



Vendor’s Application – Summerfest 2025

Saturday, July 19th 10am-4pm

c/o Township of Lucan Biddulph

270 Main St., P.O. Box 190 Lucan, ON N0M 2J0

ldeboer@lucanbiddulph.on.ca

Event Location: Lucan Biddulph Community Memorial Centre

APPLICATIONS ARE ACCEPTED ON A FIRST-COME, FIRST-SERVED BASIS

NO APPLICATIONS WILL BE ACCEPTED AFTER July 4th, 2025

Merchandise Vendors ONLY Application

This is an outdoor event (rain or shine).

Name of Business: _____ Contact Name: _____

Address: _____ City: _____ Postal: _____

Phone Number: _____ Email Address: _____

Describe Merchandise or Food: _____

Cheques are to be made out to: Township of Lucan Biddulph or payments can be made via etransfer at: finance@lucanbiddulph.on.ca

Type of Space Requested:	FEE:	Space (s) Requested:
Merchandise Vendor (Per location) (10 by 10 ft space)	\$65	
Merchandise Vendor (Per location) (10 by 20 ft space)	\$80	
Merchandise Vendor (Per location) (10 by 30 ft space)	\$100	

IMPORTANT INFORMATON:

PARKING: *Parking for all vendors is free of charge; however you will be asked to park off-site. Please be prepared to unload your vehicle and move it off site.*

SET-UP: You will be assigned a setup time based on your location. Setup begins at 8am on Saturday, July 19th, 2025. We will allot space as applications are received.

HYDRO/WATER: Are not supplied, you must bring your own. Generators may be used, but must be quiet (Honda Style) and have enough amperage to service your booth.

THIS EVENT IS RAIN OR SHINE – NO REFUNDS.

Vendor Agreement 2025

The undersigned parties: the concession operator, hereinafter referred to as the VENDOR, and the Township of Lucan Biddulph, hereinafter referred to as the TOWNSHIP, do agree as follows:

1. That the TOWNSHIP is in charge of the site and the festivities within.
23. The VENDOR shall procure and provide at his own expense, the necessary insurance, and all other licenses for the purposes of carrying out the provisions of this contract.
3. Vendors minimum hours of operation are Saturday 10am-4pm and **agree to stay for the full time of the show.** Vendors are required to begin setting up at 8:30am on this date. You will receive a form with setup, parking and location information once your application is received and approved.
- 4. The VENDOR shall remove all structure/ booths/ vehicles/ items from the show area by 6 PM on July 19, 2025.**
5. NO alcoholic beverages shall be consumed, dispensed from, or sold from any concession operating during the event.
6. Compliance with both Provincial and Federal Sales Tax Regulations is the responsibility of the individual VENDOR.
7. The VENDOR will obtain prior approval from the TOWNSHIP for all items that they intend to sell. Any permits relating to the item you are selling are the responsibility of the VENDOR. The TOWNSHIP reserves the right to fix the location from which the VENDOR shall operate.
8. The deadline for this form is **July 4th, 2025.** Spaces are on a first-come, first-served basis.

I have read the rules and responsibilities and I agree to comply with same.

VENDOR SIGNATURE:

DATE: