



## **LUCAN BIDDULPH COUNCIL AGENDA**

TUESDAY, APRIL 2, 2019 6:30 PM  
Lucan Biddulph Township Office  
270 Main Street P.O. Box 190 Lucan, ON

### **AGENDA**

#### **1. Call to Order**

#### **2. Disclosure of Pecuniary Interest & Nature Thereof**

#### **3. In-Camera Session**

#### **4. Petitions & Delegations**

Middlesex County Warden, Kurtis Smith and CAO, Bill Rayburn  
[Middlesex County - Local Council Update 2019](#)

#### **5. Adoption of Minutes**

[Council Minutes - March 19 2019](#)

#### **6. Business Arising From the Minutes**

[BA - April 2 2019](#)

#### **7. Communications Reports**

1. [Letter from MMAH - one time payment](#)
2. [Invitation - Middlesex Municipal Association Annual Meeting](#)
3. [Ag Lets Talk - A farmer mental health discussion at Western Fair Complex](#)
4. [County of Middlesex - 2019 Tax Ratios](#)
  - a. [Middlesex tax ratios - February 19](#)
  - b. [Lambton County Tax Ratios](#)
5. Balance of Communications:
  - a. [Electricity Commodity Cost Review - LAS Cal Year 2018 - Lucan Biddulph](#)
  - b. [ABCA News release - 2 new municipal members join committee](#)
  - c. [ABCA Feb 21 Minutes, GM Report Mar 21, BOD Mar 21](#)
  - d. [UTRCA board-agenda-minutes](#)

- e. [AMO Watchfile Mar 21](#) [AMO Watchfile Mar 28](#)

## **8. Committee Reports**

- a) CEDC
- b) Bluewater Recycling
- c) Lake Huron
- d) Fire Boards
- e) ABCA
- f) UTRCA
- g) Parks & Recreation - [PRAC Minutes - March 6 2019](#)
- h) Canada Day

## **9. Staff Reports**

- a) CAO/Clerks Office
- b) Building/By-law Enforcement
- c) Finance
- d) Planning
- e) Public Works
- f) Parks & Recreation

## **10. Councillor's Comments**

## **11. Changes to Budget**

## **12. Notice of Motions**

## **13. Motions and Accounts**

[Motions Apr 2 2019](#)

## **14. By-laws**

[21-2019 Confirming](#)

## **15. Adjournment**

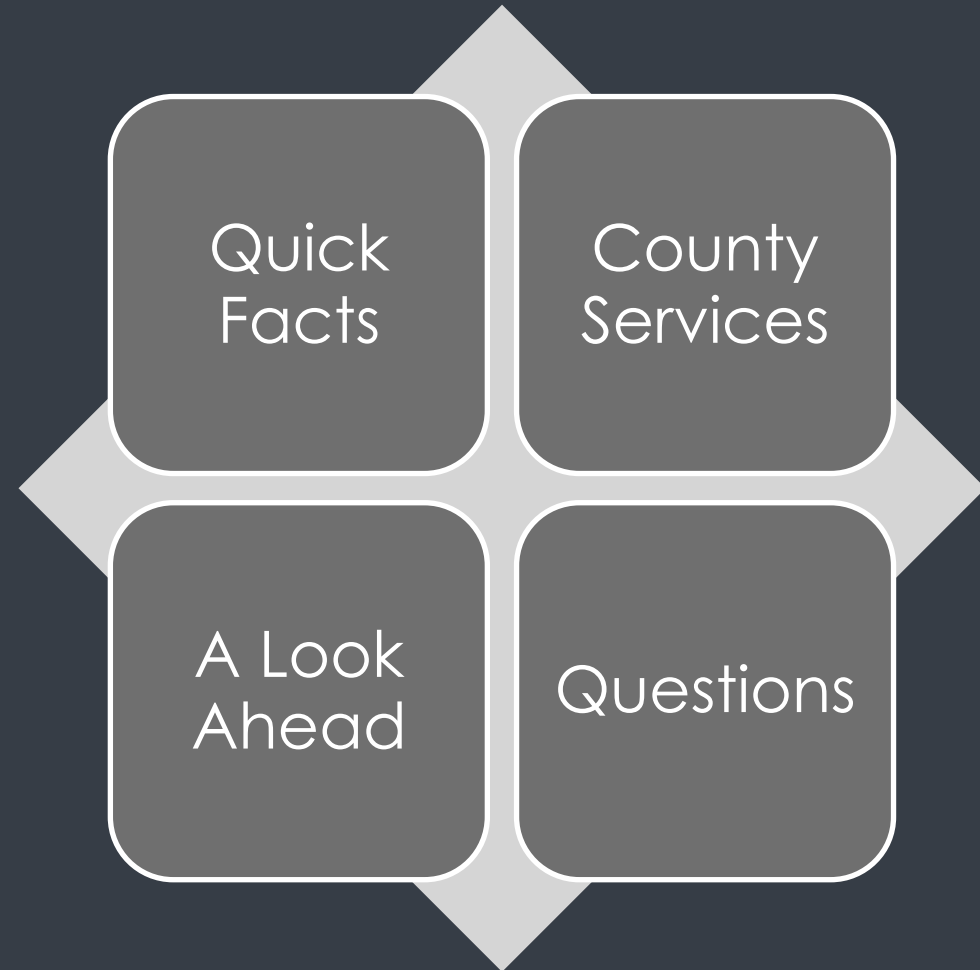
# LOCAL COUNCIL UPDATE

KURTIS SMITH, WARDEN

BILL RAYBURN, CAO

APRIL 2019

# AGENDA





Total Budget for Middlesex  
County Is \$100M



700 total employees



36 Different services areas

## QUICK FACTS

# COUNTY SERVICES

- FIVE DIFFERENT TYPES OF SERVICE STRUCTURES
  - COUNTY LEVY SERVICES
  - LOCAL SERVICES
  - REGIONAL SERVICES
  - CMSM SERVICES
  - MUNICIPAL CORPORATIONS

# LEVY SERVICES

- TRADITIONAL COUNTY SERVICES
  - DELIVERED WITHIN COUNTY BOUNDARIES
  - PAID FOR BASED UPON WEIGHTED ASSESSMENT ACROSS THE COUNTY
- BEST EXAMPLE IS COUNTY HIGHWAYS

# LOCAL SERVICES



Delivered on a fee for  
Service basis



Best Example is legal  
services and IT

# REGIONAL SERVICES

- TRADITIONAL COUNTY SERVICES THAT ARE ALSO PROVIDED TO THE LOWER –TIER MUNICIPALITIES
  - DELIVERED WITHIN COUNTY BOUNDARIES
  - PAID FOR IN THE COUNTY LEVY
- BEST EXAMPLE IS LOCAL AND COUNTY PLANNING

# CMSM SERVICES

Consolidated municipal service  
manager

Paid for based  
upon a formula  
across the County

Delivery  
agreement with  
the City of London

Reporting  
completed by the  
City of London



Best Example is Social housing and  
Ontario works

# MUNICIPAL CORPORATION SERVICES

- MUNICIPAL CORPORATION BOARD THAT REPORTS TO COUNTY COUNCIL
- EMPLOYEES REPORT TO ME
- DELIVERED ACROSS LONDON AND MIDDLESEX
- PAID FOR BASED UPON A FORMULA
- LAND AMBULANCE IS THE BEST EXAMPLE
  - \$35 M+ BUDGET
  - SERVING HALF A MILLION RESIDENTS
  - ONE OF THE LARGEST SERVICES IN ONTARIO

# A LOOK AHEAD

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Fire Inspection

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Broadband

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Taxation Distribution

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Rural and Small Urban Funding

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Property Decisions

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Demographic Changes

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Employment Services

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Ambulance Dispatch

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Service Transformation

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Transit Project

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Library Review

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Service Relocation

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EarlyOn Implementation

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Succession Planning

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Human Resources Review

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2019 Budget

# QUESTIONS

KURTIS SMITH

[KLSMITH@MIDDLESEX.CA](mailto:KLSMITH@MIDDLESEX.CA)

BILL RAYBURN

[CAO@MIDDLESEX.CA](mailto:CAO@MIDDLESEX.CA)

# The Corporation of the Township of Lucan Biddulph Council Minutes

**Present:** Mayor C. Burghardt-Jesson, Deputy Mayor D. Manders, Councillors D. Regan, P. Mastorakos and A. Westman.

**Also Present:** R. Reymer-CAO/Clerk, D. Kester-Manager of Public Works, P. Smith-Parks & Recreation Manager, T. Merner-Deputy Clerk, K. Langendyk-Treasurer, T. Loyens-Deputy Treasurer, L. deBoer-Economic Development Officer

**Call To Order**

Mayor C. Burghardt-Jesson called the meeting to order at 6:30 pm.

**Declaration of Pecuniary Interest & Nature Thereof**

None.

**Delegations/Presentation**

Mayor C. Burghardt-Jesson welcomed three new physicians Dr. Janina Mailloux, Dr. Laura Caria and Dr. Tarun Nanda to our community and the Lucan Medical Clinic. All three physicians were in attendance and advised that they have received the FHO (Family Health Organization) designation now and are accepting new patients. Dr. Janina Mailloux advised they offer after hours appointments 3 days a week for registered patients and are excited to be here.

**1/ Minutes**

*Moved by D. Regan*

*Seconded by A. Westman*

*That the regular Council Minutes of March 5, 2019 and In-Camera Minutes of March 5, 2019 be approved as circulated/amended.*

**CARRIED**

**Communications Reports**

R. Reymer reviewed the 2019 Allocation Notice received regarding OMPF. The notice states Lucan Biddulph will receive \$449,900.00 from the province which is a \$14,700.00 increase from 2018.

P. Smith reviewed the request received from Lucan Soccer Association. He advised this is not a new request and we are aware there is a need for additional soccer field space. The prospect of using the Granton Park as field space was canvassed by council and P. Smith advised the land is not large enough for a competitive soccer field. Council asked if the association has approached cost sharing with surrounding municipalities. P. Smith advised Lucan Soccer Association is combined with Ilderton for some leagues and will enquire if they have approached others as well.

L. deBoer responded to the request received from Hogtown Cycles regarding Baconfest. There will be bike pulls on the community centre grounds as well as a CrossFit competition therefore the request has been made to close the dog park during that time. L. deBoer suggested that closing on Friday for set-up and Saturday for the event would be sufficient time.

R. Reymer reviewed the letter from MMAH regarding our 2019 Annual Repayment limit. He suggested that this limit is certainly not anywhere near a position we hope to be and that this notice is simply for information purposes.

R. Reymer reviewed the request for support received from the Town of Saugeen Shores. He

advised that we have been working towards this Infrastructure Funding application for the last few years now and both levels of government are aware of what we are working towards, therefore did not recommend that council endorse this request.

R. Reymer reviewed the letter received from the Minister of Infrastructure which stated that two streams of the ICIP program open next week. He advised that although we are eligible to apply under the Rural and Northern stream for roads and bridges, we have staged ourselves to apply for the bigger stream in the fall and would not recommend we apply under this stream as it could lessen our chances for the next.

R. Reymer noted the communication listed as 8b) and advised that we had applied for the OCIF top up application, which is no longer available. This funding was planned to go towards the Nagle Drive waterline extension project. He noted that our annual OCIF payment has increased by \$70,000.00 and should we discuss those excess funds during budget discussion to see if there is an opportunity to assist in the Nagle Drive project.

A Westman advised the UTRCA 2019 budget was approved recently. He advised two of our neighbours are impacted significantly by this budget and seeing a sizeable increase to their levy from UTRCA. He voted against the budget understanding that some of our neighbours are not as fortunate to be experiencing the growth that we are and there only recourse may be to increase taxes.

### **Committee Reports**

#### **CEDC**

L. deBoer gave an update on upcoming events and projects. Baconfest planning is well underway and she and Mayor C. Burghardt-Jesson will be attending Country 104 on April 1<sup>st</sup> to give a live announcement regarding the concert acts for July 13<sup>th</sup>. She further stated that corporate sponsors are going well. An upcoming Girls Night Out event sold out within first couple of days and L. deBoer advised this is a great opportunity for the Township to help promote our local businesses. She noted that the new Discover Lucan Biddulph website should be up and running in April and will feature a business of the month. Updates she also gave included a social media workshop, Teeny Tiny Summit in Thorndale, mural for BMO wall on Main Street and Pitch-In Day on April 27<sup>th</sup>.

### **Staff Reports**

#### **CAO/Clerk**

R. Reymer reviewed his report and the three policies included for adoption. He noted these policies are a requirement brought forward by the province under Section 270 of the Municipal Act. He further noted the Council and Staff Relationship policy has been adopted by Southwest Middlesex and is being brought forward at other municipalities in the County. Some discussion was had regarding the Tree Canopy and Natural Vegetation policy and how we can continue to promote tree planting in our Township.

R. Reymer advised that our Treasury Department is working on the 2018 Council Remuneration report which will be available on our website by the March 31<sup>st</sup> deadline.

#### ***Planning***

R. Reymer reviewed the report provided by Senior Planner, M. Bancroft. He noted that a Development Agreement was a condition of consent for application B-4-2018 and is now being brought forward. He further noted the applicant has executed the agreement and submitted all fees and a \$5,000.00 security deposit will be required prior to issuance of a building permit.

#### ***Public Works***

D. Kester presented the Annual and Summary Water reports for 2018 and noted that they were previously discussed when Lucas from Jacobs attended a few weeks ago.

D. Kester provided a report regarding the contracted service for water with Jacobs Engineering.

He noted that from a financial standpoint they are exactly in line with what the original agreement had identified and to date we are very satisfied with their services.

D. Kester reviewed his report regarding a section along Denfield Road which currently receives water from North Middlesex. They are experiencing water pressure issues and North Middlesex is exploring options to rectify the issue. D. Kester noted that of the eight residences that receive water along this section, two of them are Lucan Biddulph properties. He further noted he does not foresee any adverse effects on our water system with the proposal they are exploring.

D. Kester provided the tender results for the 2019 tree trimming and removal services. Two quotes were received with the lowest bid submitted by Beaver Brook Tree Service at \$13,900.00.

D. Kester noted that street sweeping with Mobile Services is scheduled for April once the weather permits. Mayor C. Burghardt-Jesson asked if we could coordinate with the County to have County roads in Lucan Biddulph done at the same time. D. Kester advised he would speak with Chris Traini at the County regarding same.

Mayor C. Burghardt-Jesson asked D. Kester how we are dealing with phragmites in our ditches or is it the responsibility of the land owner. D. Kester advised it is difficult to determine the appropriate means of action now that spraying has been eliminated. D. Kester advised he would speak to other municipalities and see how they are treating.

Mayor C. Burghardt-Jesson discussed the topic of non-paved roads vs paved roads and how we treat each separately and what factors are taken into consideration regarding paving a gravel road. She noted that having a policy in place may give us some guided direction. D. Kester agreed that this is a good suggestion and advised he would bring forth a cost benefit analysis report to council.

#### *Parks & Recreation*

P. Smith reviewed his report regarding the fundraising campaign and consultation for the phase 2 community centre renovation project. He noted that professional fundraiser, Darryl Swain attended to give a presentation at the March 6<sup>th</sup> PRAC meeting. The PRAC committee recommended that council set a fundraising goal amount and proceed with retaining the services of a professional fundraiser. Councillor P. Mastorakos suggested that staff look at completing an RFP to look at the feasibility of fundraising and an ideal goal that could be achieved. Some discussion took place regarding the timing involved to complete the RFP and Feasibility study while still allotting an appropriate amount of time for fundraising before the renovation actually starts. R. Reymer noted that applications for funding under the ICIP (Investing in Canada Infrastructure Program) are slated to open in fall 2019. Mayor C. Burghardt-Jesson noted that it is no secret we are going to run a capital campaign, we have been lobbying to higher levels of government for the past couple of years and we have been responsible with putting money to reserves for this project. She further noted that it would be wise to take the extra step and look at the options that are available as well as begin to put a fundraising committee together and create a donors list.

#### **2/ Professional Fundraiser – Phase 2 Community Centre Project**

*Moved by D. Manders*

*Seconded by D. Regan*

*That the Council of the Township of Lucan Biddulph issue an RFP for a feasibility study and consultation options for our volunteer committee and the shape of our fundraising campaign moving forward.*

CARRIED

P. Smith advised the renovations have started with the Senior Centre space of the community centre and we are receiving lots of positive input from user groups with regards to the transformation of that space.

**Councillor’s Comments**

Mayor C. Burghardt-Jesson advised that the St. Patrick’s Day events were well attended in our community on March 16<sup>th</sup>, as well as the Peewee OMHA game that afternoon. She also noted the upcoming annual Fire & Ice Charity hockey game which takes place on Saturday, March 23<sup>rd</sup>.

**3/ Section 270 Policies**

*Moved by A. Westman*

*Seconded by D. Regan*

*That the Council of the Township of Lucan Biddulph adopt the following policy:*

- Policy No. 100-51-2019 (Pregnancy and parental leave for members of council)*
  - Policy No. 100-52-2019 (Council and Staff Relationship policy)*
  - Policy No. 300-26-2019 (Tree Canopy and Natural Vegetation policy)*
- CARRIED

**4/ Tree Trimming and Removal**

*Moved by D. Manders*

*Seconded by P. Mastorakos*

*That the Council of the Township of Lucan Biddulph authorizes staff to accept the tender from Beaver Brook Tree Service in the amount of \$15,707.00 including HST for the contracting of removal of trees from Township road allowances.*

CARRIED

**5/ Annual and Summary Water Reports 2018**

*Moved by D. Regan*

*Seconded by P. Mastorakos*

*That the Council of the Township of Lucan Biddulph accepts the Lucan Biddulph Water Distribution System Annual and Summary Reports for 2018, as presented.*

CARRIED

**6/ By-Laws**

*Moved by D. Regan*

*Seconded by A. Westman*

*That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:*

- 18-2019 Execution of Development Agreement (Cieslak)*
  - 19-2019 Temporary Road Closure Bylaw (Granton fun day parade)*
  - 20-2019 Confirming Bylaw*
- CARRIED

**7/ Adjournment**

*Moved by A. Westman*

*Seconded D. Regan*

*Resolved that the Council meeting be adjourned at 8:44 p.m.*

CARRIED

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MAYOR CLERK

**Business Arising – Minutes of March 19, 2019**

<b>Discussion Item</b>	<b>Minutes Action</b>	<b>Follow-up</b>	<b>Date to be Completed/or Update on Status</b>
Roads Analysis	Cost benefit analysis	Staff complete a cost benefit analysis report for council	Summer 2019
Professional Fundraiser	feasibility study for fundraising of phase 2 community centre project	Staff to prepare an RFP to begin Feasibility study	ongoing

**Previous Meetings**

<b>Discussion Item</b>	<b>Minutes Action</b>	<b>Follow-up</b>	<b>Date to be Completed/or Update on Status</b>
Council Remuneration	1/3 tax free allowance for council remuneration removed as of Jan 1/19	Council to review upon receiving input from a compensation consultant	Spring 2019
Legal municipal property matter	In-Camera		2019 Budget Discussion
Nagle Drive	Majority of Nagle Drive residents are in favour to proceed with the waterline extension.	Staff were given direction to keep moving forward and develop a report for Council.	Ongoing

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel.: 416 585-7000  
Fax: 416 585-6470

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M5G 2E5  
Tél. : 416 585-7000  
Téléc. : 416 585-6470

March 20, 2019

Your Worship  
Mayor Cathy Burghardt-Jesson  
Township of Lucan-Biddulph  
[cbjesson@lucanbiddulph.on.ca](mailto:cbjesson@lucanbiddulph.on.ca)

Dear Mayor Burghardt-Jesson:

Our government for the people was elected to restore trust, transparency and accountability in Ontario's finances. As you know, the province has undertaken a line-by-line review of our own expenditures, and we have been clear that we expect our partners, including municipalities, to take steps to become more efficient as well.

Municipalities play a key role in delivering many provincial services that people across Ontario rely on. Taxpayers deserve modern, efficient service delivery that puts people at the centre and respects hard-earned dollars.

Transforming service delivery and identifying more modern, efficient ways of operating is critical and complex work. As Minister of Municipal Affairs and Housing, I recognize that many of Ontario's small and rural municipalities may have limited capacity to plan and manage transformation, depending on the resources they have available and how far they have moved on their own modernization agendas.

That is why we are providing a one-time payment in the 2018-19 fiscal year to support small and rural municipalities' efforts to become more efficient and reduce expenditure growth in the longer term.

To ensure that this investment is targeted to where it is needed most, municipal allocations are based on a formula, which takes into consideration the number of households in a municipality and whether it is urban or rural.

While this investment is unconditional, it is intended to help modernize service delivery and reduce future costs through investments in projects such as: service delivery reviews, development of shared services agreements, and capital investments. Our government believes that municipalities are best positioned to

understand the unique circumstances and determine where and how this money is best spent.

I am pleased to share that Township of Lucan-Biddulph receive a one-time payment of \$453,994 which will flow in this fiscal year.

Staff from our regional Municipal Services Offices will be in touch in the coming days for your acknowledgement of this letter and to discuss any questions that you might have. I encourage you to work with ministry staff as you begin to think about the best way to proceed for your community. The Municipal Services Offices can offer advice and point to examples that may be helpful as you contemplate local solutions. In the future, we would be interested to hear about your modernization success stories.

Thank you once again for your commitment to demonstrating value for money. I look forward to continuing to work together to help the people and businesses in communities across our province thrive.

Sincerely,

Steve Clark  
Minister of Municipal Affairs and Housing



*399 Ridout Street North, London, Ontario, N6A 2P1  
519-434-7321*

To: Members of the Middlesex Municipal Association  
Date: March 20, 2019

**SUBJECT: MIDDLESEX MUNICIPAL ASSOCIATION ANNUAL MEETING  
THURSDAY, APRIL 25, 2019**

**MIDDLESEX MUNICIPAL ASSOCIATION**

Board of Directors

President – Richard Bolton  
First Vice-President – Jim Maudsley  
Second Vice-President – Ian Brebner

The arrival of spring in Middlesex County is the signal for many important events, including our annual Middlesex Municipal Day. With this in mind, I would appreciate it if you would save April 25<sup>th</sup> in your calendars for the 72<sup>nd</sup> Annual Middlesex Municipal Association Meeting at Amy's Restaurant and Banquet Hall, 28537 Centre Road, Strathroy.

At this point, all of the preparations for the event seem to be progressing on schedule.

At Middlesex Municipal Day 2019, some key community partners will make presentations. Middlesex County and area has many talented businesses, leaders, associations and municipal officials who have had great success with their innovative ideas and projects. Let's use this day to network and to share our successes across this great County.

**SUBJECT: MIDDLESEX MUNICIPAL ASSOCIATION**

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Time: 8:30 a.m. Registration  
(continental breakfast, coffee and juice will be available)  
9:00 a.m. Welcome  
12:00 noon - Lunch

Date: Thursday, April 25, 2019

Location: Amy's Restaurant and Banquet Hall, 28537 Centre Road,  
Strathroy

Host: Township of Adelaide Metcalfe

Membership Fee: Municipalities & Boards \$150.00 each  
Conservation Authorities \$100.00 each

(PAYABLE TO THE MIDDLESEX MUNICIPAL ASSOCIATION - invoice attached)

Please email the Middlesex County reception desk at [reception@middlesex.ca](mailto:reception@middlesex.ca) by Wednesday, April 17, 2019 with the attached form with name(s) of people attending. Cathy and Josie will be compiling attendees and making up name tags for pick up the day of the function.

Just a reminder – each member of the association is required to invite their own members/guests/staff. For example, municipalities should invite present and past members of their local council. Middlesex County invites all Past Wardens of Middlesex County. Attached is a draft letter which can be circulated to your municipal invitees.

If you have any questions in regard to the Middlesex Municipal Day please do not hesitate to contact Kathy Bunting, County Clerk or myself.

Sincerely,



Bill Rayburn  
CAO  
/kb

Attachments: attendees form  
draft letter to be circulated and 2019 Invoice

**MIDDLESEX MUNICIPAL ASSOCIATION ANNUAL MEETING  
THURSDAY, APRIL 25, 2019**

**ATTENDEES**

<b>Name</b>	<b>Municipality/Board/Authority</b>	<b>Lunch Yes/No</b>

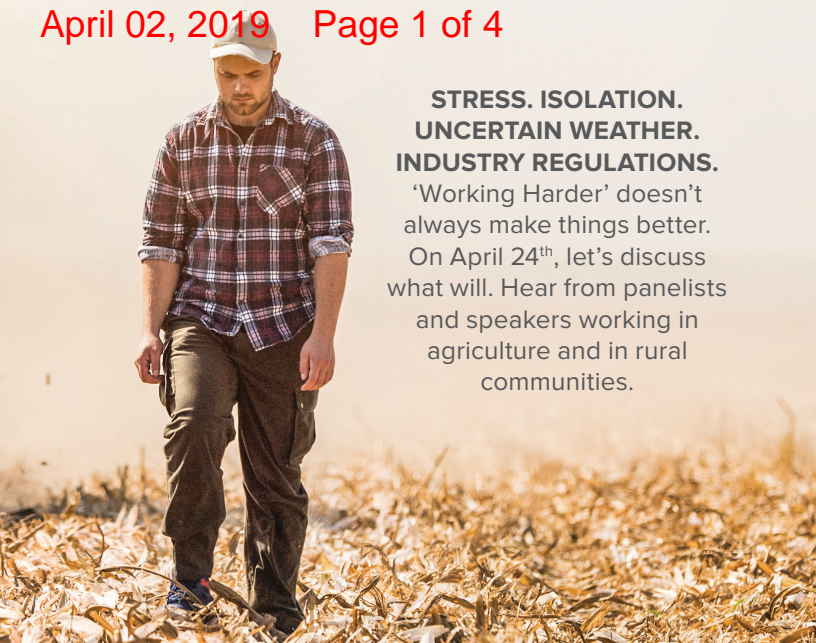
**Send attendee list to:**

**Middlesex County Reception Desk**

**[reception@middlesex.ca](mailto:reception@middlesex.ca)**

**fax to 519-434-0638**

**by Wednesday, April 17, 2019**



**STRESS. ISOLATION.  
UNCERTAIN WEATHER.  
INDUSTRY REGULATIONS.**

‘Working Harder’ doesn’t  
always make things better.  
On April 24<sup>th</sup>, let’s discuss  
what will. Hear from panelists  
and speakers working in  
agriculture and in rural  
communities.



## Ag Let’s Talk

In partnership with



Farm Credit Canada  
Financement agricole Canada

**April 24<sup>th</sup>, 2019**

**10:30AM–3:30PM**

Carousel Room at

Western Fair District

**\$35, lunch included.**

Supported by



Canadian Mental  
Health Association  
Association canadienne  
pour la santé mentale

La santé mentale pour tous

Association canadienne  
pour la santé mentale  
La santé mentale pour tous

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Agriculture

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April 02, 2019 Page 2 of 4



## Ag Let's Talk

In partnership with



**April 24<sup>th</sup>, 2019**

**10:30AM–3:30PM**

Carousel Room at  
Western Fair District

Supported by



### SCHEDULE:

- **10:30–11:00AM** Registration
- **11:15–11:30AM** Introductions/ Welcome
- **11:30–12:30PM** Moderated Panel, with three speakers on stressors in agriculture and rural areas, and how to provide aid.
- **12:30–1:30PM** Lunch
- **1:30–2:30PM** Keynote Speaker
- **2:30–3:00PM** Table Discussions
- **3:00–3:30PM** Wrap up/ Social

### KEYNOTE SPEAKER:

- **Dr. Andria Jones-Bitton**,  
University of Guelph – Farmer Mental Health

### PANEL SPEAKERS:

- **Kristen Thompson-Dow**, Pullet Business Manager, New Life Mills
- **Canadian Mental Health Association**, Middlesex Branch
- **Janine Lunn**, Capacity Development Coordinator, Ontario Federation of Agriculture
- **Moderator / Master of Ceremonies** – Farm Credit Canada

Cost: \$35 per ticket, includes a lunch of soup, salad, sandwiches, dessert and drink

**Get your ticket and learn more at [westernfairdistrict.com](http://westernfairdistrict.com)**

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 An event poster for "Ag Let's Talk". The left side has a green background with a white speech bubble icon containing the text "Ag Let's Talk". Below this is "In partnership with" and the Farm Credit Canada logo. The right side has a white background with a photo of a farmer in a field. Text on the right includes the date "April 24<sup>th</sup>, 2019", time "10:30AM–3:30PM", location "Carousel Room at Western Fair District", price "\$35, lunch included.", and "Supported by" with logos for Canadian Mental Health Association, Ontario Federation of Agriculture, and OFA. A quote on the right reads: "STRESS. ISOLATION. UNCERTAIN WEATHER. INDUSTRY REGULATIONS. 'Working Harder' doesn't always make things better. On April 24<sup>th</sup>, let's discuss what will. Hear from panelists and speakers working in agriculture and in rural communities."

### A Farmer Mental Health Discussion Takes Root at Western Fair District

**LONDON, ON - Wednesday, March 27, 2019** – On Wednesday April 24<sup>th</sup> *Ag Let's Talk*, in partnership with Farm Credit Canada, comes to the Western Fair District. Canada's farming industry continues to recognize the need to talk about farmers mental health. Stress, isolation, uncertain weather, industry regulations and work-life balance are shared feelings among many, yet lack of options and traditional stigma prevent free flowing dialogue.

Panel Speakers Kristen Thompson-Dow of New Life Mills, Janine Lunn of Ontario Federation of Agriculture and representatives from the Canadian Mental Health Associations' Middlesex Branch will start the important conversation about the daily stresses that impact those in agriculture including what service providers should be aware of and mental health resources that are available.

Keynote speaker Dr. Andria Jones-Bitton of University of Guelph is passionate about agriculture, and will be addressing farmer and veterinarian mental health at *Ag Let's Talk* following her research in the epidemiology of mental health and resilience in the agricultural and veterinary sectors. Andria's studies over the past three years have focused on depression and other mental illnesses among farmers (and veterinarians). Many farmers face higher levels of psychological stress, distress and suicide when compared with other occupations and the general population. At least historically, it may have been uncommon for farmers to speak up about their struggles, due to a culture of 'working harder' and 'being stoic'. With the results of Andria's research and her advocacy, many groups are starting to become aware of the larger issue, and raise awareness.

*Ag Let's Talk* is proudly supported by the Canadian Mental Health Association Middlesex and Ontario Federation of Agriculture. The event will conclude with a social and round table discussions regarding next steps for individuals, organizations and businesses in dealing with rural and on-farm mental health. "Western Fair District is dedicated to supporting the agriculture community needs through programming and events," stated Cheryl Curtis, Western Fair District Director.

Tickets to the event are \$35, which includes a lunch of soup, salad, sandwiches, dessert and drink.

**Schedule:**

- 10:30–11:00 AM Registration
- 11:15–11:30 AM Introductions/ Welcome
- 11:30–12:30 PM Moderated Panel, with three speakers on stressors in agriculture and rural areas, and how to provide aid.
- 12:30–1:30 PM Lunch
- 1:30–2:30 PM Keynote Speaker
- 2:30–3:00 PM Table Discussions
- 3:00–3:30 PM Wrap up/ Social

For more information, including a full list of all Western Fair District agricultural events and initiatives, please visit [www.westernfairdistrict.com](http://www.westernfairdistrict.com).

**Dates & Times:**

April 24, 2019 from 10:30 AM - 3:30 PM

**Location:**

The Carousel Room at the Western Fair District  
865 Florence St, London, ON  
N5W 3V9

**Admission Pricing (includes all taxes and fees)**

\$35 - Lunch included, tickets can be purchased at:  
<https://www.westernfairdistrict.com/events/ag-lets-talk>

**Media Contact:**

Kylee Brennan  
Content and Communications Coordinator  
[kbrennan@westernfairdistrict.com](mailto:kbrennan@westernfairdistrict.com)  
519 438 7203 ex. 306



## County Council

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**Meeting Date:** March 26, 2019  
**Submitted by:** Cindy Howard, General Manager of Finance and Community Services  
**SUBJECT:** 2019 TAX RATIOS

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### **BACKGROUND:**

Responsibility for establishing tax ratios rests with upper-tier and single tier municipalities. Tax ratios govern the tax rate of each property class in relation to the tax rate for the residential property class. The municipal tax burden is apportioned among and shared by each property class based on the municipality's tax ratios. By changing tax ratios, the municipality can influence how much of the tax burdened shouldered by each class.

Tax ratio changes approved by Council only affect the distribution of municipal levy; tax rates for education purposes, which are annually regulated by the Province, are not subject to municipal tax ratio decisions.

Approved tax ratio decreases for any one class of property may result in additional requests for preferential tax ratio treatment from other classes of ratepayers.

The Municipal Property Assessment Corporation (MPAC) is responsible for the valuation of all property in the Province of Ontario. Current Value Assessment (CVA) is based on the market value of property at a fixed point in time, which is defined as the valuation date. Market value is determined as the amount an arm's length transaction (between a willing buyer and a willing seller) would produce for a property, as of the valuation date. The current reassessment is based on a valuation date of January 1st, 2016 and applies to the 2017 through 2020 tax years. The 2019 tax year marks the third year in the phase-in cycle of this reassessment.

All properties that experienced an assessment increase will be phased-in at one (1) quarter or twenty-five per cent (25%) for each of the four taxation years (2017 - 2020). Properties that decrease in value will realize the reassessment change immediately in the first year (2017) and will not be phased-in.

Consistent with previous years, Municipal Tax Equity (MTE) Consultants Inc. completed a detailed review of the County's current tax policies.

At the County Meeting on December 19, 2017, the Middlesex Federation of Agriculture made a delegation requesting that Council adjust the Farm Tax Ratio for 2018 from 0.25 to 0.22. Council received the delegation and asked that County Administration prepare a report to detail how changes in the farm tax rate will affect the other tax rates.

At the County Council Meeting on March 27, 2018, a Tax Ratio Report and Presentation was provided and Council approved the 2018 Tax Ratios for the County of Middlesex remain the same as 2017. The Farm ratio that was approved for Farmlands was 0.2500.

At the County Meeting on January 15, 2019, The Ontario Federation of Agriculture (OFA) made a delegation requesting that Council adjust the Farm Tax Ratio for 2019 to 0.223.

A presentation was made by the CAO on Tax Policy at the February 19, 2019 County of Middlesex Committee of Whole meeting.

No further direction was provided by Council to adjust the tax ratios for 2019.

#### **ANALYSIS:**

Prior to 2017, the Tax Ratios for the County of Middlesex had not changed since 2000. Regulatory changes under the Assessments Act effective January 1, 2017 established a new landfill property class and prescribed the assessment methodology used to value landfills for property tax purposes. In 2017 County Council approved the new landfill property tax ratio of 1.100000. In addition, a new mandated multi-residential default ratio for the class was set to 1.000000.

County Council must pass a by-law each year to set the property class tax ratios. The tax ratio for the residential class is legislated at 1.0, while the farm and managed forest classes have a prescribed tax ratio of 0.25. Municipalities do have the flexibility to set a tax ratio for the farm class that is below 0.25, however, this reduction would only apply to the municipal portion of the property tax bill. In setting tax ratios for all other property classes, municipalities must do so within the guidelines prescribed by the Province.

At the Committee of the Whole Meeting on February 17, 2015, Council approved the tax ratios on farmland, pipeline, managed forests, multi-residential, commercial, and industrial property tax classes for the years 2015, 2016, 2017 and 2018.

When setting Tax Ratios, consideration should be given to neighbouring and comparator municipalities to determine if adjustments are warranted. Tax ratios distribute the tax burden between property classes. It should be noted the OFA is currently making presentations in other municipalities in Ontario asking for a reduction

in the Farm Tax Ratio in 2019. Huron County, Bruce County and Wellington County did not reduce the farm tax ratio in 2019 and they remain at 0.25. Dufferin is lowering its farm tax ratio to 0.23 for 2019.

In setting tax ratios for all other property classes, municipalities must do so within the guidelines prescribed by the Province. Council may choose to adopt:

1. either the current tax ratio for any class (2018 adopted or 2019 starting ratio where levy restriction and/or optional classes applied in 2018),
2. establish a new tax ratio for the year that is closer to or within the Range of Fairness, as shown in Table 1; or
3. utilize restated revenue neutral transition ratios to mitigate reassessment related tax shifts between classes in accordance with the regulated calculations.

**Table 1 - Tax Ratio Summary**

Realty Tax Class	2018 Ratios	2019 Start Ratios	Range of Fairness		Threshold Ratios	
			Lower Limit	Upper Limit	Threshold	Subject to Levy Restrictions
Residential	1.000000	1.000000	1.00	1.00	-	N/A
Farm	0.250000	0.250000	0.00	0.25	-	N/A
Managed Forest	0.250000	0.250000	0.25	0.25	-	N/A
New Multi-Residential	1.000000	1.000000	1.00	1.10	-	N/A
Multi-Residential	1.769700	1.769700	1.00	1.10	2.00	No
Commercial	1.144900	1.144900	0.60	1.10	1.98	No
Industrial	1.745100	1.745100	0.60	1.10	2.63	No
Landfill	1.100000	1.100000	0.60	1.10	25.00	No
Pipeline	1.055500	1.055500	0.60	0.70	-	N/A

The majority of the issues, options and opportunities are the same as in previous years.

**RECOMMENDATION:**

That the 2019 Tax Ratios for the County of Middlesex remain the same as 2018 as listed below:

<b>Property Class</b>	<b>Tax Ratio</b>
Residential/Farm	1.0000
New Multi Residential	1.0000
Multi Residential	1.7697
Farmlands	0.2500
Commercial	1.1449
Industrial	1.7451
Pipelines	1.0555
Managed Forests	0.2500
Landfill	1.1000

And that the Tax Ratio By-law be forwarded to County council for approval.

**SUPPORTING ATTACHEMENTS**

**From:** Bill Rayburn <[cao@mdlsx.ca](mailto:cao@mdlsx.ca)>  
**Date:** January 25, 2019 at 3:53:09 PM EST  
**To:** countycouncil <[countycouncil@middlesex.ca](mailto:countycouncil@middlesex.ca)>  
**Subject:** Lambton report on tax ratios

[https://lambton.civicweb.net/FileStorage/D9BEBF454831498CBE3E6438C86D3CB4-3.%2003-07-18%20Report%20on%20Tax%20Policy%20\(Final\).pdf](https://lambton.civicweb.net/FileStorage/D9BEBF454831498CBE3E6438C86D3CB4-3.%2003-07-18%20Report%20on%20Tax%20Policy%20(Final).pdf)

<Tax Policy Being Proposed for 2018 Report.pdf>

Bill Rayburn  
Middlesex County CAO

# MIDDLESEX TAX RATIOS

February 2019

# Agenda

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Presentation Goals

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The Tax Components

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The Good News

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Tax Ratio History

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OMPF Story

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The Delta

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OFA Request

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The Fiduciary Duty

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Middlesex Tax Ratios

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Adjustment Outcomes

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The Real Problem

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The Real Solution

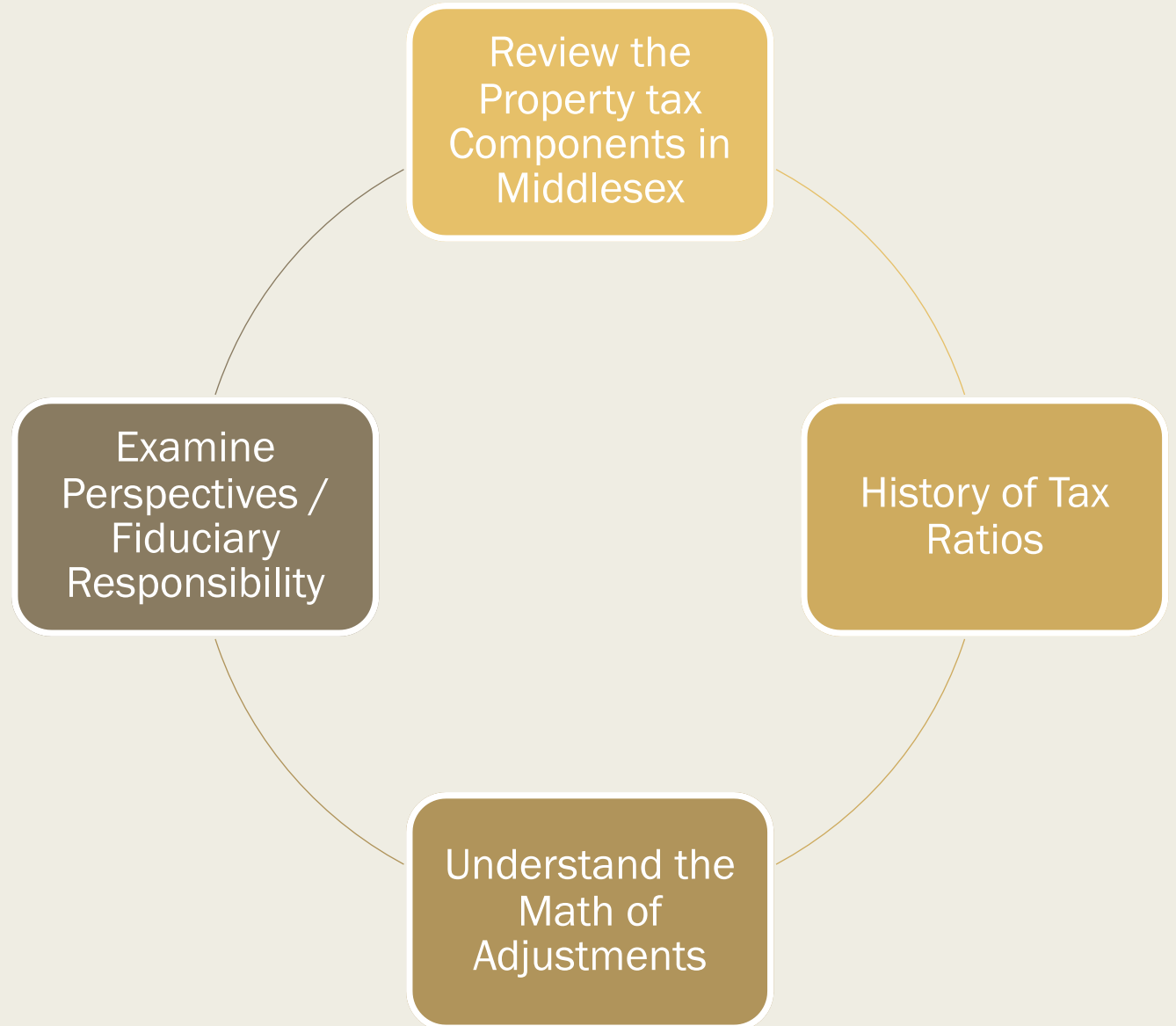
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Tax Policy

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Council Options

# Presentation Goals





### Assessment

Determined by MPAC



### Tax Ratio

Established by County  
Establishes the size of your  
tax class' piece of the tax pie



### Weighted Assessment

Assessment multiplied by your  
class tax ratio  
Establishes the size of your  
individual piece of the total  
assessment pie



### Tax Rates

Established by municipality  
Multiplied by total weighted  
assessment to equal total levy  
requirements



### Levy

The funding required by the  
municipality

# The Tax Components

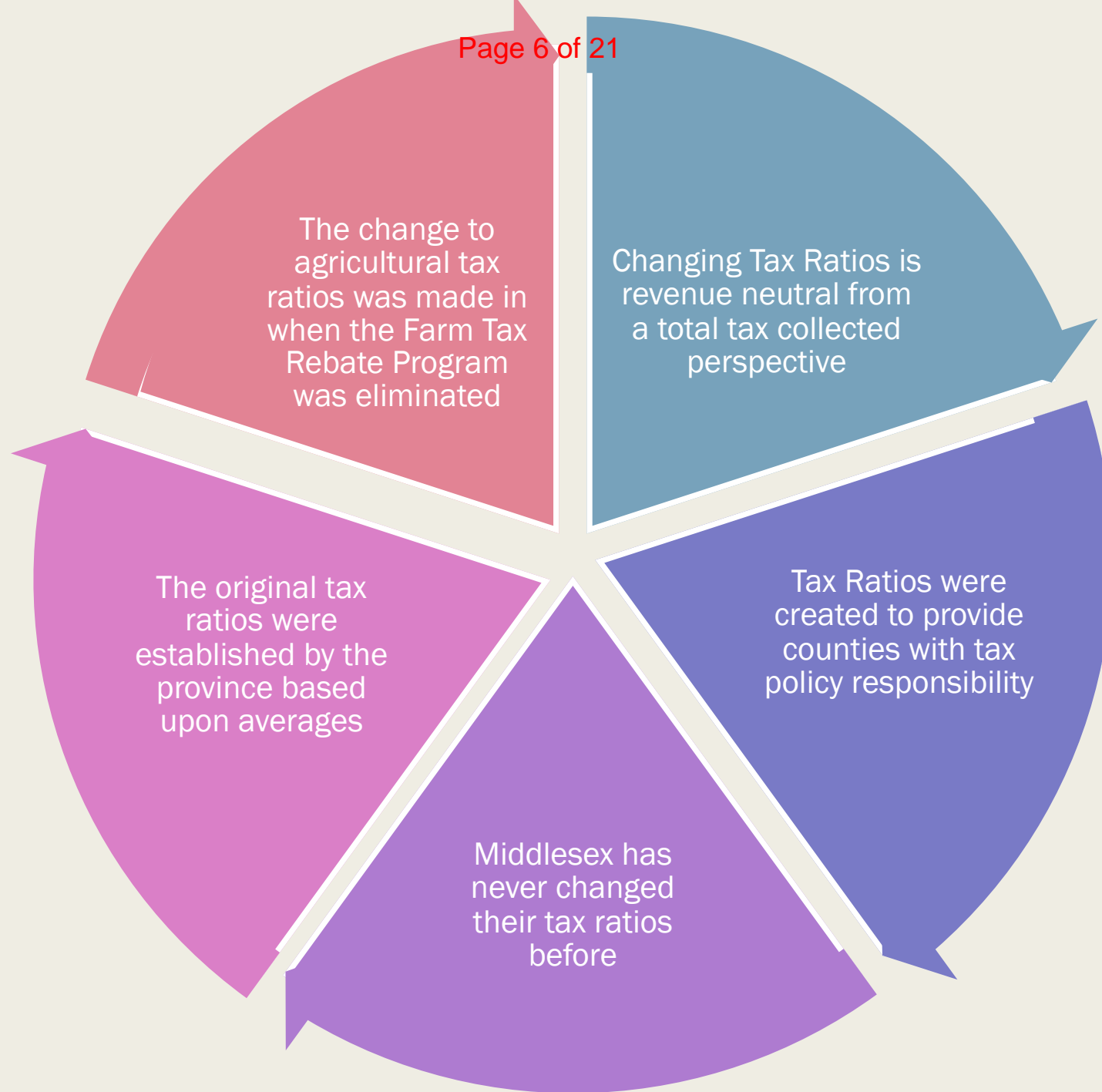


# THE GOOD NEWS

Our tax rates are very low!



# Tax Ratio History



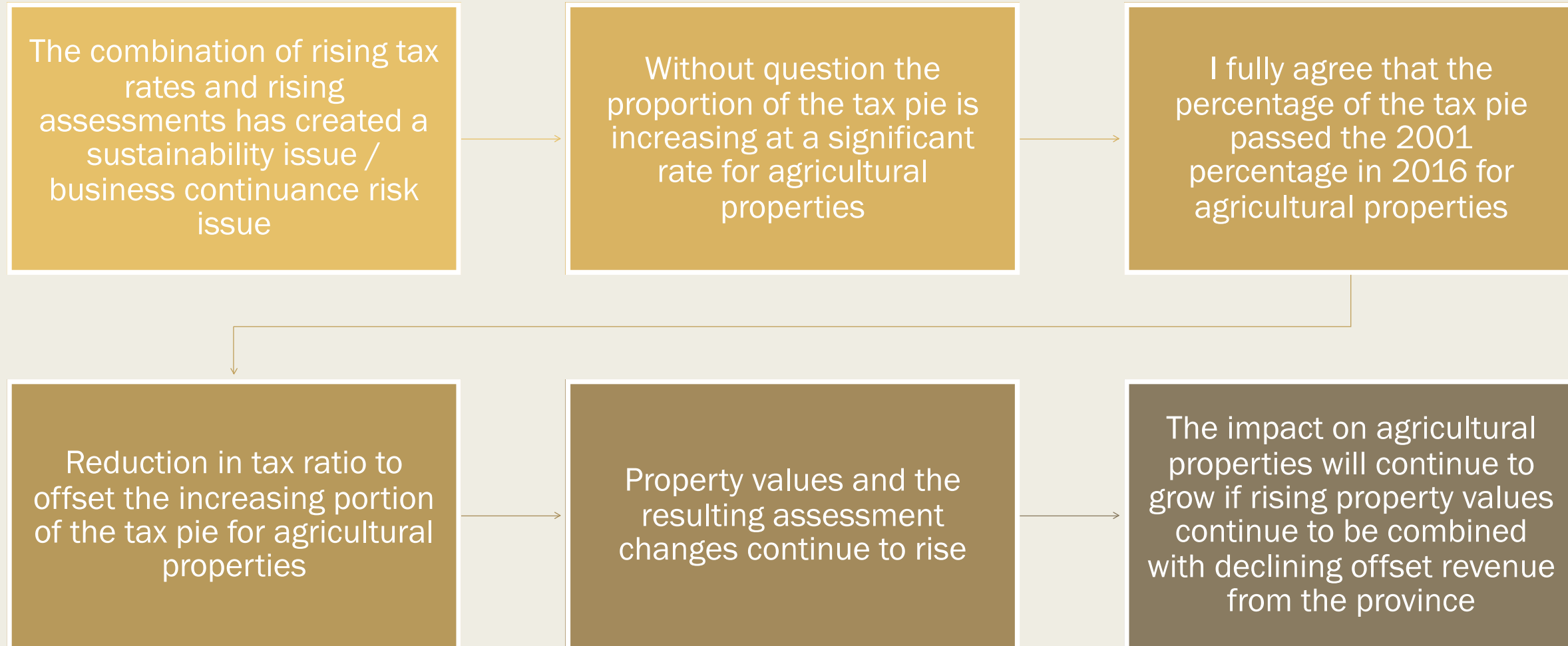
# Where Did The Lost Assessment Go?



# The Delta

- The delta between previous tax collected and the offsetting OMPF grant is a big problem
- It continues to increase tax rates for all classes
- It continues to grow annually
- It requires all tax classes within rural communities to pay for the agriculture class tax rebate (including agriculture)
- When multiplied by stable or declining individual assessments the delta is manageable and for some tax classes unnoticed
- The double whammy” resulting from the delta for agriculture is that when multiplied by dramatic assessment increases it creates a significant impact on a tax class
- Thus the delta created by the loss of the rebate program created a multiplier for the agricultural class

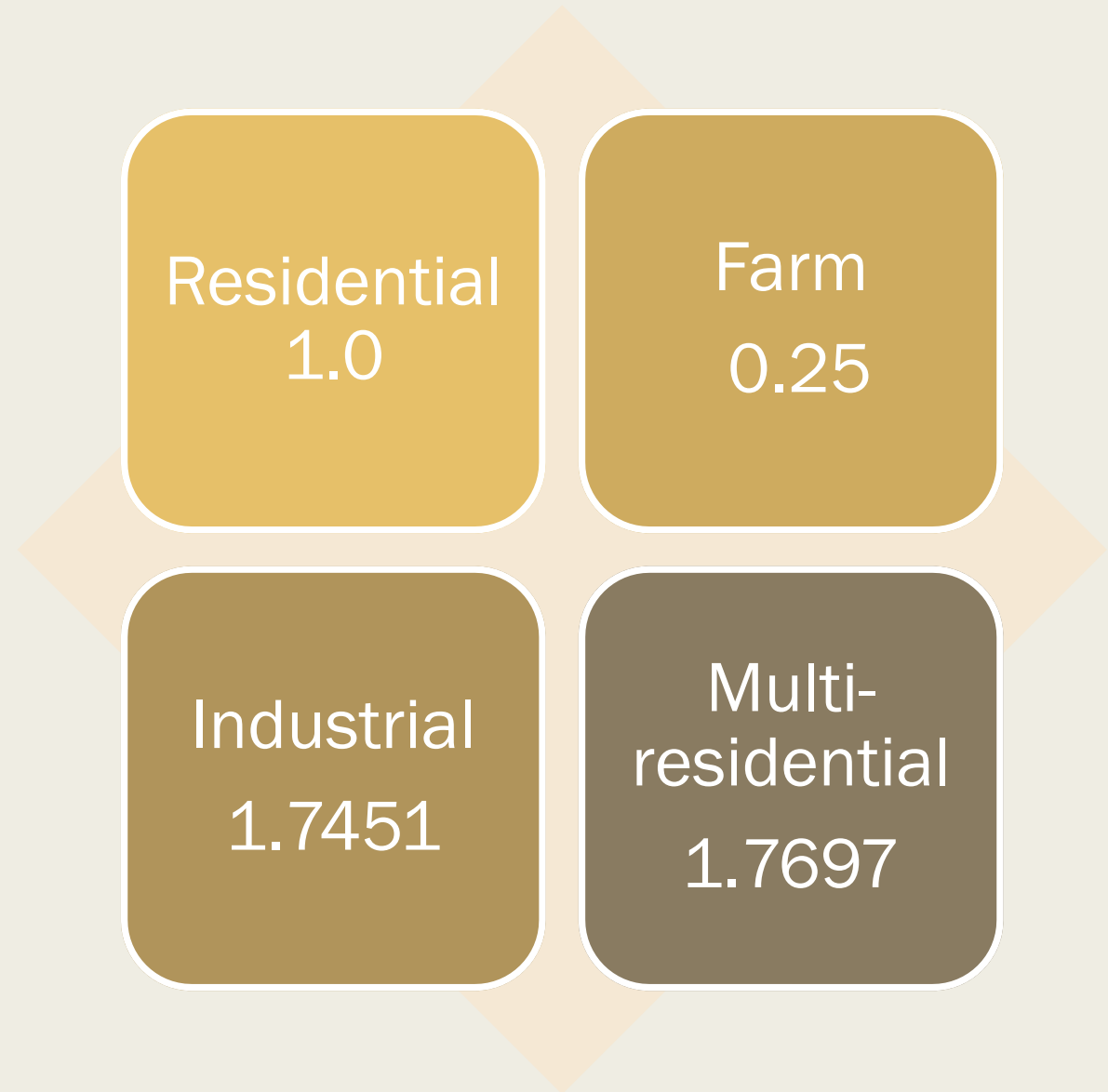
# OFA Request



# The Agricultural Class Perspective

- Continued rise in assessment has created a shift in the size of the slice of the tax pie for agricultural properties
- Tax ratios are a tool provided to keep the size of the slice of the tax pie consistent
- Other municipalities have made adjustments to their tax ratios
- They would like Middlesex County to do the same

# Middlesex Tax Ratios



# The Fiduciary Duty

Council has a fiduciary responsibility to all tax classes

We have not heard from lobby groups for other tax classes in regard to the appropriateness of their tax ratio

I can't administratively justify the tax ratios from any metric (other than the residential tax ratio)

Tax Ratios for each class have never been reviewed for initial fairness

*Ability to pay*

*Use of services*

*Etc*

# ADJUSTMENT SCENARIOS

<b>Realty Tax Class</b>	<b>Tax Ratios</b>			<b>General Levy Tax Rates</b>		
	<b>Start</b>	<b>Model</b>	<b>Change</b>	<b>Status Quo</b>	<b>Model</b>	<b>Change</b>
Residential	1.000000	1.000000	0.00%	0.00373424	0.00378646	1.40%
Farm	0.250000	0.225000	-10.00%	0.00093356	0.00085195	-8.74%
Managed Forest	0.250000	0.250000	0.00%	0.00093356	0.00094662	1.40%
New Multi-Residential	1.000000	1.000000	0.00%	0.00373424	0.00378646	1.40%
Multi-Residential	1.769700	1.769700	0.00%	0.00660848	0.00670090	1.40%
Commercial	1.144900	1.144900	0.00%	0.00427533	0.00433512	1.40%
Industrial	1.745100	1.745100	0.00%	0.00651662	0.00660775	1.40%
Landfill	1.100000	1.100000	0.00%	0.00410766	0.00416511	1.40%
Pipeline	1.055500	1.055500	0.00%	0.00394149	0.00399661	1.40%

Realty Tax Class	Start Ratio	Share	Model	Share	\$	%
<b><i>Taxable</i></b>						
Residential	\$28,922,819	72.37%	\$29,327,278	73.38%	\$404,459	1.40%
Farm	\$5,509,396	13.79%	\$5,027,774	12.58%	-\$481,622	-8.74%
Managed Forest	\$17,181	0.04%	\$17,421	0.04%	\$240	1.40%
New Multi-Residential	\$14,325	0.04%	\$14,525	0.04%	\$200	1.40%
Multi-Residential	\$692,526	1.73%	\$702,210	1.76%	\$9,684	1.40%
Commercial	\$2,359,902	5.90%	\$2,392,908	5.99%	\$33,006	1.40%
Industrial	\$1,120,676	2.80%	\$1,136,350	2.84%	\$15,674	1.40%
Pipeline	\$1,171,405	2.93%	\$1,187,787	2.97%	\$16,382	1.40%
<b>Sub-Total Taxable</b>	<b>\$39,808,230</b>	<b>99.61%</b>	<b>\$39,806,253</b>	<b>99.60%</b>	<b>-\$1,977</b>	<b>0.00%</b>
<b><i>Payment in Lieu</i></b>						
Residential	\$6,345	0.02%	\$6,434	0.02%	\$89	1.40%
Farm	\$2,177	0.01%	\$1,987	0.00%	-\$190	-8.73%
Commercial	\$107,128	0.27%	\$108,627	0.27%	\$1,499	1.40%
Industrial	\$34,799	0.09%	\$35,286	0.09%	\$487	1.40%
Landfill	\$5,931	0.01%	\$6,013	0.02%	\$82	1.38%
<b>Sub-Total PIL</b>	<b>\$156,380</b>	<b>0.39%</b>	<b>\$158,347</b>	<b>0.40%</b>	<b>\$1,967</b>	<b>1.26%</b>
<b>Total (Taxable + PIL)</b>	<b>\$39,964,610</b>	<b>100.00%</b>	<b>\$39,964,600</b>	<b>100.00%</b>	<b>-\$10</b>	<b>0.00%</b>

Local Municipality	Start Ratio	2019 General Levy		Difference	
		Share	Model	Share	\$ %
Adelaide-Metcalfe	\$2,115,961	5.29%	\$2,083,793	5.21%	-\$32,168 -1.52%
Lucan Biddulph	\$2,495,505	6.24%	\$2,484,416	6.22%	-\$11,089 -0.44%
Middlesex Centre	\$11,375,056	28.46%	\$11,396,760	28.52%	\$21,704 0.19%
Newbury	\$121,656	0.30%	\$123,142	0.31%	\$1,486 1.22%
North Middlesex	\$3,529,172	8.83%	\$3,456,983	8.65%	-\$72,189 -2.05%
Southwest Middlesex	\$2,424,506	6.07%	\$2,405,635	6.02%	-\$18,871 -0.78%
Strathroy-Caradoc	\$9,623,144	24.08%	\$9,715,648	24.31%	\$92,504 0.96%
Thames Centre	\$8,279,610	20.72%	\$8,298,223	20.76%	\$18,613 0.22%
<b>County Wide</b>	<b>\$39,964,610</b>	<b>100.00%</b>	<b>\$39,964,600</b>	<b>100.00%</b>	<b>-\$10 0.00%</b>

# The Real Problem

- Changing the tax ratios doesn't even come close to addressing the real problem
- Everyone in the province (including urban residents) no longer pays for the “cheap food policy” as rural communities are paying for their own rebate
  - *The delta created a large revenue loss for rural communities*
  - *This loss did not impact urban municipalities to the same degree*
  - *Middlesex County along with Huron County and Oxford County were the largest losers as a result of this loss*

# The Real Solution

- The cost of the 75% reduction in agricultural tax ratios should be paid for by the entire province
- Farmers do not want to go back to the Farm Tax Rebate System
  - *They have a wide range of reasons why not*
- There is a very simple solution
  - *Municipalities could bill the province for the equivalence of three times the agriculture taxes collected*
  - *No auditing required / no calculations required*
  - *They could even subtract the agriculture portion of the OMPF*
  - *Reconcile the following year*
- The cost of this change to the province is estimated to be much less than the Premier promised he would put back in the OMPF pot
- This would return the burden for the cheap food policy to every resident, not just those in rural and small urban communities

# Tax Policy

- Lower-tiers should be responsible for tax policy
- No rationale for County responsibility
- We are anything but a homogenous county with similar tax scenarios

01

As Requested by  
OFA

- Agricultural tax ratio of 0.225

02

Status – Quo

- Review again in a year

03

Examine changing  
all tax ratios

- report for future meeting

Council Options

# QUESTIONS



**SUPPORTING ATTACHEMENTS**

**From:** Bill Rayburn <[cao@mdlsx.ca](mailto:cao@mdlsx.ca)>  
**Date:** January 25, 2019 at 3:53:09 PM EST  
**To:** countycouncil <[countycouncil@middlesex.ca](mailto:countycouncil@middlesex.ca)>  
**Subject:** Lambton report on tax ratios

[https://lambton.civicweb.net/FileStorage/D9BEBF454831498CBE3E6438C86D3CB4-3.%2003-07-18%20Report%20on%20Tax%20Policy%20\(Final\).pdf](https://lambton.civicweb.net/FileStorage/D9BEBF454831498CBE3E6438C86D3CB4-3.%2003-07-18%20Report%20on%20Tax%20Policy%20(Final).pdf)

<Tax Policy Being Proposed for 2018 Report.pdf>

Bill Rayburn  
Middlesex County CAO

**From:** Fernanda Lazzaro [<mailto:FLazzaro@amo.on.ca>]  
**Sent:** Tuesday, March 19, 2019 1:44 PM  
**To:** Ron Reymer <[rreymer@lucanbiddulph.on.ca](mailto:rreymer@lucanbiddulph.on.ca)>  
**Subject:** Electricity Commodity Cost Review

Dear Mr. Reymer,

Please find attached a summary of results for the LAS Electricity Program for 2018.

*These summaries compare LAS program rates to:*

- the government's two-tiered Regulated Pricing Plan (RPP) rates for streetlights;
- and, Time-Of-Use rates (TOU) for municipal facility accounts

We have updated the summary report to include graphs that illustrate this information clearly; and an extra graph that shows the savings/costs over the last 5 years. The report will also label Global Adjustment as "Global Adjustment + Global Adjustment Modifier". From Jan. 1 to Apr. 20, 2018, the modifier was -3.29 cents/kWh; from May 1, 2018 onward it is -4.44 cents/kWh.

The LAS procurement program offers a blend of **hedge** contracts and **spot market** exposure. Partial hedging helps to moderate commodity fluctuations, providing predictability for municipal budgets in what has been a volatile electricity market in Ontario.

*Our results demonstrate the following (program averages):*

- 11% savings in 2013
- 13% savings in 2014
- 1% savings in 2015
- 3 % (cost) in 2016
- 2% (cost) in 2017
- 14% savings in 2018

The 2016 and 2017 results are due to the rising Global Adjustment rates: the part of the total commodity price that makes up *the difference between the market rate for electricity and the cost of generating that electricity*. Since 2008, the Global Adjustment has risen from less than 10% of the commodity cost to more than 80% of the total cost. Unfortunately, no retail program can impact this part of the hydro bill.

On a positive note, the Ontario Government recently announced rate relief for residential ratepayers. Their price cuts take aim at the Global Adjustment, by re-financing some large renewable energy contracts. This should benefit both spot market and retailer rates, helping to restore a level of savings for the LAS Electricity Program. Early first quarter 2019 results are encouraging.

Hedging can deliver long-term overall benefits, not unlike a long-term investment that fluctuates year-to-year, ultimately delivering gains. Overall the LAS program provides greater budgeting predictability, professional management, and since inception, collective member savings of more than \$20 million.

The LAS program develops a unique hedging strategy for each member based on the municipality's needs. This flexibility is a key benefit of the program. Many long-term members have not adjusted their hedging strategy even though the market has changed. If you have any questions about your hedging strategy, or have questions about your reports, please do not hesitate to contact me.

Sincerely,

Fernanda Lazzaro  
Customer Service Representative – LAS



200 University Avenue – Suite 801  
Toronto, ON, M5H 3C6  
T: 416-971-9856 x 369  
[flazzaro@amo.on.ca](mailto:flazzaro@amo.on.ca)

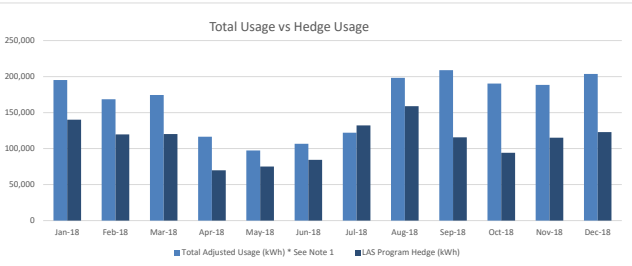
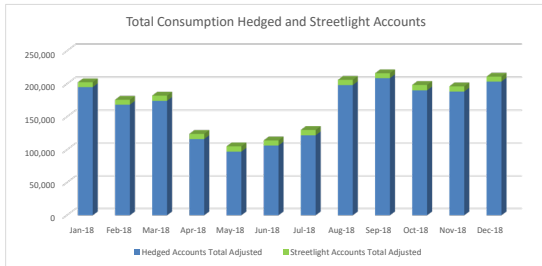
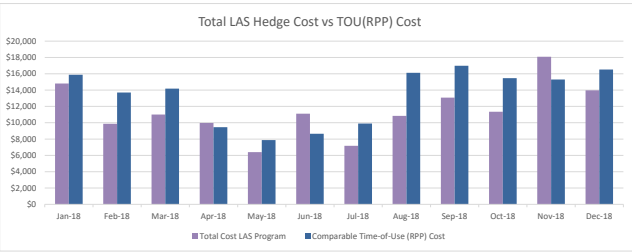
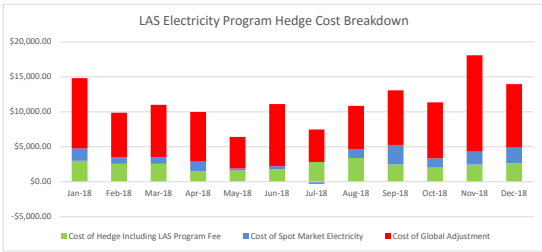
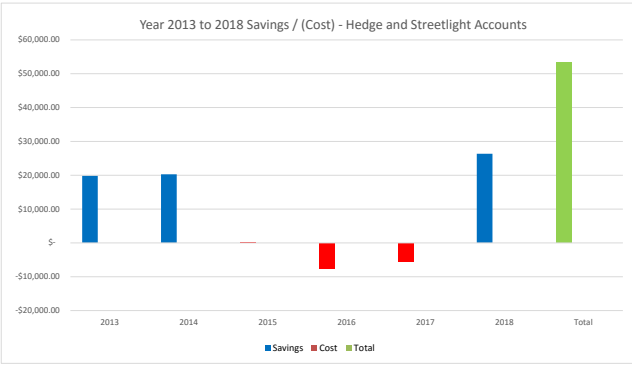
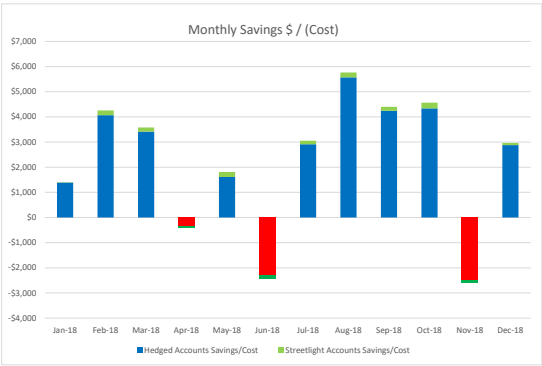
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LAS Electricity Commodity Cost Review - Calendar Year 2018

Lucan Biddulph

LAS Hedged Accounts Savings Compared to TOU	15.8%
LAS Streetlight Savings Compared to RPP	15.3%
Annual Program Savings / (Cost)	\$26,362



Lucan Biddulph

LAS Electricity Commodity Cost Review - 2018



Feb-19													
Hedge Accounts													
	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	
Total Adjusted Usage (kWh) * See Note 1	195,248	168,571	174,396	116,412	97,319	106,703	122,119	198,313	208,835	190,332	188,472	203,654	
Unadjusted Usage (kWh)	182,903	157,908	163,392	108,827	90,994	99,921	114,408	186,184	196,144	178,632	176,645	190,818	
Enrolled Accounts	22	22	22	22	22	22	22	22	22	22	23	23	
Hedge Price Including Program Fees (\$/kWh)	\$0.02141	\$0.02141	\$0.02141	\$0.02141	\$0.02141	\$0.02141	\$0.02141	\$0.02141	\$0.02141	\$0.02141	\$0.02141	\$0.02141	
LAS Program Hedex (kWh)	146,049	119,720	120,162	68,785	75,903	84,290	132,115	158,812	115,642	94,216	115,121	122,821	
Cost of Hedge Including LAS Program Fee	\$2,998.44	\$2,563.21	\$2,572.67	\$1,494.09	\$1,605.81	\$1,804.64	\$2,828.59	\$3,400.17	\$2,475.89	\$2,017.17	\$2,464.73	\$2,629.61	
Weighted Avg. Spot Market Price (\$/kWh)	\$0.03212	\$0.01901	\$0.01720	\$0.02966	\$0.01312	\$0.01834	\$0.03038	\$0.03059	\$0.02994	\$0.01384	\$0.02514	\$0.02789	
Cost of Spot Market Electricity	\$1,772.99	\$928.65	\$932.83	\$1,382.96	\$292.79	\$411.06	-\$303.69	\$1,208.34	\$2,790.22	\$1,330.23	\$1,844.05	\$2,254.43	
Global Adjustment Market Charge (\$/kWh)	\$0.0549	\$0.0404	\$0.0459	\$0.0652	\$0.0495	\$0.0890	\$0.0406	\$0.0335	\$0.0398	\$0.0448	\$0.0780	\$0.0476	
Cost of Global Adjustment	\$10,041.35	\$6,379.47	\$7,499.69	\$7,095.49	\$4,504.19	\$8,893.01	\$4,644.98	\$6,237.17	\$7,806.52	\$8,002.69	\$13,778.33	\$9,082.95	
Total Cost LAS Program	\$14,813	\$9,871	\$11,005	\$9,973	\$6,403	\$11,109	\$7,170	\$10,846	\$13,073	\$11,350	\$18,087	\$13,967	
Avg LAS Price per kWh (incl. GA)	\$0.0759	\$0.0586	\$0.0631	\$0.0857	\$0.0658	\$0.1041	\$0.0587	\$0.0547	\$0.0626	\$0.0596	\$0.0960	\$0.0686	
Comparable Time-of-Use (RPP) Cost * See Note 2	\$15,881	\$13,710	\$14,187	\$9,449	\$7,880	\$8,653	\$9,908	\$16,124	\$16,986	\$15,469	\$15,297	\$16,525	
Loss Amount (\$)	\$321.29	\$228.72	\$232.68	\$185.04	\$132.00	\$149.57	\$175.77	\$296.10	\$328.01	\$220.91	\$282.33	\$319.63	
Monthly Savings / (Cost)	\$1,389	\$4,088	\$3,414	-\$339	\$1,609	-\$2,306	\$2,914	\$5,574	\$4,241	\$4,349	-\$2,587	\$2,877	

1,970,374Consumption (kWh)

1,347,736Hedge (kWh)  
68% Hedge %

\$0.071Average LAS cost per kWh

\$160,068.69Total TOU Cost

\$25,274.99Savings from LAS Enrollment

15.8%LAS Savings Compared to TOU

Streetlight Accounts													
	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	
Total Adjusted Usage (kWh)	7,399	7,495	7,895	7,853	8,064	7,642	8,115	8,000	7,444	8,169	7,894	7,496	
Unadjusted Usage (kWh)	6,776	6,863	7,230	7,191	7,385	6,998	7,431	7,326	6,817	7,481	7,229	6,865	
Enrolled Accounts	22	22	22	22	22	22	22	22	22	22	22	22	
RPP Usage - 1st Tier Price (kWh)	3,513.80	3,539.89	3,648.85	3,637.36	3,694.82	3,579.91	3,708.61	3,677.44	3,526.04	3,723.35	3,648.53	3,540.21	
RPP Usage - 2nd Tier Price (kWh)	3,261.86	3,323.53	3,581.20	3,554.03	3,689.89	3,418.17	3,722.50	3,648.79	3,290.80	3,757.35	3,580.43	3,324.30	
Average Spot Market Price - (\$/kWh) * See Note 3	0.02804	0.01694	0.01622	0.02604	0.00754	0.01359	0.02464	0.02473	0.02074	0.00959	0.02013	0.02428	
Cost of Spot Purchase (Including LAS Program Fee)	\$207.47	\$126.96	\$128.06	\$211.56	\$60.80	\$103.85	\$199.95	\$197.85	\$154.39	\$78.34	\$158.91	\$182.00	
Global Adjustment Market Charge (\$/kWh)	\$0.0549	\$0.0404	\$0.0459	\$0.0652	\$0.0495	\$0.0890	\$0.0406	\$0.0335	\$0.0398	\$0.0448	\$0.0780	\$0.0476	
Cost of Global Adjustment	\$371.98	\$277.28	\$331.86	\$468.88	\$365.54	\$622.83	\$301.70	\$245.43	\$271.31	\$335.14	\$563.86	\$326.75	
Total Cost LAS Program	\$579	\$404	\$460	\$680	\$426	\$727	\$502	\$443	\$426	\$413	\$723	\$509	
Avg LAS Price per kWh (incl. GA and LAS fee)	\$0.0783	\$0.0539	\$0.0583	\$0.0866	\$0.0529	\$0.0951	\$0.0618	\$0.0554	\$0.0572	\$0.0506	\$0.0916	\$0.0679	
Comparable RPP Cost * See Note 4	\$564	\$572	\$603	\$600	\$613	\$580	\$617	\$608	\$564	\$621	\$600	\$568	
Loss Amount (\$)	\$28.10	\$21.10	\$22.16	\$26.05	\$14.62	\$17.46	\$23.78	\$25.40	\$21.45	\$18.01	\$24.60	\$26.53	
Monthly Savings / (Cost)	\$13	\$189	\$166	-\$54	\$201	-\$129	\$139	\$190	\$160	\$226	-\$99	\$86	

93,466Consumption (kWh)

\$0.067Average LAS cost per kWh

\$7,110.11Total RPP Cost

\$1,086.66Savings from LAS Enrollment

15.3%LAS Savings Compared to RPP

LAS - Total Monthly Savings / (Cost)	\$1,402	\$4,256	\$3,580	-\$393	\$1,810	-\$2,435	\$3,053	\$5,764	\$4,402	\$4,566	-\$2,606	\$2,964	
Annual Program Savings / (Cost)		\$26,362											

- Notes
- 1) We have assumed that all accounts are RPP/TOU eligible (i.e. under 250,000kWh/year consumption)
  - 2) Time-of-use (TOU) rates used for each month are based on the rates for that month with the following split: 55% off-peak, 22.5% mid-peak., and 22.5% on-peak.
  - 3) This price represents the average HOEP for the hours of operation of a typical streetlight account using an approved streetlight profile.
  - 4) RPP rates for the period reviewed are: 7.7 / 9.0 cents/kWh for January - April 2018. RPP rates for May 2018 - April 2019 are : 7.7/8.9 cents/kWh

FOR IMMEDIATE RELEASE

DATE OF ISSUE: March 28, 2019

# Two new municipal representatives join Ausable Bayfield Maitland Valley Source Protection Committee

Two new municipal representatives have joined the Ausable Bayfield Maitland Valley Drinking Water Source Protection Committee (SPC). The new committee members are Dave Frayne and Allan Rothwell. Dave represents the West group of municipalities which consists of Bluewater; Central Huron; Perth South; South Huron; and West Perth. Allan represents the East group of municipalities which consists of Howick; Mapleton; Minto; North Perth; Perth East; and Wellington North. The new members replace two municipal members who have retired from the committee, Don Jones (West) and Mark MacKenzie (East).

Allan Rothwell is Councillor for Elma Ward on the Council of the Municipality of North Perth. An active volunteer in his community, he recently retired from a 32-year career in public service (27 of those years with the County of Perth) as a professional land use planner. He is a member of a number of committees including the: Elma Logan Arena and Park Committee; Recreation Advisory Committee; Elma Memorial Community Centre Rejuvenation Committee; and the Affordable Housing Task Force; as well as a Director for the Bluewater Recycling Association. He and his wife Nancy have four grown children and live on their farm near Listowel. Allan has been actively involved in coaching in the community assisting with hockey and soccer teams, as well as working with other members of the community and local schools and churches. He was on the original municipal working group which provided input into the creation of the Ausable Bayfield and Maitland Valley Source Protection Plans. Allan is interested in reducing risk to municipal drinking water sources and supports the ongoing implementation of the source protection plans.

Dave Frayne is an agricultural producer from the Exeter area. He is a former South Huron Deputy Mayor, and two-term councillor before that, who is active in his community. Dave and his wife Cathy live east of Exeter. Dave graduated from University of Western Ontario (UWO/Western University) in 1972 with a Bachelor of the Arts (B.A.) in geography. He worked in retail sales for many years, including The Beer Store (until 1985); working with his parents at their store (Stan Frayne General Store in Exeter, until 2005); and with LCBO, part-time, until 2016. Dave has had a long-time interest in water and soil conservation and in protection of municipal drinking water sources. He was a member of the Municipal Subcommittee which provided input to the source protection committee. He has a long-time interest in agriculture as his parents and uncle owned farms and he moved to the home farm in 2006 and he has planted many trees at the farm. He has worked with the Strang family in a share-crop operation that implements new crop production methods such as no-till, strip-tilling, and cover crops. Dave serves as a Director on the Ausable Bayfield Conservation Foundation, is Chair of the Friends of the South Huron Trail, and the Chair of the Pedestrian Bridge on the South Huron Trail Community Working Group.

There are five municipal representatives on the source protection committee. The two new municipal reps attended their first committee meeting on March 22, 2019. "This committee will benefit greatly from the experience Allan and Dave bring," said Matt Pearson, Chairman of the Source Protection Committee. "They will be an asset in ensuring source protection planning policies are implemented in a practical and effective way, and in considering future policy changes, as they bring the municipal voice to the committee table."

The Chair thanked the two members who are retiring from the committee: "I would like to thank Don and Mark for their years of service to the committee and their work which has helped to keep our municipal drinking water safe and clean," he said.

The makeup of the source protection committee is shaped by the source protection committee regulation (*Ontario Regulation 288/07*) and by a local process that took place to decide how to best include diverse voices at the committee table. One third of the committee is from municipalities. One third (five members) comes from economic sectors. Locally, three of those five economic member seats are from agriculture and the other two are from industry and commerce. The other third of the committee represents Other – Environmental; Property owner association representation; and public representatives from each of the two source protection areas. "The diverse voices on the source protection committee help to ensure our local municipal drinking water stays safe and clean by adding the first barrier of prevention through protection of our water at the source," according to the Chair. "Locally-based input has been critical to the success of source protection," he said.

The Ausable Bayfield Maitland Valley Drinking Water Source Protection Committee is a 15-member committee in addition to the Chair. The committee was Ontario's first SPC. The members have worked with the public since 2007 to create local terms of reference, assessment reports, and source protection plans, which have been implemented since April of 2015. This work is made possible by the Ontario *Clean Water Act, 2006*. Source protection planning policies help to reduce risk from 22 activities (such as fuel or chemical storage) that can pose a significant threat to municipal drinking water sources in certain circumstances (for example, in certain quantities and in the most vulnerable locations such as municipal wellhead protection areas).

Plan policies focus on reducing risk from 22 activities that could pose a significant threat to drinking water in municipal wellhead protection areas A, B, and C. Policies in those relatively small areas reduce risk with tools including education and outreach, risk management plans, restrictions on land uses, or the prohibition of some activities in some cases. To find out about wellhead protection areas, and source protection plans, visit the local source protection region website at [sourcewaterinfo.on.ca](http://sourcewaterinfo.on.ca).

– 30 –

**MEDIA CONTACTS:** Mary Lynn MacDonald, Program Co-Supervisor, Ausable Bayfield Maitland Valley (ABMV) Drinking Water Source Protection Region, at [mmacdonald@abca.ca](mailto:mmacdonald@abca.ca) or phone 519-235-2610 or 1-888-286-2610, extension 247 or Donna Clarkson, Program Co-Supervisor, at 519-335-3557.



# *MINUTES*

## **ANNUAL MEETING**

**Thursday, February 21, 2019**

**Ausable Bayfield Conservation Authority Boardroom  
Morrison Dam Conservation Area**

### DIRECTORS PRESENT

Ray Chartrand, Doug Cook, Adrian Cornelissen, Wayne Hall, Bob Harvey, George Irvin, Mike Tam, Marissa Vaughan

### DIRECTORS ABSENT

Dave Jewitt, Alex Westman

### STAFF PRESENT

Bev Brown, Geoff Cade, Abbie Gutteridge, Brian Horner, Ian Jean, Daniel King, Kate Monk, Judith Parker, Meghan Tydd-Hrynyk, Mari Veliz

### OTHER PRESENT

Sue Haskett, Jan Purvis - Bluewater Shoreline Residents' Association  
Leslie Myers, Zena Besterd - Beach O Pines Association

### CALL TO ORDER

Chair George Irvin called the meeting to order at 10:00 a.m. and welcomed everyone in attendance.

### ADOPTION OF AGENDA

#### **MOTION #BD 01/19**

**Moved by Ray Chartrand  
Seconded by Marissa Vaughan**

**“RESOLVED, THAT the agenda for the February 21, 2019 Ausable Bayfield Conservation Authority Annual Meeting be approved.”**

**Carried.**

### DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

DISCLOSURE OF INTENTION TO RECORD PROCEEDINGS

None

ADOPTION OF MINUTES

**MOTION #BD 02/19**

**Moved by Doug Cook  
Seconded by Mike Tam**

**“RESOLVED, THAT the minutes of the Board of Directors meeting held on December 20, 2018 and the motions therein be approved as circulated.”**

**Carried.**

BUSINESS OUT OF THE MINUTESDraft Shoreline Management Plan

Geoff Cade, Water & Planning Manager reported that, since the last Board meeting, he had been invited to attend Council meetings at Municipalities of Bluewater, South Huron and Lambton Shores to provide a presentation on the draft Shoreline Management Plan (SMP) process.

Following the director's decision at the November 22, 2018 to release the draft Shoreline Management Plan for public consultation, there were a number of comments submitted by the closing date of January 25, 2019. Staff compiled the feedback and the directors were provided with a copy of all comments received, plus the staff responses for their review before this meeting.

Mr. Cade outlined the recommended changes in the draft SMP as a result of the comments received. Chair Irvin asked for clarification on the revision to *Development Guidelines - Shoreline Protection for Dynamic Beach Area and Bluff Areas* which states - “Review by qualified Coastal Engineer which shows that the proposed works will not aggravate natural hazards may be required.” Following discussion, the directors all agreed a mandatory review of shoreline protection projects by a qualified expert is important to protect the landowner's investment, to address impacts on neighbouring properties as well as liability concerns for the conservation authority. Marissa Vaughan inquired if there is a published list of qualified coastal engineering firms. Mr. Cade advised that Conservation Ontario has compiled a list which is available to applicants.

**MOTION #BD 03/19**

**Moved by Ray Chartrand  
Seconded by Mike Tam**

**“RESOLVED, THAT the Board of Directors approve the proposed Shoreline Management Plan, 2019 including Appendix A, Development Guidelines subject to the recommended changes, and**

**FURTHER, THAT Appendix A, Development Guidelines be used when considering applications received after February 21, 2019,**

**FURTHER, THAT Development Guidelines, 2000 be used when considering existing applications currently under review by Ausable Bayfield Conservation Authority, and**

**FURTHER, THAT staff be directed to post notification of the approval of the Shoreline Management Plan, 2019 through print, digital and social media.”**

**Carried.**

Chair Irvin expressed his appreciation to staff, to the directors and to the public for all their input during the process of updating the Shoreline Management Plan.

Wayne Hall left the meeting at 10:50 a.m.

#### ELECTIONS

Chair Irvin asked for a motion to appoint a Chairperson for the Elections.

**MOTION #BD 04/19**

**Moved by Mike Tam**

**Seconded by Ray Chartrand**

**“RESOLVED, THAT Brian Horner be appointed as chairperson for the election proceedings.”**

**Carried.**

George Irvin departed the Chair and Brian Horner outlined the procedures prior to conducting the elections.

#### Appointment of Scrutineers

**MOTION #BD 05/19**

**Moved by Mike Tam**

**Seconded by Adrian Cornelissen**

**“RESOLVED, THAT Mari Veliz and Daniel King be appointed scrutineers.”**

**Carried.**

The positions of Chair and Vice Chair were declared vacant.

#### Election of Chair

Nominations were called for the position of Chair for 2019. Mike Tam nominated George Irvin for Chair. Mr. Horner called for nominations two more times.

**MOTION #BD 06/19**

**Moved by Ray Chartrand  
Seconded by Bob Harvey**

**“RESOLVED, THAT nominations for the position of Chair of the Ausable Bayfield Conservation Authority be closed.”**

**Carried.**

George Irvin accepted his nomination and Mr. Horner declared Mr. Irvin, representative for the Municipality of Bluewater, as Chair of the Ausable Bayfield Conservation Authority for 2019.

Election of Vice Chair

Nominations were called for the position of Vice Chair for 2019. George Irvin nominated Doug Cook for Vice Chair. Mr. Horner called for nominations two more times.

**MOTION #BD 07/19**

**Moved by Adrian Cornelissen  
Seconded by Bob Harvey**

**“RESOLVED, THAT nominations for the position of Vice Chair of the Ausable Bayfield Conservation Authority be closed.”**

**Carried.**

Doug Cook accepted his nomination and Mr. Horner declared Mr. Cook, representative for the Municipalities of Lambton Shores and Warwick, as Vice Chair of the Ausable Bayfield Conservation Authority for 2019.

George Irvin assumed the Chair and thanked the directors for their support.

APPOINTMENTS

General Manager Brian Horner advised that the term for providing services by the auditor and financial institution has been completed and it was time to request proposals for another five year term.

**MOTION #BD 08/19**

**Moved by Doug Cook  
Seconded by Ray Chartrand**

**“RESOLVED, THAT the appointment of auditor and financial institution be deferred until the results from request for proposals has been received.”**

**Carried.**

Appointment of Solicitors

**MOTION #BD 09/19**

**Moved by Adrian Cornelissen  
Seconded by Marissa Vaughan**

**“RESOLVED, THAT the firms of Little, Masson & Reid, Exeter; Little, Inglis, Price & Ewer, London; and Raymond & McLean, Exeter be the Ausable Bayfield Conservation Authority solicitors for 2019.”**

**Carried.**

**PROGRAM REPORTS**

**1. (a) Development Review**

Daniel King, Regulations Coordinator presented the Development Review report pursuant to Ontario Regulation 147/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 8 *Applications for Permission* and 1 *Minor Works Permit*.

**1. (b) Violation/Appeals Update**

Staff reported there is a court date in March for the violation on Chicken Island in Lambton Shores. In addition, there is no update on the applicant who has appealed to the Mining and Lands Tribunal after being denied at the last Hearing.

**MOTION #BD 10/19**

**Moved by Ray Chatrand**

**Seconded by Doug Cook**

**“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 - Development Review.”**

**Carried.**

**2. Habitat Stewardship Funding Projects**

Ian Jean, Forestry & Land Stewardship Specialist presented the stewardship projects eligible for Habitat Stewardship Program funding and Species at Risk Stewardship funding in the Ausable River watershed. The projects presented were for planting trees for buffers, windbreaks or on marginal land.

**MOTION #BD 11/19**

**Moved by Bob Harvey**

**Seconded by Ray Chartrand**

**“RESOLVED, THAT the Board of Directors affirm the approval of applications #AB-2661; AB-2662; AB-2663; AB-2664; AB-2665; AB-2666; AB2667 for funding as presented.”**

**Carried.**

#### 4. MPAC Request for Reconsiderations

Ian Jean provided an update on the status of property assessment Requests for Reconsideration filed with MPAC for a number of properties in Hay Swamp (Municipality of Bluewater). A package was submitted for reconsideration last year for 17 ABCA properties that had seen value increases not consistent with similar properties in the municipality. MPAC has indicated that there will be a reduction of approximately 60% for the 17 properties filed. An example was the Schroeder Tract which will drop from \$416,000 to \$116,000.

**MOTION #BD 12/19**

**Moved by Doug Cook**

**Seconded by Adrian Cornelissen**

**“RESOLVED, THAT the report be received as presented.”**

**Carried.**

#### 5. Huronview Innovative Drainage Demonstration

Mari Veliz, Healthy Watersheds Manager advised that in June 2019, Huron County Soil and Crop Improvement Association (HCSCIA) will install three innovative systems for side-by-side research and demonstration on 60 acres near Clinton. The demonstration day for the public will be held on June 15. The tiling approaches will be monitored from a water quality and water quantity perspective for effectiveness of the different tile approaches. This is a community project comprised of HCSCIA, Huron County Warden Jim Ginn and county staff, ABCA, Ontario Ministry of Agriculture Food and Rural Affairs, Agriculture and Agri-Food Canada and Ducks Unlimited. There were four local drainage contractors who provided estimates when applying for project funding from Agriculture Adaptation Council. Staff are proposing to contract the same four local drainage companies to install the sub-surface drainage as there is opportunity to involve their industry and share knowledge on different approaches.

