



LUCAN BIDDULPH COUNCIL AGENDA

TUESDAY, DECEMBER 17, 2019 6:30 PM
Lucan Biddulph Township Office
270 Main Street P.O. Box 190 Lucan, ON

AGENDA

1. Call to Order

2. Disclosure of Pecuniary Interest & Nature Thereof

3. Petitions & Delegations

Brian Horner, General Manager & Secretary/Treasurer - Ausable Bayfield Conservation Authority
[ABCA Proposed 2020 Budget and Municipal Levies](#)

4. Adoption of Minutes

[Council Minutes - Dec 3 2019](#)

5. Business Arising From the Minutes

[BA - Dec 17 2019](#)

6. Communications Reports

1. Balance of Communications:

- a. [OPP Municipal Policing Bureau - News Bulletin Dec 2019](#)
- b. [Resolution - Town of Plympton-Wyoming - Conservation Authority Levies](#)
- c. [Resolution - City of Stratford - in Support of Conservation Authorities](#)
- d. [Resolution - Town of St Marys - UTRCA 2020 Levy](#)
- e. [Resolution - Township of Greater Madawaska - Electronic delegations](#)
- f. [Support Resolution - Municipality of Hastings Highlands - Joint and Several Liability Consultation](#)
- g. [ABCA Board of Directors Meeting, unapproved Minutes and GM's report](#)
- h. [AMO Watchfile - Dec 5 2019](#) [AMO Watchfile - Dec 12 2019](#)

7. Committee Reports

- a) CEDC

- b) Bluewater Recycling
- c) Lake Huron
- d) Fire Boards
- e) ABCA
- f) UTRCA
- g) Parks & Recreation - [PRAC Minutes - Dec 11 2019](#)
- h) Canada Day

8. Staff Reports

- a) CAO/Clerks Office
- b) Building/By-law Enforcement
- c) Finance
 - [Remuneration Policies 2020](#)
- d) Planning
 - [SPA-3-2019 \(2525186 Ontario Inc\) Site Plan Approval](#)
- e) Public Works
- f) Parks & Recreation

9. Councillor's Comments

10. Changes to Budget

11. In-Camera Session

– personnel matter regarding identifiable individuals

12. Notice of Motions

13. Motions and Accounts

[Motions - Dec 17 2019](#)

14. By-laws

[67-2019 Appointment By-Law \(Committee\)](#)

[68-2019 Fire Department specific response bylaw](#)

[69-2019 Fees By-law](#)

[70-2019 \(2525186 Ontario Inc\) site plan approval](#)

[71-2019 Emergency Management Enabling By-law](#)

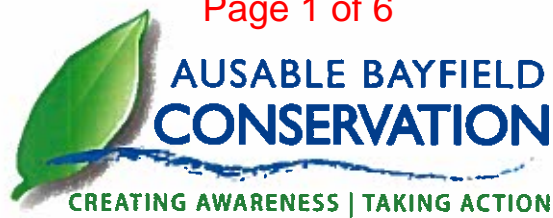
[72-2019 Confirming](#)

[207-2019 Zoning Bylaw Amendment \(Lee\)](#)

[208-2019 \(Ridge Crossing\) Removal H Symbol](#)

[209-2019 \(2219260 Ontario Inc\) Zoning Bylaw Amendment](#)

15. Adjournment



October 21, 2019

Ron Reymmer, CAO
Municipality of Lucan Biddulph
Box 190, 270 Main St. S
Lucan, ON, N0M 2J0

Adelaide Metcalfe

Re: Proposed 2020 Budget and Municipal Levies

Bluewater

Central Huron

Huron East

Lambton Shores

Lucan Biddulph

Middlesex Centre

North Middlesex

Perth South

South Huron

Warwick

West Perth

The Ausable Bayfield Conservation Authority (ABCA) Board of Directors and Staff are pleased to provide you with a copy of its proposed 2020 Budget and Municipal Levies for your information. In 2020, the ABCA will leverage each local dollar to bring in three additional dollars for conservation activities. All member municipalities, watershed residents and the local economy will benefit.

The proposed increase in the 2020 General Levy and Project Levy is 1.5 percent over 2019. This is an increase of \$19,805. The actual increase for individual municipalities will vary based on the Modified Current Value Assessment formula used by the Province.

Enclosed are the following reports:

- ▶ *Proposed 2020 Combined General and Project Levy by Municipality*
- ▶ *Consolidated 2020 Budget with and without the Drinking Water Source Protection Program*
- ▶ *Revenue & Expenditure charts*
- ▶ *Levy Apportionment Analysis*

This notice is provided as per the Joint Protocol developed by the Association of Municipalities and Conservation Ontario in 1996 and effective in 1997.

It is the Board of Directors intention to finalize the budget and levy at its **December 19, 2019** meeting. Along with your representative, I would be pleased to attend and review the proposed budget at a council meeting.

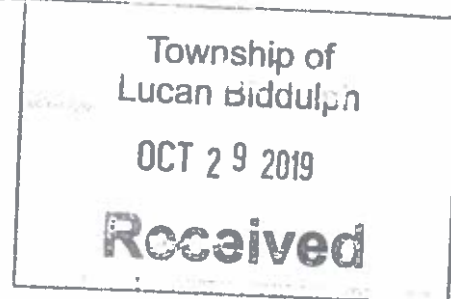
Sincerely,

AUSABLE BAYFIELD CONSERVATION AUTHORITY

Brian Horner, CPA, CA
General Manager/Secretary-Treasurer

Encl.

cc: Kathryn Langendyk, Treasurer
Alex Westman, ABCA Director



AUSABLE BAYFIELD CONSERVATION AUTHORITY



2020 Proposed General and Project Levy by Municipality

Oct 10 '19, Oct 17 '19

Municipality	2019 MCVA % Apportionment	2019 General and Project Levy	2020 MCVA % Apportionment	2020 MNRF Funding Reduction		2020		2020 Total General & Project Levy	
				Amount	%	General Levy	Project Levy	Amount	%
Adelaide Metcalfe	2.2611	\$ 29,940	2.2672	\$ 966	3.23%	\$ 24,215	\$ 6,255	\$ 30,470	1.77%
Bluewater	22.4664	\$ 297,486	22.2323	\$ 9,471	3.18%	\$ 237,451	\$ 61,338	\$ 298,790	0.44%
Central Huron	3.49	\$ 46,212	3.4943	\$ 1,489	3.22%	\$ 37,321	\$ 9,641	\$ 46,961	1.62%
Huron East	4.4939	\$ 59,505	4.6317	\$ 1,973	3.32%	\$ 49,469	\$ 12,779	\$ 62,247	4.61%
Lambton Shores	17.3487	\$ 229,721	17.0339	\$ 7,256	3.16%	\$ 181,930	\$ 46,996	\$ 228,926	-0.35%
Lucan Biddulph	5.5355	\$ 73,298	5.6462	\$ 2,405	3.28%	\$ 60,304	\$ 15,578	\$ 75,882	3.53%
Middlesex Centre	8.0298	\$ 106,326	8.1446	\$ 3,469	3.26%	\$ 86,988	\$ 22,471	\$ 109,459	2.95%
North Middlesex	11.6460	\$ 154,209	11.7549	\$ 5,007	3.25%	\$ 125,548	\$ 32,431	\$ 157,979	2.44%
Perth South	0.1912	\$ 2,532	0.1979	\$ 84	3.33%	\$ 2,114	\$ 546	\$ 2,660	5.05%
South Huron	18.8655	\$ 249,805	18.8567	\$ 8,033	3.22%	\$ 201,398	\$ 52,025	\$ 253,423	1.45%
Warwick	0.4666	\$ 6,178	0.4681	\$ 199	3.23%	\$ 5,000	\$ 1,291	\$ 6,291	1.82%
West Perth	5.2054	\$ 68,927	5.2721	\$ 2,246	3.26%	\$ 56,309	\$ 14,546	\$ 70,854	2.80%
TOTAL	100.00	\$ 1,324,139	100.00	\$ 42,598	3.22%	\$ 1,068,047	\$ 275,897	\$ 1,343,944	1.50%

Ausable Bayfield Conservation Authority

Proposed 2020 Budget

Oct. 10 '19, Oct 17 '19

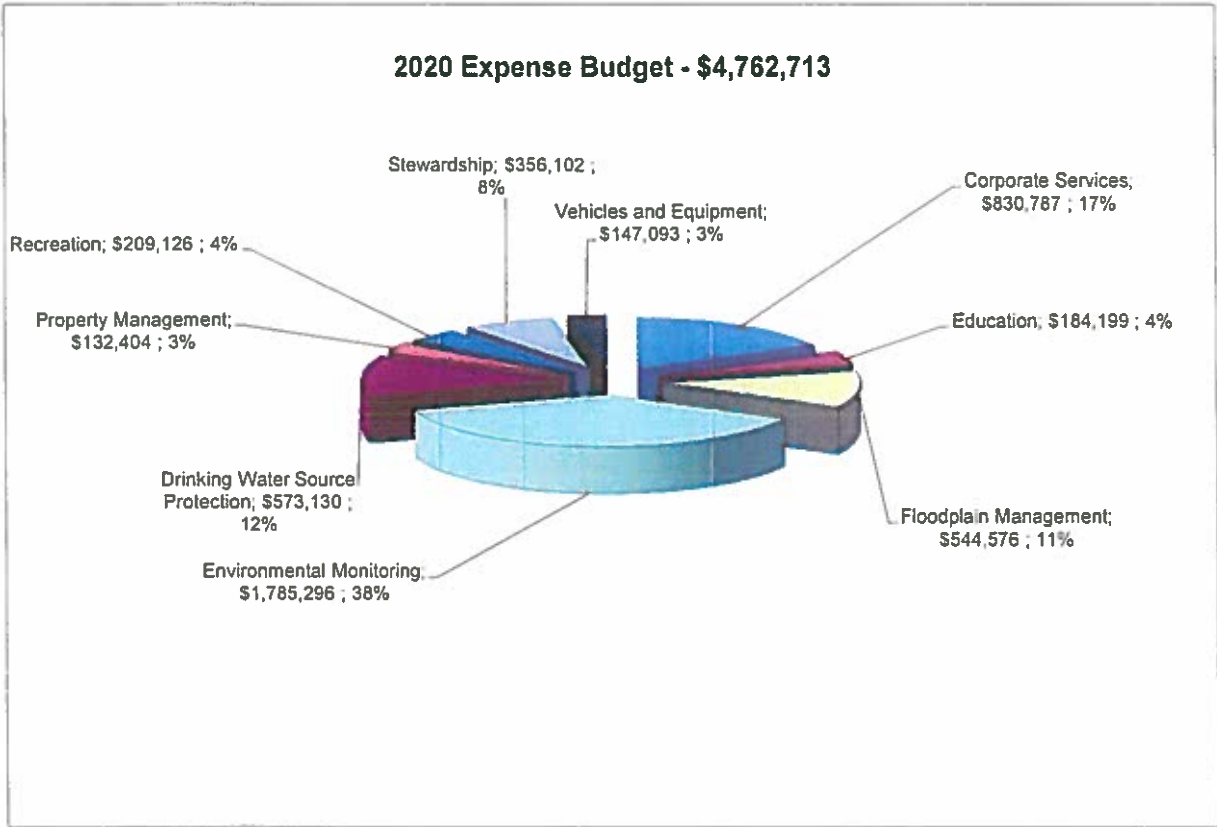
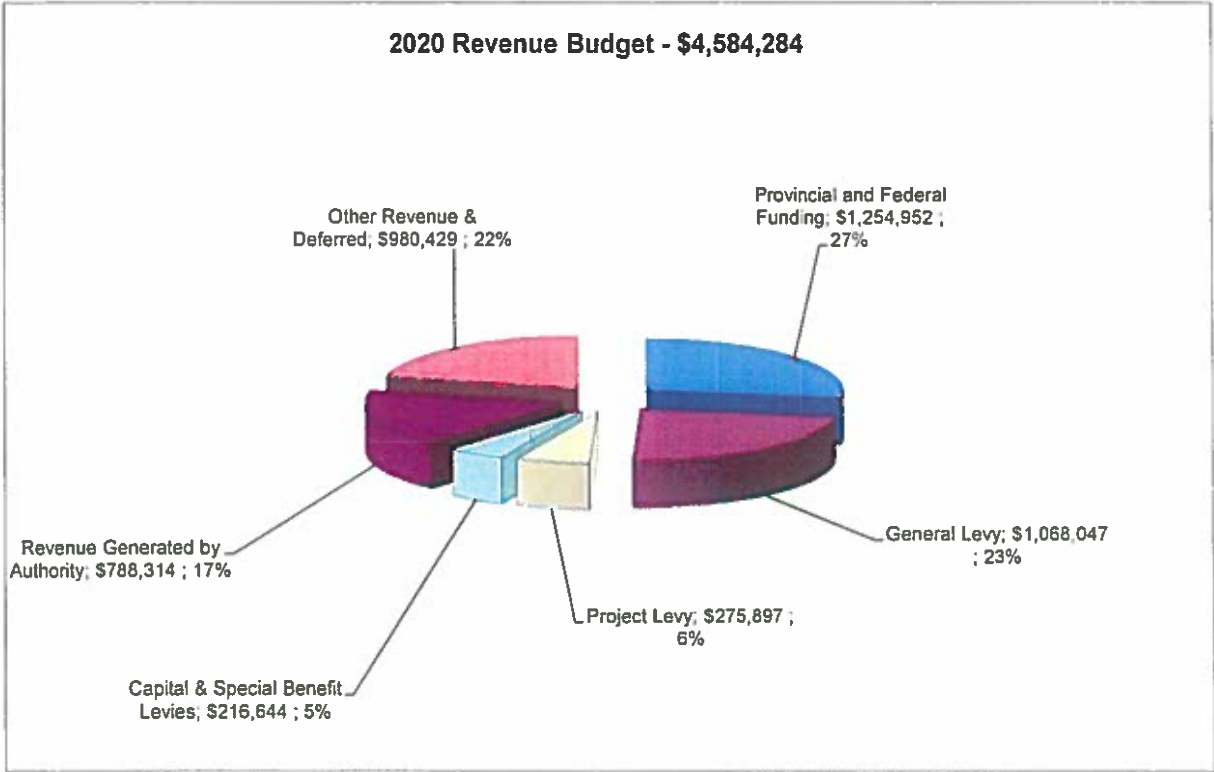
Account	2019 Budget	2019 Est Actual	2020 Budget	Difference	Change
Difference Between 2020 & 2019 Budgets					
ABCA 2020 Budget - Consolidated					
REVENUE					
Revenue from Operations					
Grants	\$611,655	\$602,579	\$474,165	(\$137,490)	-22.5%
Levy, General	\$998,637	\$998,639	\$1,068,047	\$69,410	7.0%
Levy, Projects	\$325,503	\$325,508	\$275,897	(\$49,606)	-15.2%
Levy, Capital	\$28,599	\$28,599	\$28,599	\$0	0.0%
Levy, Special Benefit	\$80,329	\$65,329	\$93,945	\$13,616	16.9%
Levy, Special Benefit, WECI	\$117,424	\$38,324	\$94,100	(\$23,324)	-19.9%
Rental	\$69,011	\$69,266	\$69,270	\$259	0.4%
Conservation Area User Fees	\$80,150	\$90,350	\$90,450	\$10,300	12.9%
Sales & Service	\$661,179	\$635,848	\$612,594	(\$48,585)	-7.3%
Donations	\$1,210	\$23,395	\$400	(\$810)	-66.9%
Interest	\$16,000	\$25,078	\$16,000	\$0	0.0%
Partnership Contributions	\$460,358	\$1,184,054	\$780,787	\$320,429	69.6%
Sundry	\$0	\$2,680	\$0	\$0	0.0%
Deferred from Prior Year	\$874,795	\$602,057	\$841,279	(\$33,516)	-3.8%
From Reserve	\$117,047	\$372,451	\$138,750	\$21,703	18.5%
TOTAL REVENUE	\$4,441,897	\$5,064,155	\$4,584,284	\$142,387	3.2%
EXPENSES					
Purchased Services	\$529,708	\$433,188	\$310,392	(\$219,317)	-41.4%
Advertising	\$18,282	\$9,844	\$11,634	(\$6,648)	-36.4%
Bad Debts	\$0	\$33	\$0	\$0	0.0%
Memberships, Dues, Licenses	\$62,152	\$60,451	\$55,479	(\$6,673)	-10.7%
Maintenance & Repair	\$205,622	\$65,228	\$199,748	(\$5,874)	-2.9%
Property Taxes	\$62,294	\$57,104	\$58,132	(\$4,163)	-6.7%
Office Operations	\$156,770	\$151,549	\$128,012	(\$28,758)	-18.3%
Rental	\$14,498	\$13,030	\$11,999	(\$2,498)	-17.2%
Training and Development	\$22,035	\$12,713	\$20,108	(\$1,926)	-8.7%
Travel Costs & Accom	\$24,148	\$16,350	\$17,738	(\$6,409)	-26.5%
Uniforms	\$8,946	\$6,396	\$7,525	(\$1,421)	-15.9%
Utilities	\$44,919	\$38,756	\$45,115	\$195	0.4%
Vehicles & Field Equipment	\$124,125	\$86,578	\$88,150	(\$35,975)	-29.0%
Program	\$327,435	\$643,656	\$600,484	\$273,049	83.4%
Board of Director's	\$19,830	\$22,332	\$24,674	\$4,845	24.4%
Wages & Benefits	\$2,386,406	\$2,388,984	\$2,409,100	\$22,694	1.0%
Capital Purchases	\$20,300	\$57,889	\$99,500	\$79,200	390.1%
Amortization	\$164,408	\$174,700	\$178,429	\$14,021	8.5%
Deferred to Future Year	\$285,803	\$841,280	\$428,730	\$142,928	50.0%
To Reserves	\$128,623	\$123,023	\$67,763	(\$60,860)	-47.3%
TOTAL EXPENDITURE	\$4,606,303	\$5,203,083	\$4,762,713	\$156,409	3.4%
Surplus/(Deficit)	(\$164,407)	(\$138,927)	(\$178,429)	(\$14,022)	8.5%

Ausable Bayfield Conservation Authority

Proposed 2020 Budget

Oct. 10 '19, Oct 17 '19

Account	2019 Budget	2019 Est Actual	2020 Budget	Difference	Change
Difference Between 2020 & 2019 Budgets					
ABCA 2019 Budget - Excluding Drinking Water Source Protection					
REVENUE					
Revenue from Operations					
Grants	\$310,650	\$284,484	\$225,705	(\$84,945)	-27.3%
Levy, General	\$998,637	\$998,639	\$1,068,047	\$69,410	7.0%
Levy, Projects	\$325,503	\$325,508	\$275,897	(\$49,606)	-15.2%
Levy, Capital	\$28,599	\$28,599	\$28,599	\$0	0.0%
Levy, Special Benefit	\$80,329	\$65,329	\$93,945	\$13,616	16.9%
Levy, Special Benefit, WECI	\$117,424	\$38,324	\$94,100	(\$23,324)	-19.9%
Rental	\$69,011	\$69,266	\$69,270	\$259	0.4%
Conservation Area User Fees	\$80,150	\$90,350	\$90,450	\$10,300	12.9%
Sales & Service	\$652,846	\$627,571	\$612,594	(\$40,252)	-6.2%
Donations	\$1,210	\$23,395	\$400	(\$810)	-66.9%
Interest	\$15,000	\$24,078	\$15,000	\$0	0.0%
Partnership Contributions	\$387,344	\$1,103,453	\$720,345	\$333,001	86.0%
Sundry	\$0	\$2,680	\$0	\$0	0.0%
Deferred from Prior Year	\$639,910	\$401,234	\$578,051	(\$61,858)	-9.7%
From Reserve	\$117,047	\$372,451	\$138,750	\$21,703	18.5%
TOTAL REVENUE	\$3,823,660	\$4,455,359	\$4,011,154	\$187,494	4.9%
EXPENSES					
Purchased Services	\$478,072	\$403,405	\$282,165	(\$195,908)	-41.0%
Advertising	\$15,782	\$8,964	\$10,634	(\$5,148)	-32.6%
Memberships, Dues, Licenses	\$59,792	\$60,451	\$55,479	(\$4,313)	-7.2%
Maintenance & Repair	\$205,622	\$65,228	\$199,748	(\$5,874)	-2.9%
Property Taxes	\$62,294	\$57,104	\$58,132	(\$4,163)	-6.7%
Office Operations	\$116,174	\$120,823	\$99,071	(\$17,103)	-14.7%
Rental	\$5,454	\$5,597	\$3,779	(\$1,674)	-30.7%
Training and Development	\$21,335	\$12,013	\$18,808	(\$2,526)	-11.8%
Travel Costs & Accom	\$19,785	\$12,850	\$14,238	(\$5,546)	-28.0%
Uniforms	\$8,334	\$5,784	\$6,825	(\$1,509)	-18.1%
Utilities	\$42,600	\$36,396	\$42,565	(\$36)	-0.1%
Vehicles & Field Equipment	\$120,738	\$84,691	\$85,150	(\$35,588)	-29.5%
Program	\$325,280	\$640,927	\$599,984	\$274,703	84.5%
Board of Director's	\$14,979	\$11,572	\$11,724	(\$3,254)	-21.7%
Wages & Benefits	\$2,112,666	\$2,134,786	\$2,104,918	(\$7,748)	-0.4%
Capital Purchases	\$20,300	\$57,889	\$99,500	\$79,200	390.1%
Amortization	\$164,408	\$174,700	\$178,429	\$14,021	8.5%
Deferred to Future Year	\$65,828	\$578,052	\$250,670	\$184,842	280.8%
To Reserves	\$128,623	\$123,023	\$67,763	(\$60,860)	-47.3%
TOTAL EXPENDITURE	\$3,988,066	\$4,594,287	\$4,189,583	\$201,516	5.1%
Surplus/(Deficit)	(\$164,407)	(\$138,928)	(\$178,429)	(\$14,022)	8.5%



Ausable Bayfield Conservation Authority
 Levy Apportionment Analysis
 Values Determined by MNR - Based on Data provided by MPAC

<u>Year</u>	<u>% In Watershed</u>	<u>Current Value Assessment Provided by MNR in the ABCA Watershed Municipality</u>	<u>\$ Amount</u>	<u>CVA Based %</u>	<u>Combined General & Project Levy</u>	<u>Overall Increase</u>	
						<u>\$</u>	<u>%</u>
2015	68	Lucan Biddulph	357,235,260	5.1252%	62,623		
		Other Municipalities	6,612,980,804	94.8748%	1,159,250		
		Total	6,970,216,064	100.00%	1,221,873		
2016	68	Lucan Biddulph	363,527,942	5.1660%	64,384	1,761	2.81%
		Other Municipalities	6,673,463,169	94.8340%	1,181,926	22,676	1.96%
		Total	7,036,991,111	100.00%	1,246,310	24,437	2.00%
2017	68	Lucan Biddulph	374,846,681	5.2439%	66,663	2,279	3.54%
		Other Municipalities	6,773,362,398	94.7561%	1,204,573	22,647	1.92%
		Total	7,148,209,079	100.00%	1,271,236	24,926	2.00%
2018	68	Lucan Biddulph	404,805,523	5.4409%	70,550	3,887	5.83%
		Other Municipalities	7,035,284,923	94.5591%	1,226,111	21,538	1.79%
		Total	7,440,090,446	100.00%	1,296,661	25,425	2.00%
2019	68	Lucan Biddulph	437,751,955	5.5355%	73,298	2,748	3.90%
		Other Municipalities	7,470,325,662	94.4645%	1,250,843	24,732	2.02%
		Total	7,908,077,617	100.00%	1,324,141	27,480	2.12%
2020	68	Lucan Biddulph	476,028,342	5.6462%	75,882	2,584	3.53%
		Other Municipalities	7,954,865,893	94.3538%	1,268,062	17,219	1.38%
		Total	8,430,894,235	100.00%	1,343,944	19,803	1.50%

The Corporation of the Township of Lucan Biddulph Council Minutes

Present: Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillor D. Regan and A. Westman

Also Present: R. Reymer-CAO/Clerk, T. Merner-Deputy Clerk, K. Langendyk-Treasurer, J. Little-Public Works Manager, P. Smith-Parks & Recreation Manager

Absent: Councillor P. Mastorakos

Call To Order

Mayor C. Burghardt-Jesson called the meeting to order at 6:28 pm.

Declaration of Pecuniary Interest & Nature Thereof

None.

Notice of Consideration

Stumpf Drain Branches “E” and “F”

Mike Devos from Spriet Associates presented the revised engineering report for the construction of Branches “E” and “F” of the Stumpf Drain. He noted that the report was referred back to Spriet Associates after the first meeting of consideration to address a couple of further requests from affected land owners. He noted that two additions were incorporated into the report including an additional tile and an extension of Branch “E” drain.

Roman Line Drain 2019

Mike Devos from Spriet Associates presented the engineering report for the construction of the Roman Line Drain. M. Devos noted the existing drain is fairly old and causing problems and the new drain would replace the existing 150mm clay tile with new 200mm and 250mm sewer pipe. He further noted the drain would extend further downstream to avoid conflict with an existing gasmain.

Will Timmermans advised the previous 6” drain served residents well for years and asked why the size of tile is now being increased. M. Devos advised the increase in size is a result of locating the gas main and the increased cost will be charged to Union Gas.

Mayor C. Burghardt-Jesson noted the largest assessment is charged to the Township and M. Devos explained that the drain will be constructed cooperatively as a user pay system with all land owners and the Roman Line road, owned by the Township, is the largest user.

Minutes

Mayor C. Burghardt-Jesson clarified some confusion regarding the discussion that took place at the November 19, 2019 regular council meeting regarding the previous set of council minutes presented.

1/ Minutes

Moved by D. Manders

Seconded by A. Van Geel

That the regular Council Meeting Minutes of November 19, 2019 be approved as circulated.

CARRIED

Business Arising

Mayor C. Burghardt-Jesson noted all the items listed on the Business Arising are on-going items at this time. Councillor. D. Regan mentioned that a few residents have approached him and advised the feral cats seems to be decreasing in the area.

Communications Reports

R. Reymer commented on the letter included from the Town of St. Marys regarding the UTRCA 2020 Budget. He noted that while he can understand St. Marys frustration with the increase in their levies we have to acknowledge the substantial funding cuts that the Conservation Authorities have received from the provincial government.

Deputy Mayor D. Manders requested confirmation that we are participating in the the Bluewater Recycling Tree Chipping program and J. Little advised yes we will be, the same as we have in past years.

Mayor C. Burghardt-Jesson commented on the Notice of Open House included for the property located at 280 Main Street. R. Reymer advised this notice to residents is from the developer who is intending to inform the neighbouring community of their proposed plans for the subject property. Discussion took place regarding the location of the open house and that ideally, in future, meetings of this nature should take place in a separate location.

Committee Reports*CEDC*

L. deBoer advised that the final meeting for 2020 was held recently and topics discussed included an online survey in the new year and participating in the business retention expansion program through OMAFRA which would require training for the Economic Development officer.

BRA

D. Manders gave an update on a recent meeting and advised that staff should have received the recent report regarding increase to the garbage and recycling fees. He further noted that the City of London will be the first to participate in the "Hefty Energy Bag" pilot program wherein they are being encouraged to use orange bags to collect hard-to-recycle plastics for reuses.

PRAC

P. Smith advised that PRAC will be meeting on December 11th and Glen Boy will be in attendance to present the feasibility study findings as well as options for moving forward with the fundraising campaign.

Staff Reports*CAO/Clerk*

R. Reymer advised council that Senior Planner, Marc Bancroft has accepted a new position as the Director of Planning & Development Services at the Municipality of Thames Centre effective January 6, 2020 and added that his expertise will be missed in Lucan Biddulph. He further noted that that the County of Middlesex has interviews set up to try and fill his position as soon as possible.

R. Reymer gave a few other updates including the start of a new build at the Industrial Park subdivision and a reminder of the Strategic Plan exercise taking place Dec. 4th at 10 am.

T. Merner advised that a meeting with the policy committee will be scheduled for the New Year to review and continue with updating Township policies.

Finance

K. Langendyk gave an update on a recent meeting regarding updating our development charges and advised that BM Ross will be attending the January 7th council meeting to provide council with the background study presentation.

Planning

R. Reymer reviewed the report submitted by Senior Planner, M. Bancroft regarding the Site Plan approval for the lands to be developed by Glavin Coating & Refinishing Ltd. at the Industrial Park Subdivision. He noted that a bylaw authorizing execution of the Site Plan Agreement is included and the Agreement has been signed by the developer.

Public Works

J. Little summarized his report that was previously discussed during the Capital Budget Meeting regarding the Lucan Waste Water Capital expenditure. He advised that the head works component at the Lucan waste water treatment plant is starting to show signs of failure therefore will require some attention and investment in the very near future. J. Little recommended that BM Ross Engineers be instructed to develop a plan to replace the head works component with flow rates that will meet future expansion and that staff be authorized to submit an application for grant funding under the Green stream of the ICIP program.

J. Little provided further updates from his department, including Christmas lights installed; a few hydro poles to be repaired in Granton in order to turn Christmas lights on; Nagle Drive watermain extension project and MTO permit recently received so Geotech drilling can take place; winter operators course recently attended by two new employees; tender training course attended in Southwest Middlesex and new rules that apply and updates regarding the development charges meeting held last week.

Parks & Recreation

P. Smith advised the annual Lucan Santa Claus parade will take place this Saturday, Dec. 7th at 6 pm. He further advised the Michael Landsberg event presented by the Lucan Minor Hockey Peewee Boys Rep team takes place on Thursday, December 12th and staff have been working actively with members to promote mental health wellness and providing services to the community. He also noted that staff are working on expanding the seniors programming including programs such as seniors talk sessions, crafts and ukulele lessons. P. Smith advised that we are coming up on 100 years since the war memorial structure located at the Market Street Park was given to us and he is looking at funding to have it restored and possibly moved closer to the cenotaph location.

Mayor C. Burghardt-Jesson suggested that council consider making a donation to cover the cost of the gymnasium rental space for the Michael Landsberg event on December 12th.

2/ Donation for Michael Landsberg event

Moved by D. Manders

Seconded by D. Regan

That the Council of the Township of Lucan Biddulph direct staff to make a donation to the Lucan Peewee Rep Boys hockey team to cover the cost of the gymnasium rental space for the Michael Landsberg Mental Health awareness event being held on December 12, 2019.

CARRIED

Councillor's Comments

Councillor A. Westman commented on the Cyber Security Awareness training session that was provided to council and staff recently and noted this would be of great value to residents of the community. Mayor C. Burghardt-Jesson advised we are to receive an electronic copy of the presentation and that she would follow up with the County IT Department to see when it will be available.

Councillor D. Regan advised he joined the Lucan Library event wherein author Keith Ross Leckie attended for the launch of his latest book "Cursed Blood of the Donnelly's". He noted the event was great and well attended.

Councillor D. Manders presented a request received from Linda Lewis regarding the naming of future streets at the Industrial Park subdivision. In honour of her parents, Eldon and Dorothy

Young, who owned the farm land for approximately 50 years, she requested consideration be given to a future street name as Young Street.

Councillor A. Westman reminded council and staff that the Granton Fire Departments annual Christmas Hay Ride event takes place on Saturday, December 14th from 4-7pm.

3/ Staff Christmas Gift Certificates

Moved by D. Regan

Seconded by A. Westman

That the Council of the Township of Lucan Biddulph authorize and direct the Clerk to purchase \$75 Gift Certificates from local businesses to give to the Township's employees for Christmas.

CARRIED

4/ Headworks replacement for Lucan Wastewater Treatment Plant

Moved by D. Manders

Seconded by A. Westman

That Council of the Corporation of the Township of Lucan Biddulph authorizes B.M. Ross and Associates to proceed with development of a plan to begin head works replacement at the Lucan Waste Water treatment plant.

CARRIED

5/ ICIP Green Stream Grant Application

Moved by D. Regan

Seconded by D. Manders

That the Council of the Township of Lucan Biddulph authorize staff to submit the formal application under the ICIP – Green stream program for the Lucan Waste Water Treatment plant head works project as per staff's report dated December 3, 2019.

CARRIED

6/ Confirming

Moved by A. Westman

Seconded by D. Manders

That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 63-2019 Stumpf Drain 2019
- 64-2019 Roman Line Drain
- 65-2019 Site Plan Agr. - Glavin Coating & Refinishing Ltd.
- 66-2019 Confirming By-law

CARRIED

7/ Adjournment

Moved by D. Regan

Seconded D. Manders

Resolved that the Council meeting be adjourned at 7:35 p.m.

CARRIED

MAYOR

CLERK

Business Arising – Minutes of December 3, 2019

Discussion Item	Minutes Action	Follow-up	Date to be Completed/or Update on Status

Previous Meetings

Discussion Item	Minutes Action	Follow-up	Date to be Completed/or Update on Status
Feasibility Report – Phase 2 Community Centre Project	Campaign Coaches provided report regarding feasibility study conducted	Staff to provide report with recommendation	December 2019
Feral Cats	Consider options for regulating cats	Staff to consult with surrounding municipalities and provide report to council with options for consideration	ongoing
Future Development Lands	Proceed with comprehensive review	Staff to provide updates	ongoing
Roads Analysis	Cost benefit analysis	Staff complete a cost benefit analysis report for council	Spring 2020
Nagle Drive	Majority of Nagle Drive residents are in favour to proceed with the waterline extension.	Staff were given direction to keep moving forward and develop a report for Council.	Ongoing

**Ontario Provincial Police Municipal Policing Bureau**

News Bulletin

December 2019

Greetings from OPP Municipal Policing Bureau!

We are pleased to present you our News Bulletin for Ontario Provincial Police (OPP)-policed municipalities.

The results of the survey, we sent you in Spring 2019, indicated your interest for enhanced communication with more frequent updates on OPP municipi-

pal policing. You spoke and we listened.

We will issue publications as news on OPP innovations, efficiencies and updates on municipal policing matters become available.

Now that your municipality has

received the 2020 Annual Billing Statements, we encourage you to visit www.opp.ca/billingmodel and review our updated documents.

Should you require additional information or wish to send us feedback please contact us at (705) 329 6200 or OPP.MunicipalPolicing@opp.ca

2020 Annual Billing Highlights

2019 was the last year of the phase-in strategy that capped cost increases and decreases

The 2020 estimated Base Services cost is the lowest since 2015 at \$183.23 per property

Almost $\frac{3}{4}$ of all OPP-policed municipalities under the current billing model pay less than the average cost per property of \$358 in 2020

The average cost per property has been relatively stable and overall cost recovery has increased by approximately 1% since 2015

Come visit us at booth 414 at 2020 ROMA conference

The OPP Municipal Policing Bureau actively participates in events and conferences that add value to our relationships with our municipal policing partners. We would like to remind you that Municipal Policing Bureau representatives will be available to meet with you at the Rural Ontario Municipal Association (ROMA) Conference held in Toronto, ON, January 19-21, 2019. We will be at booth #414 in the Lower Concourse, Sheraton Centre Toronto Hotel. Drop in to have a casual discussion and meet Municipal Policing Bureau members.

Should you wish to have a more formal discussion in relation to the billing model, your municipality's Annual Billing Statement or municipal policing arrangement with the OPP, please contact us at OPP.MunicipalPolicing@opp.ca. Submit your request along with a brief description of the topic you wish to discuss, and specify any time you are not available on January 21, 2019.



The Honourable Doug Ford
Premier of Ontario
Premier's Office
Room 281
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier:

November 29th 2019

Re: Resolution from the Township of Springwater – Conservation Authority Levies

Please be advised that on November 27th the Town of Plympton-Wyoming Council passed the following motion to support the Township of Springwater motion (attached) that was passed on October 16th 2019.

Motion #7 – Moved by Bob Woolvett, Seconded by Gary Atkinson that the Council of the Town of Plympton-Wyoming supports the resolution of the Township of Springwater regarding the Conservation Authority Levies.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me at the number above or by email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak
Clerk
Town of Plympton-Wyoming

Cc: Renee Chaperon, Clerk – Township of Springwater
The Honourable Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
Conservation Ontario
All Ontario Municipalities
Association of Municipalities of Ontario (AMO)



www.springwater.ca
2231 Nursery Road
Minesing, Ontario
L9X 1A8 Canada

October 21, 2019

Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia ON, L0M 1T0

RE: Conservation Authority Levies

Please be advised that at its meeting of October 16, 2019, Council of the Township of Springwater passed the following resolution:

C456-2019

Moved by: Coughlin
Seconded by: Cabral

Whereas the Township of Springwater supports the objects of balance on conservation, environmental stewardship, and sustainability to anchor its operations, planning, services, and strategic vision;

And Whereas the Township of Springwater understands the need for both the Province and its municipalities to deliver clear, costed, and sustainable programs and services for taxpayers;

And Whereas both tiers of government must assess all programs and services to eliminate duplication and balance costs on tests of affordability, health, safety, and environmental stewardship;

And Whereas the Minister of Environment, Conservation, and Parks signaled on August 16, 2019 of a need for conservation authorities to re-focus their operations related to core mandates as currently defined in the Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its prescribed regulations;

And Whereas the Minister of Environment, Conservation, and Parks signaled on August 16, 2019 that Conservation Authorities should not proceed with any increases to fees or levies;


Therefore Be It Resolved That the Township of Springwater supports any Provincial effort to require its municipal levy only apply to core mandated programs and services;

And That this resolution be forwarded to Premier Doug Ford, the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, the County of Simcoe, all Ontario municipalities, the NVCA and Ontario's other 35 Conservation Authorities, and Conservation Ontario, signaling the Township of Springwater's

support of the Province's review, consultations and development of an updated Conservation Authorities Act and the willingness to participate in all consultations and submissions to the same.

Carried

Sincerely,



Renée Chaperon
Clerk
/cp

cc. Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
The County of Simcoe
Conservation Ontario
Ontario municipalities
Ontario Conservation Authorities

Phone: 705-728-4784
Ext. 2015

Clerk's Department

Fax: 705-728-6957



Corporate Services Department

Clerk's Office

CITY of STRATFORD
City Hall, P.O. Box 818
Stratford ON N5A 6W1

519-271-0250 Ext. 237

Fax: 519-273-5041

TTY: 519-271-5241

www.stratford.ca

December 6, 2019

Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Flr, 777 Bay St.
Toronto, ON M7A 2J3

minister.mecp@ontario.ca

Honourable Premier Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

premier@ontario.ca

Dear Premier Ford and Minister Yurek:

Re: Resolution in Support of Conservation Authorities

Stratford City Council recently adopted a resolution in support of continuation of the programs of Ontario conservation authorities and requesting the Ministry of Environment, Conservation and Parks give clear direction regarding what is considered mandatory or non-mandatory and how programs will be funded.

A copy of the resolution is attached for your consideration. We kindly request your support and endorsement.

Sincerely,

Tatiana Dafoe
Acting Clerk

Encl.
/ja

cc: MPP Erie Hardeman
MPP Randy Pettapiece
MP John Nater
Association of Municipalities of Ontario
Upper Thames River Conservation Authority
Conservation Ontario
All Ontario Municipalities



THE CORPORATION OF THE CITY OF STRATFORD
Resolution in Support of Conservation Authorities

WHEREAS the City of Stratford is committed to planning for a sustainable future for its resources and environment;

AND WHEREAS the City of Stratford is a member of the Upper Thames River Conservation Authority (UTRCA) and has a representative on the Board of Directors of the UTRCA;

AND WHEREAS the Board of Directors determines the policies, priorities and budget of the UTRCA;

AND WHEREAS the UTRCA provides the City of Stratford with expert advice on the environmental impact of land use planning proposals and that the City of Stratford does not have staff with comparable expertise or experience;

AND WHEREAS the UTRCA provides programs to the residents of Stratford and other member municipalities that include recreation, education, water quality monitoring, reduction of vegetation loss and soil erosion, preservation of species at risk, completing restoration projects on the Avon River as well as protecting life and property through a variety of measures;

THEREFORE BE IT RESOLVED:

That the City of Stratford supports continuation of the programs of the UTRCA, both mandatory and non-mandatory, and that no programs of the UTRCA or of the other Conservation Authorities in Ontario be "wound down" at this time. And that, the Ministry of Environment, Conservation and Parks give clear direction as to what programs are considered mandatory and non-mandatory and how those programs will be funded in the future;

AND THAT this resolution be forwarded to the Minister of the Environment, Conservation and Parks, Premier Doug Ford, MPP Ernie Hardeman, the Association of Municipalities of Ontario, the Upper Thames River Conservation Authority, Conservation Ontario and all Ontario municipalities.

The Corporation of the City of Stratford, P.O. Box 818, Stratford ON N5A 6W1
Attention: Acting Clerk, 519-271-0250 ext 329, clerks@stratford.ca



December 11, 2019

Chair Sandy Levin and Members of the Board
Upper Thames River Conservation Authority
1424 Clarke Road
London, Ontario, N5V 5B9

RE: St. Marys Council Resolution Regarding the 2020 UTRCA Levy

Dear Chair Levin and Members of the Board,

At their budget meeting on December 3, 2019, Council for the Town of St. Marys again reviewed the UTRCA's 2020 draft budget request. Council would like to reiterate its sincere disappointment that the Board has decided that it has the authority to make decisions that are contrary to specific Ministerial direction.

Council would like to further reiterate that the Town of St. Marys is not a consenting or willing partner to a levy increase in 2020. At this point in time the Town remains of the understanding that Minister Yurek's correspondence to the Board on August 16, 2019 is paramount.

Under this understanding, and until the Province has directed otherwise, the Town is prepared to pay its proportionate share of the 2020 municipal levy based on no increases to the 2019 levy amount. Accordingly, Town Council has passed the following resolution to this effect:

Resolution 2019-12-03-02

THAT the 2020 UTRCA total municipal levy be restricted to the 2019 total levy amount with no increases as directed by Minister Yurek on August 16, 2019; and

THAT the Town of St. Marys is prepared to pay its proportionate share of that amount based on the formula prescribed in legislation.

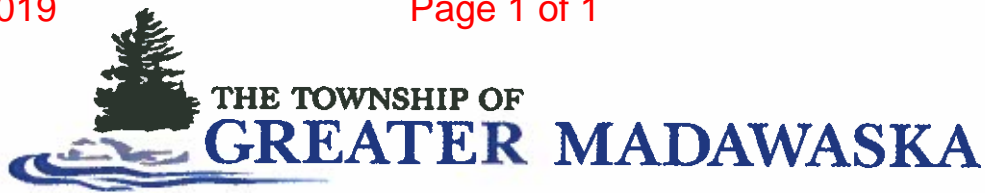
Council looks forward to the budget presentation by the Board Chair and General Manager which we understand is confirmed for January 7, 2020 at 9:00 am. During that presentation Council would ask that the Chair and General Manager provide a clear explanation of the Board's authority and ability to disregard the Minister's specific direction. If the Board has received correspondence, documentation, or some other form of interpretation that clarifies that the Board's authority exceeds that of the Minister's, Council would like to be provided with a briefing or summary.

If you require any further information from Council please do not hesitate to contact me.

Sincerely,

Brent Kittmer, P.Eng. MPA
Chief Administrative Officer/Clerk

TOWN OF ST. MARYS
P.O. Box 998, St. Marys, ON. N4X 1B6



Council Resolution Form

Date: 18 Nov 2019No: Resolution No.261-19Moved By: Councillor Rigelhof Seconded by
Councillor MacPhersonDisposition: CARRIED.Item No: 9.11.1

Description: Support for ministers to allow for electronic delegation

RESOLUTION:

WHEREAS Council has discussed lobbying the provincial ministers to allow for electronic delegation;

AND WHEREAS Council feel that it is unjust to have to attend expensive conferences to be able to have a delegation with Ministers or the Premier;

AND THEREFORE, Council requests that the Ministers and the Premier offer electronic delegations to small and rural Municipalities that do not have sufficient budget to attend conferences;

FURTHERMORE, that this resolution be sent to all Ontario Municipalities to request their support and sent to the Premier and all the Ministries for their consideration.

Recorded Vote Requested by:

	Yea	Nay
B. Hunt	_____	_____
L. Perrier	_____	_____
C. Rigelhof	_____	_____
J. Frost	_____	_____
G. MacPherson	_____	_____


MAYOR

Declaration of Pecuniary Interest:

.....
 Disclosed his/her/their interest(s), vacated he/her/their seat(s),
 abstained from discussion and did not vote



Hastings Highlands

Beautiful By Nature

The Municipality of Hastings Highlands

P.O. Box 130, 33011 Hwy 62, Maynooth, ON K0L 2S0

613 338-2811 Ext 277 Phone

1-877-338-2818 Toll Free

December 9, 2019

VIA EMAIL

Ministry of the Attorney General

McMurtry-Scott Building

720 Bay St., 11th Floor

Toronto, ON

M7A 2S9

attorneygeneral@ontario.ca

Re: Joint and Several Liability Consultation – Town of Springwater Support

At its meeting on December 4, 2019 the Council of the Municipality of Hastings Highlands supported the Township of Springwater with the following resolution:

Resolution 774-2019

THAT Council supports the Township of Springwater in its concern for joint and several liability consultation.

cc:

Doug Ford, Premier of Ontario

Association of Ontario Municipalities (AMO)

Ontario Municipalities

Daryl Kramp, MPP, Hastings-Lennox and Addington

Derek Sloan, MP, Hastings-Lennox and Addington

Jeff Schmidt, Township of Springwater

Encl: Correspondence – Joint and Several Liability Consultation – Township of Springwater

Regards,

Suzanne Huschilt

Municipal Clerk

shuschilt@hastingshighlands.ca



www.springwater.ca
2231 Nursery Road
Minesing, Ontario
L9X 1A8 Canada

September 26, 2019

Ministry of the Attorney General
McMurtry-Scott Building
720 Bay Street, 11th Floor
Toronto ON, M7A 2S9

Re: Joint and Several Liability Consultation

Please be advised that in response to your letter dated July 12, 2019, the Township of Springwater provides the following comments in regards to Joint and Several Liability.

1. Please describe the nature of the problem as you see it?

In response to the Province's request for consultation, the Township has a significant issue with Joint and Several Liability (JSL) and the impact it has on the municipality.

a. No Requirement of Proof

JSL is a tool that is used by the legal industry without any discretion to the point that this municipality feels that its use is negligent and in fact unethical. Most law suits that municipalities see are frivolous and vexatious as lawyers cast their nets wide and attempt to use shotgun justice for their clients that are more than often the sole cause of a claim. A statement of claim does not require any proof that there is fault. A plaintiff only has to state who they think is involved and a significant amount of court time is spent determining who should be a party to the legal claim.

b. No Consequence for Being Wrongly Identified in a Statement of Claim

To add to this, there is no consequence that lawyers and their clients face for submitting a claim against a municipality when it is clear that a municipality is not involved. Municipalities incur significant administrative costs in managing these claims and the municipalities and their insurers pay significant costs to go through a lengthy process to prove that a claim was made in error (intentionally) only to find that a judge sees no reason to compensate a municipality for cost for incorrectly being named in a lawsuit by a plaintiff. Municipalities are seen as having deep pockets by the legal industry as well as the judicial system that makes decisions on these claims. Proof of innocence is often furnished to the plaintiff and lawyer by a municipality immediately upon notification of a pending legal action of statement of claim. This information is ignored by the plaintiff's lawyer. A plaintiff and their lawyer should have to reimburse a municipality for

all administrative and legal costs when the municipality is cleared of liability. Judges rarely compensate municipalities for being wrongly named in a legal action.

A recent example from 2019 occurred when a statement of claim was made against the Township of Springwater for an accident on a County Road (not the jurisdiction of Springwater). After legal and administrative costs totaling more than \$5,000, Springwater was dismissed from the claim. Unfortunately no costs were assigned to the plaintiff for wrongly naming Springwater in the statement of claim. The current system is broken and Springwater tax payers are left paying the bill.

2. What are the problems that you need addressed to benefit your community?

a. Ethical Standard of Due Diligence Required Before Submitting a Legal Action

Lawyer's representing plaintiff's should be required to submit documentation that provides significant research into why a claim is being made and a municipality is being named in a law suit. The claim should clearly prove authority and responsibility. The current practice of naming every party under the sun in a legal claim is negligent and unethical.

b. Frivolous and Vexatious Suits are Costing Taxpayers

The Township of Springwater is seeing a significant waste of administrative time and cost in managing legal claims against the municipality that are predominantly frivolous and vexatious due to JSL. Over the last seven years, the municipality has had 55 claims made against the municipality. These claims range from trips/falls resulting in broken eyeglasses to cases that unfortunately involve loss of life. The Township has no problem dealing with claims that the municipality is responsible for; however the Township does have a problem dealing with claims it does not have any responsibility for. Of the 55 claims against the municipality, 42 of these claims are frivolous and vexatious. Claims that the municipality has no responsibility for. Over the past 7 years, Springwater has paid more than \$100,000 on these frivolous and vexatious claims as they work themselves through the legal process. Many of these files are still open. This does not include additional costs paid by Springwater's insurance company that are beyond the municipality's deductible.

c. Negligent Legal Actions (Beyond Frivolous and Vexatious)

The Township of Springwater is currently named in 4 legal actions and an additional legal action (recently abandoned) for claims that occurred in another municipality (no where near Springwater). The Township is currently named in 3 claims that occurred in the Township of Clearview west of Stayner and one claim in the Township of Brock that have nothing to do with the Township. Springwater was named in a claim that occurred

in Wasaga Beach that was abandoned recently. All of these claims cost the Springwater taxpayer in administrative and legal costs as they work their way through the process.

d. Triage System for Claims

Before a claim makes it to a court date, the file should be triaged. It is at this stage that negligent of frivolous and vexatious claims will be filtered or thrown out. This process will trigger the reimbursement of costs to municipalities by unethical law firms.

e. Law Society of Ontario Charges

Lawyers that use JSL in an unethical way should be charged by the Law Society of Ontario. If a lawyer names a municipality in a legal action that should not be named, these lawyers should be suspended and potentially lose their license to practice law. There is a significant commonality when comparing frivolous and vexatious claims and the law firms/lawyers that submit them. The current code of ethics of the Law Society of Ontario should be updated by the Province to reprimand lawyers and law firms that negligently use JSL. The Province of Ontario should be involved in creating a new Code of Ethics for Ontario's legal industry.

3. Is it increased premiums? Rising deductibles?

A recent survey by CAO's in Simcoe County shows that insurance premiums are going up between 10% at the lowest to 59% being the highest in 2019. The Township of Springwater experienced a 10.8% increase in its 2019 insurance renewal. The area that typically sees an annual increase is related to the Municipal General Liability and Excess Liability lines of the business. The municipality was advised by its insurance broker that "over the past several years, insurance companies' appetite for Municipal Insurance has remained fairly stable. Insurance rates across all lines have seen only modest increases intended to simply keep pace with inflation and the rising cost of claims. Larger rate increases have been reserved for those accounts experiencing adverse claims development; either in frequency or severity (or both). However, starting in June 2018, the insurance market as a whole has shown clear signs of "hardening". Insurance companies for all sectors are putting stricter rules in place regarding the amount and breadth of coverage they will provide, and to which clients. Since the overall insurance supply is being reduced, the demand for insurer capacity is increasing, and as such, prices are elevating."

The table below provides at a high level (includes all lines of coverage) the Township's annual insurance premiums over the past five years.

2015	2016	2017	2018	2019
\$234,942	\$247,262	\$254,388	\$274,936	\$304,688

The Township continues to consult with its insurance broker in an effort to ensure that Springwater's constituents are receiving the best value for their tax dollar; however, the rising costs of insurance are not sustainable over the long run. Staff and its insurance broker have looked at increasing our deductibles in an effort to reduce the overall premium; however this has led to minimal reductions in the overall annual premium to the Township.

4. *Being unfairly named in lawsuits?*

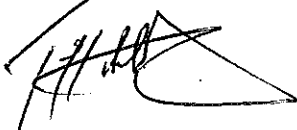
As detailed above, Springwater continues to be unfairly named in legal actions. Issues here range from a complete absence of research by legal firms on causality to the municipality being named in legal action in completely separate jurisdictions (other municipalities).

5. *Feeling you cannot offer certain services because of liability risks?*

More recently, with the advice of the Township's insurance broker, the Township has changed the way in which it delivers some of its recreational programs/services, especially as it relates to children's programs/activities. For example, the Township in partnership with its Community Recreation Associations will host a number of community based events throughout the year, which includes children's activities. In order to allow inflatable Bouncy castles at community events, the Township now requires the service provider to indemnify the Township and to also provide staff to monitor the safety of participants while in the inflatable Bouncy castle. Some vendors are reluctant to take on this risk.

Thank you for allowing the Township to participate in this consultation. We are open to further dialogue should you feel it necessary.

Yours truly,



Jeff Schmidt, CPA, CGA, B.A.S.
Chief Administrative Officer

Cc: Ontario Municipalities



BOARD OF DIRECTORS

Thursday, December 19, 2019

Ausable Bayfield Conservation Authority Administration Centre
Morrison Dam Conservation Area

2:00 pm

AGENDA

1. Chair's Welcome
2. Adoption of Agenda
3. Disclosure of Pecuniary Interest
4. Disclosure of intention to record this meeting by video and/or audio device
5. Adoption of Minutes from November 14, 2019
6. Business Out of the Minutes
 - Vote on 2020 Proposed General Levy, Project Levy, Budget - Brian Horner
7. **Program Reports**
 - Report 1: (a) Development Review (O Reg 147/06) - Meghan Tydd-Hrynyk/Daniel King
 - (b) Violation/Appeals Update - Geoff Cade
 - Report 2: Forest Management and Harvest Update - Ian Jean
8. **Presentation:** *Conservation Education Year in Review* - Denise Iszczuk
9. **General Manager's Report**
10. **Committee Reports**
 - Arkona Lions Museum Management Committee - Doug Cook
 - Joint Management Committee - Mary Lynn MacDonald
 - Source Protection Committee - Mary Lynn MacDonald

3:00 pm DELEGATION: Gary Eagleson - Nutrient Management (15 minutes)

3:30 pm HEARING: *Pursuant to Ont. Regulation 147/06* - Application for Permission #2019-73

11. Correspondence
12. New Business
13. Committee of the Whole
14. Adjournment

Source Protection Authority Meeting to follow

UPCOMING MEETINGS AND EVENTS

- December 24 (noon) - Jan 1 - Office Closed
- February 20 - Board of Directors Annual Meeting at 10:00 a.m.



MINUTES

BOARD OF DIRECTORS MEETING

Thursday, November 14, 2019

**Ausable Bayfield Conservation Authority Boardroom
Morrison Dam Conservation Area**

DIRECTORS PRESENT

Ray Chartrand, Doug Cook, Adrian Cornelissen, Bob Harvey, George Irvin, Dave Jewitt, Mike Tam, Marissa Vaughan, Alex Westman

STAFF PRESENT

Bev Brown, Geoff Cade, Abbie Gutteridge, Davin Heinbuck, Brian Horner, Ian Jean, Daniel King, Kate Monk, Judith Parker, Meghan Tydd-Hrynyk, Ross Wilson

CALL TO ORDER

Chair George Irvin called the meeting to order at 10:02 a.m. and welcomed everyone in attendance.

ADOPTION OF AGENDA

MOTION #BD 86/19

**Moved Ray Chartrand
Seconded by Mike Tam**

“RESOLVED, THAT the agenda for the November 14, 2019 Board of Directors meeting be approved,”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

DISCLOSURE OF INTENTION TO RECORD

None

ADOPTION OF MINUTES**MOTION #BD 87/19****Moved by Doug Cook
Seconded by Adrian Cornelissen**

“RESOLVED, THAT the minutes of the Board of Directors meeting held on October 17, 2019 and the motions therein be approved as circulated.”

Carried.

BUSINESS OUT OF THE MINUTES2020 Fee Schedule and Pay Grid

General Manager Brian Horner advised that changes to the fee schedule and the pay grid increase of 1.5% were incorporated into preparing the proposed budget for 2020.

MOTION #BD 88/19**Moved by Ray Chartrand
Seconded by Dave Jewitt**

“RESOLVED, THAT the 2020 fee schedule and pay grid be approved as presented.”

Carried.

Consultation Meeting with Minister Yurek

Brian Horner reported that he and Kate Monk, Stewardship, Lands and Education Manager attended the meeting arranged by Minister Yurek’s staff on October 24, 2019 in Toronto. In attendance were Liam O’Brien-Deputy Chief of Staff (MECP); Holly Fullager-Policy Advisor and Public Appointments Manager (ECP); Rebecca Teare and Jessica Isaac (MECP); Carolyn O’Neill, Manager Great Lakes Office (MECO) and Kyle Nietvelt, Policy Advisor and Office Manager Minister’s Office (MNRF). Members of staff for local MPPs Lisa Thompson and Monte McNaughton were also in attendance. Presentation and questions centred around what was unique about ABCA; amount of conservation lands owned and managed; environmental monitoring and education programs; number of permits processed; community partnerships and flood messages issued. Consultations are being scheduled with all conservation authorities and Minister Yurek is to speak at the Conservation Ontario Council meeting on December 9, 2019.

PRESENTATION:

Adam Skillen, of Skillen Investment Management presented an update on the investment income since April. The portfolio has done well over the past 5 years. The directors decided not to consider any changes to the 35% equities 65% bonds balance in the portfolio at this time.

PROGRAM REPORTS1. (a) Development Review

Meghan Tydd-Hrynyk, Planning & Regulations Officer, presented the Development Review report pursuant to Ontario Regulation 147/06 *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 6 *Applications for Permission* and 1 *Minor Works Application*.

(b) Violations/Appeals Update

Staff advised there were no updates.

MOTION #BD 89/19**Moved by Alex Westman****Seconded by Dave Jewitt**

“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 – Development Review.”

Carried.

2. Permit Renewal

Meghan Tydd-Hrynyk advised that an extension is requested for a permit issued on October 31, 2018 to renovate an existing cottage at Port Franks. The work has not been started and the applicant would like one more year added to their application. The proposed work now falls under the new Shoreline Management Plan Development Guidelines but does not increase habitable living space.

MOTION #BD 90/19**Moved by Doug Cook****Seconded by Ray Chartrand**

“RESOLVED, THAT the Board of Directors approve the one year renewal of Application for Permission #2018-91A pursuant to Ontario Regulation 147/06.”

Carried.

3. Splash Sport Park Proposal

Kate Monk presented a proposal from Mr. Juan Castro, owner of Splash Watersports who would like to install an inflatable water park feature on the Parkhill Reservoir as a for-profit business. The 25 metres x 25 metres water feature would be anchored to the bottom of the reservoir and customers would swim to the activity area. Staff have evaluated the proposal as it relates to ABCA achieving its mandate and not having any negative impacts.

MOTION #BD 91/19**Moved by Doug Cook****Seconded by Adrian Cornelissen**

“RESOLVED, THAT based on the information provided by the proponent and the mandate of the Ausable Bayfield Conservation Authority, the ABCA not pursue a business agreement to establish a Splash Sport Park at the Parkhill Conservation Area reservoir.”

Carried.

4. Stewardship Program Project Review

Ian Jean, Forestry & Land Stewardship Specialist presented 12 project applications eligible for funding assistance through the Habitat Stewardship Program to prevent or minimize nutrient and sediment threats to aquatic species at risk in the Ausable River watershed. There was one project eligible for EcoAction funding to improve urban and rural stormwater for Lake Huron. One project was funded through Canada Nature Fund to improve aquatic habitat in the Ausable River for freshwater mussels and fish that are species at risk.

MOTION #BD 92/19

Moved by Alex Westman

Seconded by Bob Harvey

“RESOLVED, THAT the Board of Directors approve the projects eligible for stewardship program funding as presented.”

Carried.

PRESENTATION

Davin Heinbuck, Water Resources Coordinator introduced the presentation on Lake Huron Shoreline and High Lake Levels. Data has been kept since 1918 on water levels for the Great Lakes. The highest level for Lake Huron was in 1986 and the record low was in December - January 2012-13. Levels were at a high point in June 2019 but have come down a bit. The expectation is that winter levels may meet or exceed the records. There are no controls of outflow to adjust lake levels for Lake Michigan or Lake Huron, so it is important to look at the Great Lakes Basin as a whole. Impacts from heavier snow or rain events that drain into Lake Michigan will contribute to higher levels in Lake Huron basin.

Ross Wilson, Water & Soil Resources Coordinator gave an overview of how lake levels, wave height and precipitation are evaluated when issuing flood messaging to lakeshore municipalities.

Daniel King, Regulations Coordinator spoke about understanding risk for property and persons due to hazards, vulnerability and exposure to high lake levels. Photos were shown of the effects on lake banks where stairs and shore protection were destroyed during wind events. A cottage on the lakeshore in 2014 was abandoned by the landowner and had to be removed by the municipality in 2019 before falling over the bank. The energy of a wind event across the lake undermines the toe of a bluff or shore protection and creates an unstable bank. It was commented that Mother Nature doesn't negotiate on structure removal.

The directors asked that this information session be shared with municipalities and lakeshore residents. Brian Horner responded that as part of the Shoreline Management Plan process there would be continual outreach and education opportunities for residents and stakeholders living and working along the shoreline. An information meeting/workshop event is being planned for 2020.

GENERAL MANAGER'S REPORT

Brian Horner provided a written report with a brief update on the progress of various projects, staff training and development, upcoming meetings or events and general activities over the previous month.

COMMITTEE REPORTS**MOTION #BD 93/19**

**Moved by Ray Chartrand
Seconded by Doug Cook**

“RESOLVED, THAT the minutes of the DWSP Joint Management Committee meeting held September 19, 2019; Source Protection Committee meeting held on September 25, 2019 and the Friends of South Huron Trail Committee meeting held on November 1, 2019 and the motions therein be approved as circulated.”

Carried.

CORRESPONDENCE

- a) Reference: Bill 108
File: A.7.1
Brief: Copy of letter from Municipality of Lambton Shores to Randy Pettapiece MPP conveying their support for a resolution from South Huron regarding conservation authority fees.
- b) Reference: Bill 108
File: A.7.1
Brief: Copy of correspondence from Town of Ingersoll Council to Hon. Doug Ford, Premier conveying their support for continuing mandatory and non-mandatory programs of the Upper Thames River CA for their municipality, as well as all conservation authorities.
- c) Reference: Bill 108
File: A.7.1
Brief: Copy of Correspondence from Township of Springwater to Nottawasaga Valley CA advising of their support that conservation authorities only deliver core mandated programs.
- d) Reference: Bill 108
File: A.7.1
Brief: Copy of correspondence from Township of Ramara to Hon. Jeff Yurek advising of its support for a review of conservation authority programs and that an exit clause be provided in any new Conservation Authorities Act.
- e) Reference: Thank You
File: A.5.1
Brief: Thank you from Patti Down for assistance from ABCA staff in helping with the recent Jessica's House residential hospice fundraiser.

NEW BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 12:16 p.m.

George Irvin
Chair

Judith Parker
Corporate Services Coordinator

*Copies of program reports are available upon request.
Contact Judith Parker, Corporate Services Coordinator*



General Manager's Report

December 19, 2019

Prepared for the Board of Directors
by Brian Horner

Introduction

I am pleased to provide the Board of Directors with a brief update on ABCA projects, programs, new partnerships, funding opportunities and activities over the past couple of months. This report also includes information about Conservation Ontario and some of its activities on behalf of Ontario's 36 conservation authorities. If you have any questions please call me. *Note:* This is not an inclusive list only some highlights.

Conservation Ontario

Conservation Ontario is the network of 36 Conservation Authorities, local watershed management agencies that deliver services and programs that protect and manage water and other natural resources in partnership with the government, landowners and other organizations. Conservation Authorities promote an integrated watershed approach balancing human, environmental and economic need. Conservation Authorities are organized on a watershed basis.

1. The Province of Ontario's Special Advisor on Flooding, Doug McNeil, released his report on November 28. In a news release Conservation Ontario said they are pleased the report "recognizes the critical role that conservation authorities play in Ontario's flood management. Kim Gavine, General Manager of Conservation Ontario, stated, "We're pleased to see that he appreciates the collaborative approach, however, maintaining and making improvements in Ontario's flood management program requires resources that include appropriate policy and program support. The 50% reduction to conservation authorities' provincial transfer payments for the natural hazard program affected all CA's and erode our ability to effectively address issues raised by the Flood Advisor"

Projects, Programs and Studies

1. Kari Jean has been compiling and analyzing fresh water mussel from this year and as far back as 2006. The results of the data will help to evaluate our stewardship efforts, tree planting to reduce threats, sediment and nutrients, to aquatic habitat. Kari presented these results to Fisheries and Oceans Canada in Burlington at the Canadian Freshwater Research meeting on Dec 4th.
2. Hope Brock has completed uploading of data for the community turtle sightings program. The sightings will be submitted to the Ontario Reptile and Amphibian Atlas and the Toronto Zoo's Turtle tally program.
3. Ian Jean and Nathan Schoelier have been working to complete the Forests Ontario Survival Assessments. It is a requirement that a survival assessment be completed for all Forest Ontario sites in the first, second and fifth year of planting. They have also been meeting with landowners to discuss tree planting plans in preparation for the spring 2020 season.
4. As part of regular maintenance and inspection staff have been removing fallen and hazard trees along the Morrison Dam Conservation trail.

Training

Education staff member attended the CA Educators workshop "Rekindle the Sparks" on November 20 – 22 at the Nottawasaga Inn in Alliston, prior to the Latonell symposium.

Meetings and Special Events

1. The Ausable Bayfield Maitland Valley Drinking Water Source Protection Committee (SPC) met November 22 in Holmesville. This was a joint session with the Huron Clean Water Protection Steering Committee, the main topic of discussion was on deep deposit nuclear waste.
2. Mari Veliz participated as a panel speaker on the Huronview Demonstration Project, at the Latornell Conservation Symposium held November 19 -22. Tim Cumming and Chair George Irvin were also in attendance at the Symposium.
3. Mari also made a presentation on the Huronview Demonstration project at the Certified Crop Advisor – Soil and Water Day on November 20.
4. Kate Monk attended the OMAFRA Engineers and Environmental Specialists meeting in Guelph. Discussions included updates on 2019 government letters and funding implications.
5. Brian Horner, attended the CO Council Meeting on December 9, hosted by Conservation Ontario at Sheraton Parkway in Richmond Hill. Jenifer Keys from MNRF, spoke to the Flood Advisors report. MECP, Deputy Minister Serge Imbrogno, spoke on the next steps for consultation which will include some kind of regional discussions with CA's, Municipalities and other stakeholders.
6. Kate Monk and Nathan Schoelier attended the final Huron Clean Water Protection Review committee meeting for 2019, with the next meeting set for February 14, 2020.
7. Davin Heinbuck attended the Southwestern Ontario Flood Forecasting Alliance semi-annual meeting on Nov. 5th which included representatives from 8 CA's. Topics included updates from the Provincial Flood Forecasting and Warning Committee, Lake Level Messaging and Monitoring Networks.
8. Daniel King attended the Pre-Latornell session on *Conservation Authorities Act* Section 28 which included presentations by Regulations staff from across the province.



December 5, 2019

In This Issue

- MPAC in focus on latest AMO podcast.
- AMO-Frequency Foundry partnership - webinar recording.
- WSIB's new premium Rate Model for Schedule 1 Municipalities.
- A barrier-free web solution for AMO members.
- Social media webinar series.
- Office Supplies webinar: Municipal Group Buying Program.
- ONE Investment - Holiday transaction schedule.
- Timmins resolution concerning Conservation Authorities.
- Municipal health and safety compliance.
- Save 15% off Deluxe Canada products.
- Careers with OPS, Caledon, Haldimand County, The Blue Mountains and AMO.

AMO Matters

In the latest AMO ON Topic podcast, Brian Rosborough is joined by MPAC's Carmelo Lipsi and Chris Rickett to discuss MPAC's collaborative approach in supporting Ontario's municipalities. Listen wherever you get your podcasts, or on the [AMO ON Topic website](#).

On November 28, AMO and Frequency Foundry introduced the partnership and demonstrated [Signal](#), a digital CRM/online 3-1-1 solution available to members. Implementing Signal will allow staff to manage and resolve 3-1-1 requests and allow citizens to track requests. Staff will also benefit from dashboards, analytics, and other customer service features. Visit [our webpage](#) for more information.

Provincial Matters

As of January 1, 2020, the WSIB is introducing a [new way of setting premium rates](#) for almost 300,000 businesses across Ontario, including Schedule 1 Municipalities. [Connect](#) with WSIB if you have any questions about their new Rate Framework.

Eye on Events

A quality, accessible website is the face of your municipality and is important to engaging and serving residents effectively. As part of AMO's Digital Toolkit, we have partnered with eSolutions to offer members cost-effective website solutions that meet accessibility requirements. Join us on Thursday, **December 12 from 3 pm to 4 pm EST** for a [free webinar](#) where we will introduce our latest partner.

AMO's Social Media webinar series is back by popular demand! Elected officials live in the spotlight making effective communication essential. With the rise of social media and decline of local news, the communications landscape has changed. These 1 hour lunch & learn workshops will help promote good news, manage issues professionally, and leverage traditional and social media. [Register now](#) for 1 or all 4 webinars, designed to help you navigate social media more effectively and safely.

LAS

The LAS [Municipal Group Buying Program](#) can help you save money on your [office supplies](#). Join us and Staples Business Advantage on **December 11 at 10am** to learn how to save money on everything from pens to furniture and coffee supplies. [Register here](#).

ONE Investment

Holiday Schedule Update: Please note, AMO Offices and Toronto Stock Exchange will have special hours during holidays. [Click here](#) to find detailed schedule for processing of ONE HISA Transactions and ONE (Portfolio) Transactions.

Municipal Wire*

The City of Timmins [resolution](#) supports continuation of the programs and services of the Mattagami Region Conservation Authority (MRCA), and requests the Ministry of Environment, Conservation and Parks to recognize the strong and positive provincial role Conservation Authorities (CA's) play in flood risk reduction programs and reinstate funding to the CA's of Ontario.

4S offers training, support, and a digital management platform to ensure municipal governments comply with occupational health and safety requirements. Reach out to 4S, AMO's partner for health and safety management, for [more information](#) on how they can support your health and safety program for 2020 and beyond.

Enter promotion code 63647 when ordering and save 15% on [Deluxe Canada products](#) including customizable forms, cheques, print marketing, promo & apparel, and more. This continues AMO's member discount with the company formerly known as NEBS.

Careers

[Assistant Deputy Minister, Municipal Services Division - Ministry of Municipal Affairs and Housing](#). As the Assistant Deputy Minister of Municipal Services Division, you will lead the operations division on matters related to municipal land-use planning, municipal finance, municipal governance, housing, disaster recovery and Ontario's Building Code. Please [apply online](#), only, by Friday, December 6, 2019.

[Assistant Deputy Minister, Local Government and Planning Policy - Ministry of Municipal Affairs and Housing](#). As the Assistant Deputy Minister (ADM) of Local Government and Planning Policy you will lead a division responsible for the development and implementation of policy, program and legislation for local government finance, governance and land use planning. The ADM is responsible for leading the ministry's partnerships with the municipal sector. Please [apply online](#), only, by Friday, December 6, 2019.

[Chief Administrative Officer – Town of Caledon](#). To apply for this extraordinary leadership opportunity in confidence, please submit a detailed resume to Town of Caledon at CaledonCAOrecruitment@caledon.ca. A complete position description is available at [Caledon Careers](#). Application Deadline: 4:30 p.m., Friday, January 3, 2020.

[Supervisor, Risk Management & Legal Services - Haldimand County](#). Permanent Full-Time. Those who are interested in applying for this position must submit a resume and covering letter as appropriate in confidence to careers@haldimandcounty.on.ca by Thursday, December 12, 2019, 4:30 p.m.

[Director, Legislative Services - Town of The Blue Mountains](#). Reports to: Chief Administrative Officer. A detailed job description and instructions on how to apply are available on the Town's website under Town Hall - [Employment Opportunities](#). The submission deadline for applications is 4:30 p.m. on Friday, January 3, 2020.

[Policy Intern - AMO](#). Assisting senior advisors and the Director of Policy, the successful candidate will support AMO's policy development process. The Internship is a temporary position of up to 17 weeks. Please apply in confidence to: careers@amo.on.ca by Friday, January 3rd, 2020 at 12 noon.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal

government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

AMO Watch File Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



Please consider the environment
before printing this.

Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
To unsubscribe, please [click here](#)





December 12, 2019

In This Issue

- Main Streets Project completion date approaching.
- A barrier-free web solution for AMO members.
- Exhibit Hall registration is open for AMO's 2020 Conference.
- Almost time to book your accommodation for AMO's 2020 Conference!
- Social media webinar series.
- Reduce your operating costs with LED upgrades!
- Budget savings through group buying.
- ONE Investment - Holiday transaction schedule.
- Municipal health and safety compliance.
- Save 15% off Deluxe Canada products.
- Careers with Ministry of Transportation, Tay Township and AMO.

AMO Matters

Main Street Revitalization Initiative projects must be complete by March 31, 2020. When projects are complete, please submit your [Annual Report](#), no later than May 15, 2020. Contact [Adam Garcia](#) for questions.

A quality, accessible website is the face of your municipality and is important to engaging and serving residents effectively. As part of AMO's Digital Toolkit, we have partnered with eSolutions to offer members cost-effective website solutions that meet accessibility requirements. [Join us](#) on Thursday, December 12, from 3 - 4 pm EST, for a free webinar where we will introduce our latest partner.

Eye on Events

Early Bird registration for the exhibit hall is now open and available until January 31. Are you a municipal supplier or vendor? Do you have a product or service that would benefit the municipal sector? For AMO and municipal industry partners, this Conference is an unparalleled opportunity to make and solidify relationships with the municipal sector. Showcase your products or services at the AMO Conference in Ottawa, from August 16-19, 2020. [Reserve your booth today!](#)

The 2020 AMO Conference will be held in Ottawa from August 16-19, 2020. AMO has arranged hotel accommodation for delegates at various hotels in downtown Ottawa. Guest rooms can only be booked as of January 7, 2020 at 10:00 a.m. Hotels have been instructed to decline reservations for AMO delegates until that time. Please [click here](#) to book your rooms and for all information on accommodation.

AMO's Social Media webinar series is back by popular demand! Elected officials live in the spotlight making effective communication essential. With the rise of social media and decline of local news, the communications landscape has changed. These 1 hour lunch & learn workshops will help promote good news, manage issues professionally, and leverage traditional and social media. [Register now](#) for 1 or all 4 webinars, designed to help you navigate social media more effectively and safely.

LAS

Upgrading your building lighting to LED is a sure way to reduce your operating costs. IESO incentives are still available. Consider the popular turn-key [LAS Facility Lighting Service](#). Contact [Christian Tham](#)

for a free budget proposal.

LAS Blog: Group Buying can result in big savings for your municipality. [Check out the LAS Blog](#) to learn more about the benefits and how buying groups can work for you.

ONE Investment

Holiday Schedule Update: Please note, AMO Offices and Toronto Stock Exchange will have special hours during holidays. [Click here](#) to find detailed schedule for processing of ONE HISA Transactions and ONE (Portfolio) Transactions.

Municipal Wire*

4S offers training, support, and a digital management platform to ensure municipal governments comply with occupational health and safety requirements. Reach out to 4S, AMO's partner for health and safety management, for [more information](#) on how they can support your health and safety program for 2020 and beyond.

Enter promotion code 63647 when ordering and save 15% on [Deluxe Canada products](#) including customizable forms, cheques, print marketing, promo & apparel, and more. This continues AMO's member discount with the company formerly known as NEBS.

Careers

[Assistant Deputy Minister, Provincial Highways Management - Ministry of Transportation](#). Location: Toronto, Ontario. Duration: Permanent. Please apply online, only, by Sunday, December 22, 2019, by visiting [Ontario Public Service Careers](#). Please follow the instructions to submit your application. Faxes are not being accepted at this time.

[Chief Administrative Officer - Township of Tay](#). A complete job description is available on the [Township website](#) or by contacting the Hiring Committee. Applicants having the required qualifications are requested to submit a detailed resume in confidence to the following by 4:00 p.m. January 6, 2020: Attention: Hiring Committee, Township of Tay, 450 Park Street, P.O. Box 100, Victoria Harbour, Ontario L0K 2A0; email: hr@tay.ca.

[Policy Intern - AMO](#). Assisting senior advisors and the Director of Policy, the successful candidate will support AMO's policy development process. The Internship is a temporary position of up to 17 weeks. Please apply in confidence to: careers@amo.on.ca by Friday, January 3, 2020 at 12 noon.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



LUCAN BIDDULPH
Parks & Recreation Advisory Committee
Meeting Minutes
Wednesday December 11, 2019 – Council Chambers
270 Main St., Lucan

Call to Order: Councilor Daniel Regan called the meeting to order at 6:05pm

- Present: Councilor Daniel Regan, Councilor Peter Mastorakos, Ron Reymer, Todd Bailey, Mark Nixon, Keith Salter, Colin Haskett, Linda Barr, Paul Smith, Abby Vandermuren
- Absent: Mayor Cathy Burghardt-Jesson, Wayne Hall, Jenny Marrinan

Disclosure of Pecuniary Interest & Nature Thereof

1/ Adoption of Minutes:

Moved by Councilor P. Mastorakos

Seconded by T. Bailey

Resolved that the minutes of the Wednesday March 6th, 2019 and Wednesday May 15th, 2019 meetings be adopted as circulated.

CARRIED

Business arising from the Minutes

Councilor P. Mastorakos requested to have meeting minutes sent out in a timely manner after each meeting.

4.1 Skate/Bike park – Ongoing

P. Smith expressed that the Skate/Bike park project is still ongoing and is determining if this is a project to tackle now or include in the fundraising phase. P. Smith also noted that input from the public would be necessary and suggests a public meeting in the future.

4.2 Dog Park Improvements

P. Smith stated that the dog park committee is a great group of dedicated individuals. Upcoming improvements include shade structures and removal of excess dirt around the entrance to improve drainage.

Delegations & Communications:

Mr. Glen Boy of Campaign Coaches presented the feasibility study and options for fundraising.

P. Mastorakos questioned if there is possibility to go back and mend the broken objectives in the community. G. Boy stated yes, more information is key and a public meeting would be very beneficial. Wayne Carroll, a member of the community, confirmed and portrayed various views of the project. G. Boy confirmed that many of the concerns Wayne Carroll spoke upon are

similar to those that he has already heard and need to be addressed, in the form of a public meeting as suggested. C. Haskett questioned G. Boy about how he sees the grant process affecting the capital campaign and fundraising. G. Boy stated that competition is steep and many communities have applied. G. Boy recommended to move ahead into the campaign if this renovation is continuing regardless of the funding, but if the renovation is contingent on funding, then hold off on the campaign and possibly revise. C. Haskett stated that he supports G. Boy's suggestion in speaking to concerns similar to Wayne's during a public meeting and listen to what residents have to say.

Reports:6.1 Community Centre Project and Phase Two Strategies

R. Reymer presented the municipal financial scenarios and strategies for phase two of the Lucan Community Centre Project.

6.2 Fundraising Phase Two

P. Smith questioned how PRAC would like to continue.

2/ Fundraising Campaign

Motioned by Councillor P. Mastorakos

Seconded by C. Haskett

Resolved that PRAC recommends to Council that the proposal to retain Campaign Coaches for a one million (\$1,000,000.00) dollar fundraising campaign be postponed pending news about Provincial level approval of our recent grant application (expected mid to late January 2020).

CARRIED

C. Haskett encouraged Municipal staff to identify various forms of advertising and naming rights within the Lucan Community Centre as a prompt for fundraising.

New Business7.1 Soccer Field update

R. Reymer stated that the property that soccer field number one sits on was purchased by a developer. R. Reymer is confident that Lucan Minor Soccer will be able to use this field for the upcoming season. A spot to re-locate the soccer fields is being looked into and more information will come.

7.2 Soccer Skate and Scooter School

P. Smith noted that he was approached by a group in London to host a specialty camp. This camp isn't feasible without additional support. P. Smith is in contact with the Lucan Optimist Club in regards to hosting this camp.

7.3 Ukulele and Paint Classes

A. Vandermuren stated that new senior activity classes will be added in 2020 beginning with Ukulele lessons and Painting classes.

7.4 Boys and Girls Club Programming

P. Smith acknowledged that the new programming and partnership with the Boys and Girls Club of London is going well and new programs are anticipated to be added in 2020.

7.5 Market Street Park War Memorial

P. Smith mentioned that the 100 year anniversary of the cannon at Market Street Park is approaching. P. Smith is looking into funding to revitalize the cannon and possibly relocate it to the Legion.

Round Table Discussion

M. Nixon commented on how much his son enjoyed the Sports Mania Program.

K. Salter mentioned that the Michael Landsberg event is sold out and will be very educational to all. K. Salter also expressed how important the R Zone policy is and acknowledges the effectiveness of this policy.

C. Haskett commented on the lack of cleanliness at the Lucan Community Centre and encourages awareness of this especially entering a campaign. Councilor P. Mastorakos supported C. Haskett's comment by stating he has heard similar complaints about cleanliness of the facility.

T. Bailey noted how easy it was to host his son's birthday party at the Lucan Community Centre and was enjoyed by all.

Next Meeting: To be determined in the New Year

3/ Adjournment

Motioned by Councilor P. Mastorakos

Seconded by Colin Haskett

That the meeting be adjourned at 9:10pm.

CARRIED



Memo

To: Mayor and Council
From: Kathryn Langendyk, Treasurer
Subject: Remuneration Policies
Date: December 17, 2019

Attached is the draft 2020 salary grid, as proposed (Draft Policy 100-21-2020). Please note that the grid has been adjusted for 2020 to reflect a 1.9% inflationary adjustment. Lucan Biddulph has, for the past 20 years, taken the lead of the County of Middlesex and adjusted for inflation of the salary grid by the same percentage amount they award their inside and non-unionized staff. However, this figure is generally not provided until late in the first quarter of the year. To assist with budget and the administration of payroll, it would be beneficial to determine the inflationary adjustment prior to January 1st. Moving forward, the inflationary rate to use will be from Statistics Canada as of October (announced November 20th) each year.

Also attached is draft policy 100-22-2020 Confidential Employee 2020 Pay Grid

Please note that while the overall grid, Policy 100-21-2020, is a public document, Policy 100-22-2020 is a confidential document as each individual's rate of pay for 2020 is listed. The individual employees' location on the grid is a matter of personal privacy and governed under the *Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31*.

It should be noted that by adjusting the salary grid by the 1.9% cost of living adjustment crossing guards, fence viewers, livestock evaluators and the part time by-law enforcement officer will also automatically see their remuneration increase by the same 1.9%.

Options for Council Consideration:

1. Do nothing;
2. Adopt the following Policies:
 - Salary Grid Policy 100-21-2020; and
 - Confidential 2020 Pay Rates 100-22-2020

Recommendation:

It is my recommendation that Council adopt option 2 as outlined above.

Kathryn Langendyk

Kathryn Langendyk
Treasurer

**Statement of Policy**

Policy No. 100-21-2020

Effective: January 1, 2020

Revised: Dec 2019

Formerly: 100-21-2019

Reference:

TITLE: SALARY GRID**Rationale:**

The Council of the Township of Lucan Biddulph adopted a new salary grid at its meeting held Dec 17, 2019. The Township of Lucan Biddulph may review its salary ranges annually and make inflationary adjustments accordingly.

Details

- The following is a list of defined job positions. Each job position was evaluated and awarded a point value based on the role descriptions for each. These points and associated grades were then applied to a pay grid outlining wages for each grade. Below is the pay grid for Jan 1, 2020 thru Dec.31, 2020:

Similar Value Group (Pay Grade)	Band Width		Job Title	2020 Rates	Step 1	Step 2	Step 3	Step 4	Step 5 (Job Rate)
	From	To			\$P.HR	\$P.HR	\$P.HR	\$P.HR	\$P.HR
11	815	974	Chief Administrative Officer/Clerk		\$54.29	\$56.47	\$58.72	\$61.08	\$63.51
10	682	814	Treasurer/Tax Collector		\$44.93	\$46.73	\$48.60	\$50.54	\$52.56
10	682	814	Public Works Manager		\$44.93	\$46.73	\$48.60	\$50.54	\$52.56
9	570	681	Parks and Recreation Manager		\$38.14	\$39.66	\$41.25	\$42.90	\$44.61
9	570	681	Clerk		\$38.14	\$39.66	\$41.25	\$42.90	\$44.61
8	476	569	Deputy Clerk		\$33.18	\$34.50	\$35.89	\$37.33	\$38.81
8	476	569	Deputy Treasurer		\$33.18	\$34.50	\$35.89	\$37.33	\$38.81
7	397	475	Works Supervisor, Water		\$28.90	\$30.06	\$31.26	\$32.51	\$33.81
7	397	475	Works Supervisor, Roads		\$28.90	\$30.06	\$31.26	\$32.51	\$33.81
6	396	396	Parks & Recreation Coordinator		\$26.38	\$27.44	\$28.53	\$29.67	\$30.87
6	396	396	Utility/ Tax Clerk		\$26.38	\$27.44	\$28.53	\$29.67	\$30.87
5	277	331	Facility Operator (Full-Time)		\$23.83	\$24.79	\$25.78	\$26.81	\$27.89
5	277	331	Administrative Assistant, Clerks		\$23.83	\$24.79	\$25.78	\$26.81	\$27.89
5	277	331	Admin Assistant, Public Works		\$23.83	\$24.79	\$25.78	\$26.81	\$27.89
5	277	331	Labourer/Equipment Operator		\$23.83	\$24.79	\$25.78	\$26.81	\$27.89
5	277	331	Receptionist/Administrative Asst		\$23.83	\$24.79	\$25.78	\$26.81	\$27.89
4	231	276	Facility Operator (Part-Time)		\$18.61	\$19.35	\$20.13	\$20.93	\$21.77
4	231	276	Office Assistant (part-time)		\$18.61	\$19.35	\$20.13	\$20.93	\$21.77
3	192	230			\$16.47	\$17.13	\$17.81	\$18.53	\$19.26
2	160	191	Custodial Labourer (Part-Time)		\$14.33	\$14.90	\$15.50	\$16.12	\$16.76

- Policy No. 100-21-2019 is hereby repealed effective 01/01/20.

 Mayor

 CAO/Clerk



Planning Development
County of Middlesex
399 Ridout Street North
London, ON N6A 2P1
(519) 434-7321 (fax) 434-0638
www.middlesex.ca

December 17, 2019

REPORT

TO: Mayor Burghardt-Jesson and Members of Council
Township of Lucan Biddulph

FROM: Marc Bancroft, Senior Planner

SUBJ: Site Plan Approval (SPA-3-2019)
2525186 Ontario Inc. c/o Tony Goertz
1015 Heenan Court, Lucan

Purpose:

The purpose of this report is to evaluate a request for site plan approval to allow the development of certain lands for industrial purposes.

Background:

The subject lands are situated at the north end of Heenan Court in the Township's Industrial Park off Fallon Drive. The lands are designated Industrial under the Official Plan and zoned General Industrial (M1) which permits a wide range of industrial uses. Mr. Goertz has acquired ownership of the lands to accommodate his contracting business whereas he is proposing to construct an industrial building on the site. Attached is a plan which shows the proposed layout.

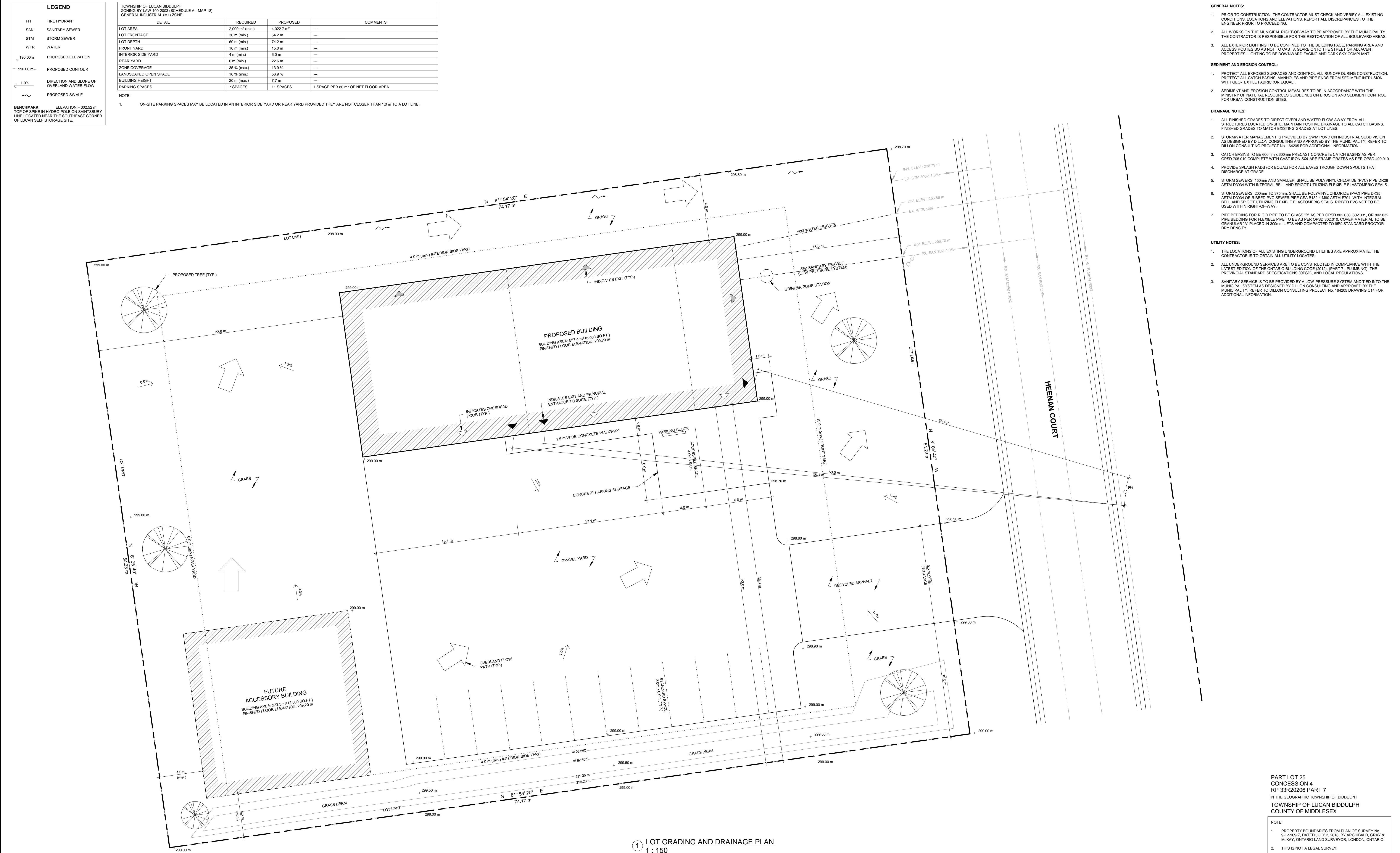
Analysis:

A site plan agreement has been prepared for Council's consideration, which includes a number of requirements including but not limited to: access, parking and grading. The site plan has been signed-off by staff. Prior to the issuance of a building permit, the following will be required: security in the amount of \$6,000 being 50% of the estimated cost of the site works (as required by the Township's Site Plan Control Area By-law); and registration of the executed agreement against the title of the subject lands.

In all, the subject proposal is consistent with the Provincial Policy Statement and conforms to both the County of Middlesex, the Lucan Biddulph Official Plans as well as the Lucan Biddulph Comprehensive Zoning Bylaw.

Recommendation:

That site plan approval be granted for the lands owned by 2525186 Ontario Inc. c/o Tony Goertz located at 1015 Heenan Court, Lucan.



NOTES:

@

AT

COMPLETE WITH

Ø

DIAMETER

FRR

FIRE-RESISTANCE RATING

FON

FOUNDATION

EW

EXISTING

H

HIGH

LLV

LONG LEG VERTICAL

LVL

LAMINATED VANEER LUMBER

max.

MAXIMUM

min.

MINIMUM

OBC

ONTARIO BUILDING CODE

OC

ON CENTER

OHD

OVERHEAD DOOR

PROJ.

PROJECTION

P.T.

PRESSURE TREATED

SG

SLIDE GATE

T&G

TONGUE AND GROOVE

TOP

TOP OF

TYP.

TYPICAL

UND.

UNDERSIDE

V

VERTICAL

W

WITH

WWM

WELDED WIRE MESH

NORTH

DESIGN	MF	No.	REVISION DESCRIPTION	MM/DD/YY	CHKD
DRAWN	MF	1.	PRELIMINARY - FOR DISCUSSION ONLY	11/12/19	MR
CHECKED	JM	2.	ISSUED FOR APPROVAL	11/28/19	MR
APPROVED	MR	3.	REVISED SITE PLAN	12/02/19	MR
DATE	DECEMBER 2019	4.	BARRIER-FREE DETAILS	12/10/19	MR

CONSULTANT

ENGINEERING AND DESIGN LTD.
CIVIL-COMMERCIAL-AGRICULTURAL

145 Thames Road, West, Unit 4, Exeter, ON, N0M 1S3
Telephone: (519)-317-0120
Email: admin@mrngdesign.com

CONTRACTOR

M.W. RUNGE
100162955
PROVINCE OF ONTARIO

1015 HEENAN COURT
LUCAN, ON
N0M 2J0

2525186 ONTARIO INC.
TRADE SHOP

SITE PLAN

PROJECT No.

MR19-204

SHEET No.

SP-1

SCALE

As indicated

TOWNSHIP OF LUCAN BIDDULPH RESOLUTION

DATE: December 17, 2019

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That the in-camera minutes of November 19, 2019 and regular council meeting minutes of December 3, 2019, be approved as circulated/amended.

RESOLUTION CARRIED

MAYOR

**TOWNSHIP OF LUCAN BIDDULPH
RESOLUTION**

DATE: December 17, 2019

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That the Council of the Township of Lucan Biddulph adopt the following corporate policies:

- Policy No. 100-21-2020 (Salary Grid Policy)
- Policy No. 100-22-2020 (Confidential Pay Rates)

RESOLUTION CARRIED

MAYOR

TOWNSHIP OF LUCAN BIDDULPH RESOLUTION

DATE: December 17, 2019

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED That the Council of the Township of Lucan Biddulph approve the accounts as paid, as follows:

November 2019

\$2,431,254.36

RESOLUTION CARRIED

MAYOR

TOWNSHIP OF LUCAN BIDDULPH RESOLUTION

DATE: December 17, 2019

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 67-2019 Appointment Bylaw (Committee)
- 68-2019 Fire Department Specific Response Bylaw
- 69-2019 Fees Bylaw
- 70-2019 Execution of Site Plan Agreement (2525186 Ontario Inc.)
- 71-2019 Emergency Management and Civil Protection Act requirements
- 207-2019 (Lee) Zoning Bylaw Amendment
- 208-2019 (Ridge Crossing) Removal of H Symbol
- 209-2019 (Ridge Crossing) Zoning Bylaw Amendment
- 72-2019 Confirming By-law

RESOLUTION CARRIED

MAYOR

**TOWNSHIP OF LUCAN BIDDULPH
RESOLUTION**

DATE: December 17, 2019

RESOLUTION NO. _____

MOVED BY: _____

SECONDED BY: _____

RESOLVED:

That the Council meeting be adjourned at _____ p.m.

RESOLUTION CARRIED

MAYOR

Township of Lucan Biddulph

BY-LAW NO. 67-2019

Being a by-law to appoint various persons to Boards and Committees.

THE COUNCIL OF THE TOWNSHIP OF LUCAN BIDDULPH hereby enacts the following to appoint members to the various Committees and Boards from December 17th, 2019 to October 31st, 2022:

- | | |
|---|--|
| 1. Committee of Adjustment | - All Council |
| 2. Land Division Committee | - All Council |
| 3. Lucan-Biddulph Fire Area
(2 Council; 1 Public) | - Mayor Cathy Burghardt-Jesson
- Councillor Daniel Regan
- Dave Goddard |
| 4. Biddulph Blanshard Fire Board
(2 Lucan Biddulph Council; 2 South
Perth Council and 1 Public)

Public Appointee | - Mayor Cathy Burghardt-Jesson
- Councillor Alex Westman
- Mayor Robert Wilhelm
- Councillor Sam Corriveau
- Norm Bilyea |
| 5. Fence Viewers & Livestock
Evaluators (3) | - Mike O'Shea
- Public Works Manager, Jeff Little
- Vacant |
| 6. Upper Thames River Conservation
Authority | - Councillor Alex Westman |
| 7. Ausable-Bayfield Conservation
Authority | - Councillor Alex Westman |
| 8. Bluewater Recycling | - Deputy Mayor Dave Manders |
| 9. Lake Huron Water Supply System | - Mayor Cathy Burghardt-Jesson
- Alternate – Deputy Mayor Dave Manders |
| 10. Community Emergency | - Mayor, Cathy Burghardt-Jesson
- Deputy Mayor, Dave Manders
- LB Fire Chief, Ron DeBrouwer
- Fire Chief, Steve Toews
- CAO/Clerk, Ron Reymer
- Economic Development Officer, Lisa
deBoer
- Public Works Manager, Jeff Little
- Facilities Manager, Paul Smith
- Treasurer, Kathryn Langendyk
- Deputy Clerk, Tina Merner
- OPP Representative
- County of Middlesex Rep. (EMS)
- Middlesex-London Health Unit Rep.,
Sean Bertleff
- Community Emergency Management
Coordinator, Bettina Weber |

11. Lucan Biddulph Community
Economic Development Committee

- Mayor Cathy Burghardt-Jesson

- Councillor Peter Mastorakos

- Avery Greaves

- Debbie Baines

- Jackie Martens

- Teresa Burns

- Wes Hodgson

- Dan Forbes
12. Lucan Santa Claus Parade

- Kim Gooding

- Connie Richardson

- Meghan U'Ren
13. Baconfest Committee

- Mayor Cathy Burghardt-Jesson

- Lisa deBoer

- Teresa Burns

- Jackie Martens

- Sheila Hodgins

- Kelly O'Connor

- Barb Tuxford

- Lisa Coddington

- Dean VanArenthals

- Anne Langendyk

- Clyde Walton

- Dave Gibbons
14. Parks & Recreation Advisory
Committee

- Paul Smith

- Abby Vandermuren

- Councillor Daniel Regan

- Councillor Peter Mastorakos

- Colin Haskett

- Todd Bailey

- Jenny Marrinan

- Mark Nixon

- Wayne Hall

- Keith Salter

- Linda Barr

That By-law No. 57-2019 is hereby rescinded.

Read a first, second and third time this 17th day of December, 2019.

MAYOR

CLERK

Township of Lucan Biddulph

BY-LAW NO. 68-2019

BEING A BY-LAW TO AUTHORIZE COST RECOVERY (FEES) WITH RESPECT TO FIRE DEPARTMENT SPECIFIC RESPONSE

WHEREAS pursuant to section 8 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time (the “Municipal Act”), the powers of a municipality are to be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considered appropriate and to enhance the municipality’s ability to respond to municipal issues;

AND WHEREAS pursuant to section 391 of the Municipal Act, a municipality may impose fees or charges on persons for services or activities provided or done by or on behalf of it;

AND WHEREAS pursuant to section 398 of the Municipal Act, fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality;

AND WHEREAS Council of the corporation of the Township of Lucan Biddulph deems it expedient to pass a by-law to impose fees on persons to recover the costs of fire department responses;

NOW THEREFORE the Council of the corporation of the Township of Lucan Biddulph hereby enacts as follows:

1. In this By-Law:
 - a. “Council” means Council of the Municipality;
 - b. “Fire Department” means a fire department established by the Municipality in accordance with the provisions of the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4, as amended from time to time;
 - c. “Fire Department Specific Response Fees” means *cost recovery* fees for Fire Department attendance at a Property for which the Owner has Fire Department insurance coverage;
 - d. “Indemnification Technology®” shall mean Fire Department incident reporting, data collection and property insurance policy wording interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies for costs of fire department attendance with respect to insured perils;
 - e. “Municipality” means the Corporation of the Township of Lucan Biddulph;
 - f. “Owner” means the registered owner of property or any person, firm, corporation, partnership or society and their heirs, executors, administrators or other legal representatives, including a property manager, tenant, occupant, mortgagee in possession, receiver, manager, trustee or trustee in bankruptcy having control over or possession of the property or any portion thereof;

- g. “Property” means any real property located within the geographical boundaries of the Municipality, and any real property to which the Fire Department is under a service agreement to provide Fire Department Response services, Automatic Aid or Mutual Aid. Real property includes buildings, contents and structures of any nature and kind in or upon such lands to which service is provided;
- 2. The Municipality hereby authorizes the imposition of fees from time to time in accordance with the provisions of this By-Law.
- 3. The Owner of Property shall be responsible for the payment of Fire Department Specific Response Fees imposed by this By-Law in accordance with the Schedule of Fees, attached hereto and forming part of this By-Law.
- 4. The Municipality may use Indemnification Technology® to assess applicable insurance coverage for Fire Department Specific Response Fees.
- 5. Fees imposed pursuant to this By-Law constitute a debt of the Owner to the Municipality and may be added to the tax roll of the Property to which the Fire Department Specific Response Fees relate.
- 6. Where the Municipality believes and/or Indemnification Technology® indicates Fire Department Specific Response Fees are applicable but the Owner does not have, in part or in full, insurance coverage for fire department charges for the Property, the Municipality may adjust the Fire Department Specific Response Fees to the extent of insurance coverage upon provision by the Owner of evidence, to the satisfaction of the Municipality, that no such insurance coverage exists or to demonstrate the limits of such coverage.
- 7. In this By-Law, words importing the neuter gender shall include the feminine gender and masculine gender and vice versa and words importing the singular shall include the plural where the context requires.
- 8. If any term or provision of this By-Law or the application thereof to any person shall to any extent be held to be invalid or unenforceable, the remainder of this By-Law or the application of such term or provision to all persons other than those to whom it was held to be invalid or unenforceable, shall not be affected thereby, it being the intention of the Council that each term and provision of this By-Law shall be separately valid and enforceable to the fullest extent permitted by law.

**BY-LAW READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 17TH DAY OF DECEMBER, 2019**

MAYOR

CLERK

SCHEDULE OF FEES

1. Fire Department Specific Response Fees

The Fire Department Specific Response Fees shall be the total of:

- a. **Current MTO rate per unit per hour or portion thereof for each unit*
- b. *rate per person per hour or portion thereof for each firefighter*
- c. *other costs including but not limited to; Foam, Metered Water, Air Tank Re-filling, Cleaning Equipment, DSPA or similar type units, cost to replace damaged or destroyed equipment, specialized response costs such as Water Bomber Drops*

*The MTO rate per unit per hour is set by the Ministry of Transportation. This rate is adjusted periodically in accordance with the consumer price index.

Such fees shall be charged and calculated on the basis of each Fire Department vehicle attending, resources consumed in attendance to the property incident. The time shall be measured from the time of departure of each unit from the Fire Department's facilities to the time the unit is cleared for the next call out.

Township of Lucan Biddulph

BY-LAW NO. 69-2019

Being a by-law to establish Tariff Rates and Fees for the Township of Lucan Biddulph

WHEREAS pursuant to Part XII of the Municipal Act, 2001 a municipality may pass by-laws imposing fees and charges;

AND WHEREAS pursuant to the Planning Act, R.S.O. 1990, c. P.13 a municipality may establish fees for the processing of applications;

AND WHEREAS the Council of the Township of Lucan Biddulph deems it expedient and desirable to set user fees and charges for services as provided by the Township;

AND WHEREAS the Township has given notice of its intent to establish user fees and charges as required by Regulation.

NOW THEREFORE BE IT ENACTED THAT the Council of the Township of Lucan Biddulph establishes the fees and charges as set out in the attached as follows:

1. Schedule 'A' shall be the fees and charges imposed pursuant to Section 391 and 392 of the Municipal Act, S.O. 2001, c.25 and Section 7 of the Building Code Act, S.O. 1992, c. 23. Schedule 'A' shall be the fees and charges imposed pursuant to Sections 42(6), 53(13) and 69(1) of the Planning Act, R.S.O. 1990, c. P.13.
2. The fees and charges established by this by-law shall be due and payable in full without discount by cheque or cash at the time of submitting an application or prior to the request for service.
3. Fees or charges imposed by this by-law that are unpaid as required by this by-law are subject to an additional penalty charge calculated at 1-1/4% per month or any part thereof.

That By-law No. 16-2019 and any other by-law and resolution that are inconsistent with the provisions of this by-law are hereby repealed.

This by-law shall come in force and take effect on December 17, 2019.

Read a FIRST, SECOND and THIRD TIME and FINALLY PASSED on this 17th day of December, 2019.

MAYOR

CLERK

Schedule “A” to By-law No. 69-2019

Item	Description	Fee/Charge
Administration		
	Penalty on outstanding taxes	1.25%/month
	Interest on special charges	1.25%/month
	Interest on accounts receivable	1.25%/month
	Interest on Arena receivables	1.25%/month
	Tax/Water Certificate	\$50.00
	Zoning/Work Orders Certificate	\$75.00
	Photocopying	\$0.25
	NSF cheque return	\$30.00
	Commissioner of Oath	\$10.00
	Marriage Licence	\$125.00
	Burial Permit Issuance	\$13.00
	Tax Registration	All Direct Costs + 10%
	New Tax Account/Name Change	\$25.00
	Late Tax Statement	\$5.00
	New Water Account/Name Change	\$25.00
	Late Water Statement	\$5.00
	Lottery Licence	\$30.00
	Township Pin	\$3.00
	County map	\$3.00
	Biddulph history book	\$25.00
	Municipal flag	\$90.00
Animal Control		
Dog Tags	First dog	\$20.00
	Second dog	\$30.00
	\$40.00 for the third dog and each dog thereafter, where applicable;	\$40.00
	Kennel Licence	\$100
	Replacement of lost tag	\$5
	Penalties – see Animal Control By-law	
By-law Enforcement		
	Appeal to Property Standards Committee	\$200.00
	Municipal Concurrence Report – Telecommunications Towers	\$300.00
	Follow up By-law Enforcement Inspections Finding Continued Non-compliance	\$100.00
	Request for Council Resolution to Support Applications to the Ontario Power Authority	\$150.00
	Non-Compliance Fee visit	\$100.00

Building	Occupancies as per OBC Group C – Residential Group A – Assembly Occupancy (churches, arenas, theatres etc.) Group B – Care & Detention Occupancy (jails, hospitals) Group D – Business & Personal Occupancy (banks etc.) Group E – Mercantile Occupancy Group F – Industrial Occupancy Farm Building	
Group C	Low Density Residential (sfd)	\$1125/dwelling unit up to 1500ft ² \$0.66 for buildings with a floor area over 1500ft ² Minimum fee: \$1125
	Multiple Residential (apt, condo, semi)	\$1125/dwelling unit up to 1500ft ² \$0.66 for buildings with a floor area over 1500ft ² Minimum fee: \$1125
	Residential – Major alterations, additions of > 50 percent increase	\$1125/dwelling unit up to 1500ft ² \$0.66 for buildings with a floor area over 1500ft ² Minimum fee: \$1125
	Group ‘C’ – Basement Finishes	\$200.00 up to 600 ft ² , 0.33/ ft ² for application with a floor area over 600 ft ² . Minimum fee: \$200.00
	Garage, carport, accessory building, deck, porch, minor alterations, additions, retrofits, wood stoves, temporary buildings, standalone plumbing and other permits ie. change of use, conditional, pool	\$200 up to 300 ft ² or \$200/permit flat fee for other types of permits. \$0.66/ft ² for buildings or structures with a floor area over 300ft ² . Minimum fee \$200
	Group ‘C’ - Inflatable Pools which require Permits as per Building By-law	Flat fee of \$100.00
Group A, B, D, E & F	New Construction	\$1700 up to 2500 ft ² . \$0.70/ft ² for buildings with a floor area over 2500ft ² . Minimum fee \$1700
Group A, B, D, E, & F	Major Alterations and additions (> \$10,000.00 construction value)	\$1700 up to 2500 ft ² . \$0.70/ft ² for buildings with a floor area over 2500ft ² . Minimum fee \$1700
Farm Buildings	New Construction, major alterations and additions >600 m ² (ex. intensive livestock, engineered buildings)	\$1,400.00 up to 10,000 ft ² , \$0.14/ ft ² for buildings with a floor area over 10,000 ft ² . Minimum Fee \$1,400.00
	Minor additions (<600 m ²), alterations accessory buildings, hobby farms (ex. pole frame/stud wall drive sheds/coveralls)	\$300.00 up to 2,500 ft ² , \$0.12/ ft ² for buildings with a floor area over 2,500ft ² . Minimum Fee \$300.00
Group A, B, D, E & F	Minor additions (<600 m ²), alterations, retrofit, interior finishes, mechanical stand alone	\$700 up to 2500 ft ² . \$0.28/ft ² for buildings with a floor area over 2500ft ² . Minimum fee \$700
	Septic Systems	\$200 flat fee – minor repair \$600 flat fee – small system \$1000 flat fee – large system
	Communication tower/facility, silo, solar panels	\$500
	Non-residential-demolition permits	\$400
	Wind Turbines (per turbine)	1-10 \$15,000 11-20 \$10,000

		21-30 \$7,500 Greater than 31 \$5,000
	Residential demolition permits	\$200
	Security deposit in residential “R” zones (assumed subdivisions)	\$2000
	Moving buildings in Township	\$75 plus direct cost (\$5000 deposit)
	Roadside sign permit	\$100
	Municipal address sign with post	\$50 (sign \$30, post \$20)
	Conditional building permit (administration charge only residential)	\$300
	Building re-inspections	\$70 per inspection (after two original inspections)
Plumbing		
Permit & Inspection	Water connection	\$50.00
	Sanitary building sewer connection	\$50.00
	Storm building sewer connection	\$50.00
Meters & Valves	Standard Meter	\$500
	Non-standard Meter	At cost
	Pressure reducing valve	\$85.00
	Backflow preventor	\$70.00
	Water meter repair/installation charge	\$75.00
	Plumbing re-inspections	\$70.00 per inspection (after two original inspections)
Private Sewage Disposal Systems		
	Change of use	\$75.00
	Demolition	\$75.00
	Transfer of permit (prior to expiry – 6 months from issuance)	\$75.00
	Renewal of permit (prior to expiry – 6 months from issuance)	\$75.00
	Report for subdivision application	\$100.00
	Report for consent applications	\$100.00
	Report for minor variance application	\$100.00
	Report for zoning by-law amendment application	\$100.00
	Report for site plan applications	\$100.00
	File search, performance review report	\$75.00

Public Works		
	Entrance culvert	Charged out at actual cost to Township
	New Water Service Fee	\$100.00
	New Water Service Deposit	\$1000.00
	New Sanitary Service Fee	\$50.00
	New Sanitary Service Deposit	\$1000.00
	New Storm Service Fee	\$50.00
	New Storm Service Deposit	\$1000.00
	New Services Road Restoration Deposit	\$2000.00
	Encroachment/Entrance Permit	\$75.00
Tile Drain Loan	Administration & Inspection	\$100.00
Noxious Weeds	Municipal authorized weeds cutting	\$10.00 plus cutting cost
Water & Sewer Rates		
	Bulk Water	\$2.00 per cubic meter
Residential, Rural and Commercial Water Rates and Charges		
	Lucan/Granton Water Flat Charge	\$15.32/month
	Lucan/Granton Water Usage Charge	\$0.643/cubic meter
Residential, Rural and Commercial Sewer Rates and Charges		
	Lucan/Granton Sewer Flat Charge	\$26.82/month
	Lucan/Granton Sewer Usage Charge	\$0.686/cubic meter
Residential, Rural and Commercial Miscellaneous Water Rates		
	Lucan/Granton 2 Unit Flat Charge	\$16.27/month
	Lucan/Granton 3 Unit Flat Charge	\$17.25/month
	Lucan/Granton 4 Unit Flat Charge	\$22.98/month
	Lucan/Granton 5 Unit Flat Charge	\$28.73/month
	Lucan/Granton 8 Unit Flat Charge	\$45.97/month
	Lucan/Granton 12 Unit Flat Charge	\$68.96/month
	Lucan/Granton 28 Unit Flat Charge	\$160.89/month
	Lucan/Granton 32 Unit Flat Charge	\$183.88/month
Residential, Rural and Commercial Miscellaneous Sewer Rates		
	Lucan/Granton 2 Unit Charge	\$28.27/Month
	Lucan/Granton 3 Unit Charge	\$29.70/Month
	Lucan/Granton 4 Unit Charge	\$39.62/Month
	Lucan/Granton 5 Unit Charge	\$49.53/Month
	Lucan/Granton 8 Unit Charge	\$79.22/Month
	Lucan/.Granton 12 Unit Charge	\$118.85/Month
	Lucan/Granton 28 Unit Charge	\$277.33/Month
	Lucan/Granton 32 Unit Charge	\$316.94/Month
Residential, Rural and Commercial Water Capital Levy		
	Lucan/Granton 2 Unit Flat Charge	\$15.00/month
	Lucan/Granton 3 Unit Flat Charge	\$15.00/month
	Lucan/Granton 4 Unit Flat Charge	\$15.00/month
	Lucan/Granton 5 Unit Flat Charge	\$15.00/month
	Lucan/Granton 8 Unit Flat Charge	\$15.00/month
	Lucan/Granton 12 Unit Flat Charge	\$15.00/month
	Lucan/Granton 28 Unit Flat Charge	\$15.00/month
	Lucan/Granton 32 Unit Flat Charge	\$15.00/month
	Lucan/Granton Residential	\$15.00/month
Residential, Rural and Commercial Wastewater Capital Levy		
	Lucan/Granton 2 Unit Flat Charge	\$20.00/month
	Lucan/Granton 3 Unit Flat Charge	\$20.00/month
	Lucan/Granton 4 Unit Flat Charge	\$20.00/month
	Lucan/Granton 5 Unit Flat Charge	\$20.00/month
	Lucan/Granton 8 Unit Flat Charge	\$20.00/month
	Lucan/Granton 12 Unit Flat Charge	\$20.00/month
	Lucan/Granton 28 Unit Flat Charge	\$20.00/month
	Lucan/Granton 32 Unit Flat Charge	\$20.00/month

	Lucan/Granton Residential	\$20.00/month
--	---------------------------	---------------

Planning & Development		
	Official Plan Amendment	\$2000.00
	Zoning By-law Amendment	\$1500.00
	Consent Application <ul style="list-style-type: none">Each additional consent application on the same lot	\$1500.00 \$500.00
	Cash-in-lieu of parkland dedication per new residential lot created by consent	\$1500.00
	Cash-in-lieu of parkland dedication per new non-residential lot created by consent	\$1,000.00
	Cash-in-lieu of parkland dedication for residential draft plan of subdivision	5% of the appraised value of the land the day before draft plan approval is granted
	Cash-in-lieu of parkland dedication for non-residential draft plan of subdivision	2% of the appraised value of the land the day before draft plan approval is granted
	Minor Variance Application	\$1000.00
	Removal of Holding Symbol	\$200.00
	Site Plan Control Application	\$1000.00
	Part Lot Control Exemption	\$1000.00
	Draft Plan of Subdivision and Draft Plan of Condominium review	\$2500.00
	Deeming Bylaw	\$500.00
	Zoning/Work Orders Certificate	\$75.00
Development Charges		
Lucan	Single, semi detached & duplexes (per unit)	\$6400.00
	Apartments – 2 bedrooms +	\$3692.31
	Apartments – bachelor & 1 bedroom	\$2707.70
	Other multiples	\$5169.24
	Non-residential (per sqft of gross flr area)	\$0
Granton	Single, semi detached & duplexes (per unit)	\$5300.00
	Apartments – 2 bedrooms +	\$3057.69
	Apartments – bachelor & 1 bedroom	\$2242.31
	Other multiples	\$4280.77
	Non-residential (per sqft of gross flr area)	\$0
Rural Area	Single, semi detached & duplexes (per unit)	\$2200.00
	Apartments – 2 bedrooms +	\$1269.23
	Apartments – bachelor & 1 bedroom	\$930.77
	Other multiples	\$1776.93
	Non-residential (per sqft of gross flr area)	\$0

Fire & Emergency Services	
For attending the scene of a MVC; a) Involving dangerous goods (as defined under the Dangerous Goods Act) and/or vehicle with a gross weight over 11,000kg. or b) Where the fire department provided extrication, fire suppression, stand-by/fire prevention, assisted OPP with traffic control, spill mitigation or site clean-up services.	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call. Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call.
For response to incidents involving the release, or potential release, of dangerous goods (not covered under above)	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call.
For fire department response fees/indemnification Technology.	Refer to Bylaw 68-2019
For responding to false alarms from an automatic alarm system; a) First false alarm in any 12 month period b) Second false alarm in any 12 month period c) Third and subsequent false alarms in any 12 month period	a) Nil b) Warning letter c) Current MTO rate per occurrence
For responding to an open air burn by-law violation as outlined in the Township by-law	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call.
For attending an incident at a property where no locate was obtained or where requirements of the locate had not been followed.	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call.
For providing a Fire Watch on a premises as required under the Ontario Fire Code.	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call.
For repair or replacement of any fire department or municipal items consumed, dispensed, damaged or destroyed during the course of incidents in the above noted.	Cost plus \$25 for repair or replacement of items valued at under \$500 each. Cost plus 15% for all items valued at over \$500 each.
For recovery of costs invoiced to the fire department or municipality for any goods or services provided during the course of incidents noted above.	Cost plus \$25 for repair or replacement of items valued at under \$500 each. Cost plus 15% for all items valued at over \$500 each.
SCBA Cylinder Refills	\$10 per cylinder
Request for fire incident report from a non-government agency.	\$101 per report
Non-Emergency Services	
Inspection – Residential and Ontario Building Code Group C Occupancies a) Residential single unit dwelling b) Residential multi-unit dwelling c) Follow up meetings or inspections	a) \$101.00 b) \$126 plus \$25 per unit c) \$25 per half hour or part thereof
Inspection – Ontario Building Code Group B, D, E, and F Occupancies a) Up to 10,000 square feet b) Every additional 2,500 c) Follow up meetings or inspections	a) \$125 b) \$25 c) \$25 per half hour or part thereof
Inspection – Tent or Marque Where Fire Code Inspection is required or requested.	\$126

Plans Review Review of Construction Plans	\$25 per half hour or part thereof
Fire Safety Plan a) Request to review a fire safety plan b) Request to review a fire safety plan and provide response	a) Nil b) \$101
Propane Risk & Safety Management Plan (RSMP) Review	\$25 per half hour or part thereof
Fire Drill Attendance a) Attend b) Attend and provide written response	a) Nil b) \$51
Other services required For recovery of costs invoiced to the fire department or municipality for any goods or services provided for fire inspection or prevention services.	Costs plus \$25 for invoices under \$500 and cost plus %15 for invoices over \$500
Request for fire inspection report(s) from a non-governmental agency	\$126

Parks & Recreation		
Ice Rates	Prime/Summer	\$166.37 + HST
	Daytime	\$92.92 + HST
	Ticket Ice (1-4 ppl)	\$48.67 + HST
	Floor	\$57.52 + HST
Main Hall	Fri-Sat (Up to 450 ppl)	\$494.69 + HST
	Fri-Sat (Over 450 ppl & festival)	\$624.78 + HST
	Sun-Thurs	\$331.86 + HST
	Hourly Rate (min. 3hrs)	\$66.37 + HST
	Funeral Lunch	\$132.74 + HST
	Gym Only – Adults per hour	\$50.44 + HST
	Gym Only – Youth (under 18) per hour	\$35.40 + HST
Senior Centre	Full Day Rate	\$234.51 + HST
	Hourly Rate	\$48.67 + HST
Committee Room	Full Day Rate	\$98.23 + HST
	Hourly Rate	\$24.78 + HST
Pool	Public Swim – Adult	\$3.54 + HST
	Public Swim – Youth/Senior	\$3.50
	Pool Rental per hour	\$72.57 + HST
	Swim Membership – Individual	\$64.60 + HST
	Family Membership (2 Adults, 3 Youth)	\$141.59 + HST
	Swim Lessons	\$63.27 + HST
	JR. Swim Team	\$75.00 + HST
	SR. Swim Team	92.92 + HST
	Bronze Cross/Medallion	\$167.26 + HST
	Work Book	\$26.55 + HST
Parks	Minor Ball/Season	\$2,948.71 + HST
	Soccer	\$3,451.33 + HST
	Adult/Season	\$469.03 + HST
	Per Game Rate	\$47.34 + HST
	Tournament – 3 Day	\$422.12 + HST
	Tournament – 2 Day	\$300.88 + HST
	Granton Pavilion (kitchen)	\$75.00 + HST
	Pavilions (Market/Elm)	\$44.25 + HST
Advertising	Rink Board 4x8	\$371.68 + HST
	Rink Board 4x4	\$243.36 + HST
	Zamboni (Contracted)	\$1,996.63 + HST
	Rafter Sign	\$88.50 + HST
	Ice Logo	\$530.98 + HST
	Baseball Diamond 4x8	\$159.29 + HST

Township of Lucan Biddulph

BY-LAW NO. 70-2019

A by-law authorizing the execution of a site plan agreement between 2525186 Ontario Inc. (hereinafter referred to as the “Owner”) and the Township of Lucan Biddulph (hereinafter referred to as the “Township”)

WHEREAS the Owner wishes to develop the land legally described in the attached Agreement as Schedule “A” (hereinafter called the “Land”);

AND WHEREAS the Owner proposes to develop the land and has submitted for approval a series of plans showing: consulting engineer’s drawings, landscaping plan, electrical layout, details and specifications, site plan, master servicing plan, grading plan, sanitary drainage plan, storm drainage areas, and Canada Post community boxes,

AND WHEREAS the Township is prepared to approve the Site Plan in the form of the attached Agreement upon the condition that the Owner enters into this Agreement;

AND WHEREAS provided that the Owner and the Township have entered into this Agreement, the Township may at that time issue a building permit subject to the approval of building plans and subject to the site plan being in full compliance with the Zoning By-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF LUCAN BIDDULPH hereby enacts as follows:

1. That the Corporation of the Township of Lucan Biddulph is hereby authorized to enter into and execute an agreement with the Owner.
2. That the Mayor and Clerk are hereby authorized and directed to execute the said agreement, a copy of which is attached hereto, provided that the agreement is to the satisfaction of the Township’s solicitor
3. This by-law shall come into full force and takes effect on the day of the final passing thereof.

Read a FIRST, SECOND and THIRD time and FINALLY PASSED this 17th day of December, 2019.

MAYOR

CLERK

THIS SITE PLAN AGREEMENT made this 17th day of December, 2019.

-BETWEEN-

2525186 ONTARIO INC.

hereinafter called the “**Owner**”

-AND-

THE CORPORATION OF THE TOWNSHIP OF LUCAN BIDDULPH

hereinafter called the “**Township**”

WHEREAS the Owner is the owner of the land described on Schedule A (hereinafter referred to as the “Land”;

AND WHEREAS the Owner wishes to develop the Land for industrial purposes and has submitted a site plan as shown on Schedule B attached hereto (referred to as the “Site Plan”).

AND WHEREAS the Township is agreeable to the development of the said parcel as shown on the Site Plan on the condition that the Owner enters into an agreement with the Township on certain specified terms;

AND WHEREAS provided the Owner and the Township have entered into this Agreement, the Township may at that time issue a building permit subject to approval of building plans and subject to the Site Plan being in full compliance with the Zoning By-law;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants herein contained and in consideration of the approval by the Township of the Site Plan in accordance with the provisions of the Planning Act, the parties hereto agree as follows:

1. **Development**: The Owner shall undertake and complete the development of the Land in accordance with the Site Plan; and the Land shall be used by the Owner and by any subsequent Owner or occupier of the Land in accordance with and in conformity the Site Plan.
2. **Development Control**: As a condition of the approval by the Township of the Site Plan, the provision, maintenance and use of the following facilities and matters are required and regulated as follows:

2.1 **Parking Areas:** The Owner agrees that the barrier free parking area adjacent to the proposed building as shown on the Site Plan shall be hard surfaced to the satisfaction of the Township. The parking spaces shall be constructed with a minimum width of 2.7 metres and a minimum depth of 5.5 metres whereas the barrier free parking space shall be constructed with a minimum width of 3.7 metres and a minimum depth of 5.5 metres. Furthermore, the Owner agrees that the barrier free parking space shall be marked with a sign affixed on a post or on the face of the building.

2.2 **Storm Drainage and Grading:** The undertaking of any storm drainage and grading work on the Land shall be in accordance with the Site Plan the satisfaction of the Township.

The Owner acknowledges and agrees to be responsible for all costs associated with any required connection within the road allowance, and if required, the restoration of the road to standards to the satisfaction of the Township. Prior to any work being undertaken within the said road allowance in respect of a storm sewer connection, the Owner will obtain a work permit from the Township. The undertaking of such work shall be to the satisfaction of the Township.

The final grading of the Land shall be established to the satisfaction of the Township as shown on the Site Plan. The Owner shall ensure that there is no interruption to any subsurface drainage flow because of construction on the site, which would have an adverse effect on neighbouring properties. Should such an interpretation occur, the Owner shall carry out any necessary remedial work to correct the problem as recommended by its consulting engineer and to the satisfaction of the Township, at no cost to the Township and/or neighbouring property owners.

2.3 **Access:** The Owner shall restrict the means of vehicular access to the location shown on the Site Plan. The Owner agrees to construct the access according to the Site Plan to the satisfaction of the Township. Prior to any work being undertaken within the road allowance, the Owner will obtain a work permit from the Township. The undertaking of such work shall be to the satisfaction of the Township.

2.4 **Fire Routes:** The Owner shall construct and maintain fire routes for access for firefighting and firefighting vehicles in conformity with the Site Plan; and the Owner shall install and maintain fire route signs, all to the satisfaction of the Township.

2.5 **Municipal Water and Sanitary Sewer Connections:** The Owner agrees to connect the building to be constructed on the Land to the municipal water supply and sanitary sewer systems as shown on the Site Plan and to the satisfaction of the Township. The Owner acknowledges and agrees to be responsible for any costs associated with such connections including the installation of water and sanitary sewer connections. The owner

is required to obtain all necessary work permits from the Township prior to undertaking any of the work.

- 2.6 **Location of Building:** The Owner agrees to construct the building in the location as shown on the Site Plan and in conformity with the regulations of the Zoning By-law.
- 2.7 **Landscaping:** The Owner agrees to provide landscaping and grass cover on all areas of the Land as indicated on the Site Plan.
- 2.8 **Exterior Lighting:** The Owner agrees that all lighting of the said Land as indicated on the Site Plan shall be oriented and its intensity so controlled as to prevent glare on adjacent roadways and properties.
- 2.9 **Garbage and Waste Storage:** The Owner agrees to provide a facility for the storage of garbage and recycling containers within the building, or alternatively to the rear of the building so that it is not visible from any streets, to the satisfaction of the Township.
- 2.10 **Maintenance:** The Owner shall at all times maintain or cause to be maintained all of the Land in as neat and tidy a condition as is reasonably consistent with the development of the Land pursuant to the Building Permit, and as otherwise required by this Agreement and the Site Plan, including weed removal and grass cutting prior to and during the development, and after completion of the development.
- 2.11 **Additional Approvals:** The Owner shall obtain additional approvals from other government agencies or ministries as may be required prior to the issuance of a Building Permit.
- 2.12 **Signs:** The Owner agrees that all signs, including locations and graphics contained in the proposed development shall be approved by the Township prior to the installation of such signs, in order to ensure compatibility with surrounding properties and to ensure no sight line obstructions. No portable or pylon signs will be permitted.

3. **Completion of Works:** Within one (1) year of the issuance of a building permit, the Owner agrees to construct all facilities and matters as shown on the Site Plan and described herein by paragraph 2 shall be completed within one (1) year of the date of the issuance of the building permit by the Township. All such work shall be undertaken and completed to the satisfaction of the Township and at the sole expense of the Owner.
4. **Incidental Matters:** All incidental matters including the removal and planting of trees; the construction and re-construction of entrances; the re-location of utilities, pipes, poles, valves and equipment; the re-setting of drains and manholes; and all things required by this Agreement or by the Township shall be carried out by the Owner, at his/her sole risk and expense, provided all work is to be done to the satisfaction of the Township and/or the respective utility company or agency as the case may be.
5. **Use of Public Road Allowances:** The right of the Owner to use and occupy any untravelled portions of the public road allowance abutting the parcel shall, at all times, be at the will of the Township, and the construction and maintenance of any and all pavements, landscaping, parking and other improvements thereon shall, at all times, be at the sole risk and expense of the Owner.
6. **Maintenance of Works:** The facilities and matters required by paragraph 2 shall be maintained to the satisfaction of the Township and at the sole risk and expense of the Owner and, in default thereof, in addition to any other remedies which may be available to the Township, the provisions of the Municipal Act shall apply for the purposes of securing rectification of the default.
7. **Legibility of the Plans:** Where the legibility of Schedule "B" is in question or in dispute, the corresponding site plan drawn to scale and filed in the offices of the Township shall be deemed to be the site plan to which this Agreement applies.
8. **Security:** So as to ensure due performance of the requirements of this Agreement, the Owner shall deposit with the Township, prior to the issuance of a building permit, a certified cheque, a letter of credit issued by a Canadian Chartered Bank or similar legal tender, in a form approved by the Township, in the amount of SIX THOUSAND (\$6,000.00) Dollars, being the required security as contemplated by the Township's Site Plan Control Area By-law No. 11-2008, representing 50% of the estimated cost of the site works. Upon completion of all works set out in paragraph 3 to the satisfaction of the Township, the Township shall return the security deposit, letter of credit or similar legal tender to the Owner.

9. **Work According to Plans:** The Owner agrees not to change or revise the Site Plan or deviate from construction in accordance therewith without the prior written approval of the Township which approval shall not be unreasonably withheld.
10. **Right of Entry:** The Township or any of its officers, servants or agents may, from time to time and upon producing proper identification, enter upon the parcel for the purpose of inspecting the facilities, works and matters to be provided and maintained by the Owner under this Agreement. The Township, its officers, servants and agents shall not be liable to the Owner or any occupant of the parcel and premises for any losses or damages of any kind whatsoever arising, in any way, from entry for such purposes.
11. **Remedy:** The Owner agrees that if he/she does not complete all the facilities and matters as shown on the Site Plan and required by this Agreement within three (3) years of the date of execution of this Agreement, this Agreement may be reviewed by the Township and amended as necessary in light of the policies, procedures, regulations and guidelines existing at that time including the right of the Township to enter upon and to restore the parcel to its original condition and recover the costs thereof.
12. **Indemnity:** The Owner shall, at all times, indemnify and save harmless the Township of and from all losses, costs and damages which the Township may suffer, be at or be put to, for or by reason of, or on account of, the construction, maintenance or existence of pavements, curbs, plantings and other improvements upon the untravelled portions of the public road allowance used and occupied by the Owner, and such indemnity shall constitute a first lien and charge upon the parcel.
13. **Reimbursement of Township Fees:** The Owner agrees to reimburse the Township for all solicitor's fees and disbursements, as well as all planning and engineering fees and disbursements, provided such fees and disbursements are reasonable and appropriately documented, incurred by the Township in any way arising out of this Agreement including the preparation thereof, and the costs of other necessary deeds, conveyances, agreements and registrations.
14. **Application of Township By-laws:** Notwithstanding any of the provisions of this Agreement, the Owner shall be subject to all by-laws of the Township.
15. **Registration of Agreement:** As soon as practicable after the Township's execution of this Agreement, and in any event not later than thirty (30) days after execution of this Agreement, the Owner shall cause this Agreement to be registered on title in the Middlesex County Land Registry Office and shall forthwith thereafter provide proof of such registration.

16. **Agreement Binding:** The covenants, agreements, conditions and understandings herein contained on the part of the Owner shall run with the parcel and shall be binding upon it and upon its successors and assigns as Owner and occupiers of the said parcel from time to time and shall be appurtenant to adjoining roads under the jurisdiction of the Township.
17. **Severability:** If any of the terms of this Agreement shall be found to be ‘ultra vires’ the Township, or otherwise unlawful, such terms shall inclusively be deemed to be severable, and the remainder of this Agreement shall, with the necessary changes, be and remain in full force and effect.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their respective corporate seals under the hands of their proper signing officers duly authorized in that behalf.

Signed, sealed and delivered in the presence of:)	2525186 ONTARIO INC.
)	
)	
)	Per: _____
)	Tony Goertz, President
)	
)	
Witness _____)	
)	
)	
)	
As authorized by By-law No. 70-2019 passed this 17 th day of December, 2019)	THE CORPORATION OF THE TOWNSHIP OF LUCAN BIDDULPH
)	
)	
)	Per: _____
)	Cathy Burghart-Jesson, Mayor
)	
)	
)	Per: _____
)	Ron Reymer, Clerk

SCHEDULE A
TO
SITE PLAN AGREEMENT

BETWEEN-

2525186 ONTARIO INC.

-AND-

THE CORPORATION OF THE TOWNSHIP OF LUCAN BIDDULPH

The “Land”

ALL AND SINGULAR that certain parcel or tract of land and premises situate, lying in the Township of Lucan Biddulph in the County of Middlesex and being composed of:

Part of Lot 25, Concession 4 (geographic Township of Biddulph)
Township of Lucan Biddulph
Designated as Part 7 on Reference Plan 33R-20206
PIN 09697-0189

Township of Lucan Biddulph

BY-LAW NO. 71-2019

Being a by-law to meet the various requirements of the Emergency Management and Civil Protection Act and its related regulation 380/04.

WHEREAS the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E.9 and Ontario Regulation 380/04 - Standards, requires that municipalities pass bylaws to adopt the Municipal Emergency Plan, appoint members to the Municipal Emergency Control Group as well as to the Emergency Management Program Committee, appoint the Community Emergency Management Coordinator as the Emergency Management Program Coordinator and name the Community Emergency Management Coordinator as Chair of the Emergency Management Program Committee and appoint an Emergency Information Officer; and

WHEREAS the Council passed By-law 54-2011 which established an emergency management program and emergency response plan; and

WHEREAS the Act authorizes the head of council of the municipality to declare that an emergency exists in the municipality or in any part thereof and may take such action and make such orders as he or she considers necessary and are not contrary to law to implement the emergency plan of the municipality and to protect property and the health, safety and welfare of the inhabitants of the emergency area. R.S.O. 1990, c. E.9, s. 4 (1); and

WHEREAS, the Act authorizes Council to appoint a member of Council to perform the duties of the Mayor during his/her absence or his/her inability to act; and

WHEREAS the Act authorizes employees of the Township of Lucan Biddulph to respond to an emergency in accordance with the emergency response plan where an emergency exists but has not yet been declared to exist; and

WHEREAS Section 10 of the Ontario Regulation 380/04 of the *Emergency Management and Civil Protection Act* requires that every municipality designate an Emergency Management Program Coordinator; and

WHEREAS Section 11 of the Ontario Regulation 380/04 of the *Emergency Management and Civil Protection Act* describes that "every municipality shall have an Emergency Management Program Committee"; and

WHEREAS the emergency management program and emergency response plan will be reviewed annually and amended as considered appropriate. With the exception of editorial amendments, any proposed changes will be referred to Council for further review and approval; and

WHEREAS Section 12 of the Ontario Regulation 380/04 of the *Emergency Management and Civil Protection Act* requires every municipality to have a Municipal Emergency Control Group; and

WHEREAS Section 14 of the Ontario Regulation 380/04 of the Emergency Management and Civil Protection Act requires that every municipality designate an employee of the municipality as its Emergency Information Officer; now therefore be it

RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF LUCAN BIDDULPH ENACTS AS FOLLOWS:

1. That the Township of Lucan Biddulph *Emergency Management Program Committee* and the *Municipal Emergency Control Group* be established and consist of:
- Mayor *or* a trained alternate appointed by Council;
 - Chief Administrative Officer *or* a trained alternate;
 - Community Emergency Management Coordinator *or* a trained alternate;
 - Emergency Information Officer *or* a trained alternate;
 - Fire Chief *or* a trained alternate;
 - Director of Public Works *or* a trained alternate;
 - Ontario Provincial Police Detachment Commander *or* a trained alternate;
 - Director of Middlesex London Emergency Medical Services *or* a trained alternate;
 - Medical Officer of Health *or* a trained alternate;
 - Any other person(s) that may be deemed necessary.
2. That the Community Emergency Management Coordinator be named as the Emergency Management Program Coordinator and appointed as Chair of the Township's Emergency Management Program Committee.
3. That Council appoints the municipal Economic Development and Communications Officer as Emergency Information Officer.
4. That Council adopts the current emergency plan.
5. That By-law 54-2011, being a by-law to adopt the Emergency Management Program, previously adopted December 19, 2011, is hereby repealed.
6. That this By-law comes into effect upon the final passing thereof.

Read a FIRST, SECOND and THIRD time and FINALLY PASSED
December 17, 2019.

MAYOR

CLERK

Township of Lucan Biddulph

BY-LAW NO. 72-2019

**Being a by-law to confirm proceedings of the Council
of The Corporation of the Township of Lucan Biddulph**

WHEREAS under Section 5(1) of the *Municipal Act, 2001*, S.O. 2001 c. 25, the powers of a municipality shall be exercised by its council.

AND WHEREAS under Sub-Section 3 of Section 5 of the *Municipal Act, 2001*, S.O. 2001 c. 25, the powers of every Council of a municipality shall be exercised by by-law.

AND WHEREAS it is deemed expedient that the proceedings of The Council of the Corporation of the Township of Lucan Biddulph at the December 17, 2019 meeting be confirmed and adopted by By-law.

THEREFORE the Council of the Corporation of the Township of Lucan Biddulph enacts as follows:

1. That the action of the Council of the Corporation of the Township of Lucan Biddulph in respect of all motions and resolutions and all other action passed and taken by the Council of the Corporation of the Township of Lucan Biddulph, documents and transactions entered into during the December 17, 2019 meeting of Council, are hereby adopted and confirmed, as if the same were expressly included in this By-law.
2. That the Mayor and proper officials of The Corporation of the Township of Lucan Biddulph are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Lucan Biddulph during the said December 17, 2019 meeting referred to in Section 1 of this By-law.
3. That the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Township of Lucan Biddulph to all documents referred to in said Section 1.

Read a FIRST, SECOND and THIRD time and FINALLY PASSED
December 17, 2019.

MAYOR

CLERK

TOWNSHIP OF LUCAN BIDDULPH

BY-LAW NO. 207- 2019
BEING A BY-LAW TO AMEND THE LUCAN BIDDULPH
COMPREHENSIVE ZONING BY-LAW NO. 100-2003

Yong-Sik Lee and Il Hwan Lee
100 Main Street, Lucan

WHEREAS the Council of the Corporation of the Township of Lucan Biddulph deems it advisable to amend Comprehensive Zoning By-law No. 100-2003;

AND WHEREAS this By-law is consistent with the Provincial Policy Statement and in conformity with the County of Middlesex Official Plan and the Township of Lucan Official Plan;

NOW THEREFORE the Council of the Corporation of the Township of Lucan Biddulph enacts as follows:

1. **THAT** Section 15.3 to By-law No. 100-2003, as amended, being the Exceptions of the Highway Commercial (C2) Zone, is hereby amended with the addition of the following:

"15.3.10 a) Defined Area (*Lee*)

C2-10 as shown on Schedule "B", Map No. 14 to this By-law.

b) Permitted Uses

clinic

all other permitted uses under the C2 zone"
2. **THAT** this By-law comes into force and takes effect upon the day of passing in accordance with the provisions of Section 34 of the Planning Act, R.S.O 1990, c. P.13.

READ A FIRST TIME AND PASSED, READ A SECOND TIME AND PASSED AND READ A THIRD TIME AND PASSED THIS 17th DAY OF DECEMBER 2019.

MAYOR

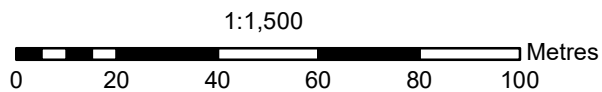
CLERK



Township of LUCAN BIDDULPH



THIS IS SCHEDULE "A" TO BY-LAW No. 207-2019
PASSED THIS 17th DAY OF December, 2019.



TOWNSHIP OF LUCAN BIDDULPH

BY-LAW NO. 208-2019
BEING A BY-LAW TO AMEND THE TOWNSHIP OF
LUCAN BIDDULPH COMPREHENSIVE ZONING
BY-LAW NO. 100-2003

2219260 Ontario Inc.
Miller Drive at Nicholson Street, Lucan

WHEREAS the Council of the Corporation of the Township of Lucan Biddulph deems it advisable to amend Comprehensive Zoning By-law No. 100-2003;

AND WHEREAS this By-law is consistent with the Provincial Policy Statement, in conformity with the County of Middlesex Official Plan and in conformity with the Lucan Biddulph Official Plan;

NOW THEREFORE the Council of the Corporation of the Township of Lucan Biddulph enacts as follows:

- 1. THAT** Schedule "B", Map No. 3 to the Township of Lucan Biddulph Comprehensive Zoning By-law No. 100-2003 is hereby amended by changing from the "site-specific" Residential Third Density – Holding (R3-6-H) Zone to the "site-specific" Residential Third Density (R3-6) Zone those lands outlined in heavy solid lines and described as **R3-6** on Schedule "A" attached hereto and forming part of this By-law, legally described as Block 104 on Registered Plan 33M-739, Township of Lucan Biddulph in the County of Middlesex.

2. THAT this by-law comes into force and takes effect upon the day of passing in accordance with the provisions of Section 34 of the Planning Act, R.S.O 1990, c. P.13.

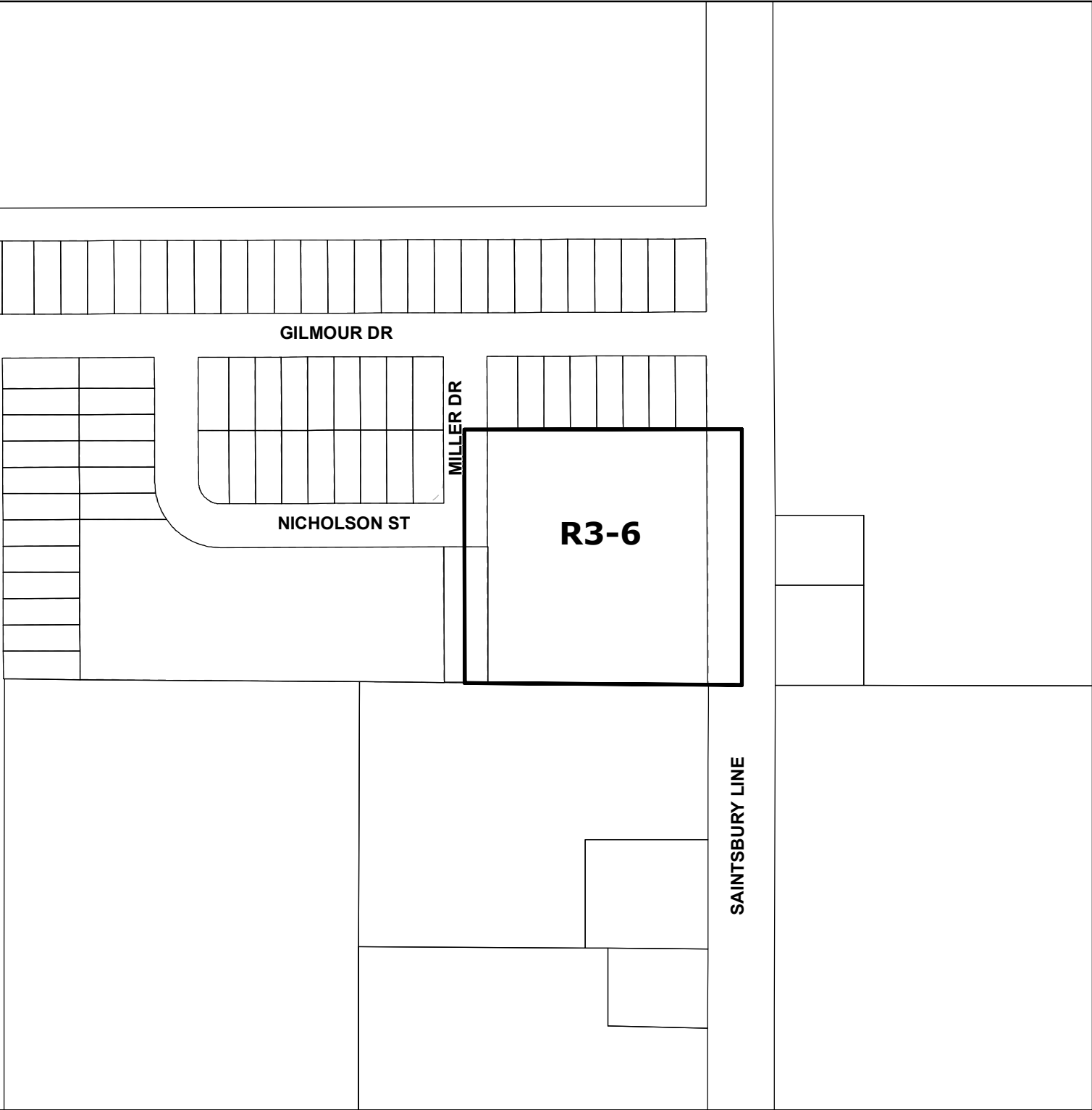
READ A FIRST TIME AND PASSED, READ A SECOND TIME AND PASSED AND READ A THIRD TIME AND PASSED THIS 17TH DAY OF DECEMBER 2019.

MAYOR

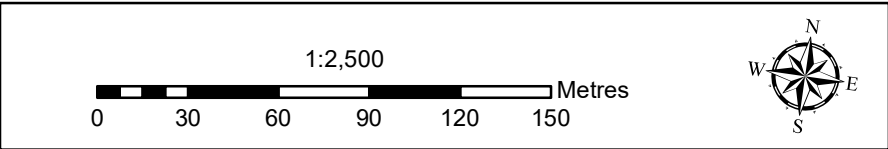
CLERK



Township of LUCAN BIDDULPH



THIS IS SCHEDULE "A" TO BY-LAW No. 208-2019
PASSED THIS 17th DAY OF December, 2019.



TOWNSHIP OF LUCAN BIDDULPH

BY-LAW NO. 209-2019
BEING A BY-LAW TO AMEND THE LUCAN BIDDULPH
COMPREHENSIVE ZONING BY-LAW NO. 100-2003

2219260 Ontario Inc.
17 Nicholson Street, Lucan

WHEREAS the Council of the Corporation of the Township of Lucan Biddulph deems it advisable to amend Comprehensive Zoning By-law No. 100-2003;

AND WHEREAS this By-law is consistent with the Provincial Policy Statement, in conformity with the County of Middlesex Official Plan and in conformity with the Lucan Biddulph Official Plan;

NOW THEREFORE the Council of the Corporation of the Township of Lucan Biddulph enacts as follows:

1. THAT Schedule "B", Map 3 to Comprehensive Zoning By-law No. 100-2003 is hereby amended by changing from the site-specific Residential Third Density - Holding (R3-7-H) Zone to the site-specific Residential Third Density – Holding (R3-6-H) Zone those lands outlined in heavy solid lines and described as **R3-6-H** on Schedule "A" attached hereto and forming part of this By-law, legally described as Block 103 on Registered Plan 33M-739 excluding Part 1 on Reference Plan 33R-20385, Township of Lucan Biddulph in the County of Middlesex.

2. THAT Section 9.3.7 be deleted in its entirety.

3. THAT this By-law comes into force and takes effect upon the day of passing in accordance with the provisions of Section 34 of the Planning Act, R.S.O 1990, c. P.13.

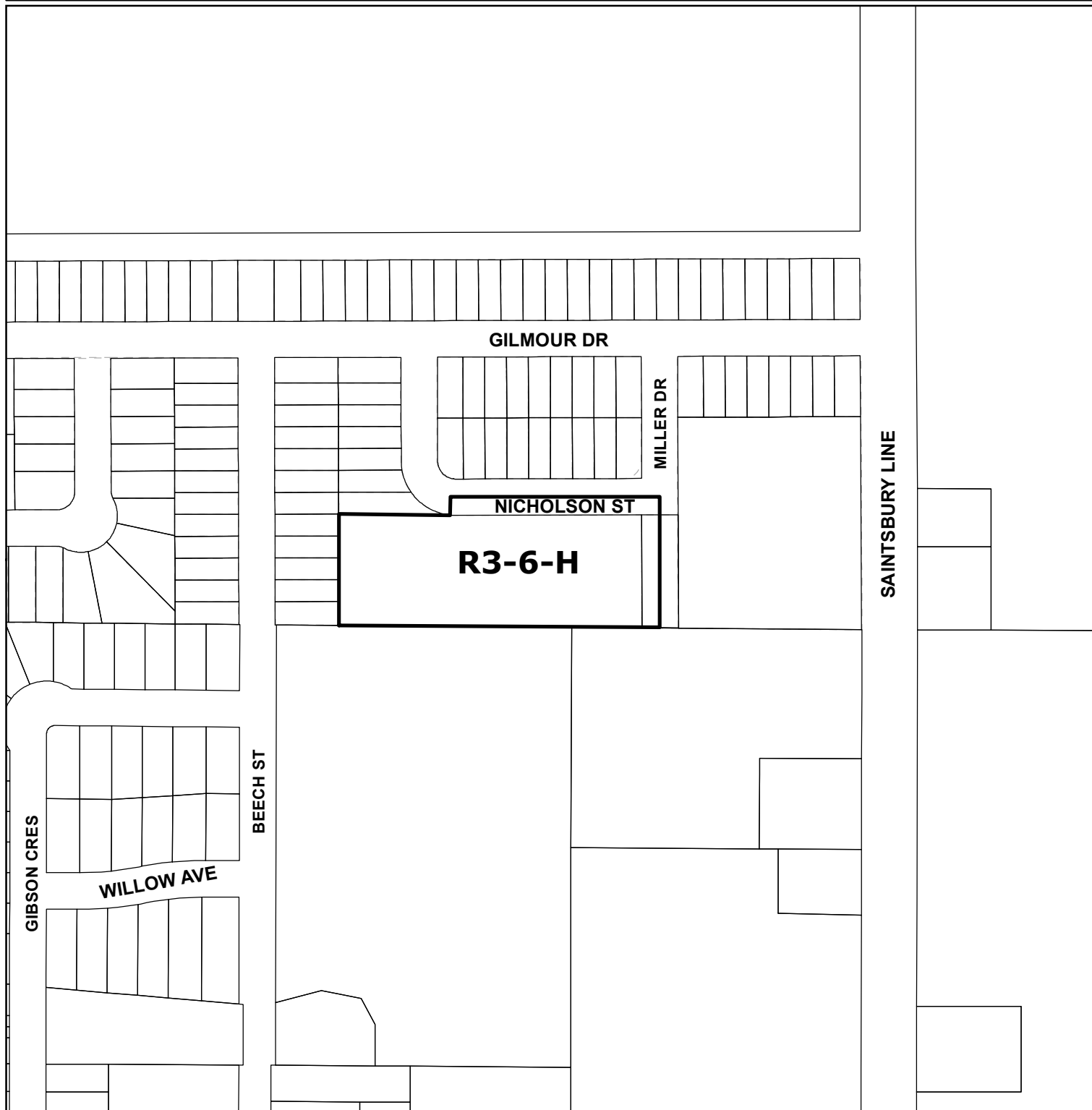
**READ A FIRST TIME AND PASSED, READ A SECOND TIME AND PASSED AND
READ A THIRD TIME AND PASSED THIS 17TH DAY OF DECEMBER 2019.**

MAYOR

CLERK



Township of LUCAN BIDDULPH



THIS IS SCHEDULE "A" TO BY-LAW No. 209-2019
PASSED THIS 17th DAY OF December, 2019.

