk of high claims, Extended Health Care claims above a set limit are removed from the experience and pooled with the carrier's pool of business. Any Out-of-Country claims are removed from first dollar incurred.

Stop-Loss Limit: \$10,000 per individual

Benefit Year		Pooled Premiums	Pooled Claims
From	To		
Dec 1/16	Nov 30/17	2,684	0
Dec 1/17	Nov 30/18	4,779	0
Dec 1/18	Nov 30/19	3,329	0
Total		10,792	0

Claims History - ASO Year Over Year Summary

	December 1 2017 - November 30 2018			December 1 2018 - November 30 2019			
	Health	Dental	Total	Health	Dental	Total	
A Opening Balance	\$ -	\$ -	\$ 4,619.68	Opening Balance	\$ -	\$ -	\$ 4,619.68
B Claims Paid	\$ 26,114.05	\$ 12,222.00	\$ 38,336.05	Claims Paid	\$ 17,510.27	\$ 18,732.00	\$ 36,242.27
C Stop Loss Claims	\$ -	\$ -	\$ -	Stop Loss Claims	\$ -	\$ -	\$ -
D Net Claims (Paid claims less stop loss claims)	\$ 26,114.05	\$ 12,222.00	\$ 38,336.05	Net Claims (Paid claims less stop loss claims)	\$ 17,510.27	\$ 18,732.00	\$ 36,242.27
E Mgmt Fee (3% of net claims)	\$ 783.42	\$ 374.49	\$ 1,157.91	Mgmt Fee (3% of net claims)	\$ 525.31	\$ 561.96	\$ 1,087.27
F Admin Fee (8.25% EHC, 7.25% Dental) of net claims)	\$ 2,154.41	\$ 905.02	\$ 3,059.43	Admin Fee (8.25% EHC, 7.25% Dental) of net claims)	\$ 1,444.60	\$ 1,358.07	\$ 2,802.67
G Stop Loss Prem (18.3% of net claims)	\$ 4,778.87	\$ -	\$ 4,778.87	Stop Loss Prem (18.3% Dec-Feb, 19.2% Mar-Nov of net claims)	\$ 3,329.01	\$ -	\$ 3,329.01
H HST/GST (13% on Admin Fee)	\$ 280.07	\$ 117.65	\$ 397.73	HST/GST (13% on Admin Fee)	\$ 187.80	\$ 176.55	\$ 364.35
I PST (8% on claims, stop loss premium, mgmt fee)	\$ 2,534.11	\$ 1,007.72	\$ 3,541.83	PST (8% on claims, stop loss premium, mgmt fee)	\$ 1,709.17	\$ 1,543.52	\$ 3,252.68
J Premium Tax (2% on claims, admin fee, mgmt fee)	\$ 581.04	\$ 270.03	\$ 851.07	Premium Tax (2% on claims, admin fee, mgmt fee)	\$ 389.60	\$ 413.04	\$ 802.64
K Total Expenses (D+E+F+G+H+I+J)	\$ 37,225.97	\$ 14,896.91	\$ 52,122.88	Total Expenses (D+E+F+G+H+I+J)	\$ 25,095.76	\$ 22,785.14	\$ 47,880.89
L Payments Received			\$ 52,122.88	Payments Received			\$ 47,880.89
M Final Balance			\$ 4,619.68	Final Balance			\$ 4,619.68

Claims History - ASO Summary



TOWNSHIP OF LUCAN BIDDULPH
11418-2
ASO Renewal Claims Analysis
Period December 1, 2018 to November 30, 2019

Extended Health Care

Cash Claims	17,510.27
Less Stop Loss Claims	
Net Claims	17,510.27
Projected Inflation/Trend @ 13.5%	19,874.16

Dental

Cash Claims	18,732.00
Projected Inflation/Trend @ 9.875%	20,581.79

Stop Loss \$10,000

*Policy Year March - February

*SL premium is calculated based on claims up to the stop loss threshold

Claims	\$0.00
Billed Stop Loss Premium - 19.2% of EHC claims	\$3,329.01
Loss Ratio	0%

Eff. March 1/20 Stop Loss premium will be 20.3% of paid claims

Administration Fees

EHC - 8.25% of claims
 Dental - 7.25% of claims

Reserves

Current Reserves	\$4,619.68
Required Reserve (7% of claims)	\$2,536.96
Reserve Surplus	\$2,082.72

Claims History

Life Claims:

Benefit Year		Life	Life
From	To	Premiums	Claims
Dec 1/18	Nov 30/19	4,797	0
Total		4,797	0

LTD Claims:

Benefit Year		LTD	LTD
From	To	Premiums	Claims
Dec 1/18	Nov 30/19	15,886	0
Total		15,886	0

Proposed Renewal Rate Action

Please find below the current, proposed, and negotiated rates for the March 1, 2020 renewal:

Benefits	Volume	Previous Rates	Current Rates	Renewal Rates	% Change	Final Rates	% Change	
Basic Life								
Volume \$	2,093,000	2,093,000	2,093,000	2,093,000		2,093,000		
Rate per \$1,000		0.260	0.216	0.216		0.216		
Monthly Cost		544.18	452.09	452.09	0.0%	452.09	0.0%	
A. D. & D.								
Volume \$	2,093,000	2,093,000	2,093,000	2,093,000		2,093,000		
Rate per \$1,000		0.040	0.040	0.040		0.040		
Monthly Cost		83.72	83.72	83.72	0.0%	83.72	0.0%	
Long Term Disability								
Volume \$	59,612	59,612	59,612	59,612		59,612		
Rate per \$100		2.270	2.561	2.561		2.561		
Monthly Cost		1,353.19	1,526.66	1,526.66	0.0%	1,526.66	0.0%	
World Care								
All Employees	16	1.50	1.50	1.50		1.50		
Monthly Cost		24.00	24.00	24.00	0.0%	24.00	0.0%	
Healthcare								
Single	5	ASO billed in arrears						
Family	11							
Monthly Cost								
Out-of-Country								
Single	5	3.85	3.85	3.85		3.85		
Family	11	6.55	6.55	6.55		6.55		
Monthly Cost		91.30	91.30	91.30	0.0%	91.30	0.0%	
Dental								
Single	5	ASO billed in arrears						
Family	11							
Monthly Cost								
Total Monthly Cost		\$2,096.39	\$2,177.77	\$2,177.77		\$2,177.77		
8% Ontario Sales Tax		\$167.71	\$174.22	\$174.22		\$174.22		
Final Monthly Cost		\$2,264.10	\$2,351.99	\$2,351.99		\$2,351.99		
Monthly Difference			\$0.00	\$0.00		\$0.00		
% Difference			0.0%	0.0%		0.0%		

The negotiated renewal rates should appear on your next billing. In the event these rates have not been implemented, please notify us immediately.

Memo

To: Mayor and Council
From: Paul Smith, Manager of Parks and Recreation
Subject: Capital replacement of chiller at the Lucan Community Memorial Centre
Date: February 4th, 2020

BACKGROUND: The shell and tube chiller at the Lucan Community Memorial Centre has reached the end of its 20-year life cycle and has been identified on the asset management plan to be replaced.

DISCUSSION: Without replacement there is a possibility of an operational shutdown of the entire system due to an inability to perform. The chiller itself is a key component within the refrigeration system with no redundancy. If failure were to occur, programming, the facilities reputation and revenue would all be affected. This failure could also lead to higher cost of replacement due to damage occurred from failure and rushed emergency repairs to the system.

If the shell and tube chiller were to fail, there is potential of a refrigerant leak into the facility, affecting staff and all other occupants of the building. Human exposure to the refrigerant with its toxicity, flammability, and chance of asphyxiation could present potential serious injury or death.

Failure to replace this item and a resulting leak could pose environmental risks and expose the municipality to fines from government organizations for release of refrigerant and ground water contamination and/or fees to dispose of cross contaminated refrigerants

Replacement of the shell and tube chiller with a plate frame chiller and surge drum can reduce the systems ammonia load 50% resulting in a safer and more efficient refrigeration system. Being that the refrigeration system is the largest consumer of energy at the Lucan Community Memorial Centre this immediate capital cost would be a wise investment to reduce operating cost and energy consumption.

The purchase of a plate frame chiller being constructed from titanium does not require entire replacement on the asset management plan, instead would require inspection and replacement of gaskets on the same replacement schedule at a lesser cost.

Some materials required in the replacement of the chiller can have an 11-12 week lead time for

delivery. Due to this, request for tenders should be posted as soon as possible to not affect the ice schedule of the 2020-2021 season.

RECOMMENDATION: That Council authorize staff to request tenders for the replacement of the shell and tube chiller at the Lucan Community Memorial Centre with a new plate frame chiller and surge drum.

Paul Smith

Paul Smith, Manager of Parks and Recreation

Memo

To: Mayor and Council
From: Parks and Recreation Manager, Paul Smith
Subject: 2020 Update and Outlook
Date: February 4th, 2020

BACKGROUND:

To provide council with information on projects and activities of the Parks and Recreation department.

DISCUSSION:

Verbal update on the following:

1. Short term strategic plan with the soccer association
2. Program development / Hours of operation
3. Upcoming events
4. Fire system upgrades
5. Spring Summer Guide
6. Drainage / Improvements on Community Centre grounds
7. Ball diamond upgrades and maintenance
8. Donated bench and entrance walk
9. Staff Development
10. Tree planting plan / removal of fallen hazardous trees
11. Hazard identification
12. Structural inspection of Pavilions
13. Playground surface top up
14. PRAC – Master plan, goals and long term strategic vision

FINANCIAL IMPACT:

No financial impact needs to be updated at this time. Activities will be part of the capital or operational budgets that will be approved by council.

RECOMMENDATION:

This is an informational memo. No recommendations included.

Paul Smith

Paul Smith, Manager of Parks and Recreation

TOWNSHIP OF LUCAN BIDDULPH RESOLUTION

DATE: February 4, 2020

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That the council meeting minutes of January 21, 2020 be approved as
circulated/amended.

RESOLUTION CARRIED

MAYOR

TOWNSHIP OF LUCAN BIDDULPH RESOLUTION

DATE: February 4, 2020

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That the Township of Lucan Biddulph council appoint Spriet Associates London Ltd. under Section 4 (or 78) of the Drainage Act to prepare a drainage report for the requested work to the Atkinson Drain subject to the required 30 days notice to the applicable Conservation Authority.

RESOLUTION CARRIED

MAYOR

**TOWNSHIP OF LUCAN BIDDULPH
RESOLUTION**

DATE: February 4, 2020

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That the Township of Lucan Biddulph council appoint Spriet Associates London Ltd. under Section 4 (or 78) of the Drainage Act to prepare a drainage report for the requested work to the Blake Drain subject to the required 30 days notice to the applicable Conservation Authority.

RESOLUTION CARRIED

MAYOR

TOWNSHIP OF LUCAN BIDDULPH RESOLUTION

DATE: February 4, 2020

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That the Council of the Township of Lucan Biddulph authorize staff to request tenders for the replacement of the shell and tube chiller at the Lucan Community Memorial Centre with a new plate frame chiller and surge drum.

RESOLUTION CARRIED

MAYOR

TOWNSHIP OF LUCAN BIDDULPH RESOLUTION

DATE: February 4, 2020

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That the Council of the Township of Lucan Biddulph authorize Paul Smith to attend the Pro Educational Forum and Trade Show through PRO (Parks and Recreation Ontario) in Blue Mountain, Collingwood from Mar 24-Mar 27, 2020, the registration fee of which is covered by our municipal PRO membership.

RESOLUTION CARRIED

Mayor

TOWNSHIP OF LUCAN BIDDULPH RESOLUTION

DATE: February 4, 2020

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That the Council of the Township of Lucan Biddulph authorize Paul Smith, Brett Hodgins and Jesse Manders to attend the ORFA annual Professional Development Program from April 26 to May 1, 2020 at the University of Guelph at a cost of \$1,452.05 per person (including HST) for two participants and a cost of \$1,491.60 (including HST) for the third participant. Note the difference in registration fees for the third participant is due to different course material.

RESOLUTION CARRIED

Mayor

TOWNSHIP OF LUCAN BIDDULPH RESOLUTION

DATE: February 4, 2020

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 03-2020 Confirming By-aw

RESOLUTION CARRIED

MAYOR

**TOWNSHIP OF LUCAN BIDDULPH
RESOLUTION**

DATE: February 4, 2020

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That the Council meeting be adjourned at _____ p.m.

RESOLUTION CARRIED

MAYOR

Township of Lucan Biddulph

BY-LAW NO. 03-2020

Being a by-law to confirm proceedings of the Council of The Corporation of the Township of Lucan Biddulph

WHEREAS under Section 5(1) of the *Municipal Act, 2001, S.O. 2001 c. 25*, the powers of a municipality shall be exercised by its council.

AND WHEREAS under Sub-Section 3 of Section 5 of the *Municipal Act, 2001, S.O. 2001 c. 25*, the powers of every Council of a municipality shall be exercised by by-law.

AND WHEREAS it is deemed expedient that the proceedings of The Council of the Corporation of the Township of Lucan Biddulph at the February 4, 2020 meeting be confirmed and adopted by By-law.

THEREFORE the Council of the Corporation of the Township of Lucan Biddulph enacts as follows:

1. That the action of the Council of the Corporation of the Township of Lucan Biddulph in respect of all motions and resolutions and all other action passed and taken by the Council of the Corporation of the Township of Lucan Biddulph, documents and transactions entered into during the February 4, 2020 meeting of Council, are hereby adopted and confirmed, as if the same were expressly included in this By-law.
2. That the Mayor and proper officials of The Corporation of the Township of Lucan Biddulph are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Lucan Biddulph during the said February 4, 2020 meeting referred to in Section 1 of this By-law.
3. That the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Township of Lucan Biddulph to all documents referred to in said Section 1.

Read a FIRST, SECOND and THIRD time and FINALLY PASSED
February 4, 2020.

MAYOR

CLERK