



## **LUCAN BIDDULPH COUNCIL AGENDA**

TUESDAY, FEBRUARY 2, 2021 6:30 PM  
Lucan Biddulph Township Office  
270 Main Street P.O. Box 190 Lucan, ON

### **AGENDA**

**MEETING TO BE HELD ELECTRONICALLY. THE MEETING WILL BE AVAILABLE AS FOLLOWS AT 6:00 P.M. ON FEBRUARY 2, 2021**

[https://www.youtube.com/channel/UCeA4Y0M03UFY2O\\_nbymnWHg](https://www.youtube.com/channel/UCeA4Y0M03UFY2O_nbymnWHg)

1. **Call to Order**
2. **Disclosure of Pecuniary Interest & Nature Thereof**  
The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.
3. **Announcements**
4. **Closed Session**
5. **Public Meetings**
6. **Delegations, Presentations & Petitions**
7. **Adoption of Minutes**  
[Council Minutes - Jan 19 2021](#)  
[Special Meeting Minutes - Jan 27 2021](#)  
[Special Meeting Minutes - Jan 29 2021](#)
8. **Business Arising From the Minutes**  
[BA - Feb 2 2021](#)
9. **Correspondence**
  1. [OPP Presentation - \(ROMA Presentation\)](#)
  2. Balance of Communications:

- a. [Letter from Honourable Steve Clark, Minister of Municipal Affairs and Housing](#)
- b. [MNRF - Proposed regulation for compressed air energy storage in reservoirs](#)
- c. [Notice of Application 2020-02](#)
- d. [Media Release - Appointment of Adelaide Metcalfe CAO](#)
- e. [ABCA - Call for Nominations for Conservationist of Year Award 2021](#)
- f. [UTRCA Board of Directors Meeting Minutes - Posted](#)
- g. [Resolution - United Counties of Stormont, Dundas & Glengarry - Small Businesses](#)
- h. [Support Resolution - Twp of North Glengarry - Small Businesses](#)
- i. [South-West Oxford - Letter of Support - Automatic Speed Enforcement \(photo radar\)](#)
- j. [Support Resolution \(Mun Southwest Middlesex\) - Drainage Matter - CN Rail](#)
- k. [Support Resolution - Insurance Premiums](#)
- l. [AMO Watchfile Jan 21](#) [AMO Watchfile Jan 28](#)

## **10. Committee Reports**

- a) CEDC
- b) Bluewater Recycling
- c) Lake Huron
- d) Fire Boards
- e) ABCA
- f) UTRCA
- g) Parks & Recreation - [PRAC Minutes - Jan 13 2021](#)

## **11. Staff Reports**

- a) CAO/Clerks Office  
[CAO-02-2021 - Feb 2021 Activity Update](#)
- b) Building/By-law Enforcement
- c) Finance  
[FIN-01-2021 Appointment of Auditor](#)
- d) Planning
- e) Public Works  
[PW-03-2021 Off-Road Vehicles](#)  
[DRAFT Off Road Vehicle By-law](#)
- f) Parks & Recreation  
[PR-01-2021 - Arena Ice](#)
- g) Economic Development

## **12. Councillor's Comments**

## **13. Changes to Budget**

## **14. Notice of Motions**

**15. Motions and Accounts**

[Motions - Feb 2 2021](#)

**16. By-laws**

[09-2021 Execution of Severance Agreement \(Holland Farms\)](#)

[10-2021 Off Road Vehicle By-law](#)

[11-2021 Confirming](#)

**17. Adjournment**

# The Corporation of the Township of Lucan Biddulph Council Minutes

**Present:** Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillor D. Regan, Councillor P. Mastorakos and A. Westman

**Also Present:** R. Reymer-CAO/Clerk, T. Merner-Deputy Clerk, L. deBoer-Economic Development Coordinator, J. Little-Public Works Manager, K. Langendyk-Treasurer, P. Smith-Parks & Recreation Manager, D. Fitzgerald-County Planner

**Call To Order**

Mayor C. Burghardt-Jesson called the meeting to order at 6:15 pm. The meeting took place electronically.

**Declaration of Pecuniary Interest & Nature Thereof**

None

**Announcements**

Mayor C. Burghardt-Jesson opened the meeting with the following:

Welcome to the first full week of stay at home orders. We are in the 3<sup>rd</sup> week of January, the 3<sup>rd</sup> week of 2021. Since we last met, so much has happened...the good news is we only have 49 weeks left of 2021!!! It is hard work to stay at home and I want to say thank you to our residents for your efforts. Typically—I live a very busy life. Prior to our first lock down and then again into the fall, I would have said, I would welcome a forced reason to stay at home! However, the choice of staying at home feels very different then when you are being forced to stay at home—to be mindful of every reason why you are going out and of course where you are going. I watched a WHO news conference last week and I was struck by one powerful presentation. I have taken it on almost as a mantra. “This disease stops with me.” Wow...it certainly puts the onus on the individual...doesn't it? I would ask you to adopt that as your mantra—to commit to that—focus on the I, the me, on the role as an individual that we must play. What can I do to ensure the spread is limited? What is MY responsibility? If we all take stock of our place in this—we will continue to get through. I also want to congratulate and encourage our Lucan Biddulph small businesses, services and restaurants that continue to be creative in keeping business going during these most challenging times. Our residents have shown how important it is them to support local, please continue to do so. It's very easy to do so, purchase something through an online local store and arrange for curbside pick-up, grocery shop here, have your prescription processed here, order a gift certificate to be used for a future purchase and of course order a takeout meal. Supporting local businesses and keeping it local—supports community. To our families who have so much on our plate to juggle. Working from home, online learning, the loss of organized recreational activities, and the loss of interaction between friends. I saw a Facebook post earlier today from a mom thanking her neighbour for snow blowing out her driveway—which in itself is wonderful to see—but more importantly this kind gesture entertained her son and gave her a break, if only for a few moments. I was very encouraged this weekend, when I saw a very creative way for young neighbours to “play” together. The kids met at windows and wrote notes and shared signs back and forth, they played with puppets, I even understand there might have been a dance party. Creativity is the key to getting through these next weeks. Be open to new ways to interact, to find a way to connect and be present with friends and family. It's hard work, it's our responsibility and we are all in this together.

**Public Meeting Under Planning Act, R.S.O. 1990, c.P.13**

**1/ Public Meeting**

*Moved by D. Regan*

*Seconded by A. Westman*

*Resolved that hat the Council of the Township of Lucan Biddulph adjourn its regular meeting at 6:17 p.m. and move into a Public Meeting under Section 34 of the Planning Act, R.S.O. 1990, as amended, to consider the following Zoning By-law Application.*

CARRIED

**ZBA-01-2021 – Olde Clover Subdivision – Phase 4 (Removal of Holding Symbol)**

D. Fitzgerald reviewed report no. PL-01-2021 and noted the developer is requesting the removal of the holding (H) symbol from the zoning of the said lands to allow the continued development of a portion of the fourth phase of the Olde Clover Village Crossing (Lucan Estates) Subdivision,

limited to thirty three (33) single detached residential building lots.  
No questions or comments were received from Council.

**2/ Adjourn Public Meeting**

*Moved by A. Westman*

*Seconded by P. Mastorakos*

*Resolved that the Council of the Township of Lucan Biddulph adjourn the public meeting at 6:23 p.m. and reconvene its regular meeting to continue with its deliberations.*

**CARRIED**

**3/ ZBA-01-2021 – Olde Clover Subdivision – Phase 4 (Removal of Holding Symbol)**

*Moved by D. Manders*

*Seconded by D. Regan*

*Resolved that the request to remove the holding (H) symbol by 2647076 Ontario Inc. for a portion of the fourth phase of the Olde Clover Village Crossing (Lucan Estates) Subdivision limited to 33 single detached lots be granted and that the implementing By-law be passed.*

**CARRIED**

D. Fitzgerald updated Council on a couple of Planning Bylaw included for passing at the end of tonight's meeting. He noted Bylaw No. 201-2021 is the implementing zoning bylaw amendment for application ZBA-1-2020 regarding a surplus farm dwelling severance for Holland Farms Ltd.

D. Fitzgerald advised Bylaw 200-2021 includes a Site Plan Amending Agreement for the Wilberforce Public School site at 340 Beech Street, Lucan. He further noted the purpose of the amendment is to accommodate an increased parking capacity within the existing site by expanding the parking area south of the existing parking lot. He noted the additional parking amounts to 19 spaces and the pedestrian access will be relocated as well. Discussion took place regarding potential for expansion of classroom space and bus routes and D. Fitzgerald advised this application deals specifically with parking spaces within the existing site and TVDSB has not identified a need to expand the existing classroom space. He further noted staff previously met with the Planner for TVDSB and they did confirm they are aware of the classroom space concern but are not in a position to address that at this time. D. Fitzgerald further noted the bus drop off area is identified as expanding as well.

D. Fitzgerald exited the meeting at 6:29 p.m.

**Delegations**

**Marina Cajic, Transit Coordinator – Lambton Shores Transit Project**

Marina Cajic attended to present information on the Transit Pilot Project that was launched recently which is funded through the Government of Ontario's Community Transit Grant until March 31, 2023. The grant program supports local and intercommunity bus service in areas unserved or underserved by public transit. She advised Route 2 Long Distance from Grand Bend to London has 2 round trip daily servicing, Dashwood, Exeter, Huron Park and Lucan. Ms. Cajic further advised the transit network is divided into zones and each zone has a flat fare with the price being paid by the passenger dependent on the number of zones travelled. Ms. Cajic ended her presentation by adding that they are continually looking at ridership information as it becomes available and if demand is there they hope to continue to be able to offer the transit program past March 2023. Discussion followed regarding the fare from Lucan to London which is \$5, possible senior's discounts, the target market, difficulty in accommodating hours for those traveling to and from work, possible bike racks becoming available on the buses in the spring and the planning that has taken place in developing the routes.

Mayor C. Burghardt-Jesson thanked Ms. Cajic for the presentation at which time she exited the meeting.

**Adoption of Minutes**

**4/ Minutes**

*Moved by D. Manders*

*Seconded by D. Regan*

*That the regular council minutes of January 5, 2021 be approved as circulated.*

**CARRIED**

**Business Arising**

All items were noted as ongoing.

**Correspondence**

Mayor C. Burghardt-Jesson commented on the request received from Statistics Canada wherein they are requesting support from municipalities to encourage residents to complete

their 2021 census questionnaire. She further noted a resolution of support is included in the Motions.

Mayor C. Burghardt-Jesson noted the OGRA virtual conference is taking place the end of February and Jeff Little and Councillor Alex Westman are looking to attend again this year.

### **5/ Receive Communication Reports**

*Moved by P. Mastorakos*

*Seconded by D. Regan*

*That Items 9 a) through 9 b) viii) (Correspondence) be received for information.*

**CARRIED**

### **Committee Reports**

#### *Lake Huron*

Mayor C. Burghardt-Jesson advised the initial inaugural meetings regarding the governance model are taking place as well as meetings regarding their strategic plan.

#### *ABCA and UTRCA*

Councillor A. Westman advised a special meeting of UTRCA was held recently to discuss the recent announcement of the retirement of General Manager, Ian Wilcox and to plan for that replacement of that position.

#### *PRAC*

P. Smith advised the Parks & Recreation Committee met last week and reviewed the Parks & Rec Master Plan. He further noted the vacancy position on the committee has been posted and closes January 28<sup>th</sup>.

### **Staff Reports**

#### *CAO/Clerk*

R. Reymer gave some department updates including COVID-19; a date for the Case Management Conference set for February 26, 2021 regarding the appeal of ZBA-6-2020 and solicitor, Analee Baroudi has been retained by the Township while the Planner will be retained by Brock Developments; parking issues that have transpired due to construction of the 2<sup>nd</sup> apartment building for the Lucan Woods site behind the Township office; and possible governance training dates with Nigel Bellchamber. R. Reymer further answered some follow-up questions from the Respect in Workplace training session completed recently with Cindy McNair. Discussion followed regarding the fines listed under the Ontario Health and Safety Act and what instances could result in said penalties.

Mayor C. Burghardt-Jesson followed up from R. Reymer's update and advised the County roundtable meeting is taking place this Thursday at 7:00 pm and all Council are invited to attend. She noted MPP Monte McNaughton, MPP Jeff Yurek and Minister Christine Elliott will be joining.

T. Merner reviewed report no. CL-02-2021 regarding the annual update from the Clerks Department. A brief overview and comparison was given regarding records management, planning items, licensing, parking and animal enforcement as well as policy updates. T. Merner noted that going forward staff intends to bring planning items forward at the 2<sup>nd</sup> meeting of the month in order to streamline the meetings and not overwhelm both with planning matters. She further noted however that minor planning items that need to be brought forward sooner can be accommodated on a case by case basis. Deputy D. Manders noted he has concerns with limiting planning items to only 1 meeting a month.

T. Merner reviewed report no. CL-03-2021 regarding electronic signatures and a minor revision to the current policy. She noted that staff does not believe subscription to a digital signatures program is warranted at this time however staff will use digital signatures going forward on planning act decisions as defined within the electronic signatures policy.

#### *Finance*

K. Langendyk noted budget meetings will be taking place with the working group this week and a draft budget was sent out to all Council members for review and comment.

#### *Public Works*

J. Little reviewed report no. PW-01-2021 regarding the Perth South Boundary Agreement. He noted the costs to the Township for this section of the road will be \$12,700 however costs will be offset by expenses we will no longer incur on Whalen Line due to the County assuming the majority of that road.

J. Little reviewed report no. PW-02-2021 regarding the 2021 Water Rates and the plan to proceed with Notice for a Public Water meeting regarding potential water/sewer rate increase of 2%. J. Little noted 2% increase follows inflation rates and the financial plan for the water system. He further noted that last year's increase was 4% and noted there was no increase in 2019 therefore 2020 saw a higher increase in order to recover costs.

J. Little gave a department update including the Frank Street construction project and changes to construction sites regarding removal of material and testing that will be required prior to removal; ice build-up that is happening on certain areas of sidewalks and extra attention that staff will be implementing to those areas; and dates for a special council meeting regarding with BM Ross regarding the expansion of the Lucan Waste Water Treatment plant. Discussion followed regarding requirements for testing of material at construction sites and the various rules that will be applicable based on the scenario. J. Little further advised of recent incidents involving skating on the Township lagoon and storm water management ponds and the dangers involved and reminded residents that skating is not permitted in these areas. He noted more signage and advertising will follow. P. Smith added that although the ice may seem thick the water level is constantly rising and lowering which makes the integrity of the ice unstable.

#### *Parks & Recreation*

P. Smith advised that staff are promoting pedestrian safety awareness as more residents continue to gain exercise outdoors. P. Smith advised he continues to meet weekly with area parks & recreation managers and monitors what others are doing in their communities in terms of keeping the ice surface in. Discussion followed regarding the possibility of extending our ice season, and recovering any of those expenses through the COVID-19 funds. P. Smith advised mitigation measures have been put in place to reduce costs at this time and OMHA and Lucan Minor Hockey will be meeting over the next week to discuss the remainder of their season. Deputy Mayor D. Manders noted he is not in favour of keeping the ice in if Lucan Minor Hockey cancels the remainder of their season as the ice surface pad could be used for other sports.

#### *Economic Development*

L. deBoer advised she and Paul discussed the RED program applications with the PRAC members and the response regarding the direction for Market Street Park was positive. L. deBoer noted she intends to word the application appropriately to similar applications that have been approved to revitalize parks and increase tourism. P. Mastorakos advised he followed-up regarding the RED program and what it supports and discussion took place regarding capital projects and economic benefits for the community. Further discussion took place regarding wording the application appropriately to show that the intent is to revitalize the park to accommodate year-round events which would bring in visitors to our community. L. deBoer also suggested to submit an application for the park and an application for downtown beautification as well so that both options are available should one be denied.

Discussion also took place regarding the Museum and including them in future RED intake applications to support tourism. Mayor C. Burghardt-Jesson noted the County has received a grant for tourism and facilities across the County and Cara Finn has been in touch with Lucan Area Heritage Museum regarding this.

#### **Councillor's Comments**

Deputy Mayor D. Manders raised concerns regarding the Zoning Bylaw amendment appeal being pursued by Brock Developments while they are also pursuing site plan approval for the site with a different proposal. Discussion took place regarding costs incurred and what protection or agreement could be put in place should the Township pay to defend the appeal and the applicant moves forward with the townhomes site plan proposal in the end.

Councillor D. Regan advised he wishes to attend the ROMA virtual conference and a motion has been included for support of his request.

Councillor P. Mastorakos commented on a possible annual priority session meeting between Council members with or without staff present which would typically precede budget discussion and assist Council with being clear on their direction going forward. He further noted he would bring this idea up during the governance training session scheduled for next week.

Mayor C. Burghardt-Jesson noted next week is Bell Let's Talk week and reminded residents of the importance of reaching out for help and checking in on neighbours and friends when able.

Mayor C. Burghardt-Jesson advised the Middlesex County Women's Caucus group is hosting another even on Thursday, February 4<sup>th</sup> at 7:00 p.m. She noted a psychologist will be joining to give women some helpful hints on how to deal with the stresses and challenges of today's present world.

**Motions**

6/ Accounts Paid

Moved by A. Westman

Seconded by D. Regan

RESOLVED That the Council of the Township of Lucan Biddulph receive the attached accounts as paid for information, as follows:

December 2020                \$2,094,256.96

CARRIED

7/ RED Program Application

Moved by D. Manders

Seconded by D. Regan

That Council direct staff to complete two grant applications to the RED Program as presented in report no. EDC-01-2021 and that a budget amount of \$17,500.00 be allocated for 2021.

CARRIED

8/ 2021 Census

Moved by D. Regan

Seconded by P. Mastorakos

The Council of the Corporation of the Township of Lucan Biddulph supports the 2021 Census, and encourages all residents to complete their census questionnaire online at [www.census.gc.ca](http://www.census.gc.ca). Accurate and complete census data support programs and services that benefit our community.

CARRIED

9/ 2021 ROMA Conference

Moved by P. Mastorakos

Seconded by D. Manders

That the Council of the Township of Lucan Biddulph authorize Daniel Regan to attend the ROMA Virtual Conference from January 25, 2021 to January 26, 2021 at a registration cost of \$550.00 (plus HST).

CARRIED

10/ 2021 OGRA Conference

Moved by D. Regan

Seconded by P. Mastorakos

That the Council of the Township of Lucan Biddulph authorize Jeff Little and Alex Westman to attend the OGRA Virtual Conference from February 22, 2021 to February 25, 2021 at a registration cost of \$655.00 (plus HST) per person.

CARRIED

11/ Revised Electronic Signatures Policy

Moved by A. Westman

Seconded by D. Manders

That the Council of the Township of Lucan Biddulph adopt the following revised Corporate policy:

Policy No. 101-02-2021 (Electronic Signatures Policy)

CARRIED

12/ Notice of Public Meeting re: 2021 Water Rates

Moved by D. Regan

Seconded by D. Manders

RESOLVED That council accept the recommendation of the Public Works Manager as identified in report no. PW-02-2021 and directs staff to proceed with a public notice for discussion of a possible water and waste water rate increase at the regular Council meeting scheduled for March 16th, 2021.

CARRIED

13/ Confirming

Moved by P. Mastorakos

Seconded by D. Regan

Resolved that if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 04-2021 Execution of Site Plan Amending Agreement – TVDSB
- 05-2021 Execution of Agreement – Perth South Road Boundary Agr.

- 06-2021 Confirming
- 200-2021 ZBA Olde Clover Village Phase 4 – Removal of H Symbol
- 201-2021 ZBA (Holland Farms Ltd.)

CARRIED

14/ Adjournment  
Moved by D. Manders  
Seconded by A. Westman  
Resolved that the Council meeting be adjourned at 8:11 p.m.

CARRIED

MAYOR

CLERK

DRAFT

# The Corporation of the Township of Lucan Biddulph Special Meeting Minutes

**Present:** Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillor D. Regan and P. Mastorakos (via electronic participation)

**Also Present:** R. Reymer-CAO, L. deBoer-Economic Development Officer; T. Merner-Deputy Clerk, K. Langendyk-Treasurer, J. Little-Public Works Manager, J. Overholt-Public Works Assistant, Dan Fitzgerald-County Planner, (via electronic participation)

**Absent:** Councillor A. Westman

**Call To Order**

Mayor C. Burghardt-Jesson called the meeting to order at 6:30 p.m.

**Declaration of Pecuniary Interest & Nature Thereof**

None.

**Delegations**

Matt Pearson and Lisa Courtney, of B.M. Ross Engineers attended to present information on the development and sanitary sewage capacity for the Lucan Waste Water Treatment Plant. Mr. Pearson began by reviewing the Assessment of Potential Future Settlement Lands study that was completed in 2019 as well as a reserve capacity study of the Lucan Waste Water Treatment Plant (WWTP). The purpose of the investigations was to assess the capacity of the Lucan WWTP and determine when an increase in capacity might be required. Mr. Burns noted that 35% total reserve capacity was determined as of January 1, 2019 and it was estimated that based on rate of development trends the total capacity would be reached in 7 to 8 years. A timeline for the expansion of the Lucan WWTP was provided in 2019 as well and certain required studies identified, which the larger of those named being the Comprehensive Review and Schedule C Environmental Assessment. Mr. Pearson noted other components identified on the timeline have been completed or are in the process such as the Comprehensive review which is close to completion. Discussion then took place regarding the Environmental Assessment component which will take approximately 15 months. Mr. Pearson noted this study was not authorized to begin earlier but is now back on the table for discussion and approval as growth rate trends have continued to increase and remaining capacity is now estimated at 23% and total capacity would now be reached in approximately 5 years. Mr. Pearson then presented and reviewed a proposed updated timeline for expansion of the Lucan WWTP. Discussion from Council and Staff followed regarding:

- The calculation of ERUS (Equivalent Residential Units)
- The difference between apartments, townhomes, and single family dwellings in relation to ERUS
- Committed Development and Uncommitted Reserves presently
- Draft plan of subdivision approvals currently in process which are not accounted for in reserves presently
- Concerns and questions regarding information on reserve capacity that was identified 1.5 years ago and if anything was missed
- Concerns regarding a current application for draft plan of subdivision approval that would consume most of the uncommitted reserve capacity which could suppress competition for development in Lucan

Mr. Pearson provided additional information regarding determination of the size of the expansion, noting that one treatment train expansion would provide an additional 850 units which is likely sufficient. He further noted costs involved; studies that are currently

included in development charges and the design and construction which would be added into development charges once that stage is further defined. Mr. Pearson advised that staff will need to consider conditional approval policies for developers when it comes to determining who receives reserve capacity and the quantity in the interim.

M. Pearson advised that if Council proceeds with authorizing the Environmental Assessment next steps will include a work plan with staff, advertising through local papers, building a consultation plan and assigning people to jobs to start bringing the project together. He further noted BM Ross will provide monthly reports to the CAO once the EA study gets underway.

**1/ Class Environmental Assessment Schedule C**

*Moved by D. Manders*

*Seconded by D. Regan*

*Given the continued new development taking place in Lucan and the need to able to support this growth through the provision of sanitary sewage treatment, the Council of the Township of Lucan Biddulph hereby authorizes B.M. Ross and Associates Limited to undertake a Class Environmental Assessment, Schedule C process, that will further the potential expansion of the sewage treatment facility, at an estimated budget cost of \$168,500, which will be recovered through Development Charges.*

CARRIED

Mayor C. Burghardt-Jesson and J. Little thanked Matt Pearson and Lisa Courtney for all their work in getting this project underway and commented on the significance of this project in our community noting it has been 30 years since a project of this nature has taken place in Lucan Biddulph.

**2/ Confirming**

*Moved by D. Regan*

*Seconded by D. Manders*

*That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:  
08-2021 Confirming Bylaw*

CARRIED

**3/ Adjournment**

*Moved by D. Regan*

*Seconded P. Mastorakos*

*Resolved that the Special Council meeting be adjourned at 8:23 p.m.*

CARRIED

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MAYOR

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CLERK

# The Corporation of the Township of Lucan Biddulph Council Minutes

**Present:** Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillor D. Regan, P. Mastorakos and A. Westman

**Also Present:** R. Reymer-CAO/Clerk, T. Merner-Deputy Clerk, K. Langendyk-Treasurer, P. Smith-Parks & Recreation Manager, J. Little-Public Works Manager, L. deBoer-Economic Development Officer

**Call To Order**

Mayor C. Burghardt-Jesson called the meeting to order at 9:00 a.m. The meeting took place electronically.

**Declaration of Pecuniary Interest & Nature Thereof**

None.

**1/ Closed Session**

*Moved by A. Westman*

*Seconded by P. Mastorakos*

*Resolved that Council adjourn its regular meeting in order to conduct a closed session pursuant to Section 239 (3.1) of the Municipal Act for the purpose of educating and training members of Council.*

CARRIED

**2/ Rise from Closed Session**

*Moved by P. Mastorakos*

*Seconded by D. Regan*

*Resolved that Council reconvene its regular meeting at 12:24 p.m.*

CARRIED

**3/ Confirming**

*Moved by D. Manders*

*Seconded by D. Regan*

*That if no one cares to speak to these By-laws on their First and Second Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, and that they be numbered:*

- 08-2021 Confirming By-law

CARRIED

**4/ Adjournment**

*Moved by D. Regan*

*Seconded D. Manders*

*Resolved that the Council meeting be adjourned at 12:25 p.m.*

CARRIED

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MAYOR

CLERK

**Business Arising – Minutes of January 19, 2021**

Discussion Item	Minutes Action	Follow-up	Date to be Completed/or Update on Status

**Previous Meetings**

Discussion Item	Minutes Action	Follow-up	Date to be Completed/or Update on Status
Lucan OPP station	OPP Inspector Dean Croker to provide point of contact info. with respect to longevity of Lucan OPP station	continue to lobby concern re longevity of Lucan OPP station	ongoing
Governance Training for Council	Staff to obtain quotes for a consultant to provide governance training and review roles and accountability of Councillors	Costs to be discussed during budget	Budget Discussion
Affordable Housing	Investigate available options for providing affordable housing in Lucan	Staff to provide information and options for consideration	ongoing
Feasibility Report – Phase 2 Community Centre Project	Campaign Coaches provided report regarding feasibility study conducted	Staff to provide report with recommendation	ongoing
Future Development Lands	Proceed with comprehensive review	Staff to provide updates	ongoing
Roads Analysis	Cost benefit analysis	Staff complete a cost benefit analysis report for council	ongoing



# Background Information

- Located at 103 Main Street in Lucan Ontario
- Servicing an area with increased population and traffic flow
- Brilliant location between Highway 4 and Highway 7



# History

- In 1961 the detachment began with only a Corporal and four constables.
- In 1973 the force had increased to fifteen, a 300% increase.
- The new police headquarters opened in the year 1973 as a result of increased growth in the community

## A 15 man detachment New OPP quarters

Officers of the Lucan detachment of the Ontario Provincial Police moved into spacious new quarters earlier this month.

The new building which houses the detachment is 85 feet by 36 feet with net usable square footage of 2,985 feet.

The Lucan detachment now headed by Sgt. Sid Daley has grown considerably in manpower since it was first opened 12 years ago in a small building at the corner of Main and William streets.

The detachment came into being on January 1, 1961 and consisted of Corporal Bill Anglin and four constables. Anglin is now a sergeant with the Strathroy detachment.

The only officer of the original force with the detachment is Corporal Don Cox who came from London. He was promoted to corporal in March, 1969.

The other corporal presently with the detachment is Corporal Bernie Crane who has been in Lucan for seven years.

Sgt. Daley is a 26 year veteran with the OPP after serving five years in the RCNVR. He joined the force as a constable at the Lakehead in 1946.

He was promoted to corporal in 1954 and sergeant in 1965 and was

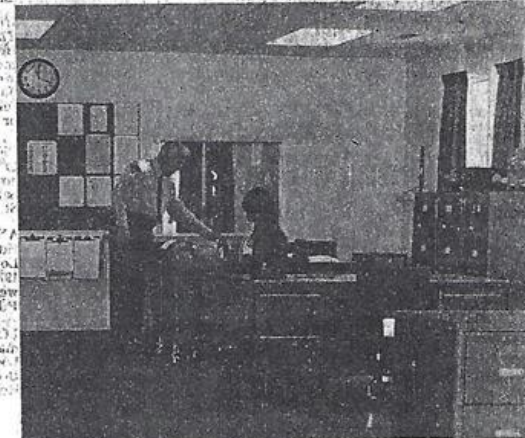
transferred to Lucan on June 3, 1968 to head the detachment which now includes 11 constables in addition to two corporals and the sergeant.

The new building has a reception area, offices for the sergeant and corporals, a large general office area with six desks, interrogation space, stationery and storage space, two detention cells, washrooms, security lockers, kitchen and a two-car garage.

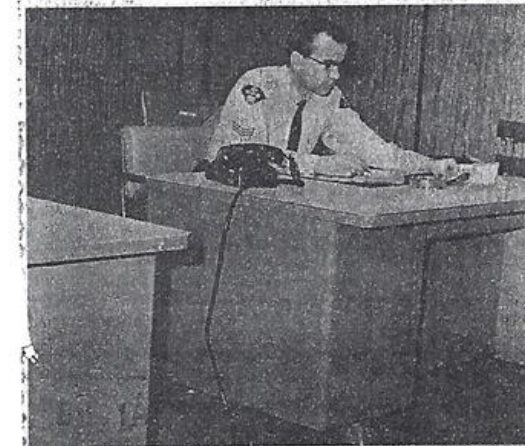
The new detachment is located

on No. 4 highway at the southerly edge of Lucan.

The area covered by Lucan detachment officers is bounded on the north by the Mount Carmel road on the west side of No. 4 highway and the Perth-Middlesex County Road on the east side of the same highway. The edge of West Nissouri township is the boundary on the east, south to Ballymote and the Ilderton sideroad and the westerly boundary is the Ausable River.



Sgt. Sid Daley and secretary Muriel Kennedy in new OPP offices.

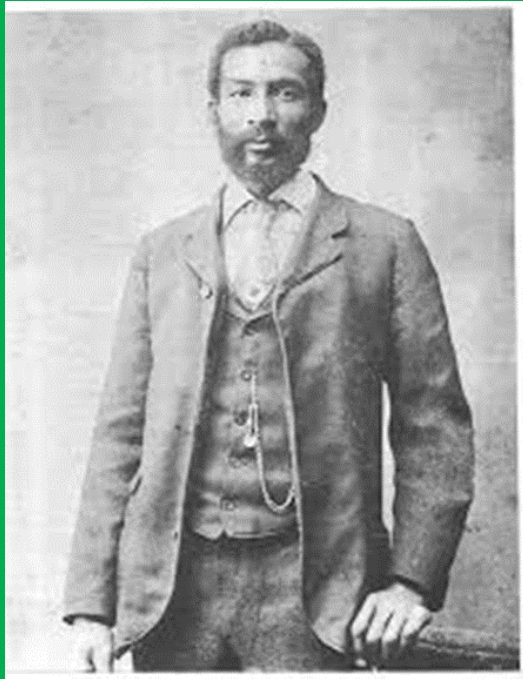


Cpl. Don Cox, original member of detachment

Jan.  
1973

# History

Peter Butler



- First black police officer in Canada
- Constable for Middlesex County based in Lucan, then in 1913 he also joined the O.P.P.
- Well respected county constable and O.P.P. officer for over 50 years



# Population Growth

- There has been a tremendous residential growth in the northern part of Middlesex County, especially Lucan and Ilderton.
- As of the last published census;
  - Lucan has seen an 8.39% increase, 4700 people over the last 5 years.
  - Middlesex Centre has seen a 4.7% increase, 17262 people over the last 5 years.



# Closest Detachment Map



# Travel Statistics



- **Strathroy O.P.P. Detachment**
  - Located at 2844 Centre Rd in Strathroy
  - Approx.. 40 km away, about a 30 minute drive on average
- **Ontario Provincial Police-West Region**
  - Located at 6355 Westminster Drive in London, ON
  - Located approx. 40km, about a 38 minute drive on average
- **Clinton O.P.P Detachment**
  - Located at 325 Albert Street in Clinton Ontario
  - Approx. 52 KM away, about a 45 minute drive on average

# Benefits of a Local Police Station

- Crime prevention in the community
- Enforcing laws
- Quick emergency response times
- Maintenance of public order
- Providing the community with a sense of security



# Why We Are Here

- To be able to have the opportunity to be a part of further discussions with regards to this detachment.
- To demonstrate how the location is both cost effective and efficient, for not only our community but neighbouring ones as well.
- To help ensure an O.P.P. presence.
- Establish a community/O.P.P. **partnership**.



# Questions?



**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre  
777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2021-344

January 26, 2021

Dear Head of Council:

Our government is committed to improving local service delivery and better respecting taxpayers' dollars. That is why we launched the Municipal Modernization Program in 2019. Through this program, the Ontario government is providing funding to help small and rural municipalities modernize service delivery and identify new ways to be more efficient and effective.

Today at the Rural Ontario Municipal Association (ROMA) conference, I announced the launch of the second intake under the Municipal Modernization Program. Modern, efficient municipal services that are financially sustainable are more important than ever in light of the COVID-19 pandemic. Even as municipalities continue to face challenges, there are also opportunities to transform services and stimulate new ways of doing business.

The second intake will allow municipalities to benefit from provincial funding to conduct third party reviews as well as to implement projects to increase efficiency and effectiveness and lower costs in the longer term. I also want to encourage you to work with your neighbouring municipalities to find innovative joint projects that can benefit each of you. The government is excited to learn about your project applications that support the following priorities:

- Digital modernization
- Service integration
- Streamlined development approvals
- Shared services/alternative delivery models

To apply, you must submit a completed Expression of Interest form with attached supporting documents via the Transfer Payment Ontario (TPON) system by **March 15, 2021**. To get started, visit [www.Ontario.ca/getfunding](http://www.Ontario.ca/getfunding).

If you have questions on the program, or would like to discuss a proposal, I encourage you to contact your [Municipal Services Office](#) or e-mail [municipal.programs@ontario.ca](mailto:municipal.programs@ontario.ca).

I look forward to continuing to work together to support your municipality in delivering efficient, effective and modern services for your residents and businesses.

Sincerely,



Steve Clark  
Minister

c. Chief Administrative Officers and Treasurers

**Ministry of Natural Resources and  
Forestry**

Resources Planning and Development  
Policy Branch  
Policy Division  
300 Water Street  
Peterborough, ON K9J 3C7

**Ministère des Richesses naturelles et  
des Forêts**

Direction des politiques de planification et  
d'exploitation des ressources  
Division de l'élaboration des politiques  
300, rue Water  
Peterborough (Ontario) K9J 3C7

**Subject: Proposed regulation for compressed air energy storage in reservoirs**

Good Afternoon,

We are writing today to let you know about proposed changes to the regulation and standards under *the Oil, Gas and Salt Resources Act*.

As you may already know, under the *Oil, Gas and Salt Resources Act*, the province regulates the drilling and operation of wells, and associated pipelines and equipment, used for activities such as the exploration and production of oil and natural gas, salt solution-mining, the underground storage of hydrocarbons, and compressed air energy storage in salt caverns. Compressed air energy storage in geological storage areas [other than salt caverns] is currently not regulated under the act.

Changes are being proposed that would ensure compressed air energy storage projects using porous rock reservoirs are regulated. In addition, other technical and administrative changes are being proposed to reference more current technical standards for the broader regulated sector and to update provisions in the regulation that set out parties who can act as financial security trustees.

Ontario is seeking feedback on this proposal through the environmental and regulatory registries for a period of 45 days ending on March 5, 2021 (<https://ero.ontario.ca/search> registry number: 019-2935). Details of the proposed changes are available in the environmental registry posting and supporting documents.

The ministry would welcome your feedback on the proposed changes, as well as the opportunity to discuss any comments or concerns that you may have. Should you have any questions about the proposal, please contact Pauline Desroches at [pauline.desroches@ontario.ca](mailto:pauline.desroches@ontario.ca) or 705-741-8556.

Sincerely,

***Original signed by***

Jennifer Keyes  
Director, Resources Planning and Development Policy Branch  
Ministry of Natural Resources and Forestry

c: Susan Mancini, Petroleum Operations Section; Pauline Desroches, Resources Development Section

## APPLICATION FOR EXEMPTION TO BY-LAW NO. 5738

NOTICE OF APPLICATION NO. 2020-02

**TAKE NOTICE THAT** an application for a Council exemption to By-law No. 5738 will be heard by the Committee of the Whole of the Council of the County of Middlesex on **Tuesday, February 16, 2021 at 2:00 pm** virtually and can be seen at <https://www.youtube.com/channel/UCSIRBMaSUbravUhLTjSKc9A>

Please be advised that if you wish to speak to the application at the virtual meeting, please contact either Kathy Bunting, County Clerk, [kbunting@middlesex.ca](mailto:kbunting@middlesex.ca) or 519-434-7321 ext. 2250 or Mark Brown, Forestry Officer, [mbrown@middlesex.ca](mailto:mbrown@middlesex.ca) prior to Monday, February 15, 2021. You may also submit comments in writing to the County Clerk prior to February 15, 2021.

**AND TAKE NOTICE** that the Committee of the Whole will proceed under the authority of the Woodlands Conservation By-law No. 5738, passed June 8, 2004.

**Applicant's Name:** Willem Bloemen

**Subject Lands:** Lot 17, Concession 7

**Township of:** Lucan Biddulph

RECEIVED

JAN 25 2021

**SPECIES AND SIZE OF TREES PROPOSED TO BE DESTROYED:**

Deciduous Forest – Predominantly, Maple, Hickory

**APPLICATION HAS BEEN MADE FOR A COUNCIL EXEMPTION FROM BY-LAW NO. 5738**

**For the purpose of** changing from woodland to Crop production to square up the field

**Nature of exemption** clear-cut 0.36 hectares (0.89 acres) of woodlands

**Extent of minor exemption is** 0.36 hectares (0.89 acres)

**ALL SUBMISSIONS HAVE TO BE RECEIVED TEN (10) DAYS PRIOR TO THE HEARING**

IF YOU KNOW of anyone else affected by this application, please notify them.

TAKE NOTICE that if you do not attend the Hearing at the time and place outlined in this Notice, the Committee may proceed in your absence and you will not be entitled to any further notice of the proceedings.

For further information, contact the County Woodlands Conservation Officer at (519)434-7321, ext 2253 or by e-mail at [mbrown@middlesex.ca](mailto:mbrown@middlesex.ca)

Dated this January 15, 2021



---

Kathleen Bunting  
Clerk, County of Middlesex

Copy to: Clerk – Township of Lucan Biddulph  
Ausable Bayfield Conservation Authority  
Ministry of Environment, Conservation and Parks  
OMAFRA





## **MEDIA RELEASE – TOWNSHIP APPOINTS NEW CHIEF ADMINISTRATIVE OFFICER**

### **Media Release – January 28, 2021**

Council is pleased to announce that the Township of Adelaide Metcalfe has appointed a new Chief Administrative Officer, Mr. Morgan Calvert.

Mr. Calvert joins the Township of Adelaide Metcalfe from the Corporation of the County of Middlesex where he led the Information Technology Department for eight (8) years. He has also held various management positions at the County of Middlesex.

The selection of Mr. Calvert comes following a thorough recruitment process by Council. There were over 50 applicants for the position, with interest having been received from across Canada. The selection process followed was fair, based on merit and included a comprehensive assessment of the skills, experience, knowledge and qualifications of candidates. Council concluded that Mr. Calvert is the best qualified to have an immediate impact on the Township.

Mayor Kurtis Smith said “We are very pleased that Morgan is joining the Adelaide Metcalfe family. His management skills, experience and energy will be valuable additions to our team”.

“I am very honoured to take on this new opportunity to work with a progressive and visionary Council. I look forward to working with the passionate and customer service focused team at the Township to better serve our residents, business and visitors” said Morgan Calvert.

The appointment of Mr. Calvert to the position of Chief Administrative Officer will take effect on Tuesday, February 16, 2021.

Please join us in welcoming Mr. Calvert to the Township of Adelaide Metcalfe

### **For more information, please contact:**

Mayor Kurtis Smith  
Township of Adelaide Metcalfe  
Tel: (519) 247-3687  
Email: [ksmith@adelaidemetcalfe.on.ca](mailto:ksmith@adelaidemetcalfe.on.ca)

January 26, 2021

**RE: Invitation to nominate a person, farm, business, community group, or organization  
as Conservationist of the Year**

*Adelaide Metcalfe*

During this, our 75<sup>th</sup> anniversary year, Ausable Bayfield Conservation is honoured to present, once again, the Conservationist of the Year Award.

*Bluewater*

We invite you to nominate a person, farm, business, community group, municipality, or organization for this award. We are receiving nominations until February 24, 2021.

*Central Huron*

We have presented this award each year since 1984. The award goes to an outstanding community steward, or stewards, who are taking positive actions in our watersheds.

*Huron East*

We have attached a nomination form, with details about the award and past winners. The nomination form is also available on this web page:

*Lambton Shores*

<https://www.abca.ca/community/conservationistoftheyear/>

*Lucan Biddulph*

Each award winner is a business, farm, organization, or person located in the watershed or that has done conservation work here. Previous award winners have included rural landowners and residents, agricultural producers and farms, service clubs, community organizations, companies, nature groups, and municipalities. Past winners are listed on the nomination form.

*Middlesex Centre*

*North Middlesex*

Our local stewards help to protect and improve water and soil resources and habitat in this watershed community. This award is one way we can say 'thank you' to people, businesses, and groups taking positive actions in our local watershed communities.

*Perth South*

I would like to thank you in advance for your consideration of this request to nominate a person, farm, business, group, or organization for this honour.

*South Huron*

Sincerely,

*Warwick*



*West Perth*

Doug Cook  
Chairman

Ausable Bayfield Conservation Authority Board of Directors

:ag

File: C.12.2

# Conservationist of the Year Award

## What is the Conservationist of the Year Award?

### Criteria

**A**usable Bayfield Conservation has recognized outstanding achievements in conservation, each year since 1984, with an award to the Conservationist of the Year.

The award acknowledges one individual, farm, business, or group per year who demonstrates positive conservation principles. The nominee must have undertaken conservation efforts over a number of years that have shown long-term benefits for water, soil, and living things. Examples include:



- Improving local water quality
- Conservation farming
- Reforestation
- Environmental education
- Providing wildlife and fish habitat
- Promoting environmental awareness + action

### Eligibility

**I**ndividuals, farms, organizations, or companies that reside in, or have completed conservation work in, the area of jurisdiction of Ausable Bayfield Conservation Authority (ABCA), are eligible to win the Conservationist of the Year award. Current ABCA staff members and directors are excluded.



### Recognition

**A**usable Bayfield Conservation makes a donation towards a tree and plaque at a Commemorative Woods site maintained by the Ausable Bayfield Conservation Foundation.



Please go to nomination form  
on the back of this page

## Previous Conservationist of the Year Award Winners

- |  |  |                                      |  |
|--|--|--------------------------------------|--|
| • Blue Bayfield  | • Grand Bend Community Foundation                      | • Township of Hibbert                | • Bert and Margaret Daynard                  |
| • Koos and Nathalie Vermue                               | • Stewardson Dairy                                     | • Stephen Bright                     | • Ausable Anglers Club                       |
| • Rick Quinn and Diane Hawthorne and Family              | • Boys' & Girls' Club, London (Middlesex ECO Crew)     | • Dinney Funeral Home                | • Carfrey Cann                               |
| • Mels and Ruthanne van der Laan, of Cold Stream Ranch   | • Shadyside Farms, Paul and Vic Hodgins                | • Huron Fish and Game Club           | • Keith Connelly                             |
| • Lambton Shores Phragmites Community Group              | • Ray Letheren, Friends of the Bayfield River          | • Garry Palmateer                    | • John Deeves                                |
| • Cordner Farms – Jane Sadler Richards and Doug Richards | • Environmentally Concerned Citizens of Lambton Shores | • Lions Club of Clinton              | • Nancy Glendinning                          |
| • Bob Norris   | • Andy deBoer  | • Bluewater Recycling Assoc.         | • Hayter Turkey Farms                        |
| • Peter Darbishire                                       | • Stephanie Donaldson                                  | • Andrew Dixon                       | • Peter Rombouts                             |
| • Joan and John Love                                     | • Everet and Joan Van Sligtenhorst                     | • Ralph and Eleanor Smith            | • Bill Thirlwall                             |
| • Ann and Bill Phelan                                    | • John MacPherson                                      | • Elmer Trick                        | • Ausable Nomads                             |
| • Exeter Lions Club                                      | • Straw Family   | • Armstrong East Cottage Association | • Dearing Farms                              |
| • Patricia Down * and Robert Down                        | • George Cantrick *                                    | • Lambton Wildlife Inc.              | • Huron Soil and Water Conservation District |
| • Lorne Teeple *   | • David McClure  | • David Ball                         | • Murray and Ron McRae                       |
|  | • Brian Arnold   | • Adelaide Township                  | • Huron Board of Education                   |
|  | • Fred Dobbs   | • Arnold Westlaken                   | • Thomas Doherty                             |
|  | • Lions Club of Arkona                                 | • Tuckersmith Township               | • Huron Centennial School                    |
|  | • Village of Arkona                                    | • Van Loon Farms                     | • Jerry Giesen                               |
|  |  | • Village of Hensall                 | • Claybird Gun Club                          |
|  |  | • Bob Montgomery                     | • Wayne Woods                                |
|  |  | • Jim Reeve                          | • Bayfield Anglers Association               |
|  |  | • DEL Farms                          | • Jay Campbell                               |
|  |  | • Bud Walker                         |  |

\* Award given posthumously.

# Conservationist of the Year Award

The nomination deadline is **February 24, 2021**.

## Nomination Form

I wish to nominate the following person or organization:

Name of nominee: \_\_\_\_\_

Contact name (if nominee is organization or business): \_\_\_\_\_

Their address: \_\_\_\_\_

Postal code: \_\_\_\_\_ Telephone: \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

Tell us why this person or organization is deserving in 300 words or less:

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This nomination is being submitted by:

Your name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal code: \_\_\_\_\_ Telephone: \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

**NOTICE OF COLLECTION:** Personal information on this form is collected under legal authority of the *Conservation Authorities Act* for the purposes of reviewing and evaluating, by Ausable Bayfield Conservation Authority, of nominations and the work of nominees to create environmental awareness and/or take positive actions for a healthier watershed. This information will also be used to assist conservation authority staff to recognize recipients through awards event and public recognition. Questions regarding this collection can be made to Brian Horner, Freedom of Information and Protection of Privacy Officer, ABCA, 71108 Morrison Line, RR 3 Exeter, ON N0M 1S5 or phone 519-235-2610 or 1-888-286-2610.

**Please send nomination form to:**

Ausable Bayfield Conservation Authority (ABCA) • 71108 Morrison Line • RR 3 Exeter, ON • N0M 1S5

**Attention:** Tim Cumming, Communications Specialist

**E-mail:** tcumming@abca.ca • **Website:** abca.ca

**Phone:** 519-235-2610 • **Toll-free:** 1-888-286-2610 • **Facsimile:** 519-235-1963



**From:** Michelle Viglianti [<mailto:VigliantiM@thamesriver.on.ca>]

**Sent:** January 27, 2021 10:21 AM

**To:** Amy Humphries <[ahumphries@cityofwoodstock.ca](mailto:ahumphries@cityofwoodstock.ca)>; Ann Wright <[clerk@middlesexcentre.on.ca](mailto:clerk@middlesexcentre.on.ca)>; Anna Hopkins <[ahopkins@london.ca](mailto:ahopkins@london.ca)>; Ashleigh Griffiths <[agriffit@london.ca](mailto:agriffit@london.ca)>; Ashley Carter <[acarter@pertheast.ca](mailto:acarter@pertheast.ca)>; Brent Kittmer <[bkittmer@town.stmarys.on.ca](mailto:bkittmer@town.stmarys.on.ca)>; Carla Preston <[Cpreston@westperth.com](mailto:Cpreston@westperth.com)>; Cathy Saunders <[csaunders@london.ca](mailto:csaunders@london.ca)>; Chloe Senior <[csenior@oxfordcounty.ca](mailto:csenior@oxfordcounty.ca)>; David Creery <[dcreery@cityofwoodstock.ca](mailto:dcreery@cityofwoodstock.ca)>; Donna Wilson <[dewilson@zorrra.ca](mailto:dewilson@zorrra.ca)>; Eleanor Heagy <[HEAGYE@thamesriver.on.ca](mailto:HEAGYE@thamesriver.on.ca)>; Ingersoll - Michael Graves <[mgraves@ingersoll.ca](mailto:mgraves@ingersoll.ca)>; Joan Thomson, City of Stratford <[jthomson@stratfordcanada.ca](mailto:jthomson@stratfordcanada.ca)>; Kyle Kruger <[kkruiger@norwich.ca](mailto:kkruiger@norwich.ca)>; Lisa VanderWallen <[clerk@swox.org](mailto:clerk@swox.org)>; Lizet Scott <[lscott@perthsouth.ca](mailto:lscott@perthsouth.ca)>; London Free Press <[lfpp.newsdesk@sunmedia.ca](mailto:lfpp.newsdesk@sunmedia.ca)>; Ministry of Natural Resources <[al.murray@ontario.ca](mailto:al.murray@ontario.ca)>; Rebecca Clothier <[rclothier@perthsouth.ca](mailto:rclothier@perthsouth.ca)>; Rebekah Msuya-Collison <[clerk@southhuron.ca](mailto:clerk@southhuron.ca)>; Rodger Mordue <[rmordue@blandfordblenheim.ca](mailto:rmordue@blandfordblenheim.ca)>; Stuart Findlater <[sfindlater@thamescentre.on.ca](mailto:sfindlater@thamescentre.on.ca)>; Tatiana Dafoe <[clerks@stratford.ca](mailto:clerks@stratford.ca)>; Tena Michiels <[TMichiels@thamescentre.on.ca](mailto:TMichiels@thamescentre.on.ca)>; Town of St. Marys <[jmccartney@town.stmarys.on.ca](mailto:jmccartney@town.stmarys.on.ca)>; Will Jaques <[wjaques@ezt.ca](mailto:wjaques@ezt.ca)>

**Subject:** UTRCA Board of Directors Meeting Minutes - Posted

Good morning,

For your information, please find the approved minutes of the November 17th, 2020 UTRCA Special Board meeting and the November 24, 2020 UTRCA Board meeting at the following website:

<http://thamesriver.on.ca/board-agendas-minutes/>

If you have any questions regarding the minutes, reports, or have an issue accessing the documents on the website please don't hesitate to contact me.

Thank you,  
Michelle Viglianti



**Michelle Viglianti**

Administrative Assistant

1424 Clarke Road London, Ontario, N5V 5B9

519.451.2800 Ext. 222 | Fax: 519.451.1188

[vigliantim@thamesriver.on.ca](mailto:vigliantim@thamesriver.on.ca)



United Counties of  
**Stormont, Dundas & Glengarry**

**RESOLUTION**

**MOVED BY Councillor McGillis**

**RESOLUTION NO** 2021-04

**SECONDED BY Councillor Warden**

**DATE** January 18, 2021

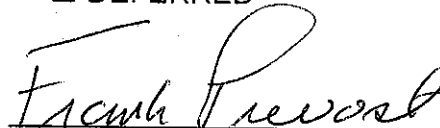
THAT the Council of the United Counties of Stormont, Dundas and Glengarry request that the Province of Ontario allow for small businesses to immediately reopen with the required health guidelines and protocols in place; and

THAT this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, MPP Jim McDonnell, and circulated to all municipalities in Ontario.

☒ **CARRIED**

☐ **DEFEATED**

☐ **DEFERRED**

  
WARDEN

**Recorded Vote:**

Councillor Armstrong	_____
Councillor Byvelds	_____
Councillor Fraser	_____
Councillor Gardner	_____
Councillor Landry	_____
Councillor MacDonald	_____
Councillor McGillis	_____
Councillor Prevost	_____
Councillor Smith	_____
Councillor Warden	_____
Councillor Wert	_____
Councillor Williams	_____

**CORPORATION OF THE  
TOWNSHIP OF NORTH GLENGARRY**

**Resolution #**

8

**Date:**

Monday, January 25, 2021

---

**Moved by:** Jacques Massie

**Seconded by:** Brenda Noble


THAT the Council of the Township of North Glengarry request that the Province of Ontario allow for small businesses to immediately reopen with the required health guidelines and protocols in place; and

THAT this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, MPP Jim McDonell, and circulated to all municipalities in Ontario.

Carried

Deferred

Defeated

  
\_\_\_\_\_  
Mayor / Deputy Mayor



312915 Dereham Line  
R. R. # 1, Mount Elgin, ON N0J 1N0  
Phone: (519) 877-2702; (519) 485-0477;  
Fax: (519) 485-2932  
[www.swox.org](http://www.swox.org)

---

January 11, 2021

Premier Doug Ford  
Legislative Building, Queens Park  
Toronto, ON M7A 1A1

Dear Premier Ford:

Speeding on provincial, county and municipal roadways continues to put the lives of Ontarians at risk. While we have access to several tools to help mitigate speeding traffic, the one tool that is currently not fully available to us is Automatic Speed Enforcement (ASE) (aka Photo Radar). Over the past decade, in South West Oxford the vast majority of charges laid are for drivers travelling well in excess of the posted speed limit. The cost of providing police time for something that could be done through the use of technology is disturbing to our council. The Council feels that it would be far more effective to have police concentrate on other problems such as Break and Enters, illegal drugs and domestic problems.

We need a way to address the poor behaviours and habits that are putting our citizens at risk and tying up much needed first responder resources that could be better utilized to improve the well-being of our communities. Speeding, particularly through our small villages, creates community concerns for the safety and wellbeing of our children and other vulnerable members. We need your help.

In keeping with this The Council of the Township of South-West Oxford duly moved and carried the following resolution at the regular meeting held on January 5, 2021:

*...RESOLVED that the Council of the Township of South-West Oxford provide direction to the Clerk to send a letter to the Premier, MPP Ernie Hardeman, AMO and all Ontario municipalities in support of the use of Automatic Speed Enforcement (photo radar) by municipalities.*

Please help municipalities in the Province by passing the necessary regulations for municipalities to use ASE (if they choose) that will bring about the driving behavioural changes we need.

We look forward to your help with this issue.

Yours truly,

Mary Ellen Greb, CAO

c.c. AMO, Honourable Ernie Hardeman, Ontario Municipalities



West Nipissing Ovest

Joie de vivre

The Corporation of the Municipality of West Nipissing  
La Corporation de la Municipalité de Nipissing Ovest  
101-225, rue Holditch Street, Sturgeon Falls, ON P2B 1T1

P/T (705) 753-2250 (1-800-263-5359)  
F/TC (705) 753-3950

January 7, 2021

Honourable Ernie Hardeman  
Minister of Agriculture, Food and Rural Affairs  
77 Grenville Street  
Toronto, Ontario M7A 1B3

SENT VIA E-MAIL

Honourable Minister Hardeman:

**SUBJECT: REQUEST TO SUPPORT COMMUNITIES WITH EMERGENCY OPERATIONAL FUNDING**

At its regular meeting held on January 5, 2021, Council for the Municipality of West Nipissing passed resolution **2021/11**, a copy of which is attached hereto. The resolution supports a request circulated by the Municipality of Southwest Middlesex, seeking to address concerns regarding municipal drainage matters and the need for coordination with the national railways.

We trust the enclosed is self-explanatory.

Respectfully,

Deputy Clerk / Assistant to the  
Chief Administrative Officer

\Encl.

cc: Minister of Municipal Affairs and Housing  
Minister of Transportation  
Association of Municipalities of Ontario (AMO)  
Marc Serré, MP  
John Vanthof, MPP  
Ontario municipalities



The Corporation of the Municipality of West Nipissing /  
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2021 / 11

JANUARY 5, 2021

Moved by / *Proposé par* :« *Councillor Y. Duhaime* »Seconded by / *Appuyé par* :« *Councillor L. Sénécal* »

**WHEREAS** the Municipality of West Nipissing received a request from the Municipality of Southwest Middlesex seeking support for their resolution asking various levels of government to address concerns regarding municipal drainage matters and the need for coordination with the national railways;

**BE IT RESOLVED THAT** Council for the Municipality of West Nipissing supports the Municipality of Southwest Middlesex's resolution seeking to address concerns regarding municipal drainage matters and the need for coordination with the national railways;

**BE IT FURTHER RESOLVED THAT** Council for the Municipality of West Nipissing also requests that the resolution be forwarded to the Provincial Minister of Agriculture, Food, and Rural Affairs, Municipal Affairs and Housing, the Federal Minister of Transportation, the local MP and MPP, the Association of Municipalities of Ontario, and all municipalities.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
WARD 7 (vacant)		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: « *Mayor Joanne Savage* »

DEFEATED: \_\_\_\_\_

DEFERRED OR TABLED: \_\_\_\_\_



Municipality of Southwest Middlesex

December 7, 2020

Please be advised that the Council of Southwest Middlesex passed the following resolution at its November 25, 2020 Council meeting:

Drainage Matters: CN Rail

Moved by Councillor McGill  
Seconded by Councillor Vink

“WHEREAS municipalities are facilitators of the provincial process under the *Drainage Act* providing land owners to enter into agreements to construct or improve drains, and for the democratic procedure for the construction, improvement and maintenance of drainage works; and

WHEREAS municipal drain infrastructure and railway track infrastructure intersect in many areas in Ontario; and

WHEREAS coordination with national railways is required for the construction or improvement of drains that benefit or intersect with national railways; and

WHEREAS the national railways have historically participated in the process for construction, improvement and maintenance of drainage works; and

WHEREAS currently municipalities are experiencing a lack of coordination with national railways on drainage projects; and

WHEREAS the lack of coordination is resulting in projects being significantly delayed or cancelled within a year; and

WHEREAS municipal drains remove excess water to support public and private infrastructure and agricultural operations;

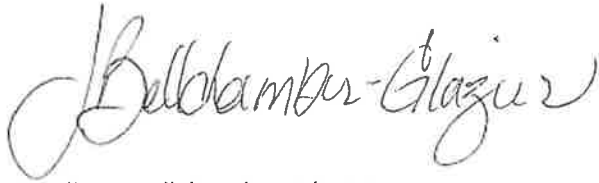
THEREFORE be it resolved that the Province of Ontario work with the Federal Minister of Transportation to address concerns regarding municipal drainage matters and need for coordination with the national railways; and

THAT Council circulate the resolution to the Provincial Ministers of Agriculture, Food, and Rural Affairs, and Municipal Affairs and Housing, and the Federal Minister of Transportation, the local MP and MPP, the Association of Municipalities of Ontario, and all municipalities.”

Municipality of Southwest Middlesex Resolution #2020-274

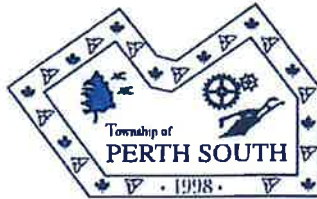
Carried

Sincerely,

A handwritten signature in black ink, reading "Jillene Bellchamber-Glazier". The signature is written in a cursive, flowing style.

Jillene Bellchamber-Glazier  
CAO-Clerk

Cc: The Honorable Marc Gardeau, Minister of Transport  
The Honorable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs  
Monte McNaughton, MPP Lambton-Middlesex-London  
Lianne Rood, MP Lambton-Kent-Middlesex  
The Association of Municipalities of Ontario  
All Ontario Municipalities



**Corporation of the Township of Perth South**

3191 Road 122  
St. Pauls, ON N0K 1V0  
Telephone 519-271-0619  
Fax 519-271-0647  
[lscott@perthsouth.ca](mailto:lscott@perthsouth.ca)

December 16, 2020

Municipality of Southwest Middlesex  
Jillene Bellchamber-Glazier, CAO-Clerk

*Sent by email*

**RE: Drainage Matters & CN Rail**

At the regular meeting of the Township of Perth South council held December 15, 2020 council received the resolution sent December 7, 2020 in regards to drainage matters and the current working relationship with CN Rail. The Township has experienced similar delays with drainage projects and agrees that the situation needs to improve. Council directed staff to send a letter of support for your resolution.

If you require any additional information please contact me.

Regards,

Lizet Scott  
Clerk

Cc: The Honourable Marc Garneau, Minister of Transport  
The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs  
Randy Pettapiece, MPP Perth Wellington  
John Nater, MP Perth Wellington  
The Association of Municipalities of Ontario  
All Ontario Municipalities

February 02, 2021

Page 1 of 2

Municipal Office  
15 Water Street  
Telephone (705) 282-2420  
Fax (705) 282-3076

Postal Box 590  
Gore Bay, Ontario  
POB 1H0



Office of the

CAO/Clerk

---

January 25, 2021

Dan Thibeault  
Clerk Treasurer CAO  
Municipality of Charlton and Dack  
287237 Sprucegrove Road  
Englehart, ON P0J 1H0

Re: Motion Regarding Insurance

Please be advised that at a recent Council meeting held on January 11, 2021 Council reviewed your correspondence regarding the increased cost of municipal insurance.

The Town of Gore Bay is in support for the Municipality of Charlton and Dack to urge the Province of Ontario to immediately review the recommendations and investigate the unethical practices of preferred vendors who are paid substantial amounts over the industry standard despite Covid 19 delays, as insurance premiums will soon be out of reach for many communities.

Please find attached a certified true copy of Resolution No. 14993 indicating the Town of Gore Bay's support.

Yours truly,

Stasia Carr  
CAO/Clerk  
Encl.  
SC/pf

CC: Honourable Doug Ford, Premier of Ontario  
Honourable Rod Phillips, Minister of Finance  
Honourable Doug Downey, Attorney General of Ontario  
All Ontario Municipalities

**THE CORPORATION OF THE TOWN OF GORE BAY**

**RESOLUTION NUMBER 14993**

14993

Moved by Jack Clark

Seconded by Aaron Wright

BE IT RESOLVED THAT Gore Bay Council send a letter of support to the Municipality of Charleton and Dack to immediately review the recommendations to investigate the unethical practice of preferred vendors who are paid substantial amounts over industry standards, despite COVID 19 delays, as insurance premiums will soon be out of reach for many communities;

FURTHER, this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Rod Phillips, Minister of Finance, the Honourable Doug Downey, Attorney General of Ontario and all other Ontario municipalities.

Carried

THIS IS A CERTIFIED TRUE COPY  
OF RESOLUTION NUMBER 14993  
ADOPTED BY COUNCIL ON  
January 11, 2021



.....  
Stasia Carr  
CAO/Clerk



January 21, 2021

### **In This Issue**

- Professional Engineers Ontario adopts Notarius digital signatures.
- ROMA 2021 Conference.
- Important information for registered ROMA delegates!
- Notice of OSUM 2021 Annual Conference cancellation.
- Automotive Parts Supply: Municipal Group Buying webinar.
- Overcoming boredom during lockdown - LAS must-see shows.
- Kraft Hockeyville nominations open: Deadline to submit your story is February 14.
- Careers: Springwater, Sarnia, Brock, Amherstburg and London.

### **AMO Matters**

Professional engineers can now use Notarius technology to apply a regulator-issued digital signature to engineering documents. AMO is pleased to learn that our partner's digital signing solutions is now available to municipal engineers in good standing to securely sign documents remotely while maintaining the integrity of documents.

### **Eye on Events**

Now only days away, the ROMA Conference will engage you in key issues on the municipal radar for 2021. Join your colleagues in getting in front of what is shaping up to be another extraordinary year.

On Friday, January 22, you will receive an email with your ROMA Conference registration information, including: a link to access the conference, your unique credentials to log in and a link to a demo video on how to use the conference platform. You will be able to access the platform on Sunday, January 24.

At the recent meeting of the Ontario Small Urban Municipalities (OSUM) Executive Committee, a decision was made to cancel the 2021 Annual General Meeting and Conference scheduled to be held in Brant County in spring of this year due to the ongoing impact and uncertainty of COVID-19. OSUM plans to connect with small urban municipal leaders through webinars and communications over 2021.

### **LAS**

Webinar February 10 at 10 am: We're excited to add Automotive Parts Supply to our Municipal Group Buying Program. Register here to learn more about this new

category and its supplier, NAPA Auto Parts. Save time and money while keeping your fleet on the move.

Staying entertained during a pandemic can be a bit of a challenge. [Check out this week's blog](#) to see which shows LAS staff are watching to keep boredom at bay.

### **Municipal Wire\***

The Township of Lucan, Ontario [won the Kraft Hockeyville competition](#) in 2018. The grand prize winner will have an opportunity to host an NHL preseason game and receive \$250,000 for arena upgrades. Three-runner up communities will get \$10,000 to purchase new hockey equipment for their minor hockey programs. To submit a nomination visit the [Kraft Hockeyville website](#).

### **Careers**

[General Manager, Infrastructure & Operational Services - Township of Springwater](#). Reports to the Chief Administrative Officer. Apply online by visiting [Springwater Careers](#) and click on Apply Now to submit your cover letter and resume for Competition Number 2021-01. Closing Date: January 29, 2021. Note: Applications that are not submitted online will not be considered.

[Elections Manager - City of Sarnia](#). Reporting directly to the City Clerk, the successful incumbent will provide leadership in the preparation, coordination and management of all related activities for the 2022 Municipal Election. This is a contract position for a period of up to two (2) years. Candidates are invited to submit a resume in confidence to [hr@sarnia.ca](mailto:hr@sarnia.ca) indicating "2021-04 – Elections Manager" by February 3, 2021.

[Director, Community & Protective Services - Town of Amherstburg](#). This position is responsible for the oversight of the Town's Parks and Naturalized Areas, Recreation Services, Tourism and Culture, Municipal Facilities, and Fire Services divisions. For a detailed job description, visit Careers on the [Town's website](#). Please submit a resume with a cover letter to Michelle Rose, Manager of Human Resources at [resumes@amherstburg.ca](mailto:resumes@amherstburg.ca) on or before 4:30 p.m., February 9, 2021.

[Director of Finance & Treasurer - Township of Brock](#). This job posting, and the job description (to be updated), are available at [Township of Brock Careers](#). Interested applicants are invited to submit a cover letter and resume, which clearly describe how the candidate meets the qualifications, marked confidential, by no later than 4:00 p.m. on Monday, February 8, 2021 to: Dean Hustwick, Chief Administrative Officer, [hr@townshipofbrock.ca](mailto:hr@townshipofbrock.ca).

[Director, Planning & Development Services - Town of Amherstburg](#). This position is responsible for the oversight of the Town's Planning, Building Services, Licensing and Enforcement divisions, and for the administration of the Town's police services portfolio. For a detailed job description, visit Careers on the [Town's website](#). Please submit a resume with a cover letter to Michelle Rose, Manager of Human Resources

at [resumes@amherstburg.ca](mailto:resumes@amherstburg.ca) on or before 4:30 p.m., February 9, 2021.

**Director, Anti-Racism & Anti-Oppression Unit - City of London.** To view the full Position Brief, please visit [KCI Talent](#). For more information about this exciting leadership opportunity, please contact Ellie Rusonik, Associate Vice President, Search + Talent or Samantha David, Senior Search Consultant at KCI (Ketchum Canada Inc.) via email at [CityofLondon@kcitalent.com](mailto:CityofLondon@kcitalent.com). Please send a resume and letter of interest to the email address in previous sentence by February 15, 2021. All inquiries and applications will be held in strict confidence.

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### About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### AMO Contacts

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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January 28, 2021

### In This Issue

- Municipal Information & Data Analysis System (MIDAS).
- Book now for your 2021 Road/Sidewalk Assessment.
- Our Municipal Group Buying webinars are back!
- Peterborough County resolution concerning long-term care residents.
- AMONTario Climate Change & Asset Management Conference.
- Kraft Hockeyville nominations open: Deadline to submit your story is February 14.
- Careers: Town of Hawkesbury and City of Markham.

### AMO Matters

406 of 444 municipalities in Ontario have now their 2019 Financial Information Returns (FIRs), and 444 have posted their 2018 FIRs, all available on [MIDAS](#). Access to MIDAS is free and available to all Ontario municipalities, creating opportunities to generate reports and compare data. Browse the [MIDAS brochure](#) to see what it can do for you. To get access, email [midasadmin@amo.on.ca](mailto:midasadmin@amo.on.ca).

### LAS

Looking to improve your road assets in 2021? Join 93 other municipalities who have gotten a [road or sidewalk assessment](#) through LAS. Get the most from your budget dollars using objective information and state-of-the-art software. We're expecting a busy 2021, [contact us](#) today to receive a no-obligation quote.

Our popular bi-weekly webinar series is back this year! Keep your fleet in top shape with two new categories under our [Municipal Group Buying Program](#). Join us on [February 10 @ 10 am](#) to learn about Automotive Parts (with NAPA), and on [February 24 @ 10 am](#) for Fleet Upfitting (with Commercial Truck).

### Municipal Wire\*

The Peterborough County [resolution](#) requests the Province of Ontario to take immediate steps to reduce the number of positive COVID cases and to save lives in long-term care homes, including the deployment of rapid COVID testing and committing to vaccinating with the first dose, all residents of congregate senior living facilities by February 15, 2021.

[AMONTario's](#) Climate Change & Asset Management Conference will provide municipalities with tools to integrate climate change adaptation (resilience) and asset management planning. Starts on Feb. 22nd. [More information and registration here.](#)

The Township of Lucan, Ontario won the Kraft Hockeyville competition in 2018. The grand prize winner will have an opportunity to host an NHL preseason game and receive \$250,000 for arena upgrades. Three-runner up communities will get \$10,000 to purchase new hockey equipment for their minor hockey programs. To submit a nomination visit the Kraft Hockeyville website.

### **Careers**

Chief Administrative Officer - Town of Hawkesbury / Directeur Général - La Ville de Hawkesbury. A complete description of the position can be found on the Town's website. Please send your résumé and a detailed cover letter before February 12, 2021, to the attention of Marie-Claude Morin (by email to Marie-Claude.Morin@alternativerh.com). THE FIRST INTERVIEWS WILL BE ON FEBRUARY 22 & 23, 2021. Please do not phone or come to the office without being contacted.

Director of Engineering - City of Markham. This is a unique opportunity to champion the City's engineering, transportation planning and overall development framework serving the current and future residents of the Markham community. For more information on this Director of Engineering position, and to apply online by Sunday, February 14, 2021, please visit City of Markham Employment.

Director of Environmental Services - City of Markham. A visionary leader, you welcome the opportunity to oversee the management of \$6.45 billion of City infrastructure. You are equally energized about acting as the champion of Markham's environmental strategies in waste management, environmental stewardship initiatives and public education. For more information on this pivotal role as Director of Environmental Services, and to apply online by Sunday, February 14, 2021, please visit City of Markham Employment.

---

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Municipal Wire, Career/Employment and Council Resolution Distributions

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**LUCAN BIDDULPH**  
**Parks & Recreation Advisory Committee**  
**Meeting Minutes**  
**Wednesday January 13, 2020 – ZOOM meeting**  
**270 Main St., Lucan**

**Call to Order:** Councilor Daniel Regan called the meeting to order at 6:01pm

- Present: Councilor Daniel Regan, Councilor Peter Mastorakos, Ron Reymer, Todd Bailey, Keith Salter, Colin Haskett, Linda Barr, Wayne Hall, Lisa DeBoer, Paul Smith, Abby Vandermuren
- Absent: Mayor Cathy Burghardt-Jesson, Jenny Marrinan,

**Disclosure of Pecuniary Interest & Nature Thereof**

**1/Adoption of Minutes:**

*Moved by L. Barr*

*Seconded by T. Bailey*

*Resolved that the minutes of the Wednesday December 9<sup>th</sup>, 2020 meeting be adopted as circulated.*

**CARRIED**

**Business arising From the Minutes:**

**4. a) Parks and Recreation Master Plan Review**

P. Smith prepared a PowerPoint presentation and shared the review findings with the group. P. Smith highlighted areas that members provided input and suggestions. Additional conversation about volunteers and volunteer appreciation was had. Councilor P. Mastorakos suggested the committee should utilize COVID-19 downtime to engage members of the community in volunteer activities and grant opportunities. L. Barr noted while availability of most has increased, the volunteer opportunities have decreased due to the pandemic. ~~Councilor P. Mastorakos noted that the number of recommendations will strain staff, committee and volunteers could aid in completing tasks and organized projects.~~ Councillor P. Mastorakos suggested committee and volunteer members could aid in completing tasks and organized projects to minimize staff time.

**4. b) Tennis Court/Skate Park Relocation**

P. Smith discussed the options for relocations of each amenity. P. Smith noted that a public process to gather community input will be required. PRAC agreed that Elm Street Park is ideal for the skate park and Olde Clover Village parkland is ideal for the tennis/pickleball court. C. Haskett noted that sidewalks are leading to Elm Street Park whereas are currently lacking in the Olde Clover Village parkland area. T. Bailey noted that currently, children living in the village area need to cross a major road to reach park amenities within the Township.

**Delegations & Communications:** None

**Reports:** None

**New Business**

5. a) Market Street Park Grant Opportunity

L. DeBoer advised PRAC that the ECDC will be applying for the OMAFRA RED grant that would be put towards a small scale bandshell. This bandshell would be placed at Market Street Park. T. Bailey noted that extra hydro will be needed for the bandshell and the recent organized Lucan Lion's Market Street Christmas lights.

5. b) Grey Lockdown and Future Planning

P. Smith noted that the ice is still being maintained in hopes that sports will be able to resume in the near future. He further noted the same is practice is taking place in surrounding areas. A. Vandermuren advised she is optimistic about summer programming and has begun the student employee recruitment process.

5. c) Heritage Diamond Ball Light Replacement

P. Smith noted staff will be applying for an incentive program through LAS for replacement of the Heritage Diamond lights.

**Round Table Discussion**

Councilor P. Mastorakos highlighted that during phase one of the arena renovation project a lack of communication was identified as an area of concern from public input received. Councillor P. Mastorakos suggested that staff explore the option of a communications committee with interested residents for phase 2 of the renovation project.

**Next Meeting: Wednesday, February 10<sup>th</sup> 2021 at 6:00 pm, ZOOM**

**2/ Adjournment**

*Motioned by K. Salter*

*Seconded by T. Bailey*

*That the meeting be adjourned at 7:28pm*

*CARRIED*

# Memo

**To:** Mayor and Council  
**From:** Ron Reymer, Chief Administrative Officer  
**Report No.:** CAO-02-2021  
**Subject:** February 2021 Activity Update  
**Date:** January 29, 2021

**Emergency Orders:** Ontario's Declaration of Emergency, and all orders in force under the *Emergency Management and Civil Protection Act*, including the Stay-at-Home order, have been extended until Feb 9, 2021.

**Fire Board Meetings:** The Lucan Biddulph Fire Area Board is scheduled to meet Thursday February 11<sup>th</sup>, 2021 and the Biddulph-Blanshard Fire Area Board is scheduled to meet Thursday February 18<sup>th</sup>, 2021.

**Lucan Biddulph Emergency Control Group Meeting:** Next meeting is set for Friday February 5<sup>th</sup>, 2021 @ 9:00 a.m.

**Middlesex Community Safety & Wellbeing Plan (CSWP):** The County wide plan, headed up by Consultant Jennifer Kirkham, is due to be completed ahead of the July 1<sup>st</sup>, 2021 due date. Our next meeting is scheduled for Wednesday February 3<sup>rd</sup>, 2021.

**LPAT HEARING:** The Case Management Conference for the upcoming Verhoog LPAT hearing is scheduled for Friday February 26<sup>th</sup>, 2021 @ 10 a.m. This will be held virtually and is scheduled to be completed in one day. The purpose of the Case Management Conference is to deal with preliminary issues including:

1. Identification of parties;
2. Identification of participants;
3. Identification of issues;
4. Possibility of settlement and/or mediation of any or all of the issues;
5. Start date of the hearing;
6. Duration of the hearing;
7. Directions for pre-filing of witness lists, expert witness statements and written evidence;
8. The hearing of motions;
9. Draft Procedural Order; and
10. Such further matters as the Tribunal considers appropriate.

*Ron Reymer*

Ronald J. Reymer AMCT  
Chief Administrative Officer



# Memo

**To:** Mayor and Council

**From:** Kathryn Langendyk – Treasurer

**Report #:** FIN-01-2021

**Subject:** Appointment of Auditor

**Date:** February 2, 2021

## **BACKGROUND:**

Section 296 of the Municipal Act requires every municipality to appoint an auditor, licensed under the Public Accounting Act, 2004 for the purpose of auditing the accounts and statements of the municipality and its local boards.

The Municipal Act stipulates that the auditor is appointed for a fixed term, not to exceed five years, and that the municipality may reappoint or may make a new appointment at the end of that term.

## **DISCUSSION:**

The contract for audit services with Scrimgeour & Company expired on December 31, 2020. Their annual audit fees were \$10,395 plus any additional work. They are now proposing an annual audit fee of \$12,000 for 2021 with CPI adjustments only for 2022 and 2023.

Scrimgeour & Company have a long history with this township and have valuable historical financial information. They are also willing to answer questions via email and telephone to address any issues that arise. They have been, and continue to be, a great support to staff. All of their staff are knowledgeable and pleasant to work with.

With the current growth and additional accounting requirements, an annual increase of \$1,605 is reasonable and is of good value.

## **IMPACT TO BUDGET:**

Annual increase of \$1,605, plus inflation, to audit expense.

**STRATEGIC PLAN:**

This matter aligns with the following strategic priorities:

- Service Enhancement, Action #4 – actively instill a positive workplace environment and culture at the Township and pride in community.

**RECOMMENDATION:**

That Council appoint Scrimgeour & Company as auditor for the next three years.

**ATTACHMENTS:**

Letter from Christene A. Scrimgeour, of Scrimgeour & Company.

Respectfully submitted by:

*Kathryn Langendyk*

Kathryn Langendyk  
Treasurer

# SCRIMGEOUR & COMPANY

CPA PROFESSIONAL CORPORATION

January 21, 2021

Members of Council  
The Corporation of the Township of Lucan Biddulph  
P.O. Box 190  
Lucan, Ontario  
N0M 2J0

Dear Sirs:

As you are aware, my contract for audit services will expire as of the December 31, 2020 year-end. I thank Council for their support over the last several years. As a demonstration of my commitment to the Township of Lucan Biddulph, I am proposing to extend my contract for audit services for the next three years. My fees have remained consistent for the audit of the last three years at an annual audit fee of \$10,395. I am proposing a fee for 2021 of \$12,000. This fee would increase by CPI only for 2022 and 2023.

If you have any questions regarding this letter, please do not hesitate to contact my office.

Sincerely,



Christene A. Scrimgeour, CPA, CA, BA  
Scrimgeour & Company, CPA Professional Corporation

# Memo

**To:** Mayor and Council  
**From:** Jeff Little, Manager of Public Works  
**Report No.:** PW-03-2021  
**Subject:** Off Road Vehicle By-Law  
**Date:** February 2, 2021

**BACKGROUND:** Changes to regulations pertaining to the operation of Off-Road vehicles (ORVs) on roads in the province of Ontario came into effect on January 1, 2021. The changes do affect the Township. Prior to 2021, the Township would have had to enact a by-law to permit the operation. The Township chose to prohibit off-road vehicles on municipal road ways and did not pass a by-law.

**DISCUSSION:** The change in provincial regulations now permit off-road vehicles to operate on Township roads with posted speed limits of 80km. The municipality must now enact a by-law prohibiting the vehicles.

**IMPACTS TO BUDGET:** Not applicable.

**STRATEGIC PLAN:**

This matter aligns with the following strategic priorities:

- Growth Management, Action 3, Balance between rural and urban growth.

**RECOMMENDATION:** That council approve a by-law to prohibit Off-Road Vehicles (ORVs) on Township Roads.

Jeff Little

Jeff Little  
Public Works Manager

# Township of Lucan Biddulph

## BY-LAW NO. **xx-2021**

---

**Being a by-law to prohibit and/or otherwise regulation of  
Off-Road Vehicles (ORVs) on Municipal Roads**

---

WHEREAS

- A. The *Municipal Act, 2001*, S.O. 2001, c. 25, as amended or replaced, (hereinafter “***Municipal Act, 2001***”), and in particular section 8 thereof, provides that the powers of a municipality under that or any other Act shall be interpreted broadly so as to confirm broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the ability of the municipality to respond to municipal issues;
- B. Pursuant to the *Municipal Act, 2001*, and in particular Section 28 thereof, a municipality has jurisdiction over, inter alia, all highways over which it had jurisdiction or joint jurisdiction on December 31, 2002, all highways established by by-law of that municipality as enacted on or after January 1, 2003, and all highways otherwise transferred to that municipality pursuant to the *Public Transportation and Highway Improvement Act* or any other Act;
- C. Pursuant to the *Highway Traffic Act*, R.S.O. 1990, c. H. 8, as amended or replaced (hereinafter the “***HTA***”), and in particular section 191.8 thereof, no person shall drive an off-road vehicle on a highway except in accordance with the regulations and any applicable municipal by-laws;
- D. Pursuant to the HTA, and in particular subsection 191.8 thereof, a municipality is authorized to enact a by-law prohibiting the operation of off-road vehicles on any highway, or any part or parts thereof, within its municipality and under its jurisdiction and/or otherwise permitting and otherwise regulating operation of such off-road vehicles on such highways, or any part or parts thereof;
- E. Pursuant to Ontario Regulation 316/03 (Operation of Off-road Vehicles on Highways), as amended or replaced (hereinafter “**O. Reg 316/03**”), and in particular subsection 4.1(1) thereof, an off-road vehicle shall not be driven on a highway or part of a highway that is under the jurisdiction of a municipality unless a by-law permitting the off-road vehicle or particular class of vehicle has been passed by council in accordance with paragraph 1 or 2 of subsection 4.1(1);
- F. Pursuant to O. Reg 316/03, and in particular subsection 4.1(2) thereof, notwithstanding subsection 4.1(1) of O. Reg 316/03, if the requirements of Part III of O. Reg 316/03 are met, a vehicle described in paragraph 1 or 2 of subsection 4.1(1) may be driven on a highway or part of a highway that is under the jurisdiction of a local municipality if the name of the municipality appears in the Table to Ontario Regulation 8/03 (Local Municipalities Where 80 Kilometres Per Hour Speed Limit Applies);
- G. Pursuant to O. Reg 316/03, and in particular subsection 4.1(3) thereof, a local municipality to which subsection 4.1(2) applies, is authorized to enact a by-law prohibiting the operation of off-road vehicles on any highway or part of a highway under its jurisdiction;
- H. The County of Middlesex has jurisdiction over the highways included in the County of Middlesex road system as defined in By-law 5399 of the Corporation of the County of Middlesex (hereinafter “**County Roads**”);

- I. The Township of Lucan Biddulph does appear in the Table to Ontario Regulation 8/03 and as such off-road vehicle shall be driven on a Township Road unless a by-law prohibiting off-road vehicles to be driven on Township Roads has been passed by Council for the Township of Lucan Biddulph (hereinafter “**Council**”) in accordance with subsection 4.1(1) of O. Reg 316/03;

NOW THEREFORE the Municipal Council of the Township of Lucan Biddulph enacts as follows:

**Section 1 – Definitions**

1. In this by-law:

“**all-terrain vehicle**” means an off-road vehicle that,

- (a) has four wheels, the tires of which are all in contact with the ground,
- (b) has steering handlebars,
- (c) has a seat that is designed to be straddled by the driver, and
- (d) is designed to carry,
  - (i) a driver only and no passengers, or
  - (ii) a driver and only one passenger, if the vehicle,
    - (A) has one passenger seat that is designed to be straddled by the passenger while sitting facing forward behind the drive, and
    - (B) is equipped with foot rests for the passenger that are separate from the foot rests for the driver;

and in all respects meets the requirements of the *Highway Traffic Act* and the *Off-Road Vehicles Act* and any Regulations passed thereunder, as amended and as may be replaced from time to time, and, where thereby applicable, the expression “Off-Road Vehicle” shall have the corresponding meaning.

“**extreme terrain vehicle**” means an off-road vehicle that:

- (a) has six or eight wheels, the tires of which are all in contact with the ground,
- (b) has no tracks that are in contact with the ground,
- (c) has seats that are not designed to be straddled, and
- (d) has a minimum cargo capacity of 159 kilograms;

and in all respects meets the requirements of the *Highway Traffic Act* and the *Off-Road Vehicles Act* and any Regulations passed thereunder, as amended and as may be replaced from time to time, and, where thereby applicable, the expression “Off-Road Vehicle” shall have the corresponding meaning.

“**Township**” means the Township of Lucan Biddulph or the geographic area of the Township of Lucan Biddulph, as the context requires;

“**highway**” includes a common and public highway, street, avenue, parkway, driveway, square, place, drive, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof and which is under the jurisdiction of the Township of Lucan Biddulph pursuant to the *Municipal Act*,

2001;

**“Highway Traffic Act”** means the *Highway Traffic Act*, R.S.O. 1990, c. H. 8, as amended or replaced;

**“Local Municipality”** means any one or more of the following: The Corporation of the Township of Adelaide-Metcalf; The Corporation of the Township of Lucan Biddulph; The Corporation of the Municipality of Middlesex Centre; The Corporation of the Municipality of North Middlesex; The Corporation of the Municipality of Southwest Middlesex; The Corporation of the Municipality of Strathroy-Caradoc; The Corporation of the Municipality of Thames Centre; and The Corporation of the Village of Newbury.

**“Motor Vehicle”** includes an automobile, a motorcycle, a motor-assisted bicycle unless otherwise indicated in the *Highway Traffic Act*, and any other vehicle propelled or driven otherwise than by muscular power, but does not include a street car or other motor vehicle running only upon rails, a power-assisted bicycle, a motorized snow vehicle, a traction engine, a farm tractor, a self-propelled implement of husbandry, or a road- building machine;

**“multi-purpose off-highway utility vehicle”** means an off-road vehicle that,

- (a) has four or more wheels, the tires of which are all in contact with the ground,
- (b) has a steering wheel for steering control,
- (c) has seats that are not designed to be straddled, and
- (d) has a minimum cargo capacity of 159 kilograms;

and in all respects meets the requirements of the *Highway Traffic Act* and the *Off-Road Vehicles Act* and any Regulations passed thereunder, as amended and as may be replaced from time to time, and, where thereby applicable, the expression “Off-Road Vehicle” shall have the corresponding meaning.

**“municipal law enforcement officer”** means a by-law enforcement officer appointed by the County or a Local Municipality.

**“off-road motorcycle”** means an off-road vehicle, designed primarily for recreational use, that,

- (a) has steering handlebars,
- (b) has two wheels, the tires of which are all in contact with the ground,
- (c) has a minimum wheel rim diameter of 250 millimetres,
- (d) has a minimum wheelbase of 1,016 millimetres,
- (e) has a seat that is designed to be straddled by the driver,
- (f) is designed to carry a driver only and no passengers, and
- (g) does not have a sidecar;

and in all respects meets the requirements of the *Highway Traffic Act* and the *Off-Road Vehicles Act* and any Regulations passed thereunder, as amended and as may be replaced from time to time, and, where thereby applicable, the expression “Off-Road Vehicle” shall have the corresponding meaning.

**“off-road vehicle”** has the same meaning as in the *Off-Road Vehicles Act* and

includes but is not limited to an all-terrain vehicle, extreme terrain vehicle, multi-purpose off-highway utility vehicle, off-road motorcycle, and recreational off-highway vehicle;

**“Off-Road Vehicle Act”** means the *Off-Road Vehicles Act*, R.S.O. 1990, c. O. 4, as amended or replaced;

**“police officer”** means an officer of the Ontario Provincial Police or other police service having jurisdiction in the Township, who are duly appointed under the *Police Services Act*;

**“Provincial Offences Act”** means the *Provincial Offences Act*, R.S.O. 1990, c. P. 33, as amended or replaced;

**“recreational off-highway vehicle”** means an off-road vehicle that,

- (a) has four or more wheels, the tires of which are all in contact with the ground,
- (b) has a steering wheel for steering control,
- (c) has seats that are not designed to be straddled, and
- (d) has an engine displacement equal to or less than 1,000 cubic centimetres;

and in all respects meets the requirements of the *Highway Traffic Act* and the *Off-Road Vehicles Act* and any Regulations passed thereunder, as amended and as may be replaced from time to time, and, where thereby applicable, the expression “Off-Road Vehicle” shall have the corresponding meaning.

**“seat belt assembly”** means a device or assembly composed of a strap or straps, webbing or similar material that restrains the movement of a person in order to prevent or mitigate injury to the person; and

**“unopened road allowance”** means a highway under the jurisdiction of the Township that has neither been opened for public travel nor assumed for maintenance purposes by the Township.

## **Section 2 – Interpretation**

- (1) This by-law includes the Schedule(s) attached to it, and the Schedule(s) are hereby declared to form part of the by-law.
- (2) The headings and subheadings used in this by-law are inserted for convenience of reference only, form no part of this by-law, and shall not affect in any way the meaning or interpretation of the provisions in this by-law.
- (3) Unless the context requires otherwise, references to items in the plural include the singular unless used with a number modifying the term, and words importing the masculine gender shall include the feminine.
- (4) If any section, subsection, paragraph or part thereof is declared by any Court to be illegal or ultra vires such section, subsection, paragraph, or part or parts shall be deemed to be severable and all other parts of this by-law are declared to be separate and independent, and enacted as such.

## **Section 3 – Prohibitions**

- (1) Except as contemplated and provided for in section 2(2) of the *Off-Road Vehicles Act*, no person shall operate an off-road vehicle upon a highway, or part thereof, under the jurisdiction of the Township, provided that, for purposes of crossing a highway pursuant to section 2(2)(a) of that Act, the

off-road vehicle shall be operated at all times so as to travel perpendicular to the lateral property lines forming the limits of such highway.

- (2) No person shall operate an off-road vehicle on an unopened road allowance or part of an unopened road allowance under the jurisdiction of the Township.
- (3) Following enactment of this by-law, the prohibitions and exception set forth in sections 3(1) and 3(2) above shall remain in effect for each and every calendar day commencing at 12:00:01 a.m. of each such day and ending at 12:00:00 on that same day.

#### **Section 4 – Exemptions**

- (1) The prohibitions set forth in sections 3(1) and 3(2) above do not apply to those exemptions provided for in section 27(1) and 28 of O. Reg. 316/03, as amended, relating to the operation of Off-Road Vehicles on Highways as enacted pursuant to the *Off-Road Vehicles Act*, as amended.

#### **Section 5 – Permitted Crossing of a Highway**

- (1) When crossing a highway as permitted, by exception, pursuant to section 3(1) above and unless inconsistent with any other provision of this by-law, the person so operating any off-road vehicle and any passenger thereon shall comply with all provisions of the *Highway Traffic Act*, the *Off-Road Vehicles Act*, and all other federal and provincial laws and municipal by-laws, as applicable, or any Regulations made thereunder, as amended or replaced from time to time, including but not limited to the provisions of Part III of O. Reg 316/03, as amended, relating to the Operation of Off-Road Vehicles on Highways as enacted pursuant to the *Highway Traffic Act*, as amended, save and except that set forth in sections 22 and 24 of the said O. Reg 316/03.
- (2) When crossing a highway as permitted, by exception, pursuant to section 3(1) above, the off-road vehicle shall not be operated at a rate of speed greater than 20 kilometers per hour.

#### **Section 6 – Limitations on Exception**

- (1) When crossing a highway as permitted, by exception, pursuant to section 3(1) above, the person so operating any off-road vehicle and any passenger thereon shall do so at his, her, or their own risk.
- (2) When crossing a highway as permitted, by exception, pursuant to section 3(1) above, the person so operating any off-road vehicle and any passenger thereon shall, at all times, exercise due care and attention, and otherwise act with due regard to other users of the highway.
- (3) Permission, by exception, to cross a highway pursuant to section 3(1) above does not constitute permission to operate an off-road vehicle on any other public or private property without the consent of the owner thereof.

#### **Section 7 – Enforcement**

- (1) This by-law may be enforced by a police officer or a municipal law enforcement officer.

#### **Section 8 – Offences, Fines and Penalties**

- (1) No person shall hinder, obstruct, or interfere with a police officer or a municipal law enforcement officer in the lawful execution of his or her duties under this by-law.

- (2) No person operating an off-road vehicle as contemplated by this by-law shall fail to stop that off-road vehicle when directed to do so by a police officer or a municipal law enforcement officer while executing his or her duties under this by-law.
- (3) No person operating an off-road vehicle or any passenger thereon shall fail to identify himself or herself when demanded to do so by a police officer or a municipal law enforcement officer while executing his or her duties under this by-law.
- (4) Any person who contravenes any provision of this by-law is guilty of an offence and is subject to any penalty as provided for in the *Provincial Offences Act*.
- (5) Without limiting the generality of that set forth in subsection (4) immediately above, when a person has been convicted of an offence under this by-law, then the court entering that conviction or thereafter any court of competent jurisdiction may, in addition to any other penalty imposed upon such person convicted, make an order prohibiting the continuation or repetition of the said offence by the person so convicted.

**Section 9 – Short Title**

This by-law may be referred to as the “Off-Road Vehicle By-Law”.

**Section 10 – Effective date and repeal**

This by-law shall come into force and effect upon enactment.

**READ A FIRST, SECOND AND THIRD TIME THIS      day of      , 2021.**

\_\_\_\_\_  
Cathy Burghardt-Jesson, Mayor

\_\_\_\_\_  
Ron Reymer, Clerk

# Memo

**To:** Mayor and Council  
**From:** Paul Smith, Manager of Parks and Recreation  
**Subject:** Arena Ice  
**Report:** PR-01-2021  
**Date:** February 2, 2021

**Background:**

Council had asked staff to return to the next Council meeting with information regarding minor hockey's intentions for the remainder of their season. It was hoped that this would aid in a decision regarding the ice at the Lucan Community Memorial Centre.

Since then, staff has been approached by a hockey training and skills school which would be eager to rent the facility for a spring and summer program and would operate in the RED colour coded restrictions.

**Discussion:**

The Lucan Minor Hockey Association met on January 26th, 2021, to discuss the surveys that they had sent to families as well as to try and provide staff with their hopeful direction to the remainder of the season. The OMHA had met on the previous Tuesday and proposed recommendations for extended seasons and seasons moving forward. Not much conversation was had in regards to the fate of the seasons at the OMHA meeting. The Lucan Minor Hockey Association is hopeful for a return, and are hesitant to end their season before hearing if the February 9th "stay at home" deadline will be extended. They are hopeful to return to finish off their season in some form, even if it were to only be the remainder of March in the RED colour code. They would not like to proceed past the end of March. Although some small groups may also elect to participate in small programs if ice were available.

Since the last Council meeting, staff was also approached by a Hockey skills and development school. They have presented both a Spring and Summer business proposal to run their school. This school could operate in the RED colour code. They are proposing for a minimum of 50-55 hours a week usage, and are willing to commence as soon as allowed by the Province and Public Health. Some of the organizers also are involved in other programs and may utilize extra ice if available. Staff inquired about their flexibility to hours and start date should the ice be removed as well as Minor Hockey's hopeful completion of the season. In their submitted business plan and later confirmed, they stated that they would adjust their programming to accommodate regular ice users such as minor hockey.

Having this Programming in our facility would also enable the Township to offer more gym rental opportunities during the offseason as well as additional night time and empty hour ice for the community to take advantage of that may have missed out during this normal season.

Because this would be added revenue and expense previously not discussed during initial Budget conversations, Treasury and the Parks and Recreation department worked together to reflect revenue and expense for discussion purposes.

**To reflect the different numbers, we utilized a monthly billing period.**

Ice specific expense during operational usage:

Hydro \$7000

Water Sewage \$2000

Propane \$365.50

Additional wages \$5520

**Subtotal \$14,885.50**

Minimum potential revenue based upon 50 hrs. / week before tax- **\$34,336**

**Net revenue \$19,451**

Having the additional months of April-August could make up for lost revenue felt throughout the beginning of the year, as well as provide an opportunity for residents to take advantage of ice sports they missed out on in what would normally be the offseason.

To reinstall a sheet of ice:

Ice Paint \$1000

Additional Water Sewage \$2000

Hydro may run slightly more but not a significant amount during ice in. Hydro has already been accounted for as an estimated increase as we are calculating for warmer months. Currently, we do not have a comparison to summer hydro usage with new efficient machinery installed.

Hydro usage per month with cost-saving measures \$3,134.18

### **Options:**

Option a) Leave Ice in with hopes of returning by end of February as the cost for one month is potentially equal to reinstalling the ice sheet.

Option b) Remove ice sheet as a cost-saving measure and reinstall once we receive an indication that the Province and Local health will be authorizing a return to sports and recreation.

Option c) Defer decision until February 16th meeting. Lucan Minor Hockey will have a clearer decision on their program before that meeting.

**Recommendation:**

Staff understands and acknowledges this is not an easy decision and because of that would recommend Option C, as we will be able to make a more informed decision at that moment, as well the cost of operating for the remainder of the month and reinstalling a sheet of ice is fairly comparable. Staff would also recommend establishing a written agreement for ice commitment with the Hockey development school before continuing further into ice decisions as that element would be important factor to the decision moving forward.

**Alignment to Strategic plan:****Strategic Direction 3: Healthy Community**

17. Actively support and promote physical activity and healthy communities through participation in the local and regional programs and initiatives.

*Paul Smith*

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Paul Smith  
Manager of Parks and Recreation

**TOWNSHIP OF LUCAN BIDDULPH  
RESOLUTION**

DATE: February 2, 2021

RESOLUTION NO. \_\_\_\_\_

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

RESOLVED:

That the regular council meeting minutes of January 19, 2021 and special meeting minutes of January 27, 2021 and January 29, 2021 be approved as circulated/amended.

RESOLUTION CARRIED

\_\_\_\_\_  
MAYOR

**TOWNSHIP OF LUCAN BIDDULPH  
RESOLUTION**

DATE: February 2, 2021

RESOLUTION NO. \_\_\_\_\_

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

RESOLVED:

That the Council of the Township of Lucan Biddulph authorize Daniel Regan to attend the OGRA Virtual Conference from February 22, 2021 to February 25, 2021 at a registration cost of \$655.00 (plus HST) per person.

RESOLUTION CARRIED

\_\_\_\_\_  
MAYOR

**TOWNSHIP OF LUCAN BIDDULPH  
RESOLUTION**

DATE: February 2, 2021

RESOLUTION NO. \_\_\_\_\_

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

RESOLVED:

That Council accepts the recommendation of the Treasurer as presented in report no. FIN-01-2021 and appoints Scrimgeour & Company as the auditor for the next three years.

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RESOLUTION CARRIED

\_\_\_\_\_  
MAYOR

**TOWNSHIP OF LUCAN BIDDULPH  
RESOLUTION**

DATE: February 2, 2021

RESOLUTION NO. \_\_\_\_\_

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

RESOLVED:  
That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 09-2021 Execution of Severance Agreement (Holland Farms)
- 10-2021 Off Road Vehicle Bylaw
- 11-2021 Confirming Bylaw

RESOLUTION CARRIED

\_\_\_\_\_  
MAYOR

**TOWNSHIP OF LUCAN BIDDULPH  
RESOLUTION**

DATE: February 2, 2021

RESOLUTION NO. \_\_\_\_\_

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

RESOLVED:

That the Council meeting be adjourned at \_\_\_\_\_ p.m.

RESOLUTION CARRIED

\_\_\_\_\_  
MAYOR

# Township of Lucan Biddulph

## BY-LAW NO. 09-2021

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**A by-law authorizing the execution of a Severance Agreement between  
Holland Farms Ltd.  
(hereinafter referred to as the “Owner”)  
and  
The Corporation of the Township of Lucan Biddulph  
(hereinafter referred to as the “Township”)**

**WHEREAS** Holland Farms Ltd. is the owner of the lands legally described as Lot 6, Concession 1, in the Township of Lucan Biddulph, County of Middlesex and municipally known as 35882 Richmond Street;

**AND WHEREAS** Council for the Township has authority to make consent decisions pursuant to the *Planning Act*, RSO 1990, c P 13, as amended or replaced (the “*Planning Act*”);

**AND WHEREAS** The Owner applied to sever the Subject Lands in Consent Application # B-1/2020;

**AND WHEREAS** on February 18, 2020 Council for the Township approved the Application subject to certain severance conditions, which are to run with the Subject Lands and Severed Parcel;

**AND WHEREAS** the registration of this Severance Agreement on title of the Subject Lands and Severed Parcel, as defined herein, is authorized by subsections 53(12) and 51(25-26) of the *Planning Act*.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF LUCAN BIDDULPH hereby enacts as follows:**

1. That the Corporation of the Township of Lucan Biddulph is hereby authorized to enter into and execute a Severance Agreement with Holland Farms Ltd.
2. That the Mayor and Clerk are hereby authorized and directed to execute the said agreement, a copy of which is attached hereto as Schedule “A”, and any other documents deemed necessary to carry out the intent of both parties.
3. This by-law shall come into full force and takes effect on the day of the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME THIS 2nd day of February, 2021.**

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

## SEVERANCE AGREEMENT

THIS AGREEMENT effective the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**BETWEEN:**

**HOLLAND FARMS LTD. and HEINER HOLLAND**  
(hereinafter referred to as the “**Owner**”)

- and -

**THE CORPORATION OF THE TOWNSHIP OF LUCAN BIDDULPH**  
(hereinafter referred to as the “**Municipality**”)

hereinafter collectively referred to as the “**Parties.**”

**WHEREAS:**

- A. The Owner warrants and represents that it is the registered owner(s) of Part Lot 6, Concession 1 (Geographic Township of Biddulph) Township of Lucan Biddulph, County of Middlesex, now in the Township of Lucan Biddulph, County of Middlesex, being Part 3 Plan 33R20895 being part of PIN 09696-0001 (LT) and is municipally known as 35882 Richmond Street, ON, N0M 1K0 (hereinafter referred to as the “**Subject Lands**”);
- B. Council for the Township has authority to make consent decisions pursuant to the *Planning Act*, RSO 1990, c P 13, as amended or replaced (the “**Planning Act**”);
- C. The Owner applied to sever the Subject Lands in Consent Application # B-1/2020 (hereinafter referred to as the “**Application**”);
- D. On February 18, 2020 Council for the Municipality approved the Application subject to certain severance conditions (hereinafter referred to as the “**Decision**”), which are to run with the Subject Lands and Severed Parcel, as defined herein;
- E. The registration of this Severance Agreement on title of the Subject Lands and Severed Parcel, as defined herein, is authorized by subsections 53(12) and 51(25-26) of the *Planning Act*.

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of good and valuable consideration, including but not limited to the consent to severance, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby covenant and agree as follows:

- 1. The above recitals are true and are hereby incorporated into this Severance Agreement by reference.
- 2. The lands identified as Part 3 on Plan 33R-20895, which includes a single detached dwelling, swimming pool, and detached accessory building, (hereinafter, referred to as the “**Severed Parcel**”), shall be severed from the Subject Lands subject to the following conditions:
  - a) That the Certificate of Consent under Section 53(42) of the Planning Act be issued within one year of the date of the notice of decision.

- b) That the lands being conveyed be rezoned to a Surplus Dwelling (SD#) Zone to permit their size and use for residential purposes.
- c) That the lands being retained be rezoned to Agricultural (A3) to prohibit any new residential use.
- d) That the applicant confirm, to the satisfaction of the Township, that the septic system will be wholly contained on the lands being conveyed in accordance with Ontario Building Code requirements and that a 100 percent contingency area be shown to exist on same.
- e) That the applicant initiate and assume, if required, all engineering costs associated with the preparation of revised assessment schedule(s) for any municipal drain having jurisdiction in accordance with the Drainage Act, as amended, such costs to be paid in full to the appropriate engineering firm prior to submitting a registered copy of the transfer.
- f) That the taxes on the subject lands are paid in full.
- g) That the applicant's solicitor submits an Acknowledgment and Direction duly signed by the applicant.
- h) That the applicant's solicitor submits an undertaking, in a form satisfactory to the Secretary-Treasurer, to register an electronic transfer of title consistent with the Acknowledgment and Direction and the decision of the Committee of Adjustment.
- i) That the Owner enter into a severance agreement with the Municipality in order to advise future Owner(s) of the severed lot of Consent B-1/2020 of normal farm practices occurring in the area as outlined in the Farming and Food Production Act, 1998, as amended.
- j) That the three grain bins and shop immediately behind (east) of the severed lot be removed and cleared of wood and concrete/rubble.
- k) That the livestock building located on the retained lands east of the proposed server lands be removed or altered in such a way, through a building permit, that it would no longer be suitable for housing livestock to the satisfaction of the municipal building department, thereby ensure no compliance issues with MDS.
- l) That any residue of manure storage kept behind the existing barn be removed to the satisfaction of the Municipality.
- m) That the water service to the farm buildings be removed to the satisfaction of the Municipality.
- n) That the hydro service serving the farm buildings be re-routed off the residential parcel.
- o) That the laneway to the farm building complex be disconnected from the laneway from the residential parcel.

- p) That an address be assigned and number erected for the retained agricultural parcel.
  - q) That the site of the recently removed barn be confirmed to be clear of all debris and concrete from its recent demolition
  - r) That all existing entrances to the agricultural lands, other than the formal identified access of Mount Carmel Drive, shall be closed to the satisfaction of MTO.
  - s) That a new MTO Entrance Permit shall be applied for and obtained, which will specifically state the permitted use of the access connection as a "Residential Access" only, setting out all conditions of its' use to the satisfaction of MTO.
  - t) That the owner is required to convey to MTO by deed, free and clear of all encumbrances, a 0.3m reserve along the entire highway frontage of the retained parcel (north and south of the lands to be severed), as well as along the entire frontage of the lands to be severed, with the exception of the opening for the residential access connection. This reserve must be illustrated as parts on a reference plan. A draft of the transfer deed and certification of title conveying the parts to MTO must be submitted for our review and approval prior to being registered.
  - u) That two copies of the reference plan are submitted to the satisfaction of the Township and the Ministry of Transportation.
3. This Severance Agreement shall be registered on title of the Subject Lands and Severed Parcel at the sole expense of the Owner, and further, the covenants, agreements, obligations, conditions and understandings of the Owner herein shall run with the Subject Lands and Severed Parcel, shall extend to, be binding upon, and enure to the Parties and their respective heirs, executors, administrators, successors, assigns and subsequent occupiers of the Subject Lands and Severed Parcel.
4. This Agreement constitutes the entire agreement between the Parties pertaining to the Application and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the Parties. The Parties acknowledge that there are no representations, warranties or other agreements between the Parties in connection with the subject matter of this Agreement except as specifically set out in this Agreement and that no Party has been induced to enter into this Agreement in reliance on, and there will be no liability assessed, either in tort or contract, with respect to, any warranty, representation, opinion, advice or assertion of fact, except to the extent it has been reduced to writing and included as a term in this Agreement.
5. No modifications or amendments to this Severance Agreement may be made unless agreed to by the Parties in writing.
6. This Severance Agreement may be executed in counterparts with the same effect as if all Parties had signed the same document. All counterparts shall be construed together, and shall constitute one and the same agreement. Counterparts may be executed either in original or faxed or electronic form and the Parties may adopt any signatures received by facsimile or electronically as original signatures of the Parties.

7. This Severance Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.

**IN WITNESS WHEREOF** the Parties have duly executed this Severance Agreement on the date(s) set out below and the Parties agree that this Agreement shall be effective on the date set out at the top of page one (1) of this Agreement.

Date: \_\_\_\_\_, \_\_\_\_\_

**HOLLAND FARMS LTD.**

Per: \_\_\_\_\_  
Printed Name/Position: Heiner Holland – Secretary

*I/We have authority to bind the Corporation*

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Heiner Holland

Date: \_\_\_\_\_, \_\_\_\_\_

**THE CORPORATION OF THE TOWNSHIP OF  
LUCAN BIDDULPH**

Per: \_\_\_\_\_  
Cathy Burghart-Jesson, Mayor

Per: \_\_\_\_\_  
Ron Reymer, Clerk

*We have authority to bind the Municipal Corporation*

# Township of Lucan Biddulph

## BY-LAW NO. 10-2021

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### Being a by-law to prohibit and/or otherwise regulation of Off-Road Vehicles (ORVs) on Municipal Roads

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#### WHEREAS

- A. The *Municipal Act, 2001*, S.O. 2001, c. 25, as amended or replaced, (hereinafter “**Municipal Act, 2001**”), and in particular section 8 thereof, provides that the powers of a municipality under that or any other Act shall be interpreted broadly so as to confirm broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the ability of the municipality to respond to municipal issues;
- B. Pursuant to the *Municipal Act, 2001*, and in particular Section 28 thereof, a municipality has jurisdiction over, inter alia, all highways over which it had jurisdiction or joint jurisdiction on December 31, 2002, all highways established by by-law of that municipality as enacted on or after January 1, 2003, and all highways otherwise transferred to that municipality pursuant to the *Public Transportation and Highway Improvement Act* or any other Act;
- C. Pursuant to the *Highway Traffic Act*, R.S.O. 1990, c. H. 8, as amended or replaced (hereinafter the “**HTA**”), and in particular section 191.8 thereof, no person shall drive an off-road vehicle on a highway except in accordance with the regulations and any applicable municipal by-laws;
- D. Pursuant to the HTA, and in particular subsection 191.8 thereof, a municipality is authorized to enact a by-law prohibiting the operation of off-road vehicles on any highway, or any part or parts thereof, within its municipality and under its jurisdiction and/or otherwise permitting and otherwise regulating operation of such off-road vehicles on such highways, or any part or parts thereof;
- E. Pursuant to Ontario Regulation 316/03 (Operation of Off-road Vehicles on Highways), as amended or replaced (hereinafter “**O. Reg 316/03**”), and in particular subsection 4.1(1) thereof, an off-road vehicle shall not be driven on a highway or part of a highway that is under the jurisdiction of a municipality unless a by-law permitting the off-road vehicle or particular class of vehicle has been passed by council in accordance with paragraph 1 or 2 of subsection 4.1(1);
- F. Pursuant to O. Reg 316/03, and in particular subsection 4.1(2) thereof, notwithstanding subsection 4.1(1) of O. Reg 316/03, if the requirements of Part III of O. Reg 316/03 are met, a vehicle described in paragraph 1 or 2 of subsection 4.1(1) may be driven on a highway or part of a highway that is under the jurisdiction of a local municipality if the name of the municipality appears in the Table to Ontario Regulation 8/03 (Local Municipalities Where 80 Kilometres Per Hour Speed Limit Applies);
- G. Pursuant to O. Reg 316/03, and in particular subsection 4.1(3) thereof, a local municipality to which subsection 4.1(2) applies, is authorized to enact a by-law prohibiting the operation of off-road vehicles on any highway or part of a highway under its jurisdiction;
- H. The County of Middlesex has jurisdiction over the highways included in the County of Middlesex road system as defined in By-law 5399 of the Corporation of the County of Middlesex (hereinafter “**County Roads**”);

- I. The Township of Lucan Biddulph does appear in the Table to Ontario Regulation 8/03 and as such off-road vehicle shall be driven on a Township Road unless a by-law prohibiting off-road vehicles to be driven on Township Roads has been passed by Council for the Township of Lucan Biddulph (hereinafter “**Council**”) in accordance with subsection 4.1(1) of O. Reg 316/03;

**NOW THEREFORE** the Municipal Council of the Township of Lucan Biddulph enacts as follows:

**Section 1 – Definitions**

1. In this by-law:

“**all-terrain vehicle**” means an off-road vehicle that,

- (a) has four wheels, the tires of which are all in contact with the ground,
- (b) has steering handlebars,
- (c) has a seat that is designed to be straddled by the driver, and
- (d) is designed to carry,
  - (i) a driver only and no passengers, or
  - (ii) a driver and only one passenger, if the vehicle,
    - (A) has one passenger seat that is designed to be straddled by the passenger while sitting facing forward behind the drive, and
    - (B) is equipped with foot rests for the passenger that are separate from the foot rests for the driver;

and in all respects meets the requirements of the *Highway Traffic Act* and the *Off-Road Vehicles Act* and any Regulations passed thereunder, as amended and as may be replaced from time to time, and, where thereby applicable, the expression “Off-Road Vehicle” shall have the corresponding meaning.

“**extreme terrain vehicle**” means an off-road vehicle that:

- (a) has six or eight wheels, the tires of which are all in contact with the ground,
- (b) has no tracks that are in contact with the ground,
- (c) has seats that are not designed to be straddled, and
- (d) has a minimum cargo capacity of 159 kilograms;

and in all respects meets the requirements of the *Highway Traffic Act* and the *Off-Road Vehicles Act* and any Regulations passed thereunder, as amended and as may be replaced from time to time, and, where thereby applicable, the expression “Off-Road Vehicle” shall have the corresponding meaning.

“**Township**” means the Township of Lucan Biddulph or the geographic area of the Township of Lucan Biddulph, as the context requires;

“**highway**” includes a common and public highway, street, avenue, parkway, driveway, square, place, drive, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof and which is under the jurisdiction of the Township of Lucan Biddulph pursuant to the *Municipal Act*,

2001;

**“Highway Traffic Act”** means the *Highway Traffic Act*, R.S.O. 1990, c. H. 8, as amended or replaced;

**“Local Municipality”** means any one or more of the following: The Corporation of the Township of Adelaide-Metcalf; The Corporation of the Township of Lucan Biddulph; The Corporation of the Municipality of Middlesex Centre; The Corporation of the Municipality of North Middlesex; The Corporation of the Municipality of Southwest Middlesex; The Corporation of the Municipality of Strathroy-Caradoc; The Corporation of the Municipality of Thames Centre; and The Corporation of the Village of Newbury.

**“Motor Vehicle”** includes an automobile, a motorcycle, a motor-assisted bicycle unless otherwise indicated in the *Highway Traffic Act*, and any other vehicle propelled or driven otherwise than by muscular power, but does not include a street car or other motor vehicle running only upon rails, a power-assisted bicycle, a motorized snow vehicle, a traction engine, a farm tractor, a self-propelled implement of husbandry, or a road- building machine;

**“multi-purpose off-highway utility vehicle”** means an off-road vehicle that,

- (a) has four or more wheels, the tires of which are all in contact with the ground,
- (b) has a steering wheel for steering control,
- (c) has seats that are not designed to be straddled, and
- (d) has a minimum cargo capacity of 159 kilograms;

and in all respects meets the requirements of the *Highway Traffic Act* and the *Off-Road Vehicles Act* and any Regulations passed thereunder, as amended and as may be replaced from time to time, and, where thereby applicable, the expression “Off-Road Vehicle” shall have the corresponding meaning.

**“municipal law enforcement officer”** means a by-law enforcement officer appointed by the County or a Local Municipality.

**“off-road motorcycle”** means an off-road vehicle, designed primarily for recreational use, that,

- (a) has steering handlebars,
- (b) has two wheels, the tires of which are all in contact with the ground,
- (c) has a minimum wheel rim diameter of 250 millimetres,
- (d) has a minimum wheelbase of 1,016 millimetres,
- (e) has a seat that is designed to be straddled by the driver,
- (f) is designed to carry a driver only and no passengers, and
- (g) does not have a sidecar;

and in all respects meets the requirements of the *Highway Traffic Act* and the *Off-Road Vehicles Act* and any Regulations passed thereunder, as amended and as may be replaced from time to time, and, where thereby applicable, the expression “Off-Road Vehicle” shall have the corresponding meaning.

**“off-road vehicle”** has the same meaning as in the *Off-Road Vehicles Act* and

includes but is not limited to an all-terrain vehicle, extreme terrain vehicle, multi-purpose off-highway utility vehicle, off-road motorcycle, and recreational off-highway vehicle;

**“Off-Road Vehicle Act”** means the *Off-Road Vehicles Act*, R.S.O. 1990, c. O. 4, as amended or replaced;

**“police officer”** means an officer of the Ontario Provincial Police or other police service having jurisdiction in the Township, who are duly appointed under the *Police Services Act*;

**“Provincial Offences Act”** means the *Provincial Offences Act*, R.S.O. 1990, c. P. 33, as amended or replaced;

**“recreational off-highway vehicle”** means an off-road vehicle that,

- (a) has four or more wheels, the tires of which are all in contact with the ground,
- (b) has a steering wheel for steering control,
- (c) has seats that are not designed to be straddled, and
- (d) has an engine displacement equal to or less than 1,000 cubic centimetres;

and in all respects meets the requirements of the *Highway Traffic Act* and the *Off-Road Vehicles Act* and any Regulations passed thereunder, as amended and as may be replaced from time to time, and, where thereby applicable, the expression “Off-Road Vehicle” shall have the corresponding meaning.

**“seat belt assembly”** means a device or assembly composed of a strap or straps, webbing or similar material that restrains the movement of a person in order to prevent or mitigate injury to the person; and

**“unopened road allowance”** means a highway under the jurisdiction of the Township that has neither been opened for public travel nor assumed for maintenance purposes by the Township.

## **Section 2 – Interpretation**

- (1) This by-law includes the Schedule(s) attached to it, and the Schedule(s) are hereby declared to form part of the by-law.
- (2) The headings and subheadings used in this by-law are inserted for convenience of reference only, form no part of this by-law, and shall not affect in any way the meaning or interpretation of the provisions in this by-law.
- (3) Unless the context requires otherwise, references to items in the plural include the singular unless used with a number modifying the term, and words importing the masculine gender shall include the feminine.
- (4) If any section, subsection, paragraph or part thereof is declared by any Court to be illegal or ultra vires such section, subsection, paragraph, or part or parts shall be deemed to be severable and all other parts of this by-law are declared to be separate and independent, and enacted as such.

## **Section 3 – Prohibitions**

- (1) Except as contemplated and provided for in section 2(2) of the *Off-Road Vehicles Act*, no person shall operate an off-road vehicle upon a highway, or part thereof, under the jurisdiction of the Township, provided that, for purposes of crossing a highway pursuant to section 2(2)(a) of that Act, the

off-road vehicle shall be operated at all times so as to travel perpendicular to the lateral property lines forming the limits of such highway.

- (2) No person shall operate an off-road vehicle on an unopened road allowance or part of an unopened road allowance under the jurisdiction of the Township.
- (3) Following enactment of this by-law, the prohibitions and exception set forth in sections 3(1) and 3(2) above shall remain in effect for each and every calendar day commencing at 12:00:01 a.m. of each such day and ending at 12:00:00 on that same day.

#### **Section 4 – Exemptions**

- (1) The prohibitions set forth in sections 3(1) and 3(2) above do not apply to those exemptions provided for in section 27(1) and 28 of O. Reg. 316/03, as amended, relating to the operation of Off-Road Vehicles on Highways as enacted pursuant to the *Off-Road Vehicles Act*, as amended.

#### **Section 5 – Permitted Crossing of a Highway**

- (1) When crossing a highway as permitted, by exception, pursuant to section 3(1) above and unless inconsistent with any other provision of this by-law, the person so operating any off-road vehicle and any passenger thereon shall comply with all provisions of the *Highway Traffic Act*, the *Off-Road Vehicles Act*, and all other federal and provincial laws and municipal by-laws, as applicable, or any Regulations made thereunder, as amended or replaced from time to time, including but not limited to the provisions of Part III of O. Reg 316/03, as amended, relating to the Operation of Off-Road Vehicles on Highways as enacted pursuant to the *Highway Traffic Act*, as amended, save and except that set forth in sections 22 and 24 of the said O. Reg 316/03.
- (2) When crossing a highway as permitted, by exception, pursuant to section 3(1) above, the off-road vehicle shall not be operated at a rate of speed greater than 20 kilometers per hour.

#### **Section 6 – Limitations on Exception**

- (1) When crossing a highway as permitted, by exception, pursuant to section 3(1) above, the person so operating any off-road vehicle and any passenger thereon shall do so at his, her, or their own risk.
- (2) When crossing a highway as permitted, by exception, pursuant to section 3(1) above, the person so operating any off-road vehicle and any passenger thereon shall, at all times, exercise due care and attention, and otherwise act with due regard to other users of the highway.
- (3) Permission, by exception, to cross a highway pursuant to section 3(1) above does not constitute permission to operate an off-road vehicle on any other public or private property without the consent of the owner thereof.

#### **Section 7 – Enforcement**

- (1) This by-law may be enforced by a police officer or a municipal law enforcement officer.

#### **Section 8 – Offences, Fines and Penalties**

- (1) No person shall hinder, obstruct, or interfere with a police officer or a municipal law enforcement officer in the lawful execution of his or her duties under this by-law.

- (2) No person operating an off-road vehicle as contemplated by this by-law shall fail to stop that off-road vehicle when directed to do so by a police officer or a municipal law enforcement officer while executing his or her duties under this by-law.
- (3) No person operating an off-road vehicle or any passenger thereon shall fail to identify himself or herself when demanded to do so by a police officer or a municipal law enforcement officer while executing his or her duties under this by-law.
- (4) Any person who contravenes any provision of this by-law is guilty of an offence and is subject to any penalty as provided for in the *Provincial Offences Act*.
- (5) Without limiting the generality of that set forth in subsection (4) immediately above, when a person has been convicted of an offence under this by-law, then the court entering that conviction or thereafter any court of competent jurisdiction may, in addition to any other penalty imposed upon such person convicted, make an order prohibiting the continuation or repetition of the said offence by the person so convicted.

**Section 9 – Short Title**

This by-law may be referred to as the “Off-Road Vehicle By-Law”.

**Section 10 – Effective date and repeal**

This by-law shall come into force and effect upon enactment.

**READ A FIRST, SECOND AND THIRD TIME THIS      day of      , 2021.**

\_\_\_\_\_  
Cathy Burghardt-Jesson, Mayor

\_\_\_\_\_  
Ron Reymer, Clerk

# Township of Lucan Biddulph

## BY-LAW NO. 11-2021

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**Being a by-law to confirm proceedings of the Council  
of The Corporation of the Township of Lucan Biddulph**

WHEREAS under Section 5(1) of the *Municipal Act, 2001*, S.O. 2001 c. 25, the powers of a municipality shall be exercised by its council.

AND WHEREAS under Sub-Section 3 of Section 5 of the *Municipal Act, 2001*, S.O. 2001 c. 25, the powers of every Council of a municipality shall be exercised by by-law.

AND WHEREAS it is deemed expedient that the proceedings of The Council of the Corporation of the Township of Lucan Biddulph at the February 2, 2021 meeting be confirmed and adopted by By-law.

THEREFORE the Council of the Corporation of the Township of Lucan Biddulph enacts as follows:

1. That the action of the Council of the Corporation of the Township of Lucan Biddulph in respect of all motions and resolutions and all other action passed and taken by the Council of the Corporation of the Township of Lucan Biddulph, documents and transactions entered into during the February 2, 2021 meeting of Council, are hereby adopted and confirmed, as if the same were expressly included in this By-law.
2. That the Mayor and proper officials of The Corporation of the Township of Lucan Biddulph are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Lucan Biddulph during the said February 2, 2021 meeting referred to in Section 1 of this By-law.
3. That the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Township of Lucan Biddulph to all documents referred to in said Section 1.

Read a FIRST, SECOND and THIRD time and FINALLY PASSED  
February 2, 2021.

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MAYOR

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CLERK