**MOTION #BD 13/19**

**Moved by Doug Cook**

**Seconded by Mike Tam**

**“RESOLVED, THAT the ABCA Board of Directors direct staff to contact Parker & Parker Limited, Williams Drainage, Roth Drainage and KMM Drainage to prepare an update to the Huronview Innovative Drainage Demonstration, and**

**FURTHER, THAT provided the proposal with costs is within the approved Canadian Agricultural Partnership budget, the Board of Directors authorize staff to retain Parker & Parker Limited, Williams Drainage, Roth Drainage and KMM Drainage to construct the works.”**

**Carried.**

#### 6. Unaudited Profit/Loss Statement

Brian Horner presented the unaudited profit and loss statement to December 31, 2018. The auditor will be presented the 2018 financial statements at the next Board meeting.

**MOTION #BD 14/19**

**Moved by Ray Chartrand  
Seconded by Doug Cook**

**“RESOLVED, THAT the report be received as presented.”**

**Carried.**

7. Watershed Champion Grant

Kate Monk presented on behalf of Conservation Educator, Denise Iszczuk that six applications were received for the Watershed Champions \$500 grant being offered to four local schools through financial support from NextEra Energy. Five were received in the Creating Action category and one in the Creating Awareness category. The four applications approved were from Stephen Central School, Wilberforce Public School, East Williams School and Precious Blood School.

GENERAL MANAGER’S REPORT

Brian Horner provided a written report with a brief update on the progress of various projects, staff training and development, upcoming meetings or events and general activities over the previous month.

COMMITTEE REPORTS**MOTION #BD 15/19**

**Moved by Doug Cook  
Seconded by Ray Chartrand**

**“RESOLVED, THAT the minutes of the Striking Committee meeting held January 17, 2019 and the motions therein be approved as presented.”**

**Carried.**

CORRESPONDENCE

- a) Reference: Healthy Lake Huron  
File: W.11.14.1  
Brief: Correspondence from Hon. Rod Phillips, Minister of Environment, Conservation and Parks in response to a request from ABCA for the province to continue funding the Healthy Lake Huron-Clean Water, Clean Beaches Partnership.
- b) Reference: Municipality of Huron East  
File: F.6  
Brief: Resolution from Municipality of Huron East that Council acknowledges the 2019 ABCA Budget and levy increase of 2.12%.

- c)      Reference: Source Protection Plans  
          File: L.9.57  
          Brief: Approval was received from the Minister of Environment, Conservation & Parks for the amended Ausable Bayfield and Maitland Valley source protection plans and assessment reports pursuant to Section 34 of the *Clean Water Act*.

NEW BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 11:50 a.m.

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George Irvin  
Chair

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Judith Parker  
Corporate Services Coordinator

*Copies of Program Reports are available upon request.  
Contact Judith Parker, Corporate Services Coordinator.*



# General Manager's Report

March 21, 2019

Prepared for the Board of Directors  
by Brian Horner

## Introduction

I am pleased to provide the Board of Directors with a brief update on ABCA projects, programs, new partnerships, funding opportunities and activities over the past couple of months. This report also includes information about Conservation Ontario and some of its activities on behalf of Ontario's 36 conservation authorities. If you have any questions please call me. *Note:* This is not an inclusive list – only some highlights.

## Conservation Ontario

Conservation Ontario is the network of 36 Conservation Authorities, local watershed management agencies that deliver services and programs that protect and manage water and other natural resources in partnership with the government, landowners and other organizations. Conservation Authorities promote an integrated watershed approach balancing human, environmental and economic need. Conservation Authorities are organized on a watershed basis.

## Projects, Programs and Studies

1. On February 21<sup>st</sup>, January 25, 2019 the ABCA Board of Directors unanimously approved the updated Shoreline Management Plan. The new plan includes up-to-date technical work to accurately reflect natural hazards along the shoreline, policies that reflect current land use trends and provincial policy, and new, clear, consistent, practical, local guidelines.
2. Fundraising continues for the Jones Pedestrian Bridge project. The bridge is now open and combines both section of the South Huron Trail. The official opening and ribbon cutting has been set for Saturday April 27<sup>th</sup>.
3. On February 6, 2019 the Ausable Bayfield Maitland Valley (ABMV) Source Protection Region sent out a news release notice to let people know that the "Province of Ontario approved the source protection plan amendments for Maitland Valley, Ausable Bayfield source protection areas" Amended AR's and SPP's were approved on January 31, 2019 and changes took effect on February 5, 2019.
4. Staff have been busy coordinating the Huronview project. Meeting with Huron County Soil and Crop Improvement Association as well as participating contractors and others to finalize the tile and project design. In connection with the project the committee is working to plan a Demonstration Day on June 15<sup>th</sup> for drainage engineers, contractors, farmers and the general public.
5. Staff identified and removed hazardous trees along conservation area trails.

## Training

- 1 Staff participated in First Aid/CPR recertification training on March 5, 2019.
- 2 Staff participated in River Watch and flood emergency training at the administrative centre on February 13, 2019

Page Two

**Meetings and Special Events**

- 1 Conservation Dinner tickets are \$85 each. The charitable fundraiser put on by the Foundation and partner, Exeter Lions Club will take place April 11, 2018 at the South Huron Rec Centre. If unable to attend 50/50 Raffle tickets may also be purchased for \$10 each with a chance to win \$5,000. Please contact Sharon Pavkeje at the Administration Centre for tickets.
- 2 The Ausable Bayfield Maitland Valley (ABMV) Drinking Water Source Protection Committee meeting is scheduled for Friday March 22 in Holmesville at the White Carnation.
- 3 The Education Department received applications for “Watershed Champions Grants” for up to \$500. Successful applicants were Stephen Central School, Wilberforce Public School in Lucan, East Williams School in Ailsa Craig and Precious Blood School in Exeter.
- 4 Summer Nature Day Camps will be held July 8-12 Ages 6-9 (Explorers) and July 22-26 Ages 10-12 (Adventurers). For those that are interested please contact Denise Iszczuk or Nina Sampson in our Education Department.
- 5 Brian Horner participated in Conservation Ontario’s Budget and Audit Committee meeting held on March 18, 2019.
- 6 We hosted our Annual Flood Emergency Planning meeting in Exeter on February 19 at the Masonic Hall in Exeter. Over 30 attendees included representatives from 7 watershed municipalities as well as staff and/or CEMC from 4 counties. Staff made presentations/discussions on the Roles and Responsibilities during flood emergencies, watershed conditions and flood outlook. Keynote speaker Gerald Cheng, Warning Preparedness Meteorologist with Environment and Climate Change Canada, made a presentation on weather patterns over the last six months, and the weather ahead.



## BOARD OF DIRECTORS MEETING

Thursday, March 21 , 2019

Ausable Bayfield Conservation Authority Administration Centre  
Morrison Dam Conservation Area

2:30 p.m.

### AGENDA

1. Chair's Welcome
2. Adoption of Agenda
3. Disclosure of Pecuniary Interest
4. Disclosure of intention to record this meeting by video and/or audio device
5. Adoption of Minutes from February 21, 2019
6. **Business Out of the Minutes**
7. **Presentation:** *Audited 2018 Financial Statement* - MacNeill Edmundson
8. **Presentation:** *Director's Roles and Responsibilities* - Grant Inglis, Solicitor
9. **Program Reports - Action Items**
  - Report 1: (a) Development Review (O Reg 147/06) - Meghan Tydd-Hrynyk
  - (b) Violation/Appeals Update - Geoff Cade**Program Reports - Information Items**
  - Report 2: Flood Emergency Planning Meeting - Davin Heinbuck
10. **Presentation:** *Wetland Protection - a project update on wetland cover assessment and different policy perspectives and gaps that may leave wetlands vulnerable to loss*  
- Megan Leedham
11. **General Manager's Report**
12. Correspondence
13. New Business
14. Committee of the Whole - legal, personal and property matter
15. Adjournment

### UPCOMING MEETINGS AND EVENTS

- March 21 - Partner Appreciation Evening & Awards - 5 p.m.
- April 11 - Conservation Dinner
- April 18 - Board of Directors Meeting at 10 a.m.
- April 20 - Easter in the Park at Morrison Dam CA at 11 a.m.
- April 27 - Jones Bridge Opening Ceremony at 10 am.

From: "Michelle Viglianti" <[VigliantiM@thamesriver.on.ca](mailto:VigliantiM@thamesriver.on.ca)>  
Date: Thu, Mar 28, 2019 at 11:41 AM -0400  
Subject: February 21, 2019 UTRCA Annual General Meeting Minutes & March 26, 2019 Audio  
To: "Ann Wright" <[wright@middlesexcentre.on.ca](mailto:wright@middlesexcentre.on.ca)>, "Anna Hopkins" <[ahopkins@london.ca](mailto:ahopkins@london.ca)>, "Brent Kittmer" <[bkittmer@town.stmarys.on.ca](mailto:bkittmer@town.stmarys.on.ca)>, "Carla Preston" <[Cpreston@westperth.com](mailto:Cpreston@westperth.com)>, "Chole" <[cseior@oxfordcounty.ca](mailto:cseior@oxfordcounty.ca)>, "David Creery" <[dcreery@cityofwoodstock.ca](mailto:dcreery@cityofwoodstock.ca)>, "Eleanor Heagy" <[HEAGYE@thamesriver.on.ca](mailto:HEAGYE@thamesriver.on.ca)>, "Elizabeth Hunt" <[ehunt@london.ca](mailto:ehunt@london.ca)>, "Jenna McCartney" <[jmccartney@town.stmarys.on.ca](mailto:jmccartney@town.stmarys.on.ca)>, "Joan Thomson" <[jthomson@stratfordcanada.ca](mailto:jthomson@stratfordcanada.ca)>, "Kyle Kruger" <[kkruiger@norwich.ca](mailto:kkruiger@norwich.ca)>, "Lisa VanderWallen" <[clerk@swox.org](mailto:clerk@swox.org)>, "Lizet Scott" <[lscott@perthsouth.ca](mailto:lscott@perthsouth.ca)>, "London Free Press" <[lfpp.newsdesk@sunmedia.ca](mailto:lfpp.newsdesk@sunmedia.ca)>, "Michael Graves" <[mgraves@ingersoll.ca](mailto:mgraves@ingersoll.ca)>, "Ministry Resources" <[al.murray@ontario.ca](mailto:al.murray@ontario.ca)>, "Rebecca Clothier" <[rclothier@perthsouth.ca](mailto:rclothier@perthsouth.ca)>, "Rebekah Msuya-Collison" <[clerk@southhuron.ca](mailto:clerk@southhuron.ca)>, "Rodger Mordue" <[rmordue@blandfordblenheim.ca](mailto:rmordue@blandfordblenheim.ca)>, "Stuart Findlater" <[sfindlater@thamescentre.on.ca](mailto:sfindlater@thamescentre.on.ca)>, "Will Jaques" <[wjaques@ezt.ca](mailto:wjaques@ezt.ca)>

Good morning,

for your information, please find the Minutes of the February 21, 2019 Annual General Meeting for the Upper Thames River Conservation Authority at the following website:

<http://thamesriver.on.ca/board-agendas-minutes/>

The audio recording of the March 26, 2019 UTRCA Board of Directors meeting will be post at the above link by 4:30 this afternoon.

If you have any questions regarding the minutes, reports, or are have an issue accessing the documents on the website please don't hesitate to contact me.

Thank you,  
Michelle Viglianti

**Michelle Viglianti**

Administrative Assistant

1424 Clarke Road London, Ontario, N5V 5B9

519.451.2800 Ext. 222 | Fax: 519.451.1188

[vigliantim@thamesriver.on.ca](mailto:vigliantim@thamesriver.on.ca)



March 21, 2019

### In This Issue

- Development charges at risk.
- Submit for the P.J. Marshall Municipal Innovation Award by May 10.
- The top questions about digital signatures.
- Have your say - Waste & Litter Discussion Paper.
- Call for applications for the Authorized Nominating Authority under the *Construction Act*.
- Apply for Immigration Settlement and Resettlement Assistance Funding.
- OSUM Conference program update.
- It's Not Science Fiction - 2019 Risk Management Symposium.
- AMO Conference exhibitor opportunities.
- New councillor training.
- Land Use Planning: Beyond the Basics.
- NEW! Upcoming RETScreen workshop in Pembroke.
- Wellness & Mental Health in the Municipal Workplace - May 29.
- Energy reporting webinars from the Ministry of Energy.
- Career Opportunities.

### AMO Matters

AMO believes growth should pay for itself. AMO and municipal governments fear the Province will make changes to development charge fees and move new development water servicing costs to water rates. This will mean massive increases to water rates, forcing existing residents and businesses to fund future growth. Developers who profit from growth, should pay for new service demands. Peel Region is warning its residents, before it is too late. Other municipalities may want to borrow from its local advocacy efforts.

The P.J. Marshall Award showcases projects implemented by Ontario municipalities that point to tangible outcomes from new, more cost effective ways of providing public services and facilities.

Each week we will profile a key question about digital signatures. Q2: Are digital signatures secure? Can they be hacked? Click here for the answer.

### Provincial Matters

The Ministry of the Environment, Conservation & Parks' Discussion Paper on Waste & Litter is out for comments. Register for AMO's webinar to learn about our response.

The Ministry of the Attorney General recently put out a call for applications for the Authorized Nominating Authority under the *Construction Act*. If you have any questions, contact Amber Crawford.

### Federal Matters

The Government of Canada is accepting funding proposals under its Immigration Settlement and Resettlement Assistance Programs. Successful applicants can receive funding for up to 5 years. Deadline: April 12th, 2019.

### Eye on Events

OSUM Update: We are pleased to announce Jeffrey Simpson, former National Affairs columnist for The

Globe and Mail, will be the opening keynote speaker at the OSUM Conference. Spaces are filling up fast - [register today!](#)

Join LAS at the Risk Management Symposium where we will discuss potential cyber and technology threats; how to prepare and be aware. Book your hotel now for September 12 and 13, and take advantage of the AMO discount. More information in the coming months. [Registration](#) is now open.

Showcase your product or service at the 2019 AMO Conference in August. Are you a municipal supplier or vendor? Do you have a product or service that would benefit the municipal sector? Then register today for the AMO Annual Conference Exhibit Hall. Exhibit spaces are still available - [download the exhibitor application today](#).

As a member of council what do you need to know? Learn what it takes to be an effective team member and a municipal leader. Space is available for the last two remaining sessions in Owen Sound and London for March 27 & 28. [Register today](#).

The Land Use Planning: Beyond the Basics workshop will reinforce the central role municipalities play in implementing and managing the land use policy in Ontario. Space is available for the last two remaining sessions in Owen Sound and London for March 28 & 29. [Register today](#).

You asked, we listened! Due to popular demand, another [RETScreen Performance Analysis Workshop](#) has been added to the roster. Workshop will take place in the City of Pembroke on April 23. Registration is now open for public sector organizations - submit your [registration form](#) today!

AMO will host a 1-day session on mental health in the municipal workplace at the Holiday Inn Airport on May 29. Stay tuned for details on registration and the program. For more information contact [Amber Crawford](#).

## **LAS**

The Ministry of Energy is hosting two webinars for BPS Energy Reporting under O.Reg. 507/18. [Annual Reporting webinars](#) will be held on March 27, April 10 & 24, May 8 & 22 and June 5. [CDM Plan Update webinars](#) will be held on March 20, April 3 & 17 and May 1. All webinars run from from 12 pm - 1 pm EST. Click the links above to join.

## **Careers**

[Economic Development Officer - County of Simcoe](#). Reports to Manager of Economic Development. Employment Status: Permanent, Full-Time. Location: Midhurst. Reference Code: 248. Closing Date: March 29, 2019. To view the job description and submit your application online, please [click here](#).

[Deputy Director of Public Works - Township of Clearview](#). Reports to Director of Public Works. Note: The preferred candidate must be willing to provide consent for the Township to conduct a background and vulnerable sector check prior to finalizing an employment offer. Interested candidates are invited to forward their resume and covering letter quoting job # 2019-008 to Human Resources by April 5, 2019 to: [hr@clearview.ca](mailto:hr@clearview.ca).

[Fire Chief - City of Sarnia](#). Reports to the Chief Administrative Officer. Closing date: April 5, 2019. Qualified applicants are invited to submit a resume in confidence to [hr@sarnia.ca](mailto:hr@sarnia.ca) indicating "Fire Chief" in the Subject line.

[Chief Administrative Officer - Township of South Frontenac](#). For more information about this opportunity, please visit [South Frontenac Careers](#). Please note that interviews will be held on Saturday, May 4, 2019. By no later than 4:00 p.m. April 9, 2019, please email your cover letter and resume (in .doc or pdf format only) in confidence to: Ron Vandewal, Chair of the CAO Recruitment Committee, c/o Emily Caird, Township of South Frontenac, Sydenham, Ontario, K0H 2T0; email:

[ecairst@southfrontenac.net](mailto:ecairst@southfrontenac.net).

General Manager/Chief Financial Officer/Treasurer (CFO) - Municipality of Chatham-Kent. Reports to the Chief Administrative Officer. Position leads the Finance, Budget & Information Technology Services Department. For instructions on submitting your interest in this position, please see the job profile found under Municipal Jobs on the Municipality's website. Applications must be received before 4:30 p.m., Thursday, April 11, 2019.

Chief Administrative Officer - Town of Pelham. Resumes must be submitted directly to Brianna Langohr, Human Resources & Health and Safety Coordinator at [hr@pelham.ca](mailto:hr@pelham.ca) by 4:30 p.m., Friday, April 12, 2019. Submissions are accepted under Career Opportunities under the Town Hall menu.

Chief Administrative Officer - City of Sault Ste. Marie. Please submit cover letter & resume by 4:30 pm, Monday, April 15, 2019 to: CAO Selection Committee, c/o Human Resources, 99 Foster Drive, Civic Centre, Sault Ste. Marie, Ontario P6A 5N1. Email: [human.resources@cityssm.on.ca](mailto:human.resources@cityssm.on.ca). We thank all applicants for their interest in this position, however only those receiving an interview will be contacted.

#### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

#### **AMO Contacts**

AMO Watch File, Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

Media Inquiries, Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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March 28, 2019

### In This Issue

- The top questions about digital signatures.
- New *Police Services Act* passed.
- Have your say - Waste & Litter Discussion Paper.
- Apply for Immigration Settlement and Resettlement Assistance Funding.
- OSUM Conference 2019.
- 144 days remaining until the AMO Conference!
- RETScreen workshop coming to Pembroke!
- Wellness & Mental Health in the Municipal Workplace - May 29.
- LAS Blog: Natural Gas Program update.
- No change to SaveONenergy incentives for LAS programs.
- Federal Carbon Pricing System - Blog and webinar link.
- High Interest Savings Account.
- Buying power delivers best value for taxpayers.
- Career with Bruce County.

### AMO Matters

Each week we will profile a key question about digital signatures. Q3: Who has control over the digital signature? Can they be hacked? [Click here](#) for the answer.

### Provincial Matters

Bill 68 received Royal Assent. Implications for municipalities are largely unchanged from the repealed Bill 175. Municipal highlights include: 1) Community Safety and Well-Being Planning is now mandatory for Councils. AMO is pleased the Bill now compels police services to participate in the development of such plans. 2) The consolidation of OPP detachment boards will be completed through pending regulations. 3) Training for police service boards becomes mandatory. AMO will be monitoring the provincial budget on April 11 for community safety planning and board training support.

The Ministry of the Environment, Conservation & Parks' discussion paper on Waste & Litter is out for comments. [Register for AMO's webinar](#) to learn about our response.

### Federal Matters

The Government of Canada is accepting funding proposals under its Immigration Settlement and Resettlement Assistance Programs. Successful applicants can receive funding for up to 5 years. Deadline: April 12th, 2019.

### Eye on Events

OSUM Conference spaces are filling up fast! [Register](#) to hear from MMAH Minister Clark and from other speakers on current small urban issues such as traffic calming, waste management, and seniors services.

Showcase your product or service at the 2019 AMO Conference in August. Are you a municipal supplier or vendor? Do you have a product or service that would benefit the municipal sector? Then register today for the AMO Annual Conference Exhibit Hall. Exhibit spaces are still available - [download the exhibitor application today](#).

Another [RETScreen Performance Analysis workshop](#) has been added to the roster. Join us on April 23 in Pembroke to learn how to analyze utilities for your O.Reg. 507/18 Energy Plan. Spaces are filling up. [Register today!](#)

AMO will host a 1-day session on mental health in the municipal workplace at the Holiday Inn Airport on May 29. Stay tuned for details on registration and the program. For more information contact [Amber Crawford](#).

### **LAS**

Weather has a significant effect on natural gas prices. Check out the [LAS Blog](#) to see how this winter affected prices, and how [LAS Natural Gas Procurement](#) works to provide stability to municipal governments.

SaveONenergy may be [changing](#), but our programs are not. LAS is here to help you with the IESO's Retrofit and Training & Support incentives for our [Facility Lighting](#), [Street Lighting](#), and [Energy Training](#) programs. [Contact us](#) to get started.

The Federal Carbon Tax takes effect April 1. How will this affect your municipality? Click [here](#) to watch the recorded webinar that was hosted by LAS and program partner Edison Energy, or [read the blog](#).

### **ONE Investment**

ONE Investment's highly successful [High Interest Savings Account](#) currently earns investors a highly attractive return of 2.415%. It is the perfect place to park monies that will be required in the short term. Contact [ONE@oneinvestmentprogram.ca](mailto:ONE@oneinvestmentprogram.ca) to learn how you can open an account for your municipality.

### **Municipal Wire\***

Public procurement focuses on spending taxpayer dollars wisely. Circular procurement will leverage full value of goods, services, and public works to drive economic, social and environmental outcomes. [Learn more](#). [Discounted rate](#) for AMO Members.

### **Careers**

[Income and Employment Supports Manager - County of Bruce](#). Reports to Director, Human Services. Location: Walkerton Administration office. Interested applicants should review the entire job posting, and then apply online at [Bruce County Employment](#) following the outlined process. Please note that although a resume and cover letter are required, this does not eliminate the need to complete the Applicant Profile as resumes are screened electronically. Deadline for applications is April 11, 2019.

### **About AMO**

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**LUCAN BIDDULPH**  
**Parks & Recreation Advisory Committee**  
**Meeting Minutes**  
**Wednesday March 6, 2019 – Council Chambers**  
**270 Main St., Lucan**

**Call to Order:** Daniel Regan called the meeting to order at 6:04pm

- Present: Mayor Cathy Burghardt-Jesson, Councilor Peter Mastorakos, Councilor Daniel Regan, Ron Reymer, Todd Bailey, Colin Haskett, Jenny Marrinan, Wayne Hall, Mark Nixon, Keith Salter, Paul Smith, Abby Vandermuren
- Absent: Linda Barr

**Disclosure of Pecuniary Interest & Nature Thereof**

**1. Adoption of Minutes:**

*Moved by Councilor P. Mastorakos*

*Seconded by K. Salter*

*Resolved that the minutes of the Wednesday January 23, 2019 meeting be adopted as circulated.*

**CARRIED**

**Business arising From the Minutes**

Roller Skating Event

P. Smith announced that QUADRO Communications has donated \$2,500.00 towards this event which will cover roller skate rentals as well as licensing for music videos which are shown on the new video boards.

Letter From Lucan Minor Soccer Association

P. Smith stated that the LMSA has submitted a letter to Council stating the growth they have experienced and will not be able to sustain the league with the means they have and are asking council to acquire more field space for this Association.

**Delegations & Communications:** Darryl Swane from Excel Fundraising Ltd, presenting in regards to Arena Renovation fundraising options.

**Reports: None**

**New Business**

Granton Fun Day

P. Smith stated that June 8<sup>th</sup> is the 50<sup>th</sup> anniversary of the Granton Fun Day and this will also be the ribbon cutting ceremony for the new skate park.

**Round Table Discussion**

R. Reymer began the conversation by stating that Darryl's presentation was very educational and Mr. Swane was very knowledgeable about the fundraising process. R. Reymer stated that the monetary goal needs to be established to continue forward as this will determine the direction taken. P. Smith stated he is confident a goal set between 2-5 million could be met. T. Bailey stated that the original goal was to fundraise and have a 0% tax increase. R. Reymer noted that he received word from the Ministry of Municipal Affairs that the Township of Lucan Biddulph is eligible to borrow 16 million dollars on a 20 year pay back at 5% which is an annual payment of 1.2 million. R. Reymer advised that this would be an unwise decision and the notice was for information purposes. C. Haskett spoke about his experience during Jessica's House fundraising as it provided insight to a timeline. Councilor P. Mastorakos stated that having a solid goal is beneficial to assist in estimating the number of larger donations we would require and begin planning naming rights as well. Councilor P. Mastorakos further noted that the larger the number, potentially longer the closing period will be to get those assets. C. Haskett asked Councilor P. Mastorakos what he thought would be a reasonable number. Councilor P. Mastorakos noted that figuring out what the 0% tax increase would be and proceeding from there would be beneficial. P. Smith mentioned that the objective of PRAC is to try to advise and assist Council on which strategy would be most beneficial, i.e. volunteer based, employee based, or professional (consultant) and volunteer. Mayor Cathy Burghardt-Jesson and R. Reymer noted they are in favor of the professional (consultant) and volunteer strategy. Councilor P. Mastorakos inquired if the hiring of a professional fundraiser would generally be done through the tender process. P. Smith stated that a minimum of three quotes would be ideal in order to compare. C. Haskett noted that conversations with other relatable professionals should take place and further that Council should make the final decision regarding the monetary goal.

**2. Fundraising**

*Moved by T. Bailey*

*Seconded by J. Marrinan*

*Resolved that the PRAC Committee recommends that the Council of the Township of Lucan Biddulph set a fundraising goal amount for the phase 2 community centre renovation project and proceed with retaining the services of a professional fundraiser.*

**CARRIED**

**Next Meeting: April 3<sup>rd</sup> at 7:00pm**

**3. Adjournment**

*Motioned by Councilor P. Mastorakos*

*Seconded by Colin Haskett*

*That the meeting be adjourned at 8:17pm.*

**CARRIED**

**TOWNSHIP OF LUCAN BIDDULPH  
RESOLUTION**

DATE: April 2, 2019

RESOLUTION NO. \_\_\_\_\_

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

RESOLVED:

That the regular Council Minutes of March 19, 2019 be approved as  
circulated/amended.

RESOLUTION CARRIED

\_\_\_\_\_  
DEPUTY MAYOR

## TOWNSHIP OF LUCAN BIDDULPH RESOLUTION

DATE: April 2, 2019

RESOLUTION NO. \_\_\_\_\_

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

RESOLVED:

**WHEREAS** the Lucan Lions, Hogtown Cycles and CEDC will be hosting a Bike Pull & Concert event on Saturday, July 13<sup>th</sup>, 2019 at the Lucan Community Memorial Centre.

**AND WHEREAS** exemption from the Township of Lucan Biddulph's Noise By-law is required to allow for noise which may surpass the allowed levels during the hours of 4:00 p.m. to 1:00 a.m.

**AND WHEREAS** the Lucan Dog Park will be closed on Friday July 12<sup>th</sup>, 2019 and Saturday July 13<sup>th</sup>, 2019.

**THEREFORE BE IT RESOLVED** that the provisions of the Noise By-law shall not apply during the Bike Pull & Concert event.

RESOLUTION CARRIED

\_\_\_\_\_  
DEPUTY MAYOR

**TOWNSHIP OF LUCAN BIDDULPH  
RESOLUTION**

DATE: April 2, 2019

RESOLUTION NO. \_\_\_\_\_

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

RESOLVED:

That the engineering firm of Spriet Associates be appointed as the Township's Engineer regarding the petition for drainage works for the Hodgins Drain.

RESOLUTION CARRIED

\_\_\_\_\_

MAYOR

**TOWNSHIP OF LUCAN BIDDULPH  
RESOLUTION**

DATE: April 2, 2019

RESOLUTION NO. \_\_\_\_\_

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

**RESOLVED:**  
That if no one cares to speak to these By-laws on their First, Second and Third Reading, that they be considered to have been read a First time and Passed, read a Second time and Passed, read a Third time and Passed, that they be numbered:

- 21-2019 Confirming Bylaw

**RESOLUTION CARRIED**

\_\_\_\_\_  
**DEPUTY MAYOR**

**TOWNSHIP OF LUCAN BIDDULPH  
RESOLUTION**

DATE: April 2, 2019

RESOLUTION NO. \_\_\_\_\_

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

RESOLVED:

That the Council meeting be adjourned at \_\_\_\_\_ p.m.

RESOLUTION CARRIED

\_\_\_\_\_  
DEPUTY MAYOR

# Township of Lucan Biddulph

## BY-LAW NO. 21-2019

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**Being a by-law to confirm proceedings of the Council  
of The Corporation of the Township of Lucan Biddulph**

WHEREAS under Section 5(1) of the *Municipal Act, 2001*, S.O. 2001 c. 25, the powers of a municipality shall be exercised by its council.

AND WHEREAS under Sub-Section 3 of Section 5 of the *Municipal Act, 2001*, S.O. 2001 c. 25, the powers of every Council of a municipality shall be exercised by by-law.

AND WHEREAS it is deemed expedient that the proceedings of The Council of the Corporation of the Township of Lucan Biddulph at the April 2, 2019 meeting be confirmed and adopted by By-law.

THEREFORE the Council of the Corporation of the Township of Lucan Biddulph enacts as follows:

1. That the action of the Council of the Corporation of the Township of Lucan Biddulph in respect of all motions and resolutions and all other action passed and taken by the Council of the Corporation of the Township of Lucan Biddulph, documents and transactions entered into during the April 2, 2019 meeting of Council, are hereby adopted and confirmed, as if the same were expressly included in this By-law.
2. That the Mayor and proper officials of The Corporation of the Township of Lucan Biddulph are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Lucan Biddulph during the said April 2, 2019 meeting referred to in Section 1 of this By-law.
3. That the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Township of Lucan Biddulph to all documents referred to in said Section 1.

**Read a FIRST, SECOND and THIRD time and FINALLY PASSED  
April 2, 2019.**

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**MAYOR**

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**CLERK**