



**Position:** Part-Time Parks and Recreation Assistant

**Department:** Parks and Recreation

**Reports to:** Full/Part Time Operators and Supervisor of Parks and Recreation

**Deadline to apply:** 4:30pm Tuesday December 10<sup>th</sup> 2024

**Hours of work:** Hours will vary based on the needs of the facilities, parks and season which will include evenings, weekends and holidays as part of the normal hours of work that will be required.

Flexibility and adaptability are an asset.

**Responsibilities:** The Parks and Recreation Assistants are responsible to aid the Parks and Recreation Operators with a variety of maintenance and repair services to parks, facilities, sports fields and trails. This job is geared towards young community members looking for practical work experience and employment. This position will be a year round part-time position until the end of employment.

**Major Responsibilities/Duties include but are not limited to:**

1. Working directly with the public
2. Maintaining municipal facilities, sports fields and parklands
3. Parks maintenance, including but not limited to grass cutting, weed whacking, picking up litter and changing of garbage's.
4. Assist facilitate the set up and tear down of events and programs

**Qualifications/Experience:**

1. Knowledge of arenas and basic operational functions
2. Basic equipment knowledge and experience (zero-turn lawn mowers, weed whackers and blowers and various cleaning equipment)
3. Excellent communication and interpersonal skills to assist with the public
4. Ability to perform physical work
5. Ability to follow instructions
6. Arena, event-related, and customer service experience would be an asset
7. Current First Aid / CPR would be an asset
8. Able to work nights weekends and holidays

**Compensation:** \$16.55 - \$17.55 per hour

How to apply: Please email a cover letter and resume to the Supervisor of Parks and Recreation at [jmale@lucanbiddulph.on.ca](mailto:jmale@lucanbiddulph.on.ca)

*Applicants are thanked for their interest, but only those selected for an interview will be further contacted. Information gathered is under the authority of the Municipal Freedom of Information and Protection of Privacy Act and shall only be used for candidate selection purposes.*

*Lucan Biddulph is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. Accessible formats or communication supports are available upon request.